

**Youth Programs and Facilities Grant Program
(YPFG)**

**Part B All County Distribution Application
Package Coversheet**

Submitted by:
SUTTER COUNTY

Date Submitted:
May 6, 2021

Part B All County Distribution Application Checklist

	Required Items:	✓
1	Cover Sheet (previous page) <ul style="list-style-type: none"> • Insert Applicant Name and Date of Submission 	<input checked="" type="checkbox"/>
2	YPFG Proposal Checklist <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	<input checked="" type="checkbox"/>
3	Applicant Information Form <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	<input checked="" type="checkbox"/>
4	Application Narrative <ul style="list-style-type: none"> • 2 pages or fewer 	<input checked="" type="checkbox"/>
5	Budget Attachment	<input checked="" type="checkbox"/>
6	Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Appendix D) <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	<input checked="" type="checkbox"/>
	Optional:	
7	Governing Board Resolution (Appendix E) <i>Note: The Governing Board Resolution is due prior to contract execution but is not required at the time of proposal submission.</i>	<input type="checkbox"/>

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X



Applicant Authorized Signature (see Applicant Information Form, Part L, next page)

Part B All County Distribution Applicant Information Form

A. APPLICANT < Name> County		B. TAX IDENTIFICATION NUMBER	
NAME OF APPLICANT Sutter County		TAX IDENTIFICATION #: 94-6000542	
STREET ADDRESS 595 Boyd Street	CITY Yuba City	STATE CA	ZIP CODE 95991
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
C. PROJECT TITLE:	Tri-County Infrastructure Project		
D. PROJECT SUMMARY (100-150 words):			
<p>Effective July 1, 2021, the Department of Juvenile Justice will close intake to most youth which creates great responsibility for counties to enhance housing, programming, and treatment of these youth. This population of youth tend to be more sophisticated, commit crimes of greater severity, and present higher risk to the community and other youth within the facilities. The Tri-County Infrastructure Project (TCIP) will utilize an existing Secure Housing Unit (SHU) to house these long term "Secure Track" youth separate from the general population. The SHU facility has been vacant for an extended period of time and needs to be updated in order to provide a trauma informed space where these youth can thrive and be reintegrated into the community. Our intention is to utilize these grant funds to complete the updates to the SHU facility.</p>			
E. GRANT FUNDS REQUESTED: (See Appendix F: County Juvenile Population Index)			
\$47,086			
F. DEFERRED SPENDING: Is the application for a deferred spending award?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
G. LEAD PUBLIC AGENCY:	Sutter County Probation		
H. PROJECT DIRECTOR:			
NAME Nicole Ritner	TITLE Chief Probation Officer	TELEPHONE NUMBER (530) 822-7320	
STREET ADDRESS 595 Boyd Street		FAX NUMBER (530) 822-7470	
CITY Yuba City	STATE CA	ZIP CODE 95991	EMAIL ADDRESS nritner@co.sutter.ca.us
I. FINANCIAL OFFICER:			
NAME Laura Granados	TITLE Admin & Finance Manager	TELEPHONE NUMBER (530) 822-7320	
STREET ADDRESS 595 Boyd Street		FAX NUMBER (530) 822-7470	
CITY Yuba City	STATE CA	ZIP CODE 95991	EMAIL ADDRESS lgranados@co.sutter.ca.us

PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
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J. DAY-TO-DAY PROGRAM CONTACT:

NAME Donya Thompson	TITLE Deputy Chief Probation Officer	TELEPHONE NUMBER (530) 822-4371	
STREET ADDRESS 430 Center Street		FAX NUMBER (530) 822-4377	
CITY Yuba City	STATE CA	ZIP CODE 95991	EMAIL ADDRESS DonyaT@co.sutter.ca.us

J. DAY-TO-DAY FISCAL CONTACT:

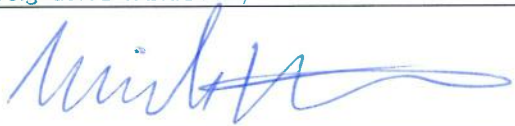
NAME Laura Granados	TITLE Admin & Finance Manager	TELEPHONE NUMBER (530) 822-7320	
STREET ADDRESS 595 Boyd Street		FAX NUMBER (530) 822-7470	
CITY Yuba City	STATE CA	ZIP CODE 95991	EMAIL ADDRESS lgranados@co.sutter.ca.us

L. AUTHORIZED SIGNATURE

By signing this application, I hereby certify that I am vested by the Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.

NAME OF AUTHORIZED OFFICER Nicole Ritner	TITLE Chief Probation Officer	TELEPHONE NUMBER (530) 822-7320	EMAIL ADDRESS nritner@co.sutter.ca.us
STREET ADDRESS 595 Boyd Street	CITY Yuba City	STATE CA	ZIP CODE 95991

EMAIL ADDRESS
nritner@co.sutter.ca.us

APPLICANT'S SIGNATURE (Signed by the authorized signatory with a digital signature OR a wet signature in blue ink.)	DATE
X 	5/6/21

Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant

Application Narrative

Section 1: Project Need

1.1. The Tri-County Youth Rehabilitation Campus is located in Marysville, California, providing services to the counties of Yuba, Sutter, and Colusa. Juvenile Hall is a 60 bed, 24-hour maximum-security facility for youth of all genders. Maxine Singer Youth Guidance Center, "Camp Singer", is a 48 male bed facility and a 12 bed female facility developed as an alternative to out of home placements and extended stays at Juvenile Hall.

The Secured Housing Unit (SHU) sits adjacent to the Juvenile Hall and contains 15 of the beds (seven rooms with two beds each and one room with a single bed). We anticipate that DJJ realigned youth will initially be housed in the SHU. We know from analyses of our juvenile data that over 50% of youth we have served in the past have childhood trauma scores of 4 or more, and that these scores predict behaviors requiring intense trauma-focused therapeutic efforts. Our data indicate that this has been particularly true for youth committed to DJJ, and we recognize the need trauma-focused approaches in order to provide optimal intervention strategies.

Therefore, our project need for these funds is focused on transforming the SHU from a severe, institutional setting into a domain where DJJ youth will have an improved, calming, less stressful, more rehabilitative environment particularly conducive to addressing behaviors arising from effects of childhood trauma.

The target population will be high risk, high needs youth who commit offenses of greater severity [707(b) WI offenses]. Most of these youth have a lengthy history of delinquent behavior, trauma, and lack of prosocial supports. These youth also pose more risk to the community and require a higher level of security and intensive services/programming. The SHU provides this level of security and keeps them separated from the younger, less sophisticated population; infrastructure upgrades will optimize our ability to provide trauma-based therapies.

1.2. The Secured Housing Unit holds a maximum of 15 individuals. Length of stay will vary as long-term higher-risk youths transition from the SHU to Juvenile Hall and Camp Singer.

Section 2: Project Description

2.1. Because our campus is a Tri-County Facility located in Yuba County, Yuba County will take the lead on infrastructure changes. Sutter County will delegate our grant funds to this project.

The SHU has been unoccupied for an extended period and is in need of updating. The exterior walls need to be sealed as moisture presents a bubbling issue with the interior paint. Interior and exterior walls, doors, and door/window frames will be painted. An epoxy flooring finish will be applied to the concrete flooring with designs that create space separation. New shower doors will be installed to provide youth with more privacy. Institutional non-ADA-compliant seating will be removed and new, more comfortable ADA-compliant seating will be installed in the dining area. Additional space will be reconfigured with furniture to provide de-escalation / calming areas. An outdoor area, currently unusable by SHU occupants due to lack of security features will have fencing, landscaping, and outdoor seating installed to provide outdoor recreation, therapy, and vocational gardening opportunities to SHU occupants.

2.2. Currently, the environment in the SHU is harsh and has an institutional feel. For example, there are no opportunities for therapeutic activities, there are no de-escalation / calming locations, the only opportunity for outside activity is an open concrete square with a single basketball hoop, and many of the interior and exterior concrete block walls have damaged paint (bubbling) as previously mentioned.

Regulating environments conducive to treating trauma-impacted youth consist of warm colors, should have some natural artistic appeal, and comfortable seating. The proposed improvements will provide SHU occupants with calm music, sunlight, a generally more pleasant environment, and increased opportunities for therapeutic interventions.

**Senate Bill 823 Request for Applications
Budget Table
April 1, 2021**

Applicant:	SUTTER COUNTY		
LINE ITEMS	SB 823 BUDGET		
	STATE REIMBURSED	CASH CONTRIBUTION	TOTAL
1. Construction			\$ -
2. Architectural			\$ -
3. Fixed Furnishings/Equipment			\$ -
4. Moveable Furnishings/Equipment			\$ -
5. Construction Management			\$ -
6. Transportation/Equipment			\$ -
7. Training Materials/Supplies			\$ -
8. Programing Materials/Supplies			\$ -
9. Other One-Time Personnel Costs (planning, development, and project management) (Not to Exceed 25% of total budget)			\$ -
10. Other			\$ -
Total Project Costs	\$ 47,086.00	\$ -	\$ 47,086.00
Percentage of Total	100%	0%	100%
<p>Per instructions, this is a placeholder budget requesting the full amount available. This project will utilize combined grant amounts for Yuba, Sutter, and Colusa Counties; Sutter County will delegate grant funds to Yuba County as the institution is located and administered in Yuba County. Due to limited grant preparation time, final costs have not yet been determined for planned improvements. Preliminary estimates suggest that total project cost will exceed grant funding from Yuba, Sutter, and Colusa Counties so that grant funds will be supplemented by internal funding to complete improvements. A modified application with more complete information will be submitted November 12, 2021.</p>			
<p>Provide an explanation below of how the dollar figures were determined for <u>each</u> of the budget categories above that contain dollar amounts. Every cash contribution line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state funding and the county contribution dollar amounts have been determined and calculated (be specific).</p>			

**Senate Bill 823 Request for Applications
Budget Table
April 1, 2021**

LINE ITEMS	COMMENTS
1. Construction	Describe any construction costs associated with the project: TBD
2. Architectural	Describe the county's current stage in the architectural process: b) Define the budgeted amount for architectural design: TBD
3. Fixed Furnishings/Equipment	Describe the items to be purchased and installed for the project: TBD
4. Moveable Furnishings/Equipment	Describe the items to be purchased and where they are to be placed for the project: TBD
5. Construction Management	Describe which portions/phases of the construction management services the county intends to claim as a) State Reimbursed b) Cash Contribution TBD
6. Transportation Equipment	Describe the equipment to be purchased and the expected use: TBD

Senate Bill 823 Request for Applications
Budget Table
April 1, 2021

7. Training Materials/Supplies	Describe the training materials and supplies to be purchased: TBD
8. Programing Materials/Supplies	Describe the programming materials and supplies to be purchased: TBD
9. Other One-Time Personnel Costs (planning, development, and project management) (Not to Exceed 25% of total budget)	Describe any one-time personnel costs associated with the project: TBD
10. Other	Describe any other cash contribution costs associated with the project:

Appendix D: Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.


Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

- I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.
- I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.
- I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER Nicole Ritner	TITLE Chief Probation Officer	TELEPHONE NUMBER (530) 822-7320	
STREET ADDRESS 595 Boyd Street	CITY Yuba City	STATE CA	ZIP CODE 95991
EMAIL ADDRESS nritner@co.sutter.ca.us			
AUTHORIZED OFFICER SIGNATURE ((Blue Ink Only or E-signature)) X 			DATE 5/6/21