

Board of State and Community Corrections  
**Edward Byrne Memorial Justice Assistance Grant Program (CFDA #16.738)**

**Section I: Applicant Information Form**

**1.1. COUNTY AGENCY APPLICANT**

COUNTY AGENCY Lassen County		NAME AND TITLE OF DEPARTMENT/AGENCY HEAD Lassen County Sheriff's Office		
FEDERAL EMPLOYER ID 94-6000517		DATA UNIVERSAL NUMBERS SYSTEM (DUNS) 07-378-0827		
NAME AND TITLE OF PROJECT DIRECTOR Dean Growdon, Lassen County Sheriff-Coroner				TELEPHONE NUMBER 530-257-8013
STREET ADDRESS 1415 Sheriff Cady Lane	CITY Susanville	STATE CA	ZIP CODE 96130	FAX NUMBER 530-251-2884
MAILING ADDRESS (if different) Same	CITY	STATE	ZIP CODE	E-MAIL ADDRESS dgrowdon@co.lassen.ca.us

1.2. PROJECT TITLE	1.3. JAG PROGRAM PURPOSE AREA(S)	1.4. AMOUNT OF FUNDS REQUESTED
Lassen County Prevention & Education Program	Prevention and Education	\$ 660,000 (total all three years)

**1.5. SUMMARY OF PROPOSAL**

Prevention and Education strategy to reduce juvenile delinquency, school violence and substance abuse with evidence based curriculum in schools and a community mobilization project.

**1.6. DAY-TO-DAY CONTACT PERSON**

NAME AND TITLE Lisa Bernard, Youth Services Officer		TELEPHONE NUMBER (530)251-2645		
STREET ADDRESS 1415 Sheriff Cady Ln.				FAX NUMBER (530)251-2884
CITY Susanville	STATE CA	ZIP CODE 96130	E-MAIL ADDRESS lbernard@co.lassen.ca.us	

**1.7. DESIGNATED FINANCIAL OFFICER**

NAME AND TITLE Regina Mineau, Sheriff's Executive Assistant		TELEPHONE NUMBER 530-251-8013		
STREET ADDRESS 1415 Sheriff Cady Lane	CITY Susanville	STATE CA	ZIP CODE 96130	FAX NUMBER 530-251-2884
PAYMENT MAILING ADDRESS (if Same	CITY	STATE	ZIP CODE	E-MAIL ADDRESS gmineau@co.lassen.ca.us

**1.8. APPLICANT AGREEMENT**

By signing this application, I certify that I am vested by the Applicant agency with the authority to enter into contract with the BSCC. I certify that all funds received pursuant to this Grant Agreement will be spent exclusively on the purposes specified in this Application. I further assure that the Applicant will administer the grant program in accordance with the Grant Agreement as well as any and all applicable state and federal laws, audit requirements, and state and/or federal program guidelines.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)  
Richard Egan, County Administrative Officer

APPLICANT'S SIGNATURE (blue ink only) 	DATE 4-22-19
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## **PROPOSAL NARRATIVE: COUNTY OF LASSEN**

### SECTION II: Project Need

2.1 Demonstrate a clear and convincing project need. Lassen County sits along the Northeastern California-Nevada border. It is 4,720 square miles in size with a population of 30,870 (2016 U.S. Census est.) which three prison populations totaling approximately 10,040 inmates from two State prisons and one Federal prison. Poverty level is at 16.3% (higher than the state and national average). According to the *Household Poverty and Nonfatal Violent Victimization* report from 2008-2012 (published on Nov. 18, 2014), "Persons in poor households at or below the Federal Poverty Level (39.8 per 1,000) had more than double the rate of violent victimization as persons in high-income households (16.9 per 1,000)." Due to Lassen County's rural location and limited resources, services for youth are limited or non-existent. There are generations of the same families that enter our local criminal justice system making early intervention for youth imperative. The proposed program strategy is to provide services prior to criminal involvement. The Lassen County Sheriff's Office, as grantees for the 2015-2018 JAG grant cycle and in partnership with other local agencies, established and operated the Lassen County Prevention and Education Program. The program used Botvin's LifeSkills Training (LST), an evidence based curriculum proven to reduce substance use and violent behavior in youth, in youth diversionary and school-based programs. The youth diversionary program operated as a non-punitive alternative to formal involvement in the criminal justice system and accepted referrals from Juvenile Probation, Teen Court, schools and local foster care agencies for low-level offenders and youth age 12 – 25 displaying at risk behavior. The program was successful in reducing recidivism rates among participants who successfully completed the program

(*recidivism rate of 13%*) when compared to their counterparts who refused to participate or failed to complete the program (*recidivism rate of 61%*). In addition, the program reduced juvenile hall bed days during the 3 year grant cycle by 45% compared to 3 years prior to implementation. The school-based program was successful in reducing school suspension rates by 13% in schools where the program was implemented and, According to California Healthy Kids Survey results, Lassen County appreciated a decline overall in substance use rates and an increase in perception of school safety over the three year period of prevention program implementation. Unfortunately, those programs were cut when funding was no longer available to support them. There were 127 cases referred to probation and 64 cases requested by the DA in 2017. In 2018, there were 135 cases referred to probation and 77 cases requested by the DA. This clearly demonstrates an increase in juvenile offenses in 2018 following elimination of services the same year due to lack of funding. According to information provided by Lassen County Juvenile Probation, there has been a recent increase in the number of complaints filed related to juvenile sex offenses (*22 in 2017 vs. 28 in 2018*) which indicates a need for prevention strategies specifically related to sexual assault. Without the youth diversion program, there is no alternative available to formal involvement in the criminal justice system.

**2.2 Demonstrate how the need(s) is related to any or all of the three Priority Program Purpose Areas and corresponding Areas of Need.** Addressing juvenile crime, school/youth violence and substance abuse are directly related to the Program Purpose Area of Prevention and Education. These continue to be growing areas of concern in our community.

**2.3 Demonstrate a compelling justification for grant funds.** Lassen County's economy is based primarily on two state prisons, one federal prison, an army base, and other public employment. These public service positions provide some employment opportunities, but provide limited tax base for local government. Lassen County consistently struggles to meet and maintain basic service needs to our residents. Without the diversion program, there is no alternative to involvement in the criminal justice system. The reinstatement of the diversion program and continuation and expansion of community wide prevention efforts would not be possible without grant funding.

**2.4 Demonstrate the relationship between need(s) and grant goals with supporting local data to include the type of community engagement used.** In order to reduce juvenile delinquency, violence, and substance use, the following evidence-based programs will be used: Botvin LifeSkills Training (LST), Safe Dates, and Green Dot. The proposed program strategy is to provide services prior to criminal involvement. This "upstream approach" describes primary prevention as a key concept in population health and is proven to reduce problem behaviors and subsequent difficulties adolescents experience in the school and in the community. Prevention programs that develop a youth's core competencies – social and self-management skills such as risk assessment, decision making, and communication (Botvin & Griffin, 2006; Hahn et al., 2007) – may positively affect multiple outcomes, including problem behaviors not explicitly targeted. In addition to developing core competencies, substance use prevention programs commonly teach drug resistance skills (Botvin & Griffin, 2006). These skills may enable youths to resist social pressure more generally. As such, the intervention may enable youths to respond

effectively to social pressures regarding other problem behaviors as well. Refer to section 2.1 for supporting data.

**2.5 Demonstrate why current need is not met with existing resources.** Currently, LST is funded to deliver services to 3 junior/senior high schools through the Prop 56 Tobacco Use Reduction Grant. Lassen County has more than 15 middle schools and high schools all needing prevention education. JAG funding will help us to expand the Prevention Education program by providing LST at additional schools, re-instituting the Youth Diversionary Program, implementing Safe Dates in area schools, the Susanville Indian Rancheria, and youth groups, establishing SABs and employing community-wide engagement through Green Dot and Safe, Smart, Social. The continuation and expansion of this program would not be possible without grant funding.

### **SECTION III: PROJECT DESCRIPTION, GOALS AND OBJECTIVES**

**3.1 Describe the three-year project strategy in narrative form.** The focus of this project will be to deliver LST in schools as well as through the Youth Diversionary Program and narrowing-in on identified needs through Safe Dates and Green Dot. These curriculums will be used to enhance, supplement and re-enforce the existing primary prevention curriculum and institute a community-wide approach to prevention. Student Advisory Boards (SAB's) will consist of student leaders who will be recruited to engage with Steering Committee members and school administration in meaningful conversations regarding current issues facing teens. They will be trained to actively engage with their peers and raise awareness about current issues promoting a cohesive and inclusive school culture. Further, a trauma informed care approach will be implemented in delivery of all services. According to the National Center for Mental Health and Juvenile

Justice, (1) more than 75% of youth in juvenile justice setting have experienced traumatic victimization and (2) children exposed to violence are likely to experience difficulties in school and engage in delinquent behaviors. Adopting a trauma informed approach will reduce recidivism, juvenile delinquency, and law enforcement contacts and improve school performance and relationships. **Personnel/Training: Year 1:** (1) Hiring/assigning project staff. (2) Ensuring a clear understanding of project goals, objectives, expectations and responsibilities. (3) Training for project staff and partners in the facilitation and implementation of LST, Safe Dates and Green Dot. **Year 2 & 3:** Ongoing training as necessary. **Facilities Equipment Years 1-3:** Program staff will be located in one facility to ensure a unified team approach to facilitation and program delivery. Curriculum and computer work stations will be purchased for implementation of the program. **Data/Evaluation Systems Years 1-3:** Program staff will collect data and contract with Lassen Community College's Data Analyst to process and evaluate data collected and to conduct the process and outcome evaluation. A comprehensive data system will be developed and the information will be tracked and reported in accordance with the Local Evaluation Plan. The data evaluation system will be reviewed on an ongoing basis to ensure all relevant data is being documented.

**LifeSkills Training (LST)/6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> Grades:** *Fall 2019-Fall 2022:* The LST program is being supported by the Tobacco Reduction Grant in 3 area schools and will be expanded through JAG funding to Janesville, Diamond View, and Johnstonville Schools. **Safe Dates:** *Fall 2019:* Planning and training. *Spring 2020:* Implementation at Lassen High School (LHS)/Community Church Youth Group (CCYG)/Susanville Indian Rancheria (SIR). *Fall 2020:* Continuation at LHS and implementation at Herlong High



School (HHS) and Diamond View (DV)/Janesville (JV) Middle Schools. *Spring 2021:* Continuation at CCYG/SIR. Implementation at Westwood High School (WHS)/Big Valley High School (BVHS). *Fall 2021:* Continuation at LHS/HHS/DV/JV. *Spring 2021:* Continuation at CCYG/SIR. Continuation at WHS/BVHS. **Peer Advisory Board(s):** Year-long program with training in the spring and implementation in the fall. *Fall 2019:* Planning LHS/HHS. *Spring 2020:* Training at LHS/HHS. *Fall 2020:* Implementation at LHS/HHS/Planning (DV)/Westwood Middle School (WMS). *Spring 2021:* Training LHS/HHS. Training at DV/WMS. *Fall 2021:* Continuation at LHS/HHS. Implementation at DV/WMS. *Spring 2021:* Training LHS/HHS. Training at DV/WMS. **Green Dot:** *Fall 2019-Spring 2022:* Planning and Training for Green Dot. *Fall 2020-Fall 2022:* Implementation of Green Dot at SIR, Community Church, Office of Education, Health & Social Services, Law Enforcement, Neighborhood Watch Groups, Lassen College (LCC), Probation and local schools. Enrollment by other community members/stakeholders will be encouraged. Deliver 3 county-wide trainings/events. **Safe, Smart, Social:** *Fall 2021 and 2022:* Parent/Student seminars will be conducted at 6 middle schools and high schools to address online safety, social media safety, and to train parents how to protect their children from online predators, limit screen time and create a positive online footprint. **Trauma Informed Care:** **Fall 2019, 2020, and 2021:** Program staff will receive annual trauma informed care training. **Youth Diversionary Program:** *Fall 2019-Spring 2022:* The Diversionary Program can be reinstated without delay once funding is in place since the structure and processes for the program are already well established. LST will be used as the base curriculum. Referrals will be accepted from Probation, the District Attorney, Teen Court and other organizations. The

project will continue to target low level offenders age 12 – 25 with the goal of early intervention to avoid further involvement in the justice system. Participants will engage in structured group activities which are intended to improve their understanding and perception of the legal system and law enforcement, increase self-esteem, improve communication, conflict resolution and decision making skills. Should a juvenile fail to complete the program, the offender will be forwarded to the DA for consideration of formal charges. The program will be evaluated quarterly and modified as needed.

**3.2 Describe how the proposed project will address the needs described in the PROJECT NEED SECTION II.** The curriculums designated in this proposal are focused on reducing the following: (1) Juvenile delinquency, (2) Substance abuse and (3) School and youth violence. **LST** is an evidence-based prevention and education program proven to reduce juvenile delinquency, substance abuse and youth aggression. Lassen County has already seen success using LST in school-based and diversion programs implemented in the past through JAG grant funding (*2015 – 2018 grant cycle*). **Safe Dates** is a ten-session dating abuse prevention program for middle/high school students consisting of both school and community components. It has proven to be effective in preventing and reducing violence among teens already perpetrating dating violence. **Green Dot**, a community-wide intervention approach to violence prevention, targets all community members as potential bystanders and seeks to engage them, through awareness, education and skills-practice, resulting in ultimate reduction in violence. Continued prevention efforts through the utilization of LST enhanced with Safe Dates and community-wide engagement through Green Dot will demonstrate successful intervention efforts resulting in reducing juvenile crime.



3.3 Describe how the proposed project links one or more of the three priority JAG Program Purpose Areas and corresponding Areas of Need. All program components are linked to Prevention and Education and reducing juvenile delinquency, substance abuse, and violence through curriculum offered in schools, youth groups, tribal groups and community members.

3.4 List project partners that will provide services including a description of the services to be provided, the partners' credentials, involved personnel, justification for choice, and the value the partners add to the proposed project. The Lassen County Sheriff's Office and Susanville Police Department Youth Services Officers will receive Trauma Informed Care training and will be trained and certified in the facilitation of the three core curriculum; LST, Safe Date, and Green Dot. They will coordinate and deliver services to the community through the school-based prevention and education program, youth diversionary program, and community outreach events. They will work closely with community partners to ensure the expansion of services through community based organizations and tribal members. Lassen County Behavioral Health Substance Abuse Prevention & Treatment Specialists have received Trauma Informed Care training and are certified to facilitate LST through the school-based program. They will receive additional training and will be certified in the facilitation of Safe Date curriculum in the school-based program and Green dot curriculum through community outreach events. They will use their expertise as trained crisis intervention providers to identify at risk youth and to refer them for additional services as needed. Community Church Youth Leader will be trained and certified in the facilitation of Safe Date curriculum within the church youth group and Green Dot curriculum through community outreach events.

The Susanville Indian Rancheria Indian Education Coordinator operates an education program under the Tribal Health Program which serves approximately 1900 tribal members. They will be trained and certified in the facilitation of Safe Dates curriculum through the tribal education program and Green Dot curriculum through community outreach events. Lassen Community College's Statistical Data Analyst will work closely with program staff to develop a comprehensive evaluation plan, process all data collected, and to perform the final outcome evaluation of the project. Additional college staff members will be trained in the facilitation of Green Dot curriculum on the college campus and through community outreach events. Neighborhood Watch Leaders will serve on the Steering Committee to inform service providers on community concerns related to crime and cultural climate. The Lassen County Office of Education will aid in the promotion and coordination of services to schools as well as assist in the collection of data related to school discipline, school climate surveys, and California Healthy Kids Survey results. Mikaila Child Advocacy Center will serve on the Steering Committee and, recognizing that perpetrators of crime are often victims as well, will meet with program staff regularly and use their expertise in reducing trauma to victims and families to inform program staff in the effective delivery of services to students in school-based programs as well as the youth diversionary program.

3.5 List the project goals and measurable objectives that will be implemented to achieve goals (include baseline data to help determine goals and objectives). **Project Goals:**

(1) Reduce juvenile delinquency, (2) Reduce youth substance abuse, (3) Reduce school/youth violence and sexual assault, and (4) Engage the community in prevention education efforts. **Measurable Objectives:** (1) Reduce formal petitions filed by the DA,

(2) Reduce juvenile hall bed days, (3) Reduce recidivism rate, (4) Deliver prevention education through LST in four schools, (5) Implement School Advisory Boards in four schools, (6) Implement Safe Dates curriculum in 6 schools, one church youth group and at SIR Indian Education Center; (7) Reinstitute the youth diversionary program for low level offenders; (8) Train 50 instructors in Green Dot; (9) Train 500 community members in Green Dot. (10) Reduce school suspension rates.

### 3.6 Describe staff allocations and assignments for the separate project components.

Full time staff will include a Youth Services Officer from the Sheriff's Office and a Youth Services Officer from the Police Department. Part time staff will include a Youth Services Officer from the Sherriff's Office. Behavioral Health will provide two staff members to facilitate the school-based program. Lassen Community College will provide a data analyst for data collection and evaluation services. All team members will work closely in coordination of the project, facilitation of services, and statistical and evaluation maintenance and reporting.

### 3.7 If applicable describe the target population including why and how it was selected.

The target population is youth between the ages of 12 and 25. This population is crucial in any efforts to create cultural change. According to youth.gov, studies have shown that early intervention prevents the onset of delinquent behavior and supports the development of a youth's assets and resilience. Delinquency prevention programs can save taxpayers seven to ten dollars for every dollar invested, primarily due to reductions in the amount spent on incarceration, prevents the onset of adult criminal careers and reduces the likelihood of youth becoming serious and violent offenders and reduces the burden of crime on society, and saves taxpayers billions of dollars.

3.8. Describe the process for determining which services a participant will receive. The Steering Committee used the most recent results from California Healthy Kids Surveys in Lassen County schools and data provided by Lassen County Juvenile Probation to identify substance abuse and sexual assault as priorities for prevention focus. Based on the recommendation of a steering committee member who was a successful past participant in the youth diversionary program, the committee chose to continue LST for use in schools and the diversion program and to add Safe Dates to address the problem of sexual assault and to build interpersonal relationship skills. Green Dot was chosen to support is a violence prevention strategy targeting all community members.

3.9. Provide a timeline of major project activities for the entire project period that reasonably supports the nature and scope of the project. Refer to section 3.1.

3.10 Describe management structure and decision making process for the project. Day to day coordination will be done by the Sheriff's Office by Youth Services Officer(s) who will report to the Captain. Each member of the unit will be responsible for complying with policies and procedures of their own agency. Significant changes or decisions regarding the project will be decided by the Steering Committee in conjunction with Department Heads of coordinating agencies to determine final outcomes.

3.11 Describe management's approach to ensuring program components are being monitored, assessed and adjusted as necessary. Program staff will engage in monthly staff level peer review to ensure the team is working collaboratively toward stated goals and objectives. Progress on meeting grant objectives and timelines will be monitored by all participants as well as the Steering Committee. Client surveys will be used to gather information about satisfaction levels and perceived success. Results of satisfaction

surveys will be discussed and inform program changes as needed. Program staff will meet with the Steering Committee on a quarterly basis and provide progress updates so they can evaluate if program goals and objectives are being met.

**3.12 Provide documentation of the organization's readiness to start project(s) beginning October 1, 2019.** One Sheriff's Office Youth Services Officer and two Behavioral Health prevention educators are currently certified LST facilitators. Therefore, implementation of schools- based and diversionary program will be immediate. Office space is available for program staff to collaborate and begin planning and implementing the remaining curriculum. Key agencies and community members have pledged their support and commitment to the program (*see attached letters of support and operational agreements*).

#### SECTION IV: COLLABORATION

**4.1 Provide a roster for the Local JAG Steering Committee, to include names, titles, and organizational affiliations. Include a letter of agreement for each member. See Attached Appendix C and Appendix F.**

**4.2 Describe the process used to identify, recruit and engage steering committee members.** Potential partners are limited. For the initial meeting, we invited previous Steering Committee Members and additional traditional and non-traditional stakeholders including past diversion program participants. The list was expanded based on recommendations from people present.

**4.3 Describe each member agency selected for the Local JAG Steering Committee, including members experience and expertise as related to the Project Need. Refer to**

**3.4. The Steering Committee consists of 19 members representing a diverse number of**

organizations, community groups, faith-based organizations and citizens. Please see Appendix C for the complete Steering Committee Roster.

**4.4 Demonstrate that there is full and balanced representation from both traditional and non-traditional stakeholder groups as related to the Project Need.** The Steering Committee is comprised of local government, community, tribal, and faith-based organizations committed to prevention as well as a successful Native American graduate from the previous diversion program, a private addiction recovery service provider, and local Neighborhood Watch group leaders. All members have a vested interest in the success of the program, a working knowledge of our community, and embody values and principles that encourage us to listen and speak to one another in ways that validate the experiences and needs of everyone within the community.

**4.5 Describe prior working relationships with members, if any.** Due to the limited number of resources in our community, several members of the Steering Committee collaborate regularly to meet community needs and to address issues.

**4.6 Describe process used to identify the problem area(s) and develop the strategy.**

Discussion was held regarding the success and challenges of the previous JAG funded prevention and education program as well as additional gaps in services in our community. It was decided that the best course of action would be to focus once again on youth age 12 – 25 and to expand the program to additional schools and include curriculum specific to dating violence and a community-wide mobilization effort for violence prevention. Addressing the issues of juvenile delinquency, youth substance abuse and school/youth violence will assist in navigating the way to a safer community.



4.7 Describe how full participation and voting rights were ensured for all members throughout the process. Discussion was open to all members of the Steering Committee. Approval of this project was made through discussion and consensus about community health and problem solving.

4.8 Describe the applicant's history of collaboration, if any. Refer to section 4.5.

4.9 Describe the process used to establish and maintain collaboration as it relates to supporting the proposed project. Collaboration has been established through the implementation of the prior Prevention and Education Program. Collaboration will be maintained through weekly Program Staff meetings and quarterly meetings of the Steering Committee. The Steering Committee is open to additional membership by those who have a commitment to prevention and youth in our community.

4.10 Describe the steering committee's ongoing role throughout the project. The Steering Committee is designed to promote collaborative and cooperative problem solving. The Steering Committee will guide the project through regular meetings, open communication, and project monitoring to ensure forward movement on project goals and objectives. Trust, transparency and commitment are essential.

## **SECTION V: EVIDENCE-BASED, PROMISING AND INNOVATE STRATEGIES**

5.1 Describe the intervention(s) being proposed for implementation, including whether the intervention is evidence based, innovative or promising. **LST:** An evidence-based program that is endorsed by Blueprints, Crime Solutions, OJJDP Model Programs, SANHSA and Social Programs that work. LST is designed to prevent adolescent tobacco, alcohol, marijuana use and violence. Three major program components include (1) personal self-management skills, (2) social skills and (3) information and

resistance skills. **Safe Dates:** An evidence-based program that is endorsed by Blueprints, Crime Solutions, OJJDP Model Programs and SAMHSA and has been identified as a model program in the National Registry of Evidence-based Programs and Practices. Safe Dates is a ten-session dating abuse prevention program for middle/high school students consisting of both school and community components. Topics include defining caring relationships, defining dating abuse, why people abuse, helping friends, overcoming gender stereotypes, equal power through communication, how we feel/how we deal and preventing sexual assault. **Green Dot:** A research and evidence informed program endorsed by the CDC. Green Dot is designed as a community mobilization strategy that provides a framework and common language to engage the broader bystander community in making changes across the social ecology – including not only intervention in high risk situations, but also improving response systems, shifting norms of inaction and strengthening policy and enforcement. Green Dot has been selected as the sole prevention strategy for sexual assault, stalking and domestic violence for the US Air Force and will be an innovative program for Lassen County. Green Dot reframes community safety by putting each community member in the role of a pro-active bystander with the power to shift social norms and engage the community and parents in open conversations to address issues with realistic solutions. **Student Advisory Boards:** Positive Youth Development is an innovative practice for Lassen County and can be easily connected to all of the curriculum proposed. The Interagency Working Group on Youth Programs, a collaboration of 20 federal departments and agencies that support youth, has created the following definition of positive youth development (PYD): “PYD is an intentional, prosocial approach that engages youth within their communities,

schools, organizations, peer groups, and families in a manner that is productive and constructive; recognizes, utilizes, and enhances young people's strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships, and furnishing the support needed to build on their leadership strengths."

5.2 Discuss any evidence or support that indicates the proposed intervention or one or more of its components have been effective elsewhere. **LST:** Botvin, G.J. & Griffin, K.W. (2012). **Long-term outcomes from Blueprints model programs: Life Skills Training**. Presented at 2012 Blueprints for Violence Prevention conference. San Antonio, TX, April 11-14, 2012. The study tracked teens who participated in the Botvin LifeSkills Training (LST) program as 7th graders and found that their participation in the program produced long-lasting reduction in drug use 12 years later. The study assessed LST's impact on young adults in their early to mid-20s who received the program when they were in the 7th grade. The results of the study found that participants were 23% less likely to have ever used illicit drugs than were individuals who did not receive the LST program. They were also 22% less likely to have used marijuana and 26% less likely to have engaged in non-medical pill use (such as amphetamines, barbiturates, and tranquilizers). In 2015, thru funding received by JAG, Lassen County implemented LST through school-based and Diversionary Programs. The Program was successful in achieving the objectives of reducing juvenile delinquency and school violence with a 45% reduction in juvenile hall jail bed days and a 13% reduction in school suspensions. School-based program participants showed a 17% average increase in knowledge over the three year implementation period using a pre/post-test model. The Diversionary

Program was successful in reducing recidivism rates among participants who successfully completed the program. **Safe Dates:** In a 4-year follow-up study, according to Blueprints, between 56% and 92% reported less physical, serious physical, and sexual dating violence perpetration and victimization. Adolescents who received Safe Dates reported perpetrating significantly less psychological, moderate physical and sexual dating violence perpetration. **Green Dot:** A CDC review of 140 studies (DeGue et al., 2014) and a review of evaluations conducted since the 2014 review shows that Green Dot is the only prevention approach that has been proven to reduce multiple forms of interpersonal violence.

5.3 Discuss how the outcomes achieved elsewhere support using the proposed practice(s) in the applicant's jurisdiction to achieve the goals and objectives described in the proposal. Please refer to sections 5.1 and 5.2

5.4 Describe the population(s) for which each intervention has been shown to be effective; show that the intervention is appropriate for the proposed target population.

All curriculum proposed has been proven effective for the target population of 12 to 25 years of age on an individual, school, and community level.

5.5 Describe what has been done to ensure that the support factors required or necessary for the intervention can be mobilized in the local setting. A diverse number of organizations and citizens have been recruited for engagement, implementation and participation in the program on the Steering Committee. All have expressed a commitment to a common goal of reducing youth crime through the proposed programs. The proposed programs have been proven effective in a variety of settings.

## **SECTION VI: DATA COLLECTION AND EVALUATION**

## Local Evaluation Plan

6.1 Clearly state the program goals. Refer to section 3.5.

6.2 Clearly state the program objectives. Refer to section 3.5.

6.3 Provide a detailed plan for assessing the effectiveness of the overall three-year JAG strategy, including all individual components. Refer to section 3.11.

6.4 Describe the research design that will be used to complete the evaluation. A qualitative research design will be utilized to study the outcome of the project. Number of programs implemented, pre-and post-test results, program fidelity measures, numbers of instructors trained, project enrollment figures and rate of community engagement will be compared to rates of juvenile delinquency, substance abuse, and violence to determine project effectiveness. Program staff will seek the free support from Green Dot from their research and technical assistance team and contract with Lassen Community College for data analysis and evaluation of the project.

## Process Evaluation

6.5 Provide the estimated number of participants in each individual program component.

**Year 1:** *School Based: 520; Diversion: 50; Community Engagement: 50; Year 2: School Based: 1300; Diversion: 75; Community Engagement 200;*

**Year 3:** *School Based: 1900; Diversion 100; Community Engagement: 500.*

6.6 Describe the plan for tracking participants in terms of progress in the program.

Program staff will conduct pre/post surveys at all events and pre/post-tests for each curriculum taught and document the location, frequency, and fidelity of each lesson taught. Demographic data will be collected on all diversionary and school-based program participants. Diversion program referrals will be tracked to determine the

number and characteristics of participants, successful completions (*those who met all the attendance and participation requirements for the class*), those who fail to complete the program, and those who refuse to participate. Participants will be evaluated for increase in knowledge (pre/post-test model), program completion or failure to complete, and recidivism rates. Qualitatively, client surveys will be used to gather satisfaction levels and perceived success. The Healthy Kids Survey will be utilized to compare data in years prior to program implementation to subsequent years.

6.7 Describe the plan to document the services provided to each participant. Refer to section 6.6.

6.8 Describe the plan to document the activities performed by staff who conducted the program. Staff will maintain functional time cards to document the amount of time spent on program implementation, data collection, community outreach, program planning, training, administrative meetings, training, and travel.

### Outcome Evaluation

6.9 Identify method of determining if the program worked in terms of achieving the program set goals. The project will be successful if juvenile delinquency, youth substance abuse, school/youth violence and recidivism rates are reduced over the term of the project. Delinquency, violence and recidivism rates for years of implementation will be compared with years prior to implementation.

6.10 List outcome variables that will be tracked. **Students:** (1) Individual demographic data, (2) Referral source and program delivery site/source, (3) Diversionary Program recidivism rates. **Program Services (by site):** (1) Number of classes completed. (2)



Number of students completing classes. (3) Numbers of instructors trained. (4) Number of engaged community members. (5) Curriculum fidelity measures.

(6) Number of community events.

6.11 List the outcomes that will be tracked. Refer to section 6.6

6.12 List criteria for determining participant success/failure in the project.

Refer to section 6.6

## SECTION VII: CAPABILITY AND QUALIFICATION TO PROVIDE SERVICES

7.1 Describe applicant's ability to conduct the proposed project(s). The agencies participating are experienced in developing, implementing, and evaluating projects having previously implemented the school-based program and diversionary programs. Expansion of services will provide additional opportunity for community engagement.

7.2 Describe applicant's partners' experience and capability to conduct the project(s).

Refer to section 3.4.

7.3 Describe the experience and qualifications of key project staff to provide and manage services. All paid and unpaid program staff will be trained and certified as curriculum facilitators and receive trauma informed care training. Sheriff, Behavioral Health and Police staff will be selected based on qualifications, experience, commitment to the community and demonstrated ability to collaborate and lead in community organizing efforts. Community Church and SIR will provide unpaid staff for service delivery. All organizations will provide a representative to serve on the Steering Committee.

**Section VIII: Project Budget and Budget Narrative**

**2018 JAG Program      Applicant County:    Lassen**

**Program Purpose Area Allocations**

Applicants must allocate all JAG grants funds to one or more of the Program Purpose Areas (PPA) as described in the Request for Proposal. No JAG funds may be expended outside of the JAG priority PPAs. For the purposes of proposal scoring, no PPA shall carry more weight than another. The totals for each year in the Program Purpose Area (PPA) Funding Table must equal the total grant funds requested for that year.

Program Purpose Area Funding Table	Year 1	Year 2	Year 3	Total Grant Award
Total Grant Funds Requested	\$220,000	\$220,000	\$220,000	\$660,000
1. Prevention and Education Programs	\$220,000	\$220,000	\$220,000	\$660,000
2. Law Enforcement Programs				\$0
3. Courts, Prosecution, Defense and Indigent Defense				\$0
<i>PPA allocations must equal the total grant funds requested*: Totals</i>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$660,000</b>

*\* If PPA allocation totals show as red font, they do not equal the amount of grant funds requested as required.*

**Year 1: Project Budget Table**

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$117,845
2. Services and Supplies	\$7,335
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$36,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$8,820
<b>TOTAL</b>	<b>\$220,000</b>

**Year 2: Project Budget Table**

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$121,383
2. Services and Supplies	\$6,610
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$35,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$24,687
7. Other (Travel, Training, etc.)	\$7,320
<b>TOTAL</b>	<b>\$220,000</b>

**Year 3: Project Budget Table**

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$125,024
2. Services and Supplies	\$4,000
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$35,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,125
7. Other (Travel, Training, etc.)	\$5,851
<b>TOTAL</b>	<b>\$220,000</b>

**Section VIII: Project Budget and Budget Narrative**

**2018 JAG Program**      **Applicant County:** Lassen

**Year 1: Project Budget**

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$117,845
2. Services and Supplies	\$7,335
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$36,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,000
7. Other (Travel, Training, etc.)	\$8,820
<b>TOTAL</b>	<b>\$220,000</b>

**1. Salaries and Benefits**

Name and Title	(% FTE <b>or</b> Hourly Rate) & Benefits	Grant Funds
<b>Example</b> (Hourly): Bob Smith, Fiscal Manager	\$60/hour x 10 hours/month x 3 years = \$21,600 @ 22% = \$4,752	\$4,752
<b>Example</b> (FTE): Jane Doe, Counselor	25 FTE @ \$60,000 x 3 years = \$45,000 @ 22% = \$9,900	\$9,900
Youth Services Officer, LCSO	1.0 FTE @ 21.89/hr. x 40 hrs. per week x 52 wks + 24% = \$56,486	\$56,486
Youth Services Officer, LCSO	0.25 FTE @ \$18.30/hr. x 12 hrs. per week x 52 wks + 24% = \$14,160	\$14,160
Youth Services Officer, SPD	1.0 FTE @ \$18.30/hr. x 40 hrs. per week x 52 wks + 24% = \$47,199	\$47,199
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$117,845</b>

**Salaries and Benefits Narrative:**

A 1.0 FTE Youth Services Officer from the Sheriff's Office budgeted at 21.89/hr. x 40 hrs. per week x 52 wks + 24% = \$56,486 year 1. This person will be responsible for coordinating services to schools, coordinating community outreach events, coordinating the youth diversionary program, conducting grant reporting activities, and Steering Committee meetings. A 1.0 FTE Youth Services Officer from the Susanville Police Department is budgeted at \$18.30/hr. x 12 hrs. per week x 52 wks + 24% = \$14,160. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach. A 0.25 Youth Services Officer from the Sherriff's Office is budgeted at \$18.30/hr. x 12 hrs. per week x 52 wks + 24% = \$14,160. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach.

**2. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Grant Funds
<b>Example:</b> Supportive Services (bus passes, gas cards, office supplies, uniforms)	\$350 x 50 Participants	\$17,500
Kindle Fire Tablets for Data Collection/Testing	\$34.99 x 25 plus tax	\$938
Kindle Fire Cases	\$11.99 x 25 plus tax	\$321
Safe Dates Curriculum for 7 locations	\$245 per site x 7 school sites	\$1,715
Desks and Chairs	2 desks and 2 office chairs at est. \$800 each work station	\$1,600
Two desktop computers	2 desktop computers at \$1380.50 each computer	\$2,761
		\$0
<b>TOTAL</b>		<b>\$7,335</b>

**Services and Supplies Narrative:**

Pre/post-tests for program curriculum as well as community outreach surveys will be administered using Kindle Fire Tablets. The cost of 25 tablets is calculated at \$34.99 plus tax for a budgeted total of \$938. Protective cases for each of the tablets are \$11.99 each plus tax. Safe Dates curriculum is budgeted at \$245 per site for 7 school sites. Two desks and chairs will need to be purchased for program staff year 1. The cost for each work station is estimated at \$800 for a total budgeted amount of \$1600. Two desktop computers will need to be purchased year 1. The cost of each computer with tax is estimated at \$1,380.50 each for a budgeted total of \$2761.

**3. Professional Services**

Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
<b>Example:</b> Public Defender	Statewide Program Rate	\$15,000
Lassen County Behavioral Health	Classroom Facilitation Services not to exceed \$25,000 per year	\$25,000
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$25,000</b>

**Professional Services Narrative:**

Lassen County Behavioral Health will provide two staff members to facilitate the school-based program on an "as-needed" basis. The Operational Agreement states that the cost is not to exceed \$25,000 per year.



**4. Non-Governmental Organizations (NGO) Subcontracts**

Description of Subcontract	Calculation for Expenditure	Grant Funds
<b>Example:</b> Private Industrial Council	Training Class \$450 x 25 participants	\$11,250
Alteristic Green Dot Curriculum Training	4 day onsite training for 30 - 50 community leaders	\$30,000
Hazeldon Publishing	1 day onsite training for program staff	\$6,000
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTALS</b>		<b>\$36,000</b>

**Non-Governmental Organizations (NGO) Subcontracts Narrative:**

Lassen County Sheriff's Office will contract with Alteristic for Green Dot curriculum year 1 for a 5 day onsite training for staff members from three area schools budgeted at \$30,000 year which includes a flat rate of \$15,000 for onsite training plus travel expenses for 4 trainers and \$75 curriculum fee per participant (30 - 50 participants) plus additional training for college staff day 5. Hazeldon Publishing will be contracted year 1 for a 1 day onsite training on facilitation of Safe Dates curriculum for 3 program staff members, 2 Behavioral Health staff members, 2 Susanville Indian Rancheria Indian Education Coordinators, and 1 Youth Leader from Community Church.

**5. Equipment/Fixed Assets**

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
<b>Example:</b> Purchase of Vehicle	Toyota Prius @ Market Value	\$24,000
No equipment/fixed assets will be purchased		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTALS</b>		<b>\$0</b>

**Equipment/Fixed Assets Narrative:**

**6. Data Collection, Reporting and Evaluation Efforts**

*Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award*

Description	Grant Funds
<b>Example:</b> Data Collection & Reporting Efforts @ 7%	\$10,329
Lassen Community College-Data Collection & Reporting @ 5%	\$10,840
Youth Services Officer, LCSO      0.25 FTE @ \$18.30/hr. x 12 hrs. per week + 24% = \$14,160	\$14,160
	\$0
	\$0
<b>TOTAL</b>	<b>\$25,000</b>

**Data Collection, Reporting and Evaluation Efforts**

Lassen County Sheriff's Office will contract with the Lassen Community College's Data Analyst to provide analysis of data collected by program staff, to develop the final evaluation plan with the Steering Committee and program staff and to provide the final outcome evaluation of the project at the end of the grant cycle. Grant funds allocated for Lassen Community College are budgeted at \$10,100 per year (5% of total grant funds requested). 0.25 FTE Youth Services Officer for Lassen County Sheriff's Office is budgeted at \$18.30/hr. x 12 hrs. per week x 52 wks + 24% = \$14,160 year 1. This person will be responsible for administering pre/post-tests to school-based and youth diversionary program participants, tracking frequency and fidelity of all lessons taught, tracking the number and characteristics of program participants, and tracking the fidelity of lessons taught using checklist provided by the curriculum publisher. The data gathered will be reported to the Lassen Community College's Data Analyst for compilation and analysis.

**7. Other (Travel, Training, etc.)**

Description	Calculation for Expense	Grant Funds
<b>Example:</b> Training Classes	\$500/partipant x 30 participants	\$15,000
Trauma Informed Care Training	4 day training for program staff	\$5,000
Mileage/Staff travel to remote school sites	4000 mi. per year to school sites @ \$0.58 per mi.	\$2,320
Mandatory Grantee Orientation Training	6 staff members	\$1,500
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$8,820</b>

**Other (Travel, Training, etc.) Narrative:**

Program Staff will participate in a 4 day training on Trauma Informed Care Practices through Lassen County Health and Social Services, the cost of which is estimated at \$5000 per year. Most of the school sites where the school-based program will be implemented are in remote location. Mileage to those locations is estimated at 4000 miles per year at \$0.58 per mile for a total budgeted amount of \$2320. Lassen County anticipates that it will send 6 delegates to the Mandatory Grantee Orientation Training in Sacramento year 1 at a total budgeted cost of \$1500 which includes travel cost and per diem for each employee.



Section VIII: Project Budget and Budget Narrative	
2018 JAG Program	Applicant County: Lassen
Year 2: Project Budget	
Budget Line Item	Grant Funds
1. Salaries and Benefits	\$121,383
2. Services and Supplies	\$6,610
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$35,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$24,687
7. Other (Travel, Training, etc.)	\$7,320
<b>TOTAL</b>	<b>\$220,000</b>

1. Salaries and Benefits		
Name and Title	(% FTE or Hourly Rate) & Benefits	Grant Funds
Youth Services Officer, LCSO	1.0 FTE @ 22.56/hr. x 40 hrs. per week x 52 wks + 24% = \$58,181	\$58,181
Youth Services Officer, LCSO	0.25 FTE @ \$18.85/hr. x 12 hrs. per week x 52 wks + 24% = \$14,587	\$14,587
Youth Services Officer, SPD	1.0 FTE @ \$18.85/hr. x 40 hrs. per week x 52 wks + 24% = \$48,615	\$48,615
<b>TOTAL</b>		<b>\$121,383</b>

**Salaries and Benefits Narrative:**

A 1.0 FTE Youth Services Officer from the Sheriff's Office budgeted at \$22.56/hr. x 40 hrs. per week x 52 wks + 24% = \$58,181 year 2. This person will be responsible for coordinating services to schools, coordinating community outreach events, coordinating the youth diversionary program, conducting grant reporting activities, and Steering Committee meetings. A 1.0 FTE Youth Services Officer from the Susanville Police Department is budgeted at \$18.85/hr. x 40 hrs. per week x 52 wks + 24% = \$48,615 year 2. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach. A 0.25 Youth Services Officer from the Sherriff's Office is budgeted at \$18.85/hr. x 12 hrs. per week x 52 wks + 24% = \$14,587. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach.

**2. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Grant Funds
County IT Services for 2 Desktop Computers	\$2000 per year per work station	\$4,000
		\$2,610
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$6,610</b>

**Services and Supplies Narrative:**

County IT Services for network maintenance and upkeep for 2 desktop computer work stations is budgeted at \$2000 per station for a total of \$4000 per year.

**3. Professional Services**

Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
Lassen Co. Behavioral Health Facilitators	Not to exceed \$25,000 per year	\$25,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$25,000</b>

**Professional Services Narrative:**

Lassen County Behavioral Health will provide two staff members to facilitate the school-based program on an "as-needed" basis. The Operational Agreement states that the cost is not to exceed \$25,000 per year.

**4. Non-Governmental Organizations (NGO) Subcontracts**

Description of Subcontract	Calculation for Expenditure	Grant Funds
Alteristic Green Dot Curriculum Training	4 day onsite training for 3 schools	\$20,000
Josh Ochs/Safe, Smart, Social	Parent/Student Seminar Training 6 schools, 5 days	\$15,000
		\$0
		\$0
		\$0
		\$0
<b>TOTALS</b>		<b>\$35,000</b>

**Non-Governmental Organizations (NGO) Subcontracts Narrative:**

Lassen County Sheriff's Office will contract with Josh Ochs, a nationally recognized speaker and subject matter expert on social media safety, to provide "Safe, Smart, Social" assemblies and parent seminars at three area schools year 2. Cost of 3 school assemblies, 3 parent seminars, travel costs, and unlimited online access to program support for one year for all participants is budgeted at \$15,000 year 2. Lassen County Sheriff's Office will contract with Alteristic for Green Dot for a 4 day onsite training for staff members from three area schools budgeted at \$20,000 year 2 and includes a flat rate of \$15,000 for onsite training plus travel expenses for 4 trainers and \$75 curriculum fee per participant.

**5. Equipment/Fixed Assets**

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
No equipment/fixed assets will be purchased		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTALS</b>		<b>\$0</b>

**Equipment/Fixed Assets Narrative:**

<b>6. Data Collection, Reporting and Evaluation Efforts</b>	
<i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	
Description	Grant Funds
Lassen Community College-Data Collection & Reporting @ 5%	\$10,100
0.25 FTE @ \$18.85/hr. x 12 hrs. per week x 52 wks + 24% = \$14,587	\$14,587
	\$0
	\$0
<b>TOTAL</b>	<b>\$24,687</b>

**Data Collection, Reporting and Evaluation Efforts**

Lassen County Sheriff's Office will contract with the Lassen Community College's Data Analyst to provide analysis of data collected by program staff, to develop the final evaluation plan with the Steering Committee and program staff and to provide the final outcome evaluation of the project at the end of the grant cycle. Grant funds allocated for Lassen Community College are budgeted at \$10,100 per year (5% of total grant funds requested). 0.25 FTE Youth Services Officer for Lassen County Sheriff's Office is budgeted at \$18.85/hr. x 12 hrs. per week x 52 wks + 24% = \$14,587 year 2. This person will be responsible for administering pre/post-tests to school-based and youth diversionary program participants, tracking frequency and fidelity of all lessons taught, tracking the number and characteristics of program participants, and tracking the fidelity of lessons taught using checklist provided by the curriculum publisher. The data gathered will be reported to the Lassen Community College's Data Analyst for compilation and analysis.

<b>7. Other (Travel, Training, etc.)</b>		
Description	Calculation for Expense	Grant Funds
Trauma Informed Care Training	4 day training for program staff	\$5,000
Mileage/Staff travel to remote school sites	4000 mi. per year to school sites @ \$0.58 per mi.	\$2,320
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$7,320</b>

**Other (Travel, Training, etc.) Narrative:**

Program Staff will participate each year in a 4 day training on Trauma Informed Care Practices through Lassen County Health and Social Services, the cost of which is budgetted at \$5000 per year. Most of the school sites where the school-based program will be implemented are in remote location. Mileage to those locations is estimated at 4000 miles per year at \$0.58 per mile for a total budgetted amount of \$2320 per year.



**Section VIII: Project Budget and Budget Narrative**

2018 JAG Program      Applicant County: Lassen

**Year 3: Project Budget**

Budget Line Item	Grant Funds
1. Salaries and Benefits	\$125,024
2. Services and Supplies	\$4,000
3. Professional Services	\$25,000
4. Non-Governmental Organization (NGO) Subcontracts	\$35,000
5. Equipment/Fixed Assets	\$0
6. Data Collection, Reporting and Evaluation <i>Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award</i>	\$25,125
7. Other (Travel, Training, etc.)	\$5,851
<b>TOTAL</b>	<b>\$220,000</b>

<b>1. Salaries and Benefits</b>		
Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
Youth Services Officer, LCSD	1.0 FTE @ 23.23/hr. x 40 hrs. per week x 52 wks + 24% = \$59,926	\$59,926
Youth Services Officer, LCSD	0.25 FTE @ \$19.42/hr. x 12 hrs. per week x 52 wks + 24% = \$15,025	\$15,025
Youth Services Officer, SPD	1.0 FTE @ 19.43/hr. x 40 hrs. per week x 52 wks + 24% = \$50,073	\$50,073
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$125,024</b>

**Salaries and Benefits Narrative:**

A 1.0 FTE Youth Services Officer from the Sheriff's Office budgeted at 23.23/hr. x 40 hrs. per week x 52 wks + 24% = \$59,926 year 3. This person will be responsible for coordinating services to schools, coordinating community outreach events, coordinating the youth diversionary program, conducting grant reporting activities, and Steering Committee meetings. A 1.0 FTE Youth Services Officer from the Susanville Police Department is budgeted at 19.43/hr. x 40 hrs. per week x 52 wks + 24% = \$50,073 year 3. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach. A 0.25 Youth Services Officer from the Sheriff's Office is budgeted at \$19.42/hr. x 12 hrs. per week x 52 wks + 24% = \$15,025 year 3. This person will assist in implementation of all programs to schools county-wide as well as in the youth diversionary program and community outreach.

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
County IT Services for 2 Desktop Computers	\$2000 per year per work station	\$4,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$4,000</b>

**Services and Supplies Narrative:**

County IT Services for network maintenance and upkeep for 2 desktop computer work stations is budgeted at \$2000 per station for a total of \$4000 per year.

3. Professional Services		
Description of Professional Service(s)	Calculation for Expenditure	Grant Funds
Lassen County Behavioral Health	Classroom Facilitation Services not to exceed \$25,000 per year	\$25,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$25,000</b>

**Professional Services Narrative:**

Lassen County Behavioral Health will provide two staff members to facilitate the school-based program on an "as-needed" basis. The Operational Agreement states that the cost is not to exceed \$25,000 per year.



4. Non-Governmental Organizations (NGO) Subcontracts		
Description of Subcontract	Calculation for Expenditure	Grant Funds
Josh Ochs/Safe, Smart, Social	Parent/Student Seminar Training 6 schools, 5 days (follow-up training)	\$15,000
Alteristic Green Dot Curriculum Training	4 day onsite training for 3 schools	\$20,000
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTALS</b>		<b>\$35,000</b>

**Non-Governmental Organizations (NGO) Subcontracts Narrative:**

Lassen County Sheriff's Office will contract with Josh Ochs, a nationally recognized speaker and subject matter expert on social media safety, to provide "Safe, Smart, Social" assemblies and parent seminars at three area schools year 3. Cost of 3 school assemblies, 3 parent seminars, travel costs, and unlimited online access to program support for one year for all participants is budgetted at \$15,000 year 3. Lassen County Sheriff's Office will contract with Alteristic for Green Dot for a 4 day onsite training for staff members from three area schools budgetted at \$20,000 year 3 and includes a flat rate of \$15,000 for onsite training plus travel expenses for 4 trainers and \$75 curriculum fee per participant.

5. Equipment/Fixed Assets		
Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
No equipment/fixed assets will be purchased		\$0
<b>TOTALS</b>		<b>\$0</b>

**Equipment/Fixed Assets Narrative:**

**6. Data Collection, Reporting and Evaluation Efforts**

*Must be at least 5 percent (or \$25,000, whichever is greater) of the total grant award*

Description	Grant Funds
Lassen Community College-Data Collection & Reporting @ 5%	\$10,100
0.25 FTE @ \$19.42/hr. x 12 hrs. per week x 52 wks + 24% = \$15,025	\$15,025
	\$0
	\$0
<b>TOTAL</b>	<b>\$25,125</b>

**Data Collection, Reporting and Evaluation Efforts**

Lassen County Sheriff's Office will contract with the Lassen Community College's Data Analyst to provide analysis of data collected by program staff, to develop the final evaluation plan with the Steering Committee and program staff and to provide the final outcome evaluation of the project at the end of the grant cycle. Grant funds allocated for Lassen Community College are budgeted at \$10,100 per year (5% of total grant funds requested). 0.25 FTE Youth Services Officer for Lassen County Sheriff's Office is budgeted at \$19.42/hr. x 12 hrs. per week x 52 wks + 24% = \$15,025 year 3. This person will be responsible for administering pre/post-tests to school-based and youth diversionary program participants, tracking frequency and fidelity of all lessons taught, tracking the number and characteristics of program participants, and tracking the fidelity of lessons taught using checklist provided by the curriculum publisher. The data gathered will be reported to the Lassen Community College's Data Analyst for compilation and analysis.

**7. Other (Travel, Training, etc.)**

Description	Calculation for Expense	Grant Funds
Trauma Informed Care Training	4 day training for program staff	\$5,000
Mileage/Staff travel to remote school sites	4000 mi. per year to school sites @ \$0.58 per mi. (reduced yr. 3)	\$851
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
<b>TOTAL</b>		<b>\$5,851</b>

**Other (Travel, Training, etc.) Narrative:**

Program Staff will participate in a 4 day training on Trauma Informed Care Practices through Lassen County Health and Social Services, the cost of which is estimated at \$5000. Most of the school sites where the school-based program will be implemented are in remote location. Mileage to those locations is estimated at 4000 miles per year at \$0.58 per mile for a total of \$2320. The budget for mileage has been reduced to \$851 year 3 due to limited availability of funds.

## Appendix C: Local JAG Steering Committee Member Roster

### Local JAG Steering Committee – County of Lassen

Name	Title	Agency/Organization	Phone Number	Email Address
Dean Growdon	Sheriff	Sheriff's Office	(530)251-8013	dgrowdon@co.lassen.ca.us
John Bohl	Captain	Sheriff's Office	(530)251-8013	jbohl@co.lassen.ca.us
Jennifer Peterson	Owner/Operator	Lassen Intervention	(530)310-0169	lassenintervention@gmail.com
Krystle Hollandsworth	Coordinator	Mikailia Child Advocacy Cntr/DA's Office	(530)251-8280	khollandsworth@co.lassen.ca.us
Johnelle Wright	Minister	Community Church	(530)257-2924	johnelle@cefchurch.com
Patty Gunderson	Superintendent	Office of Education	(530)257-2196	pgunderson@lcoe.org
Ryan Cochran	Lieutenant	Police Department	(530)257-5603	rchchran@cityofsusanville.org
Pat Holley	President	Neighborhood Watch North Central Group	(530)260-1602	pholley@gmail.com
Scott Nordstrom	Supervising Therapist	Behavioral Health	(530)251-8108	snordstrom@co.lassen.ca.us
Cory Young	SIR Education	Susanville Indian Rancheria	(530)252-1658	cdyoung87@gmail.com
Chris Lamarr	SIR Education	Susanville Indian Rancheria	(530)252-1658	clamarr@sir-nsn.gov
Starlyn Clare	President	Neighborhood Watch Roptown 9 Group	(530)310-2719	thetwoofus@frontier.com
Jesse Davis	Parent/Citizen/Former DV/SA Advocate	Stephen King (Local Attorney) Office	(530)257-6109	lassenattorney@gmail.com
Juan Reyes	Citizen/Graduate of Diversionary Program	Community Member/Tribal Member	(530)250=5266	thetwoofus@frontier.com
Barbara Longo	Director	Health and Social Services	(530)251-8128	blongo@co.lassen.ca.us
Megan Paterson	Supervisor	Probation	(530)251-8119	mpaterson@co.lassen.ca.us
Kristen Wilburn	Public Information Officer	California Highway Patrol	(530)252-1800	kristen.wilburn@chp.ca.gov
Lisa Bernard	Community Services Officer	Sheriff's Office	(530)251-8013	lbernard@co.lassen.ca.us
Karissa Morehouse	Dean	Lassen Community College	(530)257-6181	kmorehouse@lassencollege.edu

## Appendix D: Three-Year JAG Strategy Template

**Instructions:** This form is a required attachment to the JAG Proposal. It is intended to serve as a supplement to the Proposal Narrative, providing an at-a-glance summary of the overall program strategy. BSCC staff will use this form when conducting site visits and in compiling information for reports. The grantee may be asked to use it as a part of the quarterly progress report. To complete the form: Select a JAG Program Purpose Area (PPA) from the drop-down box. For each PPA selected, select a corresponding Priority Need Area from the drop-down box. In the table, list each unique project component or activity planned to address that Priority Need Area. Also list the agency responsible for implementation, the expected outcome(s), how progress will be tracked (i.e. methodology for data collection), and timeline information (e.g., expected date of implementation, benchmarks for data collection, etc.).

### County of Lassen: JAG Strategy - Year One

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

**Priority Need Area:** (1) Juvenile Delinquency

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of juvenile delinquency	Data collection- pre/post-tests, tracking referrals, recidivism rates	<b>Fall 2019:</b> Re-institution of Diversionary Program. Trauma informed care training (TICT).
School Based Programs	Program Staff/Schools/Behavioral Health	Reduce school discipline rates, reduce school violence, substance use and delinquency	Data collection – pre/post-test evaluation, compare rates of delinquency	<b>Fall 2019.</b> Safe Dates Trng. Re-instatement of LST at JV/DV/ and Johnstonville.SAB Planning. TICT. <b>Spring 2020.</b> Safe Dates at LHS, SIR, (CCYG). SAB Trng.
Community Engagement	Program Staff/SIR /Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce violent behavior community-wide	Data collection- pre/post-test evaluations, surveys, compare rates of violence	<b>Winter/Spring 2020.</b> Green Dot Training

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

**Priority Need Area:** (1) Substance Abuse

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of substance abuse	Data collection- pre/post-tests, tracking referrals, recidivism rates	<b>Fall 2019:</b> Re-institution of Diversionary Program. Trauma informed care training (TICT).
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of juvenile substance abuse	Data collection – pre/post-test evaluation, compare rates of delinquency	<b>Fall 2019.</b> Safe Dates Trng. Re-instatement of LST at JV/DV and Johnstonville.SAB Planning. TICT. <b>Spring 2020.</b> Safe Dates at LHS, SIR, (CCYG). SAB Trng.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of juvenile substance abuse	Data collection- pre/post-test evaluations, surveys, compare rates of violence	<b>Winter/Spring 2020.</b> Green Dot training

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

Priority Need Area: (1) School Violence

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of youth violence	Data collection- pre/post-tests, tracking referrals, recidivism rates	Fall 2019: Re-institution of Diversionary Program. Trauma informed care training. (TICT)
School Based Programs	Program Staff/ Behavioral Health/Schools	Reduce rates of youth violence	Data collection – pre/post-test evaluation, compare rates of delinquency	Fall 2019. Safe Dates Trng. Re-instatement of LST at JV/DV and Johnstonville.SAB Planning. TICT. Spring 2020. Safe Dates at LHS, SIR, (CCYG). SAB Trng.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of youth violence	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Winter/Spring 2020. Green Dot training

**County of Lassen: JAG Strategy - Year Two**

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

Priority Need Area: (1) Juvenile Delinquency

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of juvenile delinquency	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of delinquency	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV and Johnstonville. Safe Dates at (LHS/HHS/DV/JV), CCYG and SIR. SAB at LHS/HHS. Planning at DV/WWW. Green Dot Training. Safe, Smart, Social 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of delinquency	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 4 community agencies. 1 county-wide training/event.



**JAG Program Purpose Area: (1) Prevention and Intervention Programs**

Priority Need Area: (1) Substance Abuse

<b>Project Component / Activity</b>	<b>Agency / Organization Responsible</b>	<b>Expected Outcome (Measurable)</b>	<b>How Progress will be Tracked (e.g. data collection)</b>	<b>Timeline / Benchmarks</b>
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of substance abuse	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of substance abuse	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV and Johnstonville. Safe Dates at (LHS/HHS/DV/JV), CCYG and SIR. SAB at LHS/HHS. Planning at DV/WWW. Green Dot Training. Safe, Smart, Social 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of substance abuse	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 4 community agencies. 1 county-wide training/event.

**JAG Program Purpose Area: (1) Prevention and Intervention Programs**

Priority Need Area: (1) School Violence

<b>Project Component / Activity</b>	<b>Agency / Organization Responsible</b>	<b>Expected Outcome (Measurable)</b>	<b>How Progress will be Tracked (e.g. data collection)</b>	<b>Timeline / Benchmarks</b>
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of youth violence	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of youth violence	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV and Johnstonville. Safe Dates at (LHS/HHS/DV/JV), CCYG and SIR. SAB at LHS/HHS. Planning at DV/WWW. Green Dot Training. Safe, Smart, Social 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of youth Violence	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 4 community agencies. 1 county-wide training/event.

### County of Lassen: JAG Strategy - Year Three

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

**Priority Need Area:** (1) Juvenile Delinquency

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of juvenile delinquency	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of delinquency	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV & Johnstonville. Safe Dates at 6 schools (LHS/HHS/WHS/BVHS/DV/JV), CCYG and SIR. SAB at LHS/HHS/DV/WHS. Green Dot Training. Safe, Smart, Social at 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of delinquency	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 8 community agencies. 2 county-wide trainings/events.

**JAG Program Purpose Area:** (1) Prevention and Intervention Programs

**Priority Need Area:** (1) Substance Abuse

Project Component / Activity	Agency / Organization Responsible	Expected Outcome (Measurable)	How Progress will be Tracked (e.g. data collection)	Timeline / Benchmarks
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of substance Abuse	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce rates of substance abuse	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV & Johnstonville. Safe Dates at 6 schools (LHS/HHS/WHS/BVHS/DV/JV), CCYG and SIR. SAB at LHS/HHS/DV/WHS. Green Dot Training. Safe, Smart, Social at 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/LE/Social Services/CBOs	Reduce rates of substance abuse	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 8 community agencies. 2 county-wide trainings/events.



**JAG Program Purpose Area: (1) Prevention and Intervention Programs**

**Priority Need Area: (1) School Violence**

<b>Project Component / Activity</b>	<b>Agency / Organization Responsible</b>	<b>Expected Outcome (Measurable)</b>	<b>How Progress will be Tracked (e.g. data collection)</b>	<b>Timeline / Benchmarks</b>
Youth Diversionary Program	Program Staff/Probation	Reduce formal petitions filed/Reduce juvenile hall stays/Reduce rates of youth violence	Data collection- pre/post-tests, tracking referrals, recidivism rates	Diversionary Program implemented
School Based Programs	Program Staff/Behavioral Health/Schools	Reduce Rates of youth violence	Data collection – pre/post-test evaluation, compare rates of delinquency	LST at DV/JV & Johnstonville. Safe Dates at 6 schools (LHS/HHS/WHS/BVHS/DV/JV), CCYG and SIR. SAB at LHS/HHS/DV/WHS. Green Dot Training. Safe, Smart, Social at 6 schools.
Community Engagement	Program Staff/SIR/Community Church/Neighborhood Watch/LCOE/College/Social Services/CBOs	Reduce rates of youth violence	Data collection- pre/post-test evaluations, surveys, compare rates of violence	Green Dot at 8 community agencies. 2 county-wide trainings/events.

**Operational Agreement**  
**Between the Lassen County Sheriff's Office and Susanville Police Department**

This Operational Agreement stands as evidence that the **Lassen County Sheriff's Office** and the **Susanville Police Department** intend to work together toward the goals outlined in the Three-Year JAG Strategy. Both agencies believe that implementation of the **Lassen County Prevention & Education Program** as described within this proposal, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The **Lassen County Sheriff's Office** project will closely coordinate JAG services and activities with the **Susanville Police Department** through:

- Project staff including, but not limited to the *Susanville Police Department's* Youth Services Officer, being readily available to assist all grant partners, on a full time basis in the implementation of Life Skills Training, Safe Date, and Green Dot curriculum in High Schools and Middle Schools throughout Lassen County as well as Lassen College; and
- Attend regularly scheduled meetings occurring at least monthly between Lassen County Sheriff's Office Youth Services Officer, Behavioral Health's Prevention Specialists, Susanville Indian Rancheria's Indian Education Coordinator, Community Church's Youth Leader, to discuss strategies, timetables, and implementation of mandated services.

**Specifically:**

- Implementation of Safe Date and Life Skills Training Curriculum through the school-based program in middle schools and high schools throughout Lassen County.
- Implementation of the Green Dot Program through community engagement and outreach.
- Reinstatement of the Life Skills Program through the Diversionary Program for delinquent youth;
- The Lassen County Sheriff, Susanville Chief of Police, Lassen County Chief of Probation, and Lassen County Health and Human Services' Director, Susanville Indian Rancheria Education Coordinator, and Community Church Youth Leader will meet at least quarterly to discuss the progress of the program, budget and administrative policies.
- This Agreement will be effective from October, 2019 to December 31, 2022.
- Funding for the salary and associated benefits of a full-time (up to 30 hours per week) Susanville Police Department Youth Services Officer from JAG state funds will be designated to the City of Susanville for their services (contingent on annual funding through JAG program).
- Amount of JAG state funds designated to the Susanville Police Department are estimated at \$47,199 year 1, \$48,615 year 2 and \$50,073 year 3.

We the undersigned, as authorized representatives of **Lassen County Sheriff's Office** and **Susanville Police Department** do hereby approve this document.



\_\_\_\_\_  
Kevin Jones, Chief of Police  
Susanville Police Department

\_\_\_\_\_  
Date



\_\_\_\_\_  
Dean Crowdon, Lassen County Sheriff-Coroner  
Lassen County Sheriff's Office

\_\_\_\_\_  
4/22/19  
Date



# LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

**Administration**  
Phone: (530) 251-8013  
Fax: (530) 251-2884

**Dispatch**  
Phone: (530) 257-6121  
Fax: (530) 257-9363

**Civil**  
Phone: (530) 251-8014  
Fax: (530) 251-2884

**Adult Detention Facility**  
Phone: (530) 251-5245  
Fax: (530) 251-5243

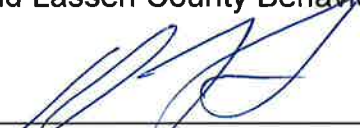
**Dean F. Growdon**  
Sheriff - Coroner


This Operational Agreement stands as evidence that the Lassen County Sheriff's Office and Lassen County Behavioral Health, intend to work together toward the goals outlined in the Three-Year JAG Strategy. Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

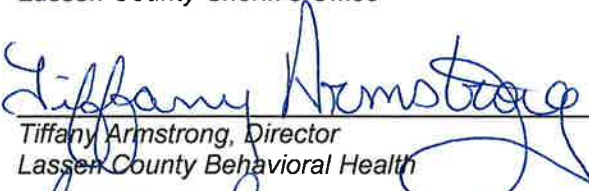
The Lassen County Sheriff's Office will closely coordinate JAG services and activities with the Lassen County Behavioral Health through:


- Project staff being readily available for service provision;
- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.
- Staff salary and benefits up to \$25,000 per year.

We the undersigned, as authorized representatives of Lassen County Sheriff's Office and Lassen County Behavioral Health do hereby approve this document.


  
 \_\_\_\_\_  
 Dean Growdon, Sheriff-Coroner  
 Lassen County Sheriff's Office

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Tiffany Armstrong, Director  
 Lassen County Behavioral Health

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Barbara Longo  
 Health and Social Services Director

  
 \_\_\_\_\_  
 Date


**OPERATIONAL AGREEMENT**  
**Between Lassen County Sheriff's Office & Lassen Community College**

This Operational Agreement stands as evidence that the Lassen County Sheriff's Office and Lassen Community College intend to work together toward the goals outlined in the JAG Three-Year Strategy. Both agencies believe that implementation of the Lassen County Prevention & Education Program, as described within this application, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.


The Lassen County Sheriff's Office project will closely coordinate JAG services and activities with the Lassen Community College. The Lassen Community College agrees to:

- Make project staff readily available to Lassen County Sheriff's Office for service provision for data collection and analysis.
- Attend regularly scheduled Steering Committee meetings quarterly to discuss strategies, timetables and implementation of mandated services.  
Specifically:
  - Analyze data provided by Lassen County Sheriff's Office and partner agencies.
  - Evaluate effectiveness of each facet of the Lassen County Prevention & Education Program based on the data provided.
  - Assist Lassen County Sheriff's Office in the development of the final evaluation of the program effectiveness at the end of the grant cycle.
- This agreement will be effective from January 1, 2020 to December 30, 2022
- The Lassen Community College will receive \$10,100 annually in JAG funds from the Lassen County Sheriff's Office.

We the undersigned, as authorized representatives of Lassen County Sheriff's Office and Lassen Community College do hereby approve this document.

  
\_\_\_\_\_  
Dean F. Growdon, Sheriff-Coroner  
Lassen County Sheriff's Office

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Dr. Marlon Raynald Hall, President  
Lassen Community College

  
\_\_\_\_\_  
Date



**OFFICE OF THE DISTRICT ATTORNEY  
COUNTY OF LASSEN**

Susan M. Rios  
District Attorney

(530) 251-8283  
(Fax) 251-2692

2950 Riverside Drive, Suite 102  
Susanville, California 96130

---

April 8, 2019

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

This letter is a letter of agreement between Lassen County District Attorney's Office and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with the Lassen County District Attorney's Office through:

- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Regards,

Susan M. Rios  
Lassen County District Attorney



# LASSEN COUNTY PROBATION DEPARTMENT

April 1, 2019

**Adult Probation**

**Physical & Mailing:**

2950 Riverside Dr.  
Suite 101  
Susanville, CA 96130  
Phone# 530-251-8212  
Fax# 530-257-9160

Lassen County Probation  
2950 Riverside Drive, Suite 101  
Susanville, CA 96130

**Juvenile Probation**

1415A Chestnut Street  
Susanville, CA 96130

**Mailing Adr:**

2950 Riverside Dr.  
Suite 101  
Susanville, CA 96130  
Phone# 530-251-8213  
Fax# 530-257-9160

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

This letter is a letter of agreement between Lassen County Probation Department and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

**Juvenile**

**Detention Facility**

1415B Chestnut Street  
Susanville, CA 96130

**Mailing Adr:**

2950 Riverside Dr.  
Suite 101  
Susanville, CA 96130  
Phone# 530-251-8324  
Fax# 530-251-1891

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with Lassen County Probation Department through:

- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Regards,

Jennifer Branning  
Chief Probation Officer  
Lassen County Probation





# Lassen County Office of Education

472-013 Johnstonville Road North · Susanville, CA 96130-8752

530.257.2196 Fax 530.257.2518

Patricia Gunderson, Superintendent

April 2, 2019

Dean Growdon, Sheriff  
Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

RE: Letter of Agreement

Dear Sheriff Growdon:

This letter is a letter of agreement between Lassen County Office of Education and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with Lassen County Office of Education through:

- Regularly-scheduled meetings between partners to discuss strategies, timetables, and implementation of mandated services.

Sincerely,

*Patricia A. Gunderson*

Patricia A. Gunderson  
County Superintendent of Schools

PG/sar  
JAGsupport letter

**DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**

Susanville Area  
472-400 Diamond Crest Road  
Susanville, CA 96130  
(530)252-1800  
(800) 735-2929 (TT/TDD)  
(800) 735-2922 (Voice)



April 2, 2019

File No.: 140.16735.15038

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA, 96130

To Whom It May Concern:

This letter is a letter of agreement between California Highway Patrol, Susanville, and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with California Highway Patrol, Susanville, through:

- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Richards".

S. RICHARDS, Captain  
Commander  
Susanville Area





# Community Church

110 N. Gay Street Susanville, CA, 96130  
(530)257-2924 Fax: (530)257-2926  
cefchurch.com

April 1, 2019

Community Church  
110 North Gay  
Susanville, CA 96130

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

This letter is a letter of agreement between Community Church and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with Community Church through:

- Project staff being readily available for service provision;
- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Regards,

Johnelle Wright  
Associate Minister  
Community Church of Susanville

Susanville North Central  
The Depot 6  
NEIGHBORHOOD WATCH  
GROUPS



Meetings 1st Thurs every month  
6pm at Senior Center located at  
1700 Sunkist, Susanville  
Visit us on Facebook!

April 1, 2019

Neighborhood Watch, Susanville  
North Central  
Depot 6  
Rooptown 9  
Susanville, CA 96130

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

This letter is a letter of agreement between Neighborhood Watch, North Central, Depot 6 and Rooptown 9 and Lassen County Sheriff's Office.


Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with Neighborhood Watch, North Central, Depot 6 and Rooptown 9 through:

- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Regards,

  
Pat Holley  
President  
Neighborhood Watch, North Central

  
Starlyn Clare  
"Rooptown 9" Neighborhood  
Watch

Gary Bridges  
President  
Neighborhood Watch, Depot 6



**Neighborhood Watch Groups:  
Susanville North Central  
Depot 6  
Rooptown 9**

**Lassen County Sheriff's Office  
JAG Grant Coordinator**



**Meetings 1st Thurs every month 6pm  
at Senior Center located at  
1700 Sunkist, Susanville  
Visit us on Facebook!**

**March 18, 2019**

**The Neighborhood Watch Groups, Susanville North Central, Depot 6, and Rooptown 9 are enthusiastic about supporting the outreach and diversion portion of the JAG Grant application process. We are certain that other groups in the City would also be willing to assist. If the Grant is awarded to LCSO we would be glad to help by making our group available for selected youth to attend our regular meetings and then to also have several forms of follow up participation.**

**These could include:**

- 1. Informational meetings to be conducted after our regular NW Meetings teaching attendees about community involvement, and concerns,**
- 2. Demonstrating methods for spotting and reporting suspicious activity or actual criminal activity,**
- 3. Assisting community members with trail walks looking for problem areas or security concerns,**
- 4. Partnership with PD Officers assigned to Neighborhood Watch activities,**
- 5. Community cleanup or repair work to stop progression of graffiti or damage to fences, mailboxes or other things important to our community.**

**The members of our groups are hopeful that this JAG Grant will be approved and awarded and look forward to assisting the LCSO in making meaningful contributions to reductions in vandalism and crime. We know that when young people understand why a behavior is detrimental to the community and to their own well being they can then make better choices that benefit themselves and the society as a whole.**

**Please let us know if we may help in any way.**

**Sincerely,**

  
**Patrick Holley**

  
**Gary Bridges**



April 1, 2019

Lassen Intervention  
Susanville, CA 96130

Lassen County Sheriff's Office  
1415 Sheriff Cady Lane  
Susanville, CA 96130

This letter is a letter of agreement between Lassen Intervention and Lassen County Sheriff's Office.

Both agencies believe that implementation of the Lassen County Prevention and Education Program, as described within this proposal, will further the goals of reducing juvenile delinquency, substance abuse, and school/youth violence. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The Lassen County Sheriff's Office will closely coordinate JAG services and activities with Lassen Intervention through:

- Regularly scheduled meetings between partners to discuss strategies, timetables and implementation of mandated services.

Regards,



Jennifer Petersen  
Owner  
Lassen Intervention

## Appendix I: List of Other Grant Funding Sources

Please complete this form, listing all other criminal justice grant funds (state and/or federal) that the applicant agency will receive during the 2019 calendar year.

<b>State or Federal Administering Agency</b>	<b>Name of Grant Program</b>	<b>Funding Amount</b>	<b>Brief Project Description</b>
State of California	Sexual Assault and Felony Enforcement (S.A.F.E.) Grant	\$22,500	Sub-grantee for Shasta County. Receive funds for sex offender registry, rape kits, and PREA training.
California Department of Justice	Prop 56 Tobacco Enforcement Grant	\$160,042	Tobacco Enforcement including tobacco retailer enforcement, 2 School Resource Officers, and school-based tobacco prevention program

Byrne/dag

RESOLUTION NO. - 19-021

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA,  
AUTHORIZING COUNTY ADMINISTRATIVE OFFICER RICHARD EGAN TO SIGN THIS  
GRANT APPLICATION AND ANY AMENDMENTS THEREOF.**

Be it resolved by the Board of Supervisors of the County of Lassen, California, that County Administrative Officer Richard Egan is authorized on behalf of the Board of Supervisors to submit a grant proposal to the California Board of State and Community Corrections for the Edward Byrne Memorial Justice Assistance Grant Program. Richard Egan is authorized to sign the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

Be it further resolved that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

Be it further resolved that the county agrees to abide by the statutes and regulations governing the federal Formula Grants Program as well as the terms and conditions of the Grant Agreement as set forth by the BSCC.

THE FOREGOING RESOLUTION WAS ADOPTED AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, HELD ON THE 16th DAY OF April, 2019 BY THE FOLLOWING VOTE:


AYES: Supervisors Teeter, Gallagher, Albaugh and Hammond.

NOES: None.

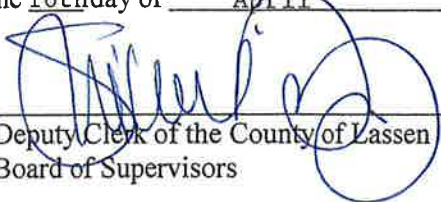
ABSENT: Supervisor Hemphill

  
\_\_\_\_\_  
CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:  
JULIE BUSTAMANTE  
Clerk of the Board

BY:   
\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board

I, Michele Yderraga, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 16th day of April, 2019.

  
\_\_\_\_\_  
Deputy Clerk of the County of Lassen  
Board of Supervisors

RESOLUTION NO. 19-019

**Authorization to apply for and accept, if awarded, Fiscal year 2019-2020 Boating Safety and Enforcement Financial Aid program funding from the State of California Department of Waterways in the amount of \$45,640.14 and authorization to participate in the program.**

**WHEREAS** funding from the Boating Safety and Enforcement Financial Aid Program helps support the provision of necessary law enforcement services on the waterways of Lassen County; and

**WHEREAS** Harbors and Navigation Code Section 663.7 and California Code of Regulation Section 6593 together require that certain assurance be provided as a condition of receiving such financial aid.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the Lassen County Sheriff, or his designee, is hereby authorized and directed on behalf of the COUNTY OF LASSEN, a political subdivision of the State of California, to submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the Boating Safety and Enforcement Financial Aid program for Fiscal Year 2019-2020, and accept, if awarded, funding in the anticipated amount of \$ 45,640.14 and to have signature authority on all program-related documents, and to do and perform everything necessary to carry out the purpose of this Resolution.

**BE IT FURTHER RESOLVED** that the County is authorized to participate in the Fiscal Year 2019-2020 Boating Safety and Enforcement Financial Aid Program, that it shall expend on boating safety programs not less than an amount equal to 100% of the amount received by the County from personal property taxes on vessels, and that the County Auditor is authorized to certify the amount of prior year vessel taxes received by the County.

**RESOLUTION NO. 19-019**

Authorization To Apply For And Accept, If Awarded, Fiscal Year 2019-2020 Boating Safety And Enforcement Financial Aid Program Funding In The Anticipated Amount Of \$45,640.14 From The California Department Of Parks And Recreation, Division Of Boating And Waterways, And Authorization To Participate In The Program

This Resolution was adopted on the 16<sup>th</sup> day of April 2019, at a regular meeting of the Lassen county Board of Supervisors in Susanville, California by the following vote:

AYES: Supervisors Teeter, Gallagher, Albaugh and Hammond.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Hemphill.



CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF LASSEN, STATE OF CALIFORNIA


ATTEST:  
JULIE BUSTAMANTE  
Clerk of the Board

BY: \_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board



RESOLUTION NO. 19-019

I, MICHELE YDERRADA, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 16th day of April, 2019.

  
\_\_\_\_\_  
Deputy Clerk of the County of Lassen County  
Board of Supervisors

## JAG Proposal Checklist

A complete JAG Program proposal packet must contain the Required Proposal Sections and the Appendices Required with Proposal in order as listed below in the JAG Proposal Check List. (No other attachments will be considered for rating purposes.)

<b>Required Proposal Sections</b>	✓
JAG Proposal Checklist – <i>signed by Applicant</i>	✓
Section I. Applicant Information Form – <i>Must have original, authorized signature in blue ink</i>	✓
Sections II–VII. Proposal Narrative <i>Must be double-spaced, cannot exceed 20 pages</i>	✓
Section VIII. Project Budget and Budget Narrative JAG RFP Budget Attachment: Complete sections 1-4: 1) Year 1 Budget, 2) Year 2 Budget, 3) Year 3 Budget, and 4) PPA Allocations	✓
<b>Appendices Required with Proposal</b>	✓
• Appendix C: Local JAG Steering Committee Member Roster	✓
• Appendix D: Three-Year JAG Strategy	✓
• Appendix E: Certification of Compliance with BSCC Policies Requiring Debarment, Fraud, Theft and Embezzlement	✓
• Appendix F: Letters of Agreement for Local JAG Steering Committee Members and Other Partners Listed on the Proposal	✓
• Appendix G: Draft Operational Agreement for Partners Receiving Grant Funds	✓
• Appendix I: List of Other Grant Funding Sources	✓
<b>Post Award Requirement* – Optional Submission with Proposal</b>	✓
• Appendix H: Governing Board Resolution * A signed Governing Board Resolution may be submitted with this proposal package, but it is not required at this time. However, post-award, a signed resolution and an executed grant agreement must be on file with the BSCC before any grant funds can be disbursed.	✓

**I have reviewed this checklist and verified that all required items are included in this proposal packet.**

X \_\_\_\_\_

*Lead Agency Applicant Authorized Signature (see Applicant Information Form)*