

MEETING DATE: July 25, 2022

AGENDA ITEM: H

TO: BSCC Chair and Members

FROM: Ricardo Goodridge, Deputy Director, ricardo.goodridge@bscc.ca.gov

SUBJECT: Mobile Probation Service Centers Grant Program, Appointment of Chair and Establishment of an Executive Steering Committee: **Requesting Approval**

Summary

This agenda item requests approval to establish an Executive Steering Committee to oversee the development of a Request for Proposals for the Mobile Probation Service Centers Grant Program. Staff is also requesting that the Board designate a Chair to oversee the grant development process, authorize staff to work with the ESC Chair to establish a diverse ESC with relevant subject-matter expertise, and delegate authority to the Chair to modify the ESC membership if needed.

Background

The Budget Act of 2022 (Senate Bill 178) established the Mobile Probation Service Centers Grant Program and appropriated \$20 million in funding (Attachment H-1). Per the Budget Act, \$20 million shall be available to fund a competitive grant program for county probation departments to establish mobile probation service centers. These grants shall allow county probation departments to purchase vehicles, equipment, telecommunications, and other technology needed to operate mobile probation service centers to assist probationers, particularly those individuals who are unhoused and struggling with meeting probation requirements.

Proposed Activities

In consultation with the appointed Chair, Staff will establish an ESC that is diverse in professional and lived experience, geography, gender, and demographics. The BSCC will seek interested persons to submit a statement of interest to serve on the ESC through the BSCC's website: [Executive Steering Committees - Seeking Membership](#).

Below are the proposed activities and the tentative timeline necessary to administer a competitive RFP process for the Mobile Probation Service Centers Grant Program:

| Activity | Tentative Timeline |
|--|---------------------------|
| BSCC Board Considers Chair Appointment and ESC Establishment | July 25, 2022 |
| ESC Recruitment and Formation | July - August, 2022 |
| RFP development | September - November 2022 |
| Present the RFP for BSCC Board approval | November 17, 2022 |
| Release the RFP to the Field | November 2022 |
| Bidders' Conference | December 2022 |
| Proposals Due to the BSCC | February 2023 |
| Proposal Rating Process and Development of Funding Recommendations | March-May 2023 |
| BSCC Board Considers Funding Recommendations | June 2023 |
| Grants Begin | July 2023 |

Recommendation/Action Needed

Staff recommends that the Board:

1. Appoint a Chair to the Mobile Probation Service Centers Grant Program Executive Steering Committee;
2. Delegate authority to the Chair to work with BSCC staff to establish a diverse ESC with relevant subject-matter expertise and to modify membership as needed;
3. Authorize the ESC to oversee the development of the Mobile Probation Service Centers Grant Program RFP and to make funding recommendations; and
4. Approve the proposed activities and tentative timeline associated with development of the Mobile Probation Service Centers Grant RFP.

Attachments

H-1: Budget Act of 2022 ([Senate Bill 178](#))