

Proposition 64 Cohort III

Local Evaluation Plan Scoring Rubric

Scores

0 points	The information is completely missing.
1 point	Minimal required information is provided but almost all of it is unclear, illogical, or inaccurate.
2 points	Some required information is provided but much of it is unclear, illogical, or inaccurate.
3 points	Most required information is provided but a small portion is unclear, illogical, or inaccurate.
4 points	All required information is present, clear, logical, and accurate.

1. Cover Page

Max Possible Points: 4

Measure		0	1	2	3	4
1a	Includes a descriptive report title, and identifies the grantee, authors, contact information, project time period, funding source and date submitted.					
Comments:						

2. Project Background

Max Possible Points: 20

Measure		N/A	0	1	2	3	4
2a	Provides information essential to understand the project and the need for the project. Including the scope, components, activities and/or services provided.						
For project components that involve participants:							
2b	Defines target population (ex: gender, age, risk factors, prior involvement with the juvenile justice system, etc.).						
2c	Describes the process for determining participant eligibility and which intervention(s) and/or services a participant needs and will receive.						
2d	Describes the process for determining which activities and/or services will be implemented in the service area.						
2e	Describes the project's goal(s) and objectives (as stated in the original proposal's Work Plan). Objectives are specific and measurable.						
Comments:							

3. Logic Model

Max Possible Points: 12

Measure		0	1	2	3	4
3a	Shows the logical relationships between Inputs/Resources, Activities, Outputs, Outcomes, and Impacts of the project.					
3b	Includes pertinent project activities and outcome variables outlined in the narrative.					
3c	Displayed in a simple and easy-to-follow format.					
Comments:						

4. Process Evaluation Method and Design

Max Possible Points: 36

Measure		N/A	0	1	2	3	4
4a	Describes the research design that will be used for the process evaluation.						
For project components that involve participants:							
4b	Describes the plan to document activities within the project and/or services provided to each participant (e.g., maintaining a database, signup sheets, etc.).						
4c	Describes how participants' progress will be tracked (ex: start dates, attendance, dropouts, successful completions, progress milestones, etc.).						
4d	Describes how components or activities conducted as part of the project that do not involve participants will be tracked/documentated (e.g., code enforcement, investigations, system/equipment updates).						
4e	Identifies and thoroughly defines process measures. This includes their input/resource/activity/output, data element(s), data collection sources/methods and frequency. Additional narrative is provided to detail evaluation plans, if an evaluation matrix is used.						
4f	Describes the project oversight structure and overall decision-making process for the project.						
4g	Describes how the project components will be monitored, determined effective, and adjusted as necessary.						
4h	Describes the procedures which ensure that the project will be implemented to fidelity, when applicable.						
4i	Describes how all quantitative and qualitative process data will be analyzed. Includes a description of the statistical tools used to analyze quantitative data (e.g., descriptive statistics, chi-square, etc.) and your method used for analyzing qualitative data (identifying themes, content analysis, etc.).						
Comments:							

5. Outcome Evaluation

Max Possible Points: 36

Measure		N/A	0	1	2	3	4
5a	Describes the research design that will be used in the outcome evaluation.						
5b	Includes a set of evaluation questions. These must include the goals and objectives from the original proposal, but may also include more outcome-oriented questions.						
For project components that involve participants:							
5c	Provides the estimated number of participants expected to receive each type of intervention/service.						
5d	Provides the criteria for determining participant success in the project.						
5e	Provides the estimated number of activities/services accomplished.						
5f	Describes the criteria for determining activity/service completion and/or success in the project.						

5g	Thoroughly describes all outcome variables and identifies their outcomes, definitions, data collection source(s) and frequency. Additional narrative is provided to detail evaluation plans, if an evaluation matrix is used.						
5h	Describes how all quantitative and qualitative outcome data will be analyzed. Describe the statistical tools used to analyze quantitative data (e.g., descriptive statistics, chi-square, etc.) and your method used for analyzing qualitative data (identifying themes, content analysis, etc.).						
5i	Describes the strategy for determining whether outcomes are due to the project and not some other factor(s) unrelated to the project, including a description of a comparison group, when applicable.						
Comments:							

Total Score

Exemplary (80%)	86 to 108 points
Good (70%)	76 to 85 points
Fair (60%)	65 to 75 points
Poor (50%)	54 to 64 points
Unacceptable (<50%)	0 to 53 points