

A photograph of the California State Capitol building, showing its iconic dome and classical architecture against a clear blue sky. An American flag is visible on the left side of the building.

Indigent Defense Grant

Data Collection and Evaluation

April 30, 2021

EVALUATOR'S ROLE AND RESPONSIBILITIES

- ◆ Review of IDG projects
- ◆ Refine research methodology
- ◆ Develop the Bi-Annual Progress Report (draft July 2021)
- ◆ Evaluation orientation by evaluator (July 2021)
- ◆ Review Local Evaluation Plans (LEPs, grantee specific) and Local Evaluation Reports (LERs)
- ◆ Technical assistance to grantees

WHAT WE WILL DISCUSS

- ◆ Local Evaluation Plan (LEP)
- ◆ Local Evaluation Report (LER)
- ◆ Collection of Race and Ethnicity Data
- ◆ Evaluation Tips and Suggestions
- ◆ Bi-Annual Progress Reports

WHY ARE EVALUATIONS IMPORTANT?

- ◆ **Demonstrate the effectiveness of the project**
- ◆ **Provide accountability for the use of grant funds**
- ◆ **Add to the body of knowledge about the issue**

WHY ARE QUALITY LEPs AND LERs IMPORTANT?

- ◆ **Help us understand what caused project outcomes**
- ◆ **A good evaluation starts with a good plan**
- ◆ **Having an evaluation plan is a ‘best practice’**

ABOUT OUTSIDE EVALUATORS

- ◆ **Benefits:**
 - ◆ Provide evaluation expertise
 - ◆ Can guide local evaluation throughout project
 - ◆ May improve evaluation objectivity
 - ◆ Additional resource for planning and data analysis
- ◆ If hiring an evaluator is a viable option for you,
we encourage you to do so at the earliest stage possible!

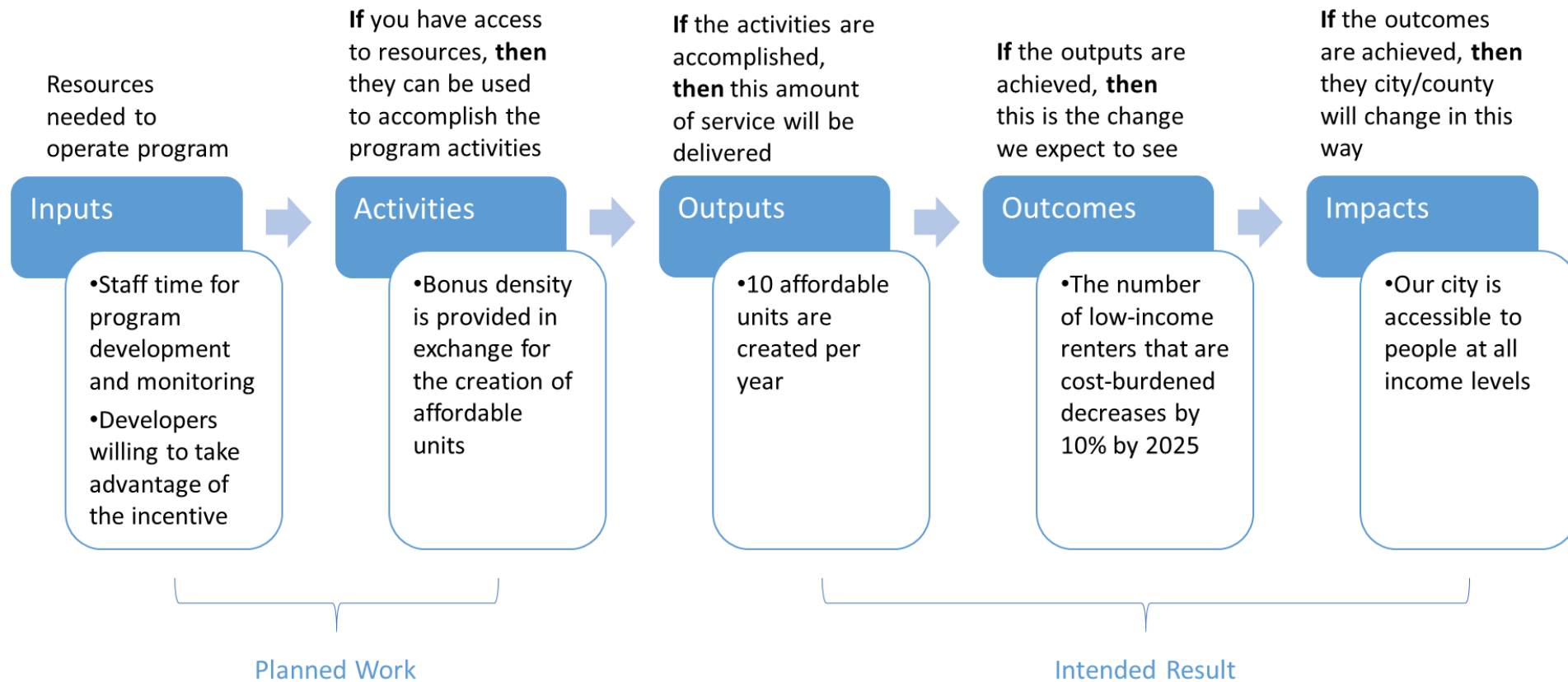
LOCAL EVALUATION PLAN

- ◆ Purpose: Ensure projects funded by the BSCC can be evaluated.
- ◆ Due by **Monday, August 30, 2021**
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Project Background
 - ◆ Process Evaluation Method & Design
 - ◆ Outcome Evaluation Method & Design
 - ◆ Project Logic Model
 - ◆ Appendices (if applicable)

LOGIC MODEL

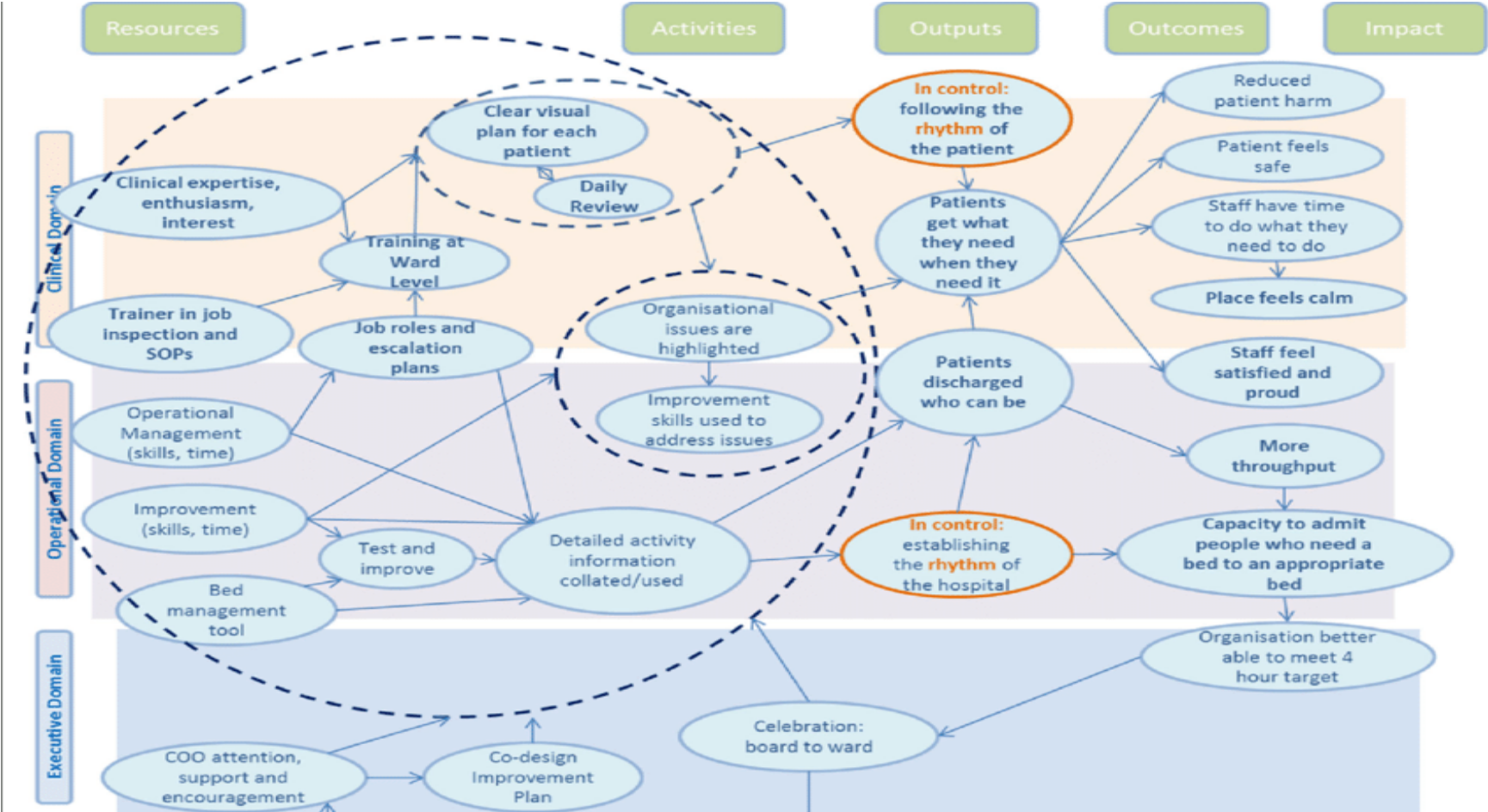
A visual representation of the project depicting the logical relationships between the inputs/resources, activities, outputs, and outcomes/impacts of a project.

EXAMPLE LOGIC MODEL



<http://mrsc.org/Home/Stay-Informed/MRSC-Insight/September-2018/Planning-with-Logic-Models.aspx>

DOES NOT NEED TO BE TOO COMPLEX



<https://bmcmedresmethodol.biomedcentral.com/articles/10.1186/s12874-019-0701-4>

LOCAL EVALUATION REPORT

- ◆ Purpose: document results and overall impact.
- ◆ Based on the original Local Evaluation Plan.
- ◆ Due by **Sunday, December 31, 2023.**
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Executive Summary
 - ◆ Project Background
 - ◆ Process Evaluation Method & Design
 - ◆ Outcome Evaluation Method & Design
 - ◆ Evaluation Results
 - ◆ Discussion of Results
 - ◆ Current Logic Model
 - ◆ Grantee Highlight
 - ◆ Appendices

COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

- ◆ **GC 8310.5 – Required**
 - ◆ **Separate collection categories**
 - ◆ **Asian – Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, and Other**
 - ◆ **Pacific Islander – Native Hawaiian, Guamanian, Samoan, and Other**

COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

- ◆ **GC 8310.9**
 - ◆ **Number or Percent of individuals who identify with each category:**
 - ◆ Alone and not in combination with any other designation
 - ◆ Alone or in combination with other designations
 - ◆ Multiple designations
 - ◆ **Required starting January 1, 2022 – you will be expected to report in this manner within the LER!**

ETHNIC ORIGIN, ETHNICITY, OR RACE

Participant: _____

Instructions: Mark ALL boxes that apply. You may report more than one race/ethnicity group.

AMERICAN INDIAN OR ALASKAN NATIVE

ASIAN – Provide details below.

Chinese

Japanese

Filipino

Korean

Vietnamese

Asian Indian

Laotian

Cambodian

Other – Specify below (one letter per box).

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

BLACK OR AFRICAN AMERICAN

HISPANIC, LATINO, OR SPANISH

MIDDLE EASTERN OR NORTH AFRICAN

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER – Provide details below.

Native Hawaiian

Samoan

Guamanian

Other – Specify below (one letter per box).

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

WHITE

OTHER ETHNIC ORIGIN, ETHNICITY, OR RACE – Print below (one letter per box).

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

LEP WEBINAR

- ◆ **Date: Week of June 14th**
 - ◆ (This date may change)
- ◆ **Will cover more in-depth information on what the evaluator is looking for in your LEPs**

TIPS AND SUGGESTIONS (SEE HANDOUTS)

- ◆ **Evaluator Roles and Responsibilities**
- ◆ **Data Collection Tips**
- ◆ **Evaluation Resources**
http://www.bscc.ca.gov/s_evaluationresources/

A photograph of the California State Capitol building, showing its iconic dome and classical architecture under a clear blue sky. An American flag is visible on the left side of the building.

Local Evaluation Plan and Report

Questions?

A photograph of the California State Capitol building, showing its iconic white dome and classical architectural details. An American flag is visible on the left side of the building. The image is set against a clear blue sky.

Bi-Annual Progress Report

OVERVIEW

- ◆ **Purpose**
- ◆ **Sample Progress Report Form**
- ◆ **Technical Assistance**

PURPOSE OF THE BI-ANNUAL PROGRESS REPORTS

- ◆ Provide regular detailed updates on project implementation and outcomes for monitoring purposes
- ◆ Provide cumulative outcomes of all projects
 - ◆ Results will generalize across projects
 - ◆ Rely on aggregate participant and outcome data

BI-ANNUAL PROGRESS REPORT

- ◆ Collects updates twice a year on grant spending and overall progress
- ◆ Collects bi-annual evaluation data
 - ◆ Implementation of Inputs
 - ◆ Description of project activities
 - ◆ Outputs of project activities
 - ◆ Participant outcomes (when applicable)
- ◆ First Progress Report due: **August 15, 2021**

IMPORTANT DATES

1. Evaluator LEP Webinar	Week of June 14, 2021*
2. Local Evaluation Plan (LEP) Due	August 30, 2021
3. Bi-Annual Progress Report Form Available	July 2021
4. Progress Report #1 Due	August 15, 2021
5. Progress Report #2 Due	February 15, 2022
6. Progress Report #3 Due	August 15, 2022
7. Progress Report #4 Due	February 15, 2023
8. Progress Report #5 Due	August 15, 2023
9. Final Local Evaluation Report (LER) Due	December 31, 2023
*Subject to change	

TECHNICAL ASSISTANCE

- ◆ **The evaluator will provide technical assistance to you for your Progress Reports throughout the grant**
 - ◆ **Information on how TA will be provided or can be requested will be made available at a later date**

A photograph of the California State Capitol building, showing its iconic dome and classical architecture against a clear blue sky. An American flag is visible on the left side of the building.

Bi-Annual Progress Report Questions

GRANTEE INTRODUCTIONS

- ◆ Lassen County
- ◆ Marin County
- ◆ Mendocino County – ADO & PDO

****introduce your team and summarize your proposed work 3 – 4 minutes each team**