

Board of State and Community Corrections
Edward Byrne Memorial Justice Assistance Grant Program (CFDA #16.738)

Section I: Applicant Information Form

1.1. COUNTY AGENCY APPLICANT

COUNTY AGENCY County of Tehama		NAME AND TITLE OF DEPARTMENT/AGENCY HEAD Dave Hencratt, Sheriff-Coroner		
FEDERAL EMPLOYER ID 94-600054		DATA UNIVERSAL NUMBERS SYSTEM (DUNS) 01-595-4878		
NAME AND TITLE OF PROJECT DIRECTOR Jeff Garrett, Lieutenant				TELEPHONE NUMBER 530-529-7920
STREET ADDRESS 22840 Antelope Blvd	CITY Red Bluff	STATE Ca	ZIP CODE 96080	FAX NUMBER 530-529-7950
MAILING ADDRESS (if different) P.O. Box 729	CITY Red Bluff	STATE Ca	ZIP CODE 96080	E-MAIL ADDRESS jgarrett@tehamaso.org

1.2. PROJECT TITLE	1.3. JAG PROGRAM PURPOSE AREA(S)	1.4. AMOUNT OF FUNDS REQUESTED
Edward Bryne Memorial Justice Grant (JAG)	Law Enforcement	\$ 660,000.00 (total all three years)

1.5. SUMMARY OF PROPOSAL

The TMCU (Tehama Major Crimes Unit) projects are focused on a major crime prevention strategy that will help reduce Gang Violence, Violent Crimes, Gun Violence, and maintain strong Drug Enforcement.

1.6. DAY-TO-DAY CONTACT PERSON

NAME AND TITLE Lisa Callaway		TELEPHONE NUMBER 530-528-8979		
STREET ADDRESS 22840 Antelope Blvd, P.O. Box 729				FAX NUMBER 530-529-7933
CITY Red Bluff	STATE Ca	ZIP CODE 96080	E-MAIL ADDRESS lcallaway@tehamaso.org	

1.7. DESIGNATED FINANCIAL OFFICER

NAME AND TITLE Carla Aldridge, Accountant II		TELEPHONE NUMBER 530-528-8979		
STREET ADDRESS 22840 Antelope Blvd	CITY Red Bluff	STATE Ca	ZIP CODE 96080	FAX NUMBER 530-529-7933
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1.8. APPLICANT AGREEMENT

By signing this application, I certify that I am vested by the Applicant agency with the authority to enter into contract with the BSCC. I certify that all funds received pursuant to this Grant Agreement will be spent exclusively on the purposes specified in this Application. I further assure that the Applicant will administer the grant program in accordance with the Grant Agreement as well as any and all applicable state and federal laws, audit requirements, and state and/or federal program guidelines.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)
 Dave Hencratt, Sheriff-Coroner

APPLICANT'S SIGNATURE (blue ink only)



DATE

04220

SECTION II: PROJECT NEED

2.1 There is a clear and convincing need for the Tehama County Sheriff's proposed Edward Byrne Memorial Justice Assistance Grant (JAG) Program **Tehama Major Crimes Unit (TMCU)** task force project. The task force project is a collaborative undertaking by the TMCU local JAG Steering Committee, which is comprised of full and balanced representation from both traditional and non-traditional stakeholder groups whose experience and expertise are directly related to the project need. The Steering Committee participated in the data analysis and planning that led to the development of the TMCU project proposal.

Tehama County has a total population of 63,000 inhabitants spread out over 2,962 square miles who are served by the Tehama County Sheriff, Red Bluff Police Department, Corning Police Department, California Highway Patrol, and Tehama County Probation law enforcement agencies. There is a long history of inter-agency cooperation in law enforcement incidents among the agencies that has generated ample evidence of an urgent need for a major crimes unit with the capacity and training to conduct timely and efficient criminal investigations to help reduce and solve major crimes.

Major crimes have been on the rise in Tehama County at a time when municipal police departments do not have a sufficient number of officers or enough officers with investigatory training to effectively process the increased case load. Major crime statistics for the Tehama County from 2015 to 2017 showed a 26% increase in violent crimes in Red Bluff, the county's largest city, while Tehama County Sheriff's Office data showed a 66% increase in property crimes (FBI UCR Data). CityRating.com states,

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“The city violent crime rate for Red Bluff in 2016 was higher than the national violent crime rate average by 183.23% and the city property crime rate in Red Bluff was higher than the national property crime rate average by 216.61%. Red Bluff crime statistics report an overall upward trend in crime based on data from 18 years with violent crime decreasing and property crime increasing.” Based on this trend, the crime rate in Red Bluff for 2019 is expected to be higher than the rates calculated in 2016.

Tehama County is a region with an ethnically diverse population that suffers from a chronically depressed economy and high unemployment. Tehama County’s current unemployment rate of 5.6%, is significantly higher than the 4.1% rate in California and 3.9% rate nationally (State of California EDD, 2018). The percentage of people living in poverty is estimated at 21.5% compared to state and national averages of 14.3% and 15.1% respectively (NCLEJ, 2014). The median household income of \$40,607 is less than two-thirds the state average (\$67,739).

These demographic statistics factor into the county’s increased major crime rates that clearly identifies the urgent need for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program funded TMCU task force project. TMCU will provide Tehama County law enforcement agencies a centralized major crimes unit under the leadership of the TMCU Steering Committee and a TMCU Lieutenant that will provide vital assistance to local law enforcement municipalities through highly trained, specialized investigators to effectively combat the rise of major crimes in the county.

2.2 The TMCU project is directly related to Priority Program Purpose Area 1 Law Enforcement Programs as well to the Corresponding Areas of Need through its design that focuses on a major crime prevention strategy that will help reduce Violent

Crimes, which will have the impact of also reducing Gang Violence and Gun Violence, and maintain strong Drug Enforcement.

2.3 Justification for TMCU project grant funds is defined by the urgency to respond to the community's identified need for a comprehensive major crimes unit to effectively investigate criminal behavior and solve major crimes not being adequately investigated and resolved. Red Bluff PD, Corning PD, Tehama County Probation, and the California Highway Patrol agencies do not have sufficient resources to effectively investigate criminal behavior and major crimes within their own jurisdictions. Their investigations, in most cases, require too many overtime hours for which the agencies lack the necessary funding, or the agencies do have enough officers with adequate training and experience to adequately perform major crimes investigations.

2.4 TMCU project goals were derived from the identified need for a major crimes unit task force with the capacity and training to conduct timely and efficient criminal investigations to reduce and solve major crimes. TMCU's first goal is to provide major crimes investigation expertise to law enforcement agencies within Tehama county to help mitigate their lack of investigative resources. FBI UCR data for 2015-17 showed increases in violent and property crimes within the county. TMCU's second goal is to increase awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes. A 2013 survey of 429 county residents showed that 69% felt unsafe walking in their neighborhood at night. More than 80% of survey respondents felt police presence was inadequate. Furthermore, a survey of over 1,500 students found that 7% of students in grades 6-12 felt unsafe walking to and from schools (EFPN School Climate Survey, 2018). TMCU

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will provide a series of community workshops specifically designed to inform community members about how to support law enforcement efforts to investigate and solve major crimes, which will increase the feeling of safety within the community.

2.5 The current need is not met with existing resources because there exists a high level of inter-jurisdictional major crimes, but the county's police department's fiscal resources are insufficient to provide the overtime pay necessary to properly investigate criminal behavior and major crimes, nor is there enough fiscal resources too to provide enforcement officers with sufficient investigatory training to effectively or efficiently handle the major crimes case load across the county. Additionally, the Tehama County Sheriff's Office, that will provide in-kind funding for the TMCU Lieutenant, needs JAG funding for a TMCU Data Analyst who will direct the interagency investigation activities and manage the statistics and data for monitoring and reporting purposes.

SECTION III: PROJECT DESCRIPTION, GOALS AND OBJECTIVES

3.1 The TMCU three-year project strategy begins in Year 1 with the implementation of an evidence-based major crimes unit task force coordinated by the Tehama County Sheriff's Office. The TMCU project has defined expected measurable outcomes for a reduction in violent and property crimes. At the core of this coordinated approach is interagency data collection, review, and analysis by a TMCU Data Analyst. The TMCU Data Analyst duties include: a) review of existing major crime data, b) collection of incident reports and arrests related to violent crime, and c) collection and analysis of TMCU Law Enforcement Workshop pre-post surveys.

Beginning in Year 1 and continuing throughout Year 2 and Year 3, TMCU major

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crimes task force will respond as needed to requests for assistance in conducting major crimes investigations from the Red Bluff PD, Corning PD, Tehama County Probation, and the California Highway Patrol. Assessment of the effectiveness of the TMCU task force investigations includes collection of: 1) the location and type of major crimes, 2) the number of TMCU task force officers assigned, 3) the duration of investigations, and 4) the results of investigation activities.

Also beginning in Year 1 and continuing throughout Year 2 and Year 3, Law Enforcement Workshops will be conducted each quarter that are designed to inform community members about how to support law enforcement efforts to investigate and solve major crimes. Workshops will be held in local schools and community-based organizations. TMCU task force officers will administer a pre-survey of participants regarding their knowledge and understanding about the types of major crimes taking place within Tehama County, provide specific major crimes information, answer questions, and administer a post-survey of participants regarding their new knowledge and understanding acquired during the workshop. Assessment of the Law Enforcement Workshops component will be through the collection and analysis of the pre-post surveys.

3.2 The identified need described in PROJECT NEED SECTION II was for a major crimes unit with the capacity and training to conduct timely and efficient criminal investigations. The TMCU task force will be comprised of the TMCU Lieutenant and five investigative agents representing Red Bluff PD, Corning PD, Tehama County Probation, CHP and the District Attorney. The TMCU will centralize the investigative tasks of law enforcement agencies responsible to conduct criminal investigations of all major crimes

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including murder, rape, robbery, aggravated assault, motor vehicle theft, financial crimes, fugitives from justice, and cases involving children that occur in Tehama County.

The TMCU task force will be responsible to investigate the most serious criminal offenses that occur in Tehama County and to ensure that investigations of these crimes are consistently conducted by highly trained and specialized agents. To this end, the TMCU task force will be created as a centrally located investigative entity within the Tehama County Sheriff's Office. TMCU agents will be responsible to investigate all major cases that occur across Tehama County, regardless of the geographic area in which they occur. The use of specialized TMCU agents working from a centralized location provides superior support and reflects sound management of resources to ensure that the needs of both crime victims and community members are met. The expected outcomes of deploying the most qualified agents to investigate the most serious crimes is 1) a decrease in the major crime rate in the county, and 2) an increase in the feeling of safety and security within the community afforded by the knowledge that serious criminal offenses are being thoroughly investigated and criminals are being held accountable.

3.3 The TMCU project is linked to the JAG Program Purpose Area Law Enforcement Programs by its design to centralize the investigative tasks of Tehama County law enforcement agencies that are responsible to conduct criminal investigations of major crimes. The Violent Crime corresponding Area of Need is effectively addressed within the scope of the TMCU task force because of the direct relationship it has with the prevention and reduction of major crimes in Tehama County.

3.4 The TMCU project leverages a long history of effective collaboration with both public agencies and private stakeholders. The Red Bluff PD, Corning PD, Tehama County Probation, and California Highway Patrol are the primary providers of policing in the county. Each law enforcement agency has an agent on the TMCU task force that will conduct the major crimes investigations as well as a representative on the TMCU Steering Committee.

The Tehama County Department of Education (TCDE), Tehama County Public Health Services Agency, Tehama County Board of Supervisors, and Tehama District Attorney have a long history of collaborative endeavors with the Tehama County Sheriff's Office.

The TCDE will provide access to students and their teachers in classrooms for the quarterly Law Enforcement Workshops that include pre-post surveys of student/teacher knowledge and attitudes related to local crimes.

The TMCU project will contract with the Center for Evaluation and Research (CER) for program evaluation services. CER has over 20 years of successful state and federal grant program evaluation experience including Board of State and Community Corrections funded grants including several current projects in Tehama County.

3.5 The TMCU project goals and measurable objectives that will be implemented to achieve goals are described below.

TMCU Goal 1: *The TMCU project will provide major crimes investigations to law enforcement agencies within Tehama county.*

Objective 1: *By March 2020 and thereafter, there will be a 10% decrease in the number of violent crimes committed by adults as measured by county-wide UCR data. Baseline*

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data showed a 26% increase in violent crimes in Red Bluff, the county's largest city, while Tehama County Sheriff's Office data showed a 66% increase in property crimes (FBI UCR Data).

TMCU Goal 2: *The TMCU project will increase awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes.*

Objective 2: *By March 2020 and thereafter, the TMCU project will increase by 50% awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes as measured by TMCU community workshop pre-post participant surveys.* Baseline data will be generated from pre-participant surveys administered at each workshop.

3.6 TMCU staff allocations and assignments for the project components are 1) a TMCU Lieutenant who will direct the major crimes task force interagency investigation activities, 2) a TMCU Data Analyst who will assist in the management of the major crimes task force interagency investigation activities and oversee the TMCU statistics and data for monitoring and reporting purposes, and 3) designated TMCU officers will conduct TMCU Law Enforcement Workshops and collect pre-post workshop surveys.

3.7 The TMCU Steering Committee identified two target populations along with the evidence-based and promising intervention approaches that have proven most successful to rural counties similar to Tehama County. First, there are multiple studies that show the "strong" likelihood that an evidence-based major crimes program will make measurable changes in the primarily adult male and female offenders. Major crime data in Tehama County shows that most major crimes offenders have extensive

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criminal histories with antisocial peers, substance abuse, and low self-control criminogenic factors. Second, the Center for Evidence-Based Crime Policy's Evidence-Based Policing Matrix describes how highly proactive tactics like TMCU law enforcement investigations and TMCU Law Enforcement Workshops that focus on early risk factors developed from patterns of crime and criminality help to reduce the possibility of crimes occurring over the long term.

3.8 Participant Services are not applicable to the TMCU project proposal.

3.9 The TMCU timeline of major project activities begins at the notice of award of JAG funding and continues for the entire project period. Job descriptions are currently in place for both the TMCU Lieutenant and the TMCU Data Analyst who will take immediate action on major crimes investigation requests from Tehama County law enforcement agencies that are eagerly awaiting the initiation of the TMCU task force.

The Law Enforcement Workshops will commence during the first BSCC reporting period (Oct. 1 through Dec. 31, 2019) and take place over the entire project period.

3.10 The TMCU Steering Committee will oversee the management and decision-making process for the project. The committee consists of key decision makers from criminal justice, health, education, and other community providers. The TMCU Steering Committee is directed by an elected leader and is co-facilitated by the Tehama County Sheriff Office. The committee is charged with overseeing the TMCU task force's progress toward meeting its stated timelines, goals and objectives, and to engage in ongoing progress monitoring, program improvement strategies, and project evaluation activities.

3.11 The TMCU project ensures that all program components are being

monitored, assessed and adjusted as necessary using a rigorous evaluation component that ensures an ongoing continuous improvement process of real-time data analysis for decision-making and for making any necessary project changes. The TMCU Lieutenant and Data Analyst will coordinate with the local evaluator on a regular basis and produce ad hoc local evaluation reports as well as the mandatory BSCC quarterly progress reports.

3.12 The TMCU project is ready to start all programming by October 1, 2019

because all of the collaborative agreements are already in place and the partners are eager to begin the agreed upon work. The TMCU partner agencies and organizations have a long history of effective collaboration that will make the start-up an efficient and seamless process. The attached letters of commitment and agreement detail the commitments from project partners and all of them are already signed.

SECTION IV: COLLABORATION

4.1 TMCU Steering Committee names, titles and organizational affiliations

are provided below. The TMCU Local JAG Steering Committee, which is comprised of full and balanced representation from both traditional and non-traditional stakeholder groups whose experience and expertise are directly related to the project need (see Appendix C). The members represent the criminal justice system, social services, mental health services, educational institutions, the Native American community, and the community at-large. The Steering Committee consists of: Dave Hencratt, Sheriff-Coroner Tehama County Sheriff's Office; Matthew Rogers, Tehama County District Attorney's Office; Kevin Alexander, Commander California Highway Patrol; Kyle Sanders, Red Bluff Chief of Police; Jeremiah Fears, Corning Chief of Police; Richard

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Muench, Chief Probation Officer Tehama County Probation; Rich DuVarney, Superintendent Tehama County Department of Education; Jared Caylor, Superintendent Corning Union High School District; Jeanne Spurr, Director Empower Tehama; Dawna Holiday-Shchedrov, Director Corning Promise; Valerie Lucero, Executive Director Tehama County Public Health Agency; and Laura Williams, Director Tehama County Social Services.

4.2 The TMCU project's process to identify, recruit and engage steering committee members began by reaching out to the leaders of the largest agencies and organizations in the county and engaging them in discussions about the TMCU goals and objectives. These members have been active in the development and approval of the TMCU proposal and look forward to its implementation. The TMCU Steering Committee will meet regularly to maintain continuous improvement activities in consultation with the TMCU project evaluator.

4.3 The JAG Steering Committee members' experience and expertise is substantial: the Sheriff-Coroner has over 30 years of law enforcement experience, the District Attorney has over 30 years of legal experience, the CHP Commander has over 15 years in law enforcement, the Red Bluff Chief of Police has over 20 years in law enforcement, the Corning Chief of Police has over 20 years in law enforcement, the Chief Probation Officer has over 20 years in law enforcement, the Tehama County Department of Education Superintendent has over 25 years of education experience, Corning Union High School District Superintendent has over 15 years of education experience, the Empower Tehama Director has over 20 years of experience working with the at-risk population, Corning Promise Director has over 20 years of education

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experience, the Tehama County Public Health Agency Executive Director over 30 years of experience working in public health, mental health, and substance abuse prevention and treatment, and the Tehama County Social Services Director has over 20 years of experience working with the at-risk population.

4.4 There is balanced representation from traditional and non-traditional stakeholders on the TMCU Steering Committee, which is a major strength of the project. Stakeholders represent education, policing, probation, district attorney, tribal, health, across the county that will collaborate to effectively monitor the progress in meeting TMCU project goals and objectives.

4.5 The TMCU Steering Committee has a long and successful history of prior working relationships among its members. The Tehama County Sheriff's Office effective record of collaboration includes: a) coordinating drug court services with the DA and probation departments; b) assisting with tribal policing support; c) coordination of sting operations with CHP, the Corning and Red Bluff police departments, and District Attorney. Currently, TMCU Steering Committee members are involved in community-wide collaborative programs including a United States Department of Education Promise Neighborhood project, the Expect More Tehama community collaborative, and the Tehama County Health Partnership.

4.6 The TMCU process used to identify the problem areas and develop strategies is linked to county-wide collection and analysis of major crime data from the law enforcement agencies across the county. The data showed a clear and compelling need for a major crimes unit with the capacity and training to conduct timely and efficient criminal investigations to assist local law enforcement agencies that lack the

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necessary resources to effectively conduct major crimes investigations on their own.

The Tehama County Sheriff's Office has the capacity to provide a TMCU Lieutenant who will provide the leadership for the funded Byrne JAG TMCU task force project.

4.7 Full participation and voting rights are ensured for all TMCU Steering Committee members through regularly scheduled steering committee meetings for which the dates, times, and locations are publicized in advance. The steering committee planning as well as future ad hoc work groups are comprised of a cross-section of stakeholders with equal input in establishing policy and equal votes on each solution.

4.8 The County of Tehama and the Sheriff's Office (TCSO), in particular, has a history of collaboration in numerous community projects. The following is a partial list of recent major collaborative activities: 1) Inter-agency Council – the TCSO coordinates policing and social service resources; 2) Health Partnership – the TCSO participates in the planning and implementation of health initiatives; 3) Expect More Tehama – the TCSO participates in countywide education reform movement; 4) U.S. Dept. of Education Promise Neighborhood – the TCSO assists with improving the quality of life of youth; 5) Adult Treatment Courts – the TCSO works directly with daily drug court services; 6) Tehama Interagency Drug Enforcement Task Force – the TCSO coordinates interagency response to drug manufacturing and distribution; 7) Tehama County Police Activities League – the TCSO oversees ongoing educational and recreational activities for youth.

4.9 The process used to establish and maintain collaboration as it relates to supporting the TMCU project is, at its core, a collaborative project that coordinates major crimes investigations across the law enforcement organizations within the county.

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The TMCU project has engaged all of the major human service providers within the county as well as coordination with the largest existing community collaborative (Tehama County Interagency Council, Health Partnership, Promise Neighborhood, and Expect More Tehama). TMCU has had an open invitation for community members to participate in the project and, once funded, expects to enhance and maintain the collaborative process through public TMCU Steering Committee meetings by rotating the meeting locations in the rural county to enhance participation.

4.10 The TMCU Steering Committee's ongoing role throughout the project

will be to provide oversight including the coordination of services and continuous improvement. The TMCU project evaluator will work with the steering committee on how to use major crime data and related statistics to make evidence-based decisions to guide project activities and monitor progress. Steering committee members will be given ongoing opportunities to discuss the data, accurately analyze it, and apply the results appropriately and ethically to the project's goals and objectives. The project's local evaluator will provide guidance regarding the appropriate and ethical use of data to help ensure accuracy, validity, and reliability. Results will be used in a variety of ways to identify progress toward meeting objectives, explore disparities, and target strategies for change. In this manner, the TMCU Steering Committee will successfully use data to inform practice and guide improvement of the major crimes task force.

SECTION V: EVIDENCE-BASED, PROMISING AND INNOVATIVE STRATEGIES

5.1 The intervention being proposed for implementation has research that supports it as both an evidence-based strategy and as a promising project. The proposed intervention is the initiation of a Tehama County Sheriff's Office major crimes

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unit task force (TMCU). The TMCU project is based on an evidence-based strategy outlined in the U.S. Department of Justice Harvard Kennedy School research on the effectiveness of criminal investigations March 2011 publication "Moving the Work of Criminal Investigators Towards Crime Control." The research shows that experienced investigators hold valuable information on recurring crime problems and can occupy a central role in developing creative responses to stopping some crimes instead of mostly responding to them. The intervention reflects the proven strategy that incorporates investigative knowledge and actions into a major crimes unit of trained criminal investigators with specialized expertise in: 1) interviewing skills for victims, witnesses, and offenders; 2) the development and management of informants; 3) conducting covert surveillance using advanced surveillance technologies; 4) identifying and locating potential witnesses and sources of intelligence; 5) preserving and developing evidence; 6) preparing cases for prosecution and liaising with prosecutors; 7) protecting, managing and preparing witnesses for trial; 8) the sequencing of investigative steps to optimize the chances for success; and 9) maintaining knowledge of, and in some cases relationships with, criminals and criminal groups.

The skills listed above contribute to the ability of major crimes investigators to handle a case from its start as a crime incident report to finish its conclusion as a conviction. Currently, patrol officers in Tehama County are unable to accomplish this, except in very simple cases, because the structure and schedule of normal patrol operations and funding do not allow for it.

Research also shows that a major crimes unit is a promising approach in that crimes tend to cluster among a few problem places, offenders and victims. According to

Spelman and Eck (1989) ten percent of the victims in the U.S. are involved in forty percent of victimizations, ten percent of offenders are involved in more than fifty percent of serious crimes, and ten percent of places are the sites of about sixty percent of calls for service. Research also shows that a data-driven analytic approach, led and supported by specially trained investigators, would best position policing in Tehama County to effectively deal with recurring problems that generate the bulk of crimes (Weisburd and Eck, 2004; Weisburd et al., 2010).

5.2 The January 2018 Police Executive Research Forum publication “The Changing Nature of Crime and Criminal Investigations” indicates that major crimes units have been effective elsewhere. The Critical Issues in Policing Series document uses case studies from around the country to describe how the implementation of major crimes units have been effective by investing more heavily in real-time crime analysis and digital evidence capabilities that have had the impact of increased coordination among local law enforcement agencies and speeding up criminal investigations that are successful in solving major crimes cases.

5.3 The outcomes achieved in several jurisdictions that have implemented major crimes units support using the proposed TMCU in Tehama County to achieve its goals and objectives. For example, in 2008 the Milwaukee Police Department implemented a major crimes unit as one of its efforts to reduce crime. Since 2008, overall violent crime has declined by 31 percent while property crimes have decreased by 16 percent. Homicides declined 32 percent the first year and have remained steadily below the prior 20-year average. Furthermore, UCR clearance rates have improved. The clearance rates for homicide, rape, robbery, burglary and theft all

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now exceed national standards (NIJ, 2011).

Numerous rural California counties (Shasta, Nevada, Marin, Humboldt, etc.) with demographics and geography similar to Tehama County operate major crimes units with success in resolving major crimes cases. For example, the Marin County Major Crimes Task Force (MCTF) states 2018 annual report state, “Unlike our local jurisdictional law enforcement agencies, the MCTF has the ability to conduct in-depth, lengthy narcotic investigations. We have the ability and resources to follow our investigations throughout and outside of the county, including out of state and, on a limited basis, out of country.” The statement mirrors the TMCU goals and objectives to 1) provide major crimes investigations to law enforcement agencies within Tehama County that will increase the number of major crimes investigations in the county, and 2) increase awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes.

5.4 The TMCU major crimes unit and community awareness interventions has been shown to be effective in both urban and rural environments (MCTF 2018).

5.5 The TMCU already has in place the support factors necessary for a major crimes unit to be mobilized in the county through firm commitments with multiple stakeholders and existing interagency collaboration among criminal justice providers. These commitments make it possible for the project to be ready for implementation in October of 2019.

SECTION VI: DATA COLLECTION AND EVALUATION

Local Evaluation Plan

6.1 The TMCU program goals are Goal 1: *The TMCU project will provide major*

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crimes investigations to law enforcement agencies within Tehama County, and Goal 2: The TMCU project will increase awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes.

6.2 The TMCU program objectives are Objective 1: *By March 2020 and annually thereafter, there will be a 10% decrease in the number of violent crimes committed by adults as measured by county-wide UCR data, and Objective 2: By March 2020 and annually thereafter, the TMCU project will increase 50% awareness within the Tehama County community of how the community can support law enforcement efforts to investigate and solve major crimes as measured by TMCU community workshop pre-post participant surveys.*

6.3 The plan for assessing the effectiveness of the overall three-year JAG strategy includes: major crime unit data will be assessed through quarterly collection and analysis of violent and property crime reports from county law enforcement agencies, and community awareness data will be assessed through quarterly collection and analysis of community workshop pre-post participant surveys.

6.4 The TMCU research design that will be used to complete the evaluation includes the impact that major crimes unit investigations has on changes in the UCR violent and property crime data (2018 UCR data will serve as the baseline). The TMCU project will use a pre/post design to measure the impact of the community law enforcement workshops.

Process Evaluation

6.5 The estimated number of participants in the program components are

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as follows: the major crimes unit will not have specific participants; however, the entire county community is at 63,000 inhabitants; the community law enforcement workshops will involve approximately 250 adults and 1000 students annually.

6.6 The tracking of participants in the community law enforcement workshops will be conducted through sign-in sheets and pre-post workshop surveys.

6.7 A TMCU data system will document the services provided to the Tehama County law enforcement agencies to help measure the impact that the specialized TMCU investigations have on their productivity.

6.8 The plan to document the activities by staff who conducted the program is that a TMCU Data Analyst will be hired by the Sheriff's Office to oversee the coordination and analysis of investigations and data collection for the major crimes unit that will include timesheets, logs, and reports that detail program activities.

Outcome Evaluation

6.9 The method used to determine if the program "worked" in terms of achieving the program set goals will be conducted through project evaluation analysis of baseline major crimes statistics, follow-up crime reports, and closed case records as well as pre-post analysis of law enforcement workshop surveys. **6.10 The outcome variables that will be tracked** are property and violent crime reports/arrests and law enforcement community workshops. **6.11 The outcomes that will be tracked,** are a decrease in property and violent crime and increase in community awareness of how to assist in the prevention and resolution of major crimes. **6.12 The criteria for determining participants' success/failure in the project** are a 10% decrease in violent crimes and a 50% increase in community awareness of how to assist in the

prevention and resolution of major crimes.

SECTION VII: CAPABILITY AND QUALIFICATIONS TO PROVIDE SERVICES

7.1 The Tehama County Sheriff's Office (TCSO) has the ability to conduct the proposed project as one of the largest employers in the county with a budget exceeding 34 million dollars, and has a business department with a full-time auditor-controller and 12 full-time support staff.

TCSO oversees the policing responsibilities for over 90% of the geographical area in the county. TCSO is already involved in multiple interagency programs including an interagency drug task force. The department has experienced staff to insure the complete, successful implementation of all program components.

7.2 The Tehama County Sheriff's Office's experience and capability to conduct the project is affirmed by its experience and expertise as the current coordinator of intra-agency efforts targeting drug manufacturing and trafficking. The new TMCU project builds on this effort by providing leadership in major crimes investigations and through ongoing data analysis.

7.3 The Tehama County Sheriff's Office's experience and current qualified key project staff will provide and manage TMCU services through funding for one full-time TMCU Data Analyst to oversee the program. This person has over 20 years of experience working in a variety of roles with the Tehama County Sheriff's Office including as a Data Analyst for over 17 years.

Section VIII: Project Budget and Budget Narrative

2018 JAG Program Applicant County: Tehama County

Year 1: Project Budget

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$46,648
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$5,000
TOTAL	\$220,000

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
Example (Hourly): Bob Smith, Fiscal Manager	\$60/hour x 10 hours/month x 3 years = \$21,600 @ 22% = \$4,752	\$4,752
Example (FTE): Jane Doe, Counselor	.25 FTE @ \$60,000 x 3 years = \$45,000 @ 22% = \$9,900	\$9,900
Karie Simons, Task Force Admin Secretary	\$25.65/Hour X 2080 Includes Benefits	\$53,352
Overtime Karie Simons	Overtime rate of \$41.53 X 120.394 Hours	\$5,000
Overtime SSO III Sue Leitem	Overtime rate of \$34.92 X 28.636 Hours	\$1,000
Overtime Deputy Enyart (Agent)	Overtime rate of \$48.58 X 308.769 Hours	\$15,000
Overtime Deputy Clem (Agent)	Overtime rate of \$50.95 X 98.135 Hours	\$5,000
Overtime Lieutenant Garrett	Overtime rate of \$67.16 X 223.347 Hours	\$15,000
Overtime Sergeants (Various)	Overtime rate of \$65.52 X 30.525 Hours	\$2,000
Overtime Detectives (Various)	Overtime rate of \$68.71 X 29.107 Hours	\$2,000
Overtime Tehama County Probation Agent	Overtime rate of \$42.83 x 350.221 Hours	\$15,000
		\$0
		\$0
		\$0
TOTAL		\$113,352

Salaries and Benefits Narrative:

The TMCU staff allocation for Administration Task Force Secretary is for Salaries and Benefit. The position is deemed necessary and will assist in the management of the major crimes task force interagency investigation activities and oversee the TMCU statistics and data for monitoring and reporting purposes. The Cost for this component is \$53,352.00 for one year. Karie Simons is the Administration Task Force Secretary and will be 100% paid for from these funds. The wages are with benefits and come to \$53,352.00 at \$25.65 per hour.

Overtime will be paid from JAG funds to two agents, the Lieutenant, the Task Force Secretary, Evidence Technician, Sergeants, Detectives from the Tehama County Sheriff's Office and Agent from the Tehama County Probation Department.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for salaries and benefits are \$113,352.00

2. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Grant Funds
Example: Supportive Services (bus passes, gas cards, office supplies, uniforms)	\$350 x 50 Participants	\$17,500
N/A		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
	TOTAL	\$0

Services and Supplies Narrative:

N/A

3. Professional Services

Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
Example: Public Defender	Statewide Program Rate	\$15,000
Red Bluff Police Department Agent	Overtime Rate of \$53.73 x 279.173 Hours	\$15,000
Corning Police Department Agent	Overtime Rate of \$42.40 x 353.77 Hours	\$15,000
		\$0
		\$0
		\$0
		\$0
		\$0
	TOTAL	\$30,000

Professional Services Narrative:

One agent from the Red Bluff Police Department and Corning Police Department will be paid for overtime for services directly related to the TMCU JAG funded grant. Rates are determined by the individual agencies and time sheets will be maintained submitted to the Tehama County Sheriff's Office.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for professional services are \$30,000.00.

4. Non-Governmental Organizations (NGO) Subcontracts

Description of Subcontract	Calculation for Expenditure	Grant Funds
Example: Private Industrial Council	Training Class \$450 x 25 participants	\$11,250
N/A		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Non-Governmental Organizations (NGO) Subcontracts Narrative:

N/A

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
Example: Purchase of Vehicle	Toyota Prius @ Market Value	\$24,000
Purchase of Cellebrite Computer	License for software \$6,000.00, Computer \$3,000.00, IT Labor \$2,000.00	\$11,000
License Plate Readers	Cameras, upgrades to software	\$35,648
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$46,648

Equipment/Fixed Assets Narrative:

The project will purchase a Cellebrite computer (cost includes software and IT labor) that is crucial to the success of the TMCU program. Extracting evidentiary data from hand held electronic devices for comparison, analysis and locating co-conspirators is crucial in modern law enforcement. Evidence of this nature cannot be produced without the use of Cellebrite. The project will also purchase license plate readers that include cameras and upgrades to software. The technology used in License Plate Readers (LPR) provides law enforcement with a significant advantage in tracking criminal's behavior related to historical evidence prior to the commission of major crimes and quickly locating and apprehending criminals after major crimes have been committed.

Number of individuals and cost per participant is not applicable.

Total direct cost for Equipment/Fixed Assets is \$46,648.

6. Data Collection, Reporting and Evaluation Efforts*Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award*

Description	Grant Funds
Example: Data Collection & Reporting Efforts @ 7%	\$10,329
Data Collection & Reporting Efforts (CER)	\$25,000
	\$0
	\$0
	\$0
TOTAL	\$25,000

Data Collection, Reporting and Evaluation Efforts

The Center for Evaluation and Research, LLC will oversee the process and summative evaluation components. The evaluator will work with staff for continuous improvement and to measure the project's process toward meeting its stated goals and objectives.

Part-time (25 days, \$25,000)

Number of individuals and cost per participant is not applicable.

Total direct cost for Data Collection, Reporting and Evaluation Efforts is \$25,000

7. Other (Travel, Training, etc.)

Description	Calculation for Expense	Grant Funds
Example: Training Classes	\$500/participant x 30 participants	\$15,000
Travel/Training Class Cellebrite	\$5,000.00 1 Participant	\$5,000
		\$0
		\$0
		\$0
TOTAL		\$5,000

Other (Travel, Training, etc.) Narrative:

One agent from the Tehama County Sheriff's Office will attend a training related to Cellebrite.

This initial training is critical to the success of the TMCU grant. Trained personnel will provide training to the other agents within the TMCU which will increase the efficiency and cost effectiveness of investigative activities.

Number of individuals and cost per participant is not applicable.

Total direct cost for Other is \$5,000

Section VIII: Project Budget and Budget Narrative

2018 JAG Program Applicant County: Tehama County

Year 2: Project Budget

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$45,153
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$6,495
TOTAL	\$220,000

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
Karie Simmons, Task Force Admin Secretary	\$25.65/Hour X 2080 Includes Benefits	\$53,352
Overtime Karie Simons	Overtime rate of \$41.53 X 120.394 Hours	\$5,000
Overtime SSO III Sue Leitern	Overtime rate of \$34.92 X 28.636 Hours	\$1,000
Overtime Deputy Enyart (Agent)	Overtime rate of \$48.58 X 308.769 Hours	\$15,000
Overtime Deputy Clem (Agent)	Overtime rate of \$50.95 X 98.135 Hours	\$5,000
Overtime Lieutenant Garrett	Overtime rate of \$67.16 X 223.347 Hours	\$15,000
Overtime Sergeants (Various)	Overtime rate of \$65.52 X 30.525 Hours	\$2,000
Overtime Detectives (Various)	Overtime rate of \$68.71 X 29.107 Hours	\$2,000
Overtime Tehama County Probation Agent	Overtime rate of \$42.83 x 350.221 Hours	\$15,000
TOTAL		\$113,352

Salaries and Benefits Narrative:

The TMCU staff allocation for Administration Task Force Secretary is for Salaries and Benefit. The position is deemed necessary and will assist in the management of the major crimes task force interagency investigation activities and oversee the TMCU statistics and data for monitoring and reporting purposes. The Cost for this component is \$53,352.00 for one year. Karie Simons is the Administration Task Force Secretary and will be 100% paid for from these funds. The wages are with benefits and come to \$53,352.00 at \$25.65 per hour.

Overtime will be paid from JAG funds to two agents, the Lieutenant, the Task Force Secretary, Evidence Technician, Sergeants, Detectives from the Tehama County Sheriff's Office and Agent from the Tehama County Probation Department.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for salaries and benefits are \$113,352.00

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
N/A		
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$0

Services and Supplies Narrative:

N/A

3. Professional Services		
Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
Red Bluff Police Department Agent	Overtime Rate of \$53.73 x 279.173 Hours	\$15,000
Corning Police Department Agent	Overtime Rate of \$42.40 x 353.77 Hours	\$15,000
		\$0
		\$0
		\$0
		\$0
TOTAL		\$30,000

Professional Services Narrative:

One agent from the Red Bluff Police Department and Corning Police Department will be paid for overtime for services directly related to the TMCU JAG funded grant. Rates are determined by the individual agencies and time sheets will be maintained submitted to the Tehama County Sheriff's Office.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for professional services are \$30,000.00.

4. Non-Governmental Organizations (NGO) Subcontracts

Description of Subcontract	Calculation for Expenditure	Grant Funds
N/A		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Non-Governmental Organizations (NGO) Subcontracts Narrative:

N/A

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
VSA Computer	Trade in Computer for New	\$10,000
License Plate Readers	Cameras, Upgrades to software	\$35,153
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$45,153

Equipment/Fixed Assets Narrative:

The project will purchase a VSA computer (cost includes software and is discounted with the turn in of the old computer) that is crucial to the success of the TMCU program. The Voice Stress Analysis Computer helps to aid investigators with the Major Crimes Unit by getting truthful information from doing interviews of potential suspects, Witnesses or informants. The 2nd year of the project will continue to purchase license plate readers that include cameras and upgrades to software. The technology used in License Plate Readers (LPR) provides law enforcement with a significant advantage in tracking criminal's behavior related to historical evidence prior to the commission of major crimes and quickly locating and apprehending criminals after major crimes have been committed.

Number of individuals and cost per participant is not applicable.

Total direct cost for Equipment/Fixed Assets is \$45,153.00.

6. Data Collection, Reporting and Evaluation Efforts*Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award*

Description	Grant Funds
Data Collection & Reporting Efforts (CER)	\$25,000
	\$0
	\$0
	\$0
TOTAL	\$25,000

Data Collection, Reporting and Evaluation Efforts

The Center for Evaluation and Research, LLC will oversee the process and summative evaluation components. The evaluator will work with staff for continuous improvement and to measure the project's process toward meeting its stated goals and objectives.

Part-time (25 days, \$25,000)

Number of individuals and cost per participant is not applicable.

Total direct cost for Data Collection, Reporting and Evaluation Efforts is \$25,000

7. Other (Travel, Training, etc.)

Description	Calculation for Expense	Grant Funds
VSA Training, Travel, Registration, Prediem	Registration with Trade In \$495.00, Travel, Prediem, Training	\$1,495
Travel/Training Class Cellebrite	\$5,000.00 1 Participant	\$5,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$6,495

Other (Travel, Training, etc.) Narrative:

The project aligns with the purchase of a VSA computer (cost includes software and is discounted with the turn in of the old computer) that is crucial to the success of the TMCU program. The Voice Stress Analysis Computer helps to aid investigators with the Major Crimes Unit by getting truthful information from doing interviews of potential suspects, witnesses or informants.

The Cellebrite training is an annual training and one agent from the Tehama County Sheriff's Office will attend a training related to Cellebrite.

This continued training is critical to the success of the TMCU grant. Trained personnel will provide training to the other agents within the TMCU which will increase the efficiency and cost effectiveness of investigative activities.

Number of individuals and cost per participant is not applicable.

Total direct cost for Other is \$6,495.00

Section VIII: Project Budget and Budget Narrative

2018 JAG Program Applicant County: Tehama County

Year 3: Project Budget

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$46,648
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$5,000
TOTAL	\$220,000

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
Karie Simons, Task Force Admin Secretary	\$25.65/Hour X 2080 Includes Benefits	\$53,352
Overtime Karie Simons	Overtime rate of \$41.53 X 120.394 Hours	\$5,000
Overtime SSO III Sue Leitem	Overtime rate of \$34.92 X 28.636 Hours	\$1,000
Overtime Deputy Enyart (Agent)	Overtime rate of \$48.58 X 308.769 Hours	\$15,000
Overtime Deputy Clem (Agent)	Overtime rate of \$50.95 X 98.135 Hours	\$5,000
Overtime Lieutenant Garrett	Overtime rate of \$67.16 X 223.347 Hours	\$15,000
Overtime Sergeants (Various)	Overtime rate of \$65.52 X 30.525 Hours	\$2,000
Overtime Detectives (Various)	Overtime rate of \$68.71 X 29.107 Hours	\$2,000
Overtime Tehama County Probation Agent	Overtime rate of \$42.83 x 350.221 Hours	\$15,000
		\$0
		\$0
		\$0
TOTAL		\$113,352

Salaries and Benefits Narrative:

The TMCU staff allocation for Administration Task Force Secretary is for Salaries and Benefit. The position is deemed necessary and will assist in the management of the major crimes task force interagency investigation activities and oversee the TMCU statistics and data for monitoring and reporting purposes. The Cost for this component is \$53,352.00 for one year. Karie Simons is the Administration Task Force Secretary and will be 100% paid for from these funds. The wages are with benefits and come to \$53,352.00 at \$25.65 per hour.

Overtime will be paid from JAG funds to two agents, the Lieutenant, the Task Force Secretary, Evidence Technician, Sergeants, Detectives from the Tehama County Sheriff's Office and Agent from the Tehama County Probation Department.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for salaries and benefits are \$113,352.00

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
N/A		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$0

Services and Supplies Narrative:
N/A

3. Professional Services		
Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
Red Bluff Police Department Agent	Overtime Rate of \$53.73 x 279.173 Hours	\$15,000
Corning Police Department Agent	Overtime Rate of \$42.40 x 353.77 Hours	\$15,000
		\$0
		\$0
		\$0
		\$0
TOTAL		\$30,000

Professional Services Narrative:

One agent from the Red Bluff Police Department and Corning Police Department will be paid for overtime for services directly related to the TMCU JAG funded grant. Rates are determined by the individual agencies and time sheets will be maintained submitted to the Tehama County Sheriff's Office.

Funding for overtime will allow the multiple agencies to centralize the investigative tasks of law enforcement increasing consistency and cooperation. The use of specialized agents working from a centralized location provides superior support and reflects sound management of resources increasing the cost effectiveness of investigating major crimes.

Number of individuals and cost per participant is not applicable.

Total direct cost for professional services are \$30,000.00.

4. Non-Governmental Organizations (NGO) Subcontracts

Description of Subcontract	Calculation for Expenditure	Grant Funds
N/A		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Non-Governmental Organizations (NGO) Subcontracts Narrative:

N/A

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
Computer Upgrades for the Major Crimes Unit	5 Computers @2300.00 with all software,Labor and installation.	\$11,500
License Plate Readers	Cameras, Upgrades to software	\$35,148
TOTALS		\$46,648

Equipment/Fixed Assets Narrative:

The project will continue upgrading the Agents Computers (cost includes software and IT Labor to Program and install) that is crucial to the success of the TMCU program. The computers help to write reports, process cases, mapping and much more to aid in the prevention of crime. In the 3rd year, the project will continue to purchase license plate readers that include cameras and upgrades to software. The technology used in License Plate Readers (LPR) provides law enforcement with a significant advantage in tracking criminal's behavior related to historical evidence prior to the commission of major crimes and quickly locating and apprehending criminals after major crimes have been committed.

Number of individuals and cost per participant is not applicable.

Total direct cost for Equipment/Fixed Assets is \$46,648.00

6. Data Collection, Reporting and Evaluation Efforts
Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award

Description	Grant Funds
Data Collection & Reporting Efforts (CER)	\$25,000
	\$0
	\$0
	\$0
TOTAL	\$25,000

Data Collection, Reporting and Evaluation Efforts

The Center for Evaluation and Research, LLC will oversee the process and summative evaluation components. The evaluator will work with staff for continuous improvement and to measure the project's process toward meeting its stated goals and objectives.
 Part-time (25 days, \$25,000)

Number of individuals and cost per participant is not applicable.

Total direct cost for Data Collection, Reporting and Evaluation Efforts is \$25,000

7. Other (Travel, Training, etc.)

Description	Calculation for Expense	Grant Funds
Travel/Training Class Celebrite	\$5,000.00 1 Participant	\$5,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$5,000

Other (Travel, Training, etc.) Narrative:

One agent from the Tehama County Sheriff's Office will attend a training related to Celebrite.

This continued training is critical to the success of the TMCU grant. Trained personnel will provide training to the other agents within the TMCU which will increase the efficiency and cost effectiveness of investigative activities.

Number of individuals and cost per participant is not applicable.

Total direct cost for Other is \$5,000

Section VIII: Project Budget and Budget Narrative

2018 JAG Program **Applicant County:** Tehama County

Program Purpose Area Allocations

Applicants must allocate all JAG grants funds to one or more of the Program Purpose Areas (PPA) as described in the Request for Proposal. No JAG funds may be expended outside of the JAG priority PPAs. For the purposes of proposal scoring, no PPA shall carry more weight than another. The totals for each year in the Program Purpose Area (PPA) Funding Table must equal the total grant funds requested for that year.

Program Purpose Area Funding Table	Year 1	Year 2	Year 3	Total Grant Award
Total Grant Funds Requested	\$220,000	\$220,000	\$220,000	\$660,000
1. Prevention and Education Programs				\$0
2. Law Enforcement Programs	\$220,000	\$220,000	\$220,000	\$660,000
3. Courts, Prosecution, Defense and Indigent Defense				\$0
<i>PPA allocations must equal the total grant funds requested*:</i> Totals	\$220,000	\$220,000	\$220,000	\$660,000

* If PPA allocation totals show as red font, they do not equal the amount of grant funds requested as required.

Year 1: Project Budget Table	
Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$46,648
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$5,000
TOTAL	\$220,000

Year 2: Project Budget Table	
Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$45,153
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$6,495
TOTAL	\$220,000

Year 3: Project Budget Table	
Budget Line Item	Grant Funds
1. Salaries and Benefits	\$113,352
2. Services and Supplies	\$0
3. Professional Services	\$30,000
4. Non-Governmental Organization (NGO) Subcontracts	\$0
5. Equipment/Fixed Assets	\$46,648
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$5,000
TOTAL	\$220,000

Appendix C: Local JAG Steering Committee Member Roster

Local JAG Steering Committee – County of Tehama

Name	Title	Agency/Organization	Phone Number	Email Address
Dave Hencratt	Sheriff	Tehama County Sheriff's Office	530-529-7950	dhencratt@tehamaso.org
Matthew Rogers	District Attorney	Tehama County District Attorney's Office	530-527-3053	mrogers@tehamada.org
Kevin Alexander	Commander	California Highway Patrol	530-527-2034	kalexander@chp.ca.gov
Kyle Sanders	Chief	Red Bluff Police Department	530-527-3131	ksanders@rbpd.org
Jeremiah Fears	Chief	Corning Police Department	530-824-7000	jfears@corningpd.org
Richard Muench	Chief	Tehama County Probation Department	530-527-4052	rmuench@tcprobation.org
Rich DuVarney	Superintendent	Tehama County Department of Education	530-528-7323	rduvarney@tehamaschools.org
Jared Caylor	Superintendent	Corning Union High School District	530-824-8000	jcaylor@corninghs.org
Jeanne Spurr	Executive Director	Empower Tehama	530-528-0226	jspurr@atvrb.org
Dawna Holiday-Shchedrov	Project Director, Corning Promise	Paskenta Band of Nomlaki Indians	530-528-4622	dholiday@paskenta.org
Valerie Lucero	Executive Director	Tehama County Health Services Agency	530-527-8491	lucero@tcha.net
Laura Williams	Director	Tehama County Department of Social Services	530-527-1911	lwilliams@tcdss.org

Appendix D: Three-Year JAG Strategy Template

Instructions: This form is a required attachment to the JAG Proposal. It is intended to serve as a supplement to the Proposal Narrative, providing an at-a-glance summary of the overall program strategy. BSCC staff will use this form when conducting site visits and in compiling information for reports. The grantee may be asked to use it as a part of the quarterly progress report. To complete the form: Select a JAG Program Purpose Area (PPA) from the drop-down box. For each PPA selected, select a corresponding Priority Need Area from the drop-down box. In the table, list each unique project component or activity planned to address that Priority Need Area. Also list the agency responsible for implementation, the expected outcome(s), how progress will be tracked (i.e. methodology for data collection), and timeline information (e.g., expected date of implementation, benchmarks for data collection, etc.).

County of Tehama: JAG Strategy - Year One

JAG Program Purpose Area: (2) Law Enforcement Programs

Priority Need Area: (2) Violent Crime Reduction Initiatives

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Steering Committee	Tehama County Sheriff's Office	100% participation	Attendance, agenda, minutes	Collected annually/N/A
Major Crimes Unit	Tehama County Sheriff's Office	10% decrease in violent crimes	County-wide crime data	Collected quarterly/crime data
Community Education Workshops	Tehama County Sheriff's Office	50% increased awareness of law enforcement efforts	Pre/post participant surveys	Collected quarterly/NA

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

County of Tehama: JAG Strategy - Year Two

JAG Program Purpose Area: (2) Law Enforcement Programs

Priority Need Area: (2) Violent Crime Reduction Initiatives

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Steering Committee	Tehama County Sheriff's Office	100% participation	Attendance, agenda, minutes	Collected annually/N/A
Major Crimes Unit	Tehama County Sheriff's Office	10% decrease in violent crimes	County-wide crime data	Collected quarterly/crime data
Community Education Workshops	Tehama County Sheriff's Office	50% increased awareness of law enforcement efforts	Pre/post participant surveys	Collected quarterly/NA

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

County of Tehama: JAG Strategy - Year Three

JAG Program Purpose Area: (2) Law Enforcement Programs

Priority Need Area: (2) Violent Crime Reduction Initiatives

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Steering Committee	Tehama County Sheriff's Office	100% participation	Attendance, agenda, minutes	Collected annually/N/A
Major Crimes Unit	Tehama County Sheriff's Office	10% decrease in violent crimes	County-wide crime data	Collected quarterly/crime data
Community Education Workshops	Tehama County Sheriff's Office	50% increased awareness of law enforcement efforts	Pre/post participant surveys	Collected quarterly/NA

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

JAG Program Purpose Area: Choose an item.

Priority Need Area: Choose an item.

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks

COURTHOUSE ANNEX
444 OAK ST., RM "L"
P.O. BOX 519
RED BLUFF, CA 96080

District Attorney
County of Tehama

CRIMINAL DIVISION
(530) 527-3053

VICTIM/WITNESS DIVISION
(530) 527-4296

BUREAU OF INVESTIGATION
(530) 529-3590

HOURS
8 A.M. - 5 P.M.

FAX
(530) 527-4735



April 17, 2019

MATTHEW D. ROGERS

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Matthew Rogers, District Attorney** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

Matthew Rogers
District Attorney

April 22, 2019

Kevin Alexander, Lieutenant
California Highway Patrol
2550 Main Street, Red Bluff, CA 96080

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Kevin Alexander, California Highway Patrol Lieutenant** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

X 

Signature

Kevin Alexander, Lieutenant



City of Red Bluff

POLICE DEPARTMENT

Kyle Sanders
Chief of Police
555 Washington St., Red Bluff, CA 96080

Dispatch (530) 527-3131
TDD (530) 527-3131
Records (530) 527-3134
Administration (530) 527-8282
Investigations (530) 527-8282
FAX (530) 529-4768

April 16, 2019

Kyle Sanders, Chief of Police
Red Bluff Police Department
555 Washington St., Red Bluff, CA 96080

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Kyle Sanders, Chief of Police** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

X 

Kyle Sanders, Chief of Police

The City of Red Bluff is an Equal Opportunity Provider

We, the members of the Red Bluff Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership which promotes safe, secure neighborhoods throughout the city.

April 18, 2019

Jeremiah Fears, Chief of Police
City of Corning Police Department
Address 794 Third Street Corning CA 96021


Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Jeremiah Fears, Chief of Police** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

X 
Signature
Jeremiah Fears, Chief of Police



TEHAMA COUNTY PROBATION DEPARTMENT

Chief Probation Officer, *Richard A. Muench*

P.O. Box 99, Red Bluff, CA 96080



April 17, 2019

Richard Muench, Chief
Tehama County Probation
1840 Walnut Street, Red Bluff, CA 96080

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Richard Muench, Chief** and the **County of Tehama** that explains the support and services provided for the proposed JAG project ***Tehama Major Crimes Unit (TMCU) Steering Committee***. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,


Richard Muench, Chief

Adult Probation Office: 1840 Walnut Street, Red Bluff, CA 96080 – P: (530) 527-4052 – F: (530) 527-1579
Juvenile Justice Center: 1790 Walnut Street, Red Bluff, CA 96080 – P: (530) 527-5380 – F: (530) 527-2717
Day Reporting Center: 780 Antelope Boulevard, Red Bluff, CA 96080 – P: (530) 527-4048 – F: (530) 527-4021



Tehama County Department of Education

Richard DuVarney
Tehama County
Superintendent of
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

April 17, 2019

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Boulevard
Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter will serve as an agreement between the **Tehama County Department of Education** and the **County of Tehama**, that explains the support and services provided for the proposed JAG Project – **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU.
- Determine the intervention needed to address the local need.
- Identify the strategies, programs and/or services to be undertaken to address those needs.
- Develop written operational policies/procedures for the TMCU Steering Committee, including meeting not less than once a year and maintaining agendas and meeting minutes.
- Oversee ongoing implementation of the TMCU grant project.
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short and long-term goals and objectives set forth in TMCU's strategic plan.
- Participate in the continuous improvement of the project and the evaluation of TMCU task force.
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis.
- Identify resources to promote the expansion and sustainability of TMCU.

Sincerely,

RICHARD DUVARNEY
Tehama County Superintendent of Schools

Serving Students, Schools, and the Community

Antelope | Corning Elementary | Corning High | Elkins | Evergreen | Flournoy | Gerber | Kirkwood
Lassen View | Los Molinos | Red Bluff Elementary | Red Bluff High | Reeds Creek | Richfield



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

April 17, 2019

Jared Caylor, Superintendent
Corning Union High School District
643 Blackburn Ave., Corning, CA 96021

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This is a letter of agreement between **Jared Caylor, Superintendent, Corning Union High School District** and the **County of Tehama** that explains the support and services provided for the proposed JAG project ***Tehama Major Crimes Unit (TMCU) Steering Committee***. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Respectfully,

Jared Caylor
Superintendent
Corning Union High School District

April 18, 2019

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd.
Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Jeanne Spurr, Executive Director** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,



Jeanne Spurr, Executive Director

BUSINESS CENTER:

1805 Walnut Street | Red Bluff, California 96080
Tel. 530-528-0300 | Fax 530-528-9339
24-HOUR CRISIS HOTLINE: 530-528-0226



COUNSELING CENTER:

20 Antelope Blvd. | Red Bluff, California 96080
Tel. 530-727-9423 | Fax 530-727-9425

www.empowertehama.org



April 17, 2019

Dawna Holiday-Shchedrov,
Project Director, Corning Promise
Paskenta Band of Nomlaki Indians
2655 Everett Freeman Way, Corning, CA 96021

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Dawna Holiday-Shchedrov, Project Director, Corning Promise** and the **County of Tehama** that explains our commitment of support for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. As a TMCU Steering Committee member, Corning Promise agrees to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

Dawna Holiday-Shchedrov, Project Director

TEHAMA COUNTY HEALTH SERVICES AGENCY



Mailing Address – PO Box 400, Red Bluff, CA 96080

VALERIE S. LUCERO
EXECUTIVE DIRECTOR

DEANNA GEE
ASSISTANT EXECUTIVE DIRECTOR
ADMINISTRATION

JAYME BOTTKE
ASSISTANT EXECUTIVE DIRECTOR
PROGRAM

RICHARD WICKENHEISER, MD
PUBLIC HEALTH OFFICER

April 16, 2019

ADMINISTRATIVE &
FISCAL/DATA DIVISION
(530) 527-8491
FAX (530) 527-0240

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

CLINIC DIVISION
Vicky Reilly, Director
(530) 527-0350
FAX (530) 529-3881

Dear Sheriff Hencratt,

DRUG & ALCOHOL DIVISION
Phillip Hernandez, Director
(530) 527-7893
FAX (530) 527-0766

This letter is a letter of agreement between **Valerie Lucero, Executive Director** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

MENTAL HEALTH DIVISION
Betsy Gowan, LMFT
Director
(530) 527-5631
FAX (530) 527-0232
CRISIS CLINIC
(530) 527-5637
FAX (530) 527-0249

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

PUBLIC HEALTH DIVISION
Minnie Sagar, MPH
Director
(530) 527-6824
FAX (530) 527-0362

SOUTH COUNTY OFFICE
CORNING
(530) 824-4890
FAX (530) 824-8443

Sincerely,

Valerie S. Lucero, Executive Director
Tehama County Health Services Agency



Laura Williams, M.S., MBA, CHC, SSGB, Director

t: (530) 527-1911 • f: (530) 527-5410 • P.O. Box 1515 • 310 South Main Street • Red Bluff, CA 96080
www.tcdss.org

April 16, 2019

Laura Williams, Director
Tehama County Department of Social Services
310 South Main St., Red Bluff, CA 96080

Dave Hencratt, Sheriff
Tehama County Sheriff's Office
22840 Antelope Blvd., Red Bluff, CA 96080

Dear Sheriff Hencratt:

This letter is a letter of agreement between **Laura Williams, Director of Tehama County Social Services** and the **County of Tehama** that explains the support and services provided for the proposed JAG project **Tehama Major Crimes Unit (TMCU) Steering Committee**. TMCU Steering Committee members agree to perform the following functions:

- Identify the priorities and community needs for the TMCU;
- Determine the intervention needed to address the local need;
- Identify the strategies, programs and/or services to be undertaken to address those needs;
- Develop written operational policies/procedures for the TMCU Steering Committee including meeting not less than once a year and maintaining agendas and meeting minutes;
- Oversee ongoing implementation of the TMCU grant project;
- Monitor allocation of resources and appropriations in a sustainable fashion that aligns with the short- and long-term goals and objectives set forth in TMCU's strategic plan;
- Participate in the continuous improvement of the project and the evaluation of TMCU task force;
- Ensure that data systems are effective, consistent, and thoroughly tracking services delivery and corresponding outcomes on a countywide basis;
- Identify resources to promote the expansion and sustainability of TMCU.

Regards,

Laura Williams, M.S., MBA, CHC, SSGB
Director Tehama County Department of Social Services

OPERATIONAL AGREEMENT
BETWEEN THE TEHAMA COUNTY SHERIFF'S OFFICE AND THE TEHAMA COUNTY
PROBATION DEPARTMENT

This Operational Agreement stands as evidence that the **TEHAMA COUNTY SHERIFF'S OFFICE** and the **TEHAMA COUNTY PROBATION DEPARTMENT** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in the **County of Tehama** during the grant award period of October 1, 2019 through September 30, 2022. Both agencies believe that implementation of the ***Tehama Major Crimes Unit*** application, as described herein, will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

The **TEHAMA COUNTY SHERIFF'S OFFICE** will closely coordinate the following services with the **TEHAMA COUNTY PROBATION DEPARTMENT** through:

- Project staff being readily available to **TEHAMA COUNTY PROBATION DEPARTMENT** for service provision through reducing illegal activities through law enforcement, prosecution and probation efforts.
- Regularly scheduled meetings at least quarterly (3 months) between **Sheriff Dave Hencratt of the TEHAMA COUNTY SHERIFF'S OFFICE** and **Chief Richard Muench of the TEHAMA COUNTY PROBATION DEPARTMENT** to discuss strategies, timetables and implementation of mandated services.

* Specifically:

Both parties agree to meet at least every three months of the grant period to ensure grant goals and objectives comply with proposed grant. Ensure any changes are submitted for approval in accordance to the Board of State Community Corrections policies/procedures. Ensure funds are utilized according to grant proposal and federal and State Laws.

* List specific activities that will be undertaken between the two agencies or other specifics of the agreement.

Roles and Responsibilities of the TEHAMA COUNTY SHERIFF'S OFFICE:

- Provide oversight and direction of the Tehama Major Crimes Unit
- Provide staff to oversee and manage data and statistics for monitoring and reporting purposes
- Conduct Law Enforcement Workshops
- Oversee the implementation of Community Workshops
- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court.

Roles and Responsibilities of the TEHAMA COUNTY PROBATION DEPARTMENT:

- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court
- Staff to serve on the TMCU Steering Committee
- Provide agent to work in coordination with the TMCU to conduct major crimes investigations
- Submit required quarterly crime data
- Participate in Law Enforcement Workshops
- Participate in Community Workshops

Reimbursement of Grant Funds: The **TEHAMA COUNTY PROBATION DEPARTMENT** will bill the Sheriff's Office directly by sending an invoice along with all time sheets and General Ledger/ Audit trail requesting payment for Overtime Services **\$15,000.00** per year as specified in the grant award agreement. Once the invoice is verified through the Sheriff's Office, a request for payment documentation is prepared to reimburse the **TEHAMA COUNTY PROBATION DEPARTMENT**. After the Sheriff's Office verification and approval, this document is forwarded to the Auditor Controller's Office and a warrant for the reimbursement is sent to the **TEHAMA COUNTY PROBATION DEPARTMENT** reimbursing them for the expenditure(s).

Source Documentation: The **TEHAMA COUNTY PROBATION DEPARTMENT** agrees to collect statistical data and forward that information to the **TEHAMA COUNTY SHERIFF'S OFFICE**. There the information will be entered into a database and maintained by the Sheriff's Office support staff. The statistical information will be included in the quarterly progress report(s) the Board of State and Community Corrections (BSCC).

- Effective grant performance period dates. Year One (October 1, 2019 – September 30, 2020); Year Two (October 1, 2020 – September 30, 2021); Year Three (October 1, 2021 – September 30, 2022).

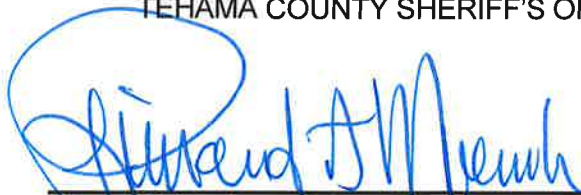
We, the undersigned, as authorized representatives of **TEHAMA COUNTY SHERIFF'S OFFICE** and **TEHAMA COUNTY PROBATION DEPARTMENT**, do hereby approve this document.



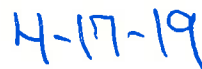
For Dave Hencratt, Sheriff-Coroner
TEHAMA COUNTY SHERIFF'S OFFICE



Date



For Richard Muench, Chief
RED BLUFF POLICE DEPARTMENT



Date

OPERATIONAL AGREEMENT
BETWEEN THE TEHAMA COUNTY SHERIFF'S OFFICE AND THE RED BLUFF POLICE
DEPARTMENT

This Operational Agreement stands as evidence that the **TEHAMA COUNTY SHERIFF'S OFFICE** and the **RED BLUFF POLICE DEPARTMENT** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in the **County of Tehama** during the grant award period of October 1, 2019 through September 30, 2022. Both agencies believe that implementation of the ***Tehama Major Crimes Unit*** application, as described herein, will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

The **TEHAMA COUNTY SHERIFF'S OFFICE** will closely coordinate the following services with the **RED BLUFF POLICE DEPARTMENT** through:

- Project staff being readily available to **RED BLUFF POLICE DEPARTMENT** for service provision through reducing illegal activities through law enforcement, prosecution and probation efforts.
- Regularly scheduled meetings at least quarterly (3 months) between **Sheriff Dave Hencraft of the TEHAMA COUNTY SHERIFF'S OFFICE** and **Chief Kyle Sanders of the RED BLUFF POLICE DEPARTMENT** to discuss strategies, timetables and implementation of mandated services.

* Specifically:

Both parties agree to meet at least every three months of the grant period to ensure grant goals and objectives comply with proposed grant. Ensure any changes are submitted for approval in accordance to the Board of State Community Corrections policies/procedures. Ensure funds are utilized according to grant proposal and federal and State Laws.

- * List specific activities that will be undertaken between the two agencies or other specifics of the agreement.

Roles and Responsibilities of the TEHAMA COUNTY SHERIFF'S OFFICE:

- Provide oversight and direction of the Tehama Major Crimes Unit
- Provide staff to oversee and manage data and statistics for monitoring and reporting purposes
- Conduct Law Enforcement Workshops
- Oversee the implementation of Community Workshops
- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court.

Roles and Responsibilities of the RED BLUFF POLICE DEPARTMENT:

- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court
- Staff to serve on the TMCU Steering Committee
- Provide agent to work in coordination with the TMCU to conduct major crimes investigations
- Submit required quarterly crime data
- Participate in Law Enforcement Workshops
- Participate in Community Workshops

Reimbursement of Grant Funds: The **RED BLUFF POLICE DEPARTMENT** will bill the Sheriff's Office directly by sending an invoice along with all time sheets and General Ledger/ Audit trail requesting payment for Overtime Services **\$15,000.00** per year as specified in the grant award agreement. Once the invoice is verified through the Sheriff's Office, a request for payment documentation is prepared to reimburse the **RED BLUFF POLICE DEPARTMENT**. After the Sheriff's Office verification and approval, this document is forwarded to the Auditor Controller's Office and a warrant for the reimbursement is sent to the **RED BLUFF POLICE DEPARTMENT** reimbursing them for the expenditure(s).

Source Documentation: The **RED BLUFF POLICE DEPARTMENT** agrees to collect statistical data and forward that information to the **TEHAMA COUNTY SHERIFF'S OFFICE**. There the information will be entered into a database and maintained by the Sheriff's Office support staff. The statistical information will be included in the quarterly progress report(s) the Board of State and Community Corrections (BSCC).

- Effective grant performance period dates. Year One (October 1, 2019 – September 30, 2020); Year Two (October 1, 2020 – September 30, 2021); Year Three (October 1, 2021 – September 30, 2022).

We, the undersigned, as authorized representatives of **TEHAMA COUNTY SHERIFF'S OFFICE** and **RED BLUFF POLICE DEPARTMENT**, do hereby approve this document.



For Dave Hencratt, Sheriff-Coroner
TEHAMA COUNTY SHERIFF'S OFFICE



Date



For Kyle Sanders, Chief
RED BLUFF POLICE DEPARTMENT



Date

**OPERATIONAL AGREEMENT
BETWEEN THE TEHAMA COUNTY SHERIFF'S OFFICE AND THE
CORNING POLICE DEPARTMENT**

This Operational Agreement stands as evidence that the **TEHAMA COUNTY SHERIFF'S OFFICE** and the **CORNING POLICE DEPARTMENT** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in the **County of Tehama** during the grant award period of October 1, 2019 through September 30, 2022. Both agencies believe that implementation of the *Tehama Major Crimes Unit* application, as described herein, will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

The **TEHAMA COUNTY SHERIFF'S OFFICE** will closely coordinate the following services with the **CORNING POLICE DEPARTMENT** through:

- Project staff being readily available to **CORNING POLICE DEPARTMENT** for service provision through reducing illegal activities through law enforcement, prosecution and probation efforts.
- Regularly scheduled meetings at least quarterly (3 months) between **Sheriff Dave Hencratt of the TEHAMA COUNTY SHERIFF'S OFFICE** and **Chief Jeremiah Fears of the CORNING POLICE DEPARTMENT** to discuss strategies, timetables and implementation of mandated services.

* Specifically:

Both parties agree to meet at least every three months of the grant period to ensure grant goals and objectives comply with proposed grant. Ensure any changes are submitted for approval in accordance to the Board of State Community Corrections policies/procedures. Ensure funds are utilized according to grant proposal and federal and State Laws.

- * List specific activities that will be undertaken between the two agencies or other specifics of the agreement.

Roles and Responsibilities of the TEHAMA COUNTY SHERIFF'S OFFICE:

- Provide oversight and direction of the Tehama Major Crimes Unit
- Provide staff to oversee and manage data and statistics for monitoring and reporting purposes
- Conduct Law Enforcement Workshops
- Oversee the implementation of Community Workshops
- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court.

Roles and Responsibilities of the CORNING POLICE DEPARTMENT:

- To investigate illegal activities through law enforcement efforts.
- To attend pre-strategy meetings with involved agencies to review investigations.
- To prepare and serve search warrants.
- To prepare crime reports.
- To file crime reports with the District Attorney's Office.
- To be available to the District Attorney's Office as needed.
- To testify in court
- Staff to serve on the TMCU Steering Committee
- Provide agent to work in coordination with the TMCU to conduct major crimes investigations
- Submit required quarterly crime data
- Participate in Law Enforcement Workshops
- Participate in Community Workshops

Reimbursement of Grant Funds: The **CORNING POLICE DEPARTMENT** will bill the Sheriff's Office directly by sending an invoice along with all time sheets and General Ledger/ Audit trail requesting payment for Overtime Services **\$15,000.00** per year as specified in the grant award agreement. Once the invoice is verified through the Sheriff's Office, a request for payment documentation is prepared to reimburse the **CORNING POLICE DEPARTMENT**. After the Sheriff's Office verification and approval, this document is forwarded to the Auditor Controller's Office and a warrant for the reimbursement is sent to the **CORNING POLICE DEPARTMENT** reimbursing them for the expenditure(s).

Source Documentation: The **CORNING POLICE DEPARTMENT** agrees to collect statistical data and forward that information to the **TEHAMA COUNTY SHERIFF'S OFFICE**. There the information will be entered into a database and maintained by the Sheriff's Office support staff. The statistical information will be included in the quarterly progress report(s) the Board of State and Community Corrections (BSCC).

- Effective grant performance period dates. Year One (October 1, 2019 – September 30, 2020); Year Two (October 1, 2020 – September 30, 2021); Year Three (October 1, 2021 – September 30, 2022).

We, the undersigned, as authorized representatives of **TEHAMA COUNTY SHERIFF'S OFFICE** and **CORNING POLICE DEPARTMENT**, do hereby approve this document.



For Dave Hencratt, Sheriff-Coroner
TEHAMA COUNTY SHERIFF'S OFFICE



Date



For Jeremiah Fears, Chief
CORNING POLICE DEPARTMENT



Date