

# **Board of State & Community Corrections**

## **Adult Reentry Grant Program**

### **Rental Assistance**

#### **Cohort 2 - Grantee Orientation**

**December 14-16, 2020**

# AGENDA

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- ❖ Reintroductions
- ❖ Grantee Presentations
- ❖ Fiscal Responsibilities
- ❖ Quarterly Progress Reports



# **BSCC STAFF**

## **ADULT REENTRY GRANT TEAM**

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- ❖ **Veronica Silva, Program Analyst**
- ❖ **Adriana Regalado, Program Analyst**
- ❖ **Danielle Feist, Program Analyst**
- ❖ **Rosa Pargas, Staff Services Manager**
- ❖ **Ashley Garibaldi, Research Data Specialist**
- ❖ **Tanya Hill, Field Representative**

# GRANTEE PRESENTATIONS

*(4-5 minutes)*

❖ One spokesperson from each project

❖ Please provide:

❖ Project name

❖ Introduce team members on the call  
– name(s) and role(s)

❖ What are you looking forward to  
most about your project?



A photograph of the California State Capitol building, showing its iconic dome and classical architecture against a clear blue sky. An American flag is visible on the left side of the building.

# **Adult Reentry Grant Rental Assistance Cohort 2 Grantee Orientation**

**Fiscal Responsibilities**

**Presented by: Adriana Regalado**

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# **Adult Reentry Grant Rental Assistance Cohort 2 Grantee Orientation**

**Budget Modifications &  
Line-Item Detail Change**

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# GRANTEE PRESENTATIONS

*(4-5 minutes)*

❖ One spokesperson from each project

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# **Adult Reentry Grant Rental Assistance Cohort 2 Grantee Orientation**

## **Data Collection**

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# ◆ Collection of Race and Ethnicity Data

## ◆ Tips and Suggestions

## ◆ Progress Reports



# COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

## ◆ GC 8310.5 – REQUIRED



- ◆ Separate collection categories
- ◆ Asian – Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, and Other
- ◆ Pacific Islander – Native Hawaiian, Guamanian, Samoan, and Other

# COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

- ◆ GC 8310.9
- ◆ Individuals have the option to designate multiple ethnic and racial designations.
- ◆ These multiple designations are represented in any tabulated or reported race and ethnicity data.

**NOT required until January 1, 2022, but encouraged to begin collecting in the progress report**

Take Note

# Collection of Ethnic Origin, Ethnicity, or Race Data

## ETHNIC ORIGIN, ETHNICITY, OR RACE

Participant: \_\_\_\_\_

Instructions: Mark ALL boxes that apply. You may report more than one race/ethnicity group.

AMERICAN INDIAN OR ALASKAN NATIVE

ASIAN – Provide details below.

Chinese

Vietnamese

Japanese

Asian Indian

Filipino

Laotian

Korean

Cambodian

Other – Specify below (one letter per box).

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BLACK OR AFRICAN AMERICAN

HISPANIC, LATINO, OR SPANISH

MIDDLE EASTERN OR NORTH AFRICAN

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER – Provide details below.

Native Hawaiian

Samoan

Guamanian

Other – Specify below (one letter per box).

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WHITE

OTHER ETHNIC ORIGIN, ETHNICITY, OR RACE – Print below (one letter per box).

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# DATA COLLECTION TIPS

*Having valid and reliable data are essential to demonstrate whether program goals and objectives are being achieved. Below are several suggestions to minimize errors in data.*

- ✓ Pretest data collection instruments.
- ✓ Provide a thorough training to all relevant staff on the data collection tools and procedures.
- ✓ Provide periodic follow-up training to reinforce existing procedures or when implementing changes.
- ✓ Document the training for new staff and follow-up trainings.
- ✓ Consultation among data collectors throughout the data collection phase of the project.
- ✓ Create a data dictionary and make sure all staff have a shared understanding.
- ✓ Review incoming data on a regular basis. Include an audit of data across multiple data collectors and/or sites.

# DATA COLLECTION TIPS

- ✓ If developing data collection tools, ask staff for feedback to ensure they are user friendly.
- ✓ Document data collection procedures.
- ✓ Implement validation checks, when possible.
- ✓ Ensure that data are being collected in a consistent manner. All data collectors should use the same procedures and instructions when obtaining the information.
- ✓ Ensure data are securely stored and in compliance with any local, state, or federal guidelines (if applicable).
- ✓ Ensure data are backed up at a secondary location (local or cloud-based server). Data should be backed up on a routine schedule and accessible if needed.
- ✓ Ensure that access to data is limited to authorized individuals.

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# **Adult Reentry Grant Rental Assistance Cohort 2 Grantee Orientation**

**Quarterly Progress Reports  
Presented by: Danielle Feist**

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# FINAL QUESTIONS?