



# SENATE BILL 844, ADULT LOCAL CRIMINAL JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM PROPOSAL FORM

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## SECTION 1: PROJECT INFORMATION

### A. APPLICANT INFORMATION AND PROPOSAL TYPE

#### COUNTY NAME

County of Lassen

#### STATE FINANCING REQUESTED

\$ 25,000,000

SMALL COUNTY  
(Below 200,000 GENERAL COUNTY  
POPULATION) ☒

MEDIUM COUNTY  
(200,000 - 700,000 GENERAL COUNTY  
POPULATION) ☐

LARGE COUNTY  
(700,001 + GENERAL COUNTY  
POPULATION) ☐

#### TYPE OF PROPOSAL - INDIVIDUAL COUNTY FACILITY / REGIONAL FACILITY

PLEASE CHECK ONE (ONLY):

INDIVIDUAL COUNTY FACILITY ☒

REGIONAL FACILITY ☐

### B: BRIEF PROJECT DESCRIPTION

#### FACILITY NAME

Lassen County Adult Detention Facility

#### PROJECT DESCRIPTION

Project consists of 5 areas of construction:

- 1) Remodel of dormitory housing unit to create housing and program space for females.
- 2) Remodel of dormitory housing unit to create re-entry housing, medical and mental health housing, as well as program and treatment space.
- 3) Decommission of existing food service area and remodel into program and treatment space.
- 4) New food service and culinary arts additon.
- 5) New Re-entry and Vocational Training Center.

#### STREET ADDRESS

1405 Sheriff Cady Lane

#### CITY

Susanville

#### STATE

CA

#### ZIP CODE

96130

### C. SCOPE OF WORK - INDICATE FACILITY TYPE AND CHECK ALL BOXES THAT APPLY.

FACILITY TYPE (II, III or IV)  
II

☒ NEW STAND-ALONE  
FACILITY

☒ RENOVATION/  
REMODELING

☒ CONSTRUCTING BEDS  
OR OTHER SPACE AT  
EXISTING FACILITY

D. BEDS CONSTRUCTED - Provide the number of BSCC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, whether remodel/renovation or new construction.



	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed, remodeled	15	5		10
TOTAL BEDS (A+B+C+D)	30	E. BEDS REMOVED/ DECOMMISSIONED	F. NET BEDS AFTER COMPLETED PROJECT	
		30	0	

#### E. APPLICANT'S AGREEMENT

By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies, and procedures governing this financing program; and, b) certifies that the information contained in this proposal form, budget, narrative, and attachments is true and correct to the best of his/her knowledge.

#### PERSON AUTHORIZED TO SIGN AGREEMENT

NAME Richard Egan

TITLE County Administrative Officer

AUTHORIZED PERSON'S SIGNATURE

DATE

2/27/17

#### F. DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR

This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

#### COUNTY CONSTRUCTION ADMINISTRATOR

NAME Larry Millar

TITLE Public Works Director

DEPARTMENT

Lassen County Public Works

TELEPHONE NUMBER

530-251-8288

STREET ADDRESS

707 Nevada Suite 4

CITY

Susanville

STATE

CA

ZIP CODE

96130

E-MAIL ADDRESS

#### G. DESIGNATED PROJECT FINANCIAL OFFICER

This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

#### PROJECT FINANCIAL OFFICER

NAME Richard Egan

TITLE County Administrative Officer

DEPARTMENT

County Administration

TELEPHONE NUMBER

530-251-8333

STREET ADDRESS

221 S. Roop St. Suite 4

CITY

Susanville

STATE

CA

ZIP CODE

96130

E-MAIL ADDRESS

#### H. DESIGNATED PROJECT CONTACT PERSON

This person is responsible for project coordination and day-to-day liaison work with the BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

<b>PROJECT CONTACT PERSON</b>			
NAME Dean F. Growdon		TITLE Sheriff	
DEPARTMENT Lassen County Sheriff's Office		TELEPHONE NUMBER 530-251-8013	
STREET ADDRESS 1405 Sheriff Cady Lane			
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
Susanville	CA	96130	[REDACTED]



## SECTION 2: BUDGET SUMMARY

### **Budget Summary Instructions**

**(This must be part of the 35 page narrative)** Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution, and county in-kind contribution) can be found in the “Budget Considerations” page 22 of the Senate Bill (SB) 844, Construction of Adult Local Criminal Justice Facilities (ALCJF’s) Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part D of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. It is necessary to fully include each eligible project cost for state-reimbursed, county cash, and county in-kind contribution amounts.

The in-kind contribution line items represent only county staff salaries and benefits, needs assessment costs, transition planning costs and/or current fair market value of land. An appraisal of land value will only be required after conditional award and only if land value is included as part of the county’s contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties requesting a reduction in county contribution must state so in part A of this section. The County contribution must include all costs directly related to the project necessary to complete the design and construction of the proposed project, except for those eligible costs for which state reimbursement is being requested.

State financing limits (maximums) for all county proposals are as follows. For proposed regional ALCJF’s, the size of the lead county determines the maximum amount of funds to be requested for the entire project. In the small county category the lead county may request up to an additional 10% of the maximum amount as an incentive to build a regional facility:

- **\$70,000,000** for large counties;
- **\$30,000,000** for medium counties; and,
- **\$25,000,000** for small counties.



**A. Under 200,000 Population County Petition for Reduction in Contribution**

Counties with a population below 200,000 may petition the Board of State and Community Corrections (BSCC) for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 844 RFP and Proposal process and receives a conditional award. The county (below 200,000 population) may request to reduce the required match to an amount not less than the total non-state reimbursable projects cost as defined in Title 15, Division 1, Chapter 1, Subchapter 6, Construction Financing Program section 1712.3. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

☒ **By checking this box the county hereby petitions for a contribution reduction request as reflected in the proposal budget.**

**B. Readiness to Proceed Preference**

In order to attest that the county is seeking the readiness to proceed with the proposed project, the county included a Board of Supervisors' resolution doing the following: 1) identifying and authorizing an adequate amount of available matching funds to satisfy the counties' contribution, 2) approving the forms of the project documents deemed necessary, as identified by the board to the BSCC, to effectuate the financing authorized in SB 844 3) and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The identified matching funds in the resolution shall be compatible with the state's lease revenue bond financing. Additionally see Section 6 "Board of Supervisors' Resolution" for further instructions.

☒ **This proposal includes a Board of Supervisors' Resolution that is attached and includes language that assures funding is available and compatible with state's lease revenue bond financing. See below for the description of compatible funds.**

County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security

interest by the County. In addition, the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

Authorization to Proceed with the Project. The Project proposed in the County's SB 844 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 844 Financing Program.

**C. California Environmental Quality Act (CEQA) compliance**

Has the county completed the CEQA compliance for the project site?

☒ **Yes. If so, include documentation evidencing the completion (preference points).**

☐ **No. If no, describe the status of the CEQA certification.**

**D. Agreement Not to Lease Beds if Increasing County Capacity**

If the proposed project results in a net increase in rated beds in the county, will the county certify and covenant in writing that the county will not lease housing capacity from the proposed SB 844 project to any other public or private entities for a period of 10 years beyond the completion date of the adult local criminal justice facility?

☒ **Yes. The County agrees that if the project results in a net increase in rated beds, the County will not lease capacity in the SB 844 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility. The County further agrees to certify and covenant in writing to this requirement in future agreements as provided by the BSCC and/or SPWB.**

☐ **No. (Project not eligible for SB844 funding)**



**E. Budget Summary Table (Report to Nearest \$1,000)**

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$ 22,000,000	\$		\$ 22,000,000
2. Additional Eligible Costs*	\$ 536,790	\$		\$ 536,790
3. Architectural	\$ 1,463,210	\$ 536,790		\$ 2,000,000
4. Project/Construction Management	\$ 1,000,000	\$		\$ 1,000,000
5. CEQA	\$	\$ 20,000		\$ 20,000
6. State Agency Fees**	\$	\$ 141,000		\$ 141,000
7. Audit		\$	\$ 85,000	\$ 85,000
8. Needs Assessment		\$ 77,000	\$ 54,000	\$ 131,000
9. Transition Planning		\$	\$ 145,000	\$ 145,000
10. County Administration			\$ 97,000	\$ 97,000
11. Land Value			\$ 160,000	\$ 160,000
<b>TOTAL PROJECT COSTS</b>	<b>\$ 25,000,000</b>	<b>\$ 774,790</b>	<b>\$ 541,000</b>	<b>\$ 26,315,790</b>
<b>PERCENT OF TOTAL</b>	<b>95%</b>	<b>2.94%</b>	<b>2.06%</b>	<b>100.00 %</b>

\* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only)

\*\* For State Agency Fees: State reimbursable costs include Real Estate Due Diligence only. State Fire Marshal fees may only be claimed as cash match.

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction (includes fixed equipment and furnishings) (state reimbursement/cash match): \$22,000,000**
2. **Additional Eligible Costs (specified allowable fees, moveable equipment and furnishings, and public art)**
  - a) Define each allowable fee types and the cost of each:
  - b) Moveable equipment and moveable furnishings total amount: \$536,790
  - c) Public art total amount:

**3. Architectural (state reimbursement/cash match):**

- a) **Describe the county's current stage in the architectural process:** The current stage of the architectural process is the preliminary plan stage where a needs assessment, program and master site plan diagram have been completed.
- b) **Given the approval requirements of the State Public Works Board (SPWB) and associated state reimbursement parameters (see "State Lease Revenue Bond Financing" section in the RFP), define which portions/phases of the architectural services the county intends to seek state dollar reimbursement:** The county will be seeking reimbursement for Preliminary Plans, Construction Documents, Bidding and Construction Administration.
- c) **Define the budgeted amount for what is described in b) above:** The budget amount for item b) above has been calculated as approximately 9% of the construction budget equaling \$2,000,000. Total Reimbursement portion will be **\$1,436,210.**
- d) **Define which portion/phases of the architectural services the county intends to cover with county contribution dollars:** The portion of architectural services covered under cash match will cover the preliminary design and schematic design phases.

**Define the budgeted amount for what is described in d) above: \$536,790**

- 4. **Project/Construction Management - Describe which portions/phases of the construction management services the county intends to claim as:** The county intends to use state funds for construction management services to include testing, inspections and commissioning. Total = **\$1,000,000** reimbursement based on approximately 5% of construction cost.
  - a) **Cash**
  - b) **In-Kind**
- 5. **CEQA – may be state reimbursement (consultant or contractor) or cash match**  
The county will use this as cash match of \$20,000
- 6. **State Agency Fees – Counties should consider approximate costs for the SFM review which may be county cash contribution (match). \$16,000 for the due diligence costs which may be county cash contribution (match) or state reimbursement.** State Agency Fees includes \$125,000 for State Fire Marshall and \$16,000 for due diligence costs for a total of **\$141,000.**
- 7. **Audit of Grant - Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted:** The county is intending to use independent county auditor. Estimated cost of \$85,000.



8. **Needs Assessment - Define work performed by county staff (in-kind), define hired contracted staff services specifically for the development of the needs assessment (cash match) : Firm hired for Needs assessment = \$77,000**

Person	Rate	%Time	Hrs Wk	Total Wks	Total Hrs	Cost
Sheriff	\$78	20%	8	24	192	\$14,976
Captain	\$52	40%	16	24	384	\$19,968
Sergeant	\$49	40%	16	24	384	\$18,816

Total = \$53,760 Rounded to **\$54,000**

9. **Transition Planning – Define work performed by county staff (in-kind), define the staff hired specifically for the proposed project (cash match):**

Person	Rate	%Time	Hrs Wk	Total Wks	Total Hrs	Cost
Sheriff	\$78	5%	2	150	300	\$23,400
Captain	\$52	20%	8	150	1200	\$62,400
Sergeant	\$49	20%	8	150	1200	\$58,800

Total = \$144,600 Rounded to **\$145,000**

10. **County Administration – Define the county staff salaries/benefits directly associated with the proposed project.**

Person	Rate	%Time	Hrs Wk	Total Wks	Total Hrs	Cost
Ass. CAO	\$52	2%	.8	150	120	\$6,240
Dir. P. Wrks	\$76	20%	8	150	1200	\$91,200

Total = \$97,440 Rounded to **\$97,000**

11. **Site Acquisition - Describe the cost or current fair market value (in-kind):** Fair market value of land based on appraisal totals \$160,000. Appraisal is based on comparable land sales. Professional appraisal will be completed within 90 days of intent to award (as required by SB 844).

## SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the "State Public Works Board (State Capital Outlay Process)/Board of State and Community Corrections Processes and Requirements" section, page 30 of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required time frames for specific milestone activities in this process. The BSCC Board intends to make conditional awards at its June 2017 board meeting.

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	7/3/2017	11/3/2017	
Real estate due diligence package submitted <u>within 120 days of award</u>	7/3/2017	12/15/2017	
SPWB meeting – Project established <u>within 18 months of award</u>	7/3/2017	9/8/2017	
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	9/11/2017	12/15/2017	
Performance criteria with Operational Program Statement <u>within 30 months of award</u> (design-build projects)			NA – Design Bid Build
Design Development (preliminary drawings) with Staffing Plan	12/18/2017	8/17/2018	Includes 3 months for SFM, BSCC, DOF Rev.
Staffing/Operating Cost Analysis approved by the Board of Supervisors	9/11/2017	11/10/2017	
Construction Documents (working drawings)	8/20/2018	4/19/2019	Includes 3 months for SFM, BSCC, DOF Rev.
Construction Bids or Design-Build Solicitation	4/22/2019	6/14/2019	
Notice to Proceed <u>within 42 months of award</u>	6/17/2019	7/26/2019	
Construction (maximum three years to complete)	7/29/2019	1/29/2021	
Staffing/Occupancy <u>within 90 days of completion</u>	2/1/2021	3/5/2021	



## SECTION 4: FACT SHEET

To capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 3 in Section 4 Fact Sheet).

**Table 1: Provide the following information**

1.	County general population (2016)	30,780
2.	Number of detention facilities	1
3.	BSCC-rated capacity of jail system (multiple facilities)	156
4.	ADP (Secure Detention) of system (2015)	94
5.	ADP (Alternatives to Detention) of system	2
6.	Percentage felony inmates of system (2015)	81%
7.	Percentage non-sentenced inmates of system (this is not for the pretrial information that is requested in the rating criteria Section 5) (2015)	51%
8.	Arrests per month	42
9.	Bookings per month of system (2015)	114
10.	"Lack of Space" releases per month (2015)	2.25

**Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities (type II, III, and IV) in your jurisdiction (county)**

	Facility Name	RC	ADP
1.	Lassen County Jail	156	94
2.			
3.			
4.			
5.			!!
6.			
7.			
8.			

**Table 3: List of the offender assessments used for determining programming**

<b>Assessment tools</b>		<b>Assessments per Month</b>
1.	NIC/DOJ Assessment Form	114
2.	NIC/DOJ Prison Rape Elimination Act Assessment	114
3.	NJA/Intake Assessment	114
4.	Ohio Community Supervision Risk Assessment	30
5.	Butte Community Supervision Risk Assessment/Elect Monitoring	30
6.	Inmate Work Release	10
7.	Northpoint Compass	15



## SECTION 5: NARRATIVE

### **Executive Summary**

The Lassen County Sheriff's Office (LCSO) operates the only Type II Adult Detention Facility (ADF) in Lassen County. The ADF is located in Susanville California and was originally built in 1990 and opened in 1991, with a design capacity of 120 beds. Over the course of time, housing units were modified to expand the Board of State and Community Corrections (BSCC) rated capacity to 156 beds. The current housing consists of one large housing unit, primarily single and double bunked cells (94 beds); and two open dormitories (64 beds). The celled housing unit (Unit 401) has been subdivided internally to help with classification subdivisions; however, females and males are both housed in the unit.

Separate from the Type II Adult Detention Facility, but within the same building, are two large dormitories that were originally constructed to serve as a Community Correctional Facility (Lassen CCF). Lassen CCF housed 168 California Department of Corrections and Rehabilitation (CDCR) inmates. Lassen CCF has been vacant since it closed in 2011. In order to add the CCF space to the Type II Adult Detention Facility, the dormitories would have to be modified to meet Title 24 standards for Local Adult Local Detention Facilities.

### **Specific Areas of Concern Identified in the Needs Assessment:**

The Lassen County Adult Detention Facility was designed to serve the purpose it would fill at the time of construction, and does not meet the needs of the current offender population. A needs assessment conducted in 2016 identified major deficiencies in the existing facility. Those deficiencies are; female specific housing, the need for purpose-built medical and mental health housing, re-entry housing, adequate segregated housing space for the various classifications, a new food service area, and the need for additional program and treatment space. The proposed project would address the concerns identified in the

needs assessment, greatly expand program and treatment space, and provide “better use” housing space.

**Overview of Lassen County’s proposed project:**

Lassen County is seeking funding to increase safety and efficiency and expand treatment and programming opportunities.

Lassen CCF Dormitory Remodel: The basic concept for the project includes modification of the Lassen CCF Dormitories to include a female housing unit, re-entry (work release) housing for male and female inmates, as well as purpose built medical and mental health beds and treatment space.

Housing Conversion: Housing units 402 and 602, that are in the Special Housing Unit, and currently house female offenders, would be decommissioned as housing units and converted to program space.

Food Service / Culinary Arts: The existing food service area would be decommissioned and converted to program and treatment space. A new food service area, that would include space for a culinary education program, would be constructed adjacent to the existing facility.

Re-entry / Vocational Training Center: A re-entry / vocational training center would be constructed near the existing facility. The re-entry / vocational training center would accommodate automotive repair, welding, metal fabrication, and construction trades programs. The facility would include shop space for each program as well as a classroom, and office space for program personnel.

Multi-purpose Program Space: The proposed project would expand program/classroom space from the single current classroom to approximately nine program rooms in a variety of areas within the facilities. The new program space will allow more efficient movement to and from individual and group programs, as well as making additional programs and treatment available to all eligible offenders.



### **Other Proposal Requirements:**

**Visitation:** Lassen County provides in-person visitation and currently has facilities capable of meeting or surpassing the minimum number of weekly visits required by state regulations for persons detained in the facility.

**Efforts to address Sexual Abuse:** Lassen County has been taking steps to meet Prison Rape Elimination Act (PREA) requirements. Some of these steps include establishing policies related to the prevention, detection and response to allegations of sexual assault, as well as providing training to staff and inmates. A licensed PREA auditor conducted the initial audit of the facility in January of 2017. Some deficiencies were noted and corrections are being made. The final audit will be completed in August of 2017. Lassen County will be one of the first small counties in California to come into full compliance with PREA.

1.	<b>STATEMENT OF NEED: What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.</b>
<b>General Merit Factors:</b>	
G:1A	<p><b>To what extent does the need described in the proposal match the legislative intent of SB 844?</b></p> <p><b>Response:</b> The Lassen County Adult Detention Facility (ADF) was designed to meet the needs of a small local adult detention facility, operating in the 1990's, as well as housing low level state prisoners in a dormitory setting (Lassen CCF). Since that time, the offender population has become more criminally sophisticated, and the variety of housing and treatment needs have become more complex. Offenders are confined in the facility for longer periods of time due to AB109/Public Safety Realignment, and they have a wider range of individual program, treatment, medical, dental, and mental health needs. Meeting the needs of this diverse population, while maintaining a safe</p>

environment for offenders and corrections personnel is challenging in the current facility. The current facility does not provide adequate space for programmatic opportunities or necessary inmate services, such as medical, dental, and mental health treatment which are essential for a modern adult detention facility.

A needs assessment was conducted in 2016 which identified a number of major problems with the current facility that impact safety and efficiency, along with offender programs and treatment.

The proposed facility would address the identified needs, improve the lives of those incarcerated, and create an environment more conducive to reducing recidivist and criminogenic behaviors.

**Areas of particular concern- identified in the Needs Assessment:**

Female housing (Pages 3,10, 17, 18, 46, and 48 of the Needs Assessment):

Current female housing consists of two small dormitories that are rated to house 10 females each (dorms 402 and 602 on page 9 of the Needs assessment). These dorms are located within a segregated housing unit that also houses male inmates (Unit 401 on page 9 of the Needs Assessment). Based on the location of these housing units, the interior windows had to be painted to limit visibility to male offenders. Unfortunately, the painting of the windows also eliminated the ability of correction's personnel to observe the housing units. This lack of visual observation has resulted in a number of assaults and other criminal activities going undetected in the female housing units. Additionally, females must be escorted through an area occupied by the male offender population when moving to programs. Safety and efficiency of



the housing unit are affected by this required movement.

Female inmates who cannot be housed in the two small dormitories are housed in segregated housing units that were designed to house male inmates. Additionally, the female population often exceeds female housing capacity. In 2015, Lassen County sought and obtained a court order, each month, authorizing the accelerated release of females (pursuant to 4024.1 P.C.). These overcrowding conditions resulted in 28 females being released 30 days early in 2015. At the time of the needs assessment, two additional male housing units were being used for females. Placement in these housing units requires that the windows be covered with plastic to provide sight separation between male and female offenders. Even though females in these housing units do not have direct physical contact with male offenders, their movements are visible to the male offenders and they have the ability to verbally communicate. This interaction creates tension in the housing units, and has resulted in assaults on inmates and staff.

Male Housing: The use of male housing units for females has resulted in inadequate opportunities for appropriate classification assignments.

One example is the upper mezzanine level of the celled housing unit. The mezzanine consists of 21 cells that each have two beds. Based on the wide range of classifications and lack of adequate space, three programs operate in the housing unit. Inmates are allowed out of their cells and into the dayroom area on a three-way rotation. One of the rotations is made up of sex offenders (average daily population of 10) who must be housed separate from the rest of the population for their personal safety. The mixture of these classifications

limit access to resources and creates an unsafe and inefficient environment. Another example is the number of CDCR prisoners sentenced to serve time in the ADF and offenders who commit crimes associated with the two state prisons located in Lassen County. CDCR inmates who commit low level (realignment eligible) felonies while in prison, serve those terms in the ADF. Additionally, many people are committed to the ADF for attempting to introduce controlled substances into the prisons, or committing other prison related crimes. Most of the CDCR inmates are level 3 or 4 (high security classification) and come from High Desert State Prison. Most have gang affiliations, or prior convictions for violent crimes, and take up precious segregated housing space in the ADF. On February 1, 2017 there were 7 of these offenders in the ADF. 5 were being housed in segregated housing and 2 were being housed in the male dormitories. On the same date (2/1/17), the ADF was housing 5 females who were convicted of prison related crimes. Female specific housing would relieve some pressure and permit appropriate classification assignments for both male and female offenders.

Medical Beds and Treatment Space (Pages 4, 17,46, 47, and 48 of the Needs Assessment): The current facility has no purpose-built medical beds and no dental treatment space. Inmates who are in treatment or recovery, but who are not medically cleared for housing in general population, must be transferred to other counties where appropriate housing exists. This causes a significant financial burden on the county, and specialized medical beds are not always available in neighboring jurisdictions. Moving these offenders to other counties also limits their ability to visit with, and maintain connections with family and



loved ones.

The facility also lacks a negative air pressure housing unit, which is required for housing offenders with specific identified airborne communicable diseases.

Due to the lack of dental facilities, inmates in need of dental care are transported to off-site dental providers. This practice limits access based on dentist availability, is inefficient, and increases security risk.

Mental Health Beds (Pages 4,17, 19, 46,47, and 48 of the Needs Assessment):

The current facility does not have any purpose-built mental health beds, and has one safety cell. The safety cell is located in the intake/booking area of the facility. When inmates are in mental health crisis there is no appropriate housing available for stabilization and treatment. Appropriate housing and treatment would protect against unnecessary aggravation of their mental health condition(s).

Current practice involves treatment, counselling and observation in the Special Housing Unit (Unit 401), or temporary movement to the intake/booking area. The intake/booking area provides separation from the stressors of the housing unit, and an opportunity for individual counselling. The problem with current practice is that the placement is temporary, the intake/booking area is often very busy, and it is not a therapeutic environment.

Food Service Area (Pages 4,11,46,47, and 48 of the Needs Assessment): The current food service area has seen heavy use since the facility was opened. A facility condition assessment conducted in 2015 recommended construction of a new food service area, and remodeling of the existing space for another purpose. The assessment indicated it would be costlier to update and repair

the existing kitchen, than it would be for new construction. The Needs Assessment conducted in 2016 made the same recommendations. The current food service area has no space for culinary arts, nor food service education programs.

Program and treatment space: (Pages 4, 31, 32, in Needs Assessment):

The facility currently has one classroom that is not secure. It is located off of a corridor that accommodates most facility movement, and makes it difficult to accommodate the various offender classifications. Movement to and from the classroom requires inmate movement outside of the secure housing units compromising facility security. Additionally, with only one program area, inmate access to programs, treatment, and counseling is restricted due to scheduling for classification, gender, etc. In an era where evidence-based programming is seen as the key to rehabilitation, this is a huge disparity.

Re-entry Housing (Pages 4, 10, 30, 32 of Needs Assessment):

The current facility lacks purpose-built re-entry housing space. Offenders who are eligible to leave the facility for work release, furlough programs, day-reporting, vocational training, or other off-site programs must return to general population each day. Work release inmates share housing units with a wide range of offenders of whom some are serving long term sentences and are criminally sophisticated. The pressure to bring contraband into the facility is great. Some offenders have been forced to choose between introducing contraband, being assaulted, or going into protective custody. Classification efforts and expanded use of electronic monitoring (EM) / house arrest have helped, but some offenders are homeless or otherwise ineligible for EM



	<p>placement. This is particularly true of the offenders from out of the area who are incarcerated for prison related crimes. Some of these offenders are low classification, but they have no local ties, and have difficulty finding housing. A designated re-entry (work release) housing unit would permit additional participation in external programs in support of successful re-entry.</p>
G:1B	<p><b>Does the applicant provide a compelling case for the use of state financing to meet this need?</b></p> <p><b>Response:</b> The lack of appropriate housing, treatment and program space limits the ability to meet offender needs. This contributes to an unsafe environment for those incarcerated as well as facility personnel.</p> <p><u>Housing:</u> Appropriate female, medical, mental health, re-entry housing, and appropriate segregated housing space will increase safety and create an environment that is more conducive to successful participation in programs and treatment.</p> <p><u>Program and treatment space:</u> Creating additional space for programs, treatment, vocational training, and education will help in meeting the needs of the diverse inmate population. The current lack of adequate and appropriate space limits program access to much of the offender population.</p>
G:1C	<p><b>How well is the description of need supported by evidence provided by the applicant?</b></p> <p><b>Response:</b> Lassen County's proposal was built around the deficiencies identified in the 2016 Needs Assessment and 2015 Facility Assessment.</p> <p><u>Female:</u> Females are housed in two small dorms located in a male housing unit and there is no segregated housing space designated for female housing.</p>

The ADF released 28 female offenders 30 days early in 2015 due to overcrowding.

Medical: The facility has one medical exam room, but has no purpose built medical beds, and no dental treatment space.

Male: The use of male beds for female housing has resulted in inadequate space for appropriate classification assignments. This is further complicated by the high number of CDCR offenders and sex offenders in the ADF.

Mental Health: The facility has a single safety cell located in the intake area, but lacks any purpose built housing for offenders needing mental health housing or treatment. In January of 2017 Lassen County Behavioral Health surveyed the ADF housing roster and identified 52% of the ADF population as current or former Behavioral Health patients. These numbers, as well as practical experience managing offenders with mental illness housed within the ADF, support the need for appropriate housing and treatment space.

Re-entry: The facility currently has no re-entry housing space. Offenders who leave the facility programs must return to general population upon their return. This situation has placed many of these offenders in jeopardy, and limits participation.

Food Service area: The food service area was identified as deficient in the 2016 Needs Assessment and the 2015 Facility Assessment and needs to be replaced with a more efficient space that is appropriate for food service and culinary programs.

Vocational space: Vocational training space is currently limited to the kitchen, and a small shop for an automotive program. The expansion of vocational



	training space will make it possible to provide a wide range of job related skills.
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2.	<b>SCOPE OF WORK: Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming/treatment spaces to be replaced or added and the basic design of the new or renovated units.</b>
<b>General Merit Factors:</b>	
G:2A	<p><b>How will the planned replacement, renovation or new construction meet the needs described in Question 1 (Statement of Need)?</b></p> <p><b>Response:</b> The basic concept for the project includes modification of the Lassen CCF Dormitories to include a female housing unit, re-entry housing for male and female inmates, as well as purpose built medical and mental health beds and treatment space. Housing units 402 and 602, that are located in Unit 401 currently house female inmates. These dormitories would be decommissioned as housing units and would be converted to program space for males housed in the unit. The existing food service area would be decommissioned and converted to program and treatment space. Two new structures would be constructed to serve the Food Service and Re-entry/Vocational training needs.</p> <p><u>Female Housing:</u> Lassen CCF dormitory 502 would be converted to include five individual cells, along with a secure dayroom, and designated program space. The remaining space would serve as a dormitory, and provide program space for low to medium classification female offenders. The current female housing space (402 and 602) will be decommissioned and converted to program space.</p> <p><u>Re-entry Housing:</u> A purpose built work release or re-entry housing space</p>

would occupy half of the existing CCF 504 dormitory. The space would be remodeled to include a small dormitory, program space, and a separate processing station for movement in and out of the facility. The facility would provide additional opportunities in the Re-entry / Vocational Training Center, Day Reporting Center and the community to help the residents prepare for re-entry.

Male Housing: Moving the females to a new purpose-built unit would make more segregated housing space available for the male offender population, and help accommodate the various male inmate classifications. The male dormitory capacity (301 and 303) will be reduced by 5 beds each to create additional dayroom space in the housing units.

Medical and Mental Health: The remainder of the 504 dormitory would be remodeled to include 4 purpose-built medical and mental health beds, a secure dayroom, and a small dormitory/program space.

Food Service Area: A new food service area would be constructed adjacent to the existing facility. The space would include a food service area, as well as a culinary and food service training space.

Vocational Training: A multi-use Re-entry / Vocational Training center would be constructed near the existing facility. The facility would house automotive repair, welding, construction trades, and woodworking programs, and include a classroom.

Program and treatment space: Program, treatment, and educational space would be expanded from the current single classroom to approximately nine program rooms that are within, or in close proximity, to housing units. This



	expansion includes conversion of the current food service space into program and dental treatment space, decommissioning and conversion of the 402 and 602 dorms (20 beds) to program space, classrooms in the new Food Service area and Re-entry / Vocational Training center, as well as program space in the newly remodeled housing units.
G:2B	<p><b>How well does the proposed project plan suit general operational requirements for the type of facility in the proposal, including factors such as safety, security and efficiency?</b></p> <p><b>Response:</b> The new, and newly remodeled space will allow Lassen County to safely house the broad range of inmate classifications and accommodate offender needs in appropriate purpose-built housing. The new facility will support the efficient delivery of evidence based programs and treatment to better meet the changing needs of the community and offender populations.</p>
G:2C	<p><b>Where applicable, how well does the proposed project meet specific needs for programming and treatment space?</b></p> <p><b>Response:</b> The proposed project prioritizes programs, treatment, and purpose-built housing rather than housing expansion. The broad expansion of programming and treatment space will transform the ADF into a rehabilitation oriented facility that focuses on community re-entry from intake to release.</p>
<b>Special Factors (GC section 15820.946, subd. (c)) Funding Consideration:</b>	
S:2A	<p><b>Does the county plan for seeking to replace compacted, outdated, or unsafe housing capacity that will also add treatment space? or,</b></p> <p><b>Response:</b> The current functional design of the housing model is outdated, and limits the ability to best meet the needs of the offender population.</p>

	<p>Purpose-built housing for females, special needs, and re-entry are not available in the current facility. This results in compromises in classification that contribute to unsafe conditions. The addition of the appropriate housing, program and treatment space will increase the level of safety and security for offenders and facility personnel. The secure environment will be more conducive to rehabilitation and help improve offender outcomes.</p>
	<p><b>Or, Does the county plan for seeking to renovate existing or build new facilities that provide adequate space for the provision of treatment and rehabilitation services including mental health treatment?</b></p>
S:2B	<p><b>Response:</b> Lassen County's project includes the remodel of space that was part of Lassen CCF and is not part of the current Type II facility. It also includes the construction of additional program and treatment space to support evidence based programs. Purpose- built housing, program, and treatment space, along with appropriate evidence based programming and treatment, will create a safer, more stable environment that supports rehabilitation efforts.</p>

3.	<p><b>PROGRAMMING AND SERVICES. Describe the programming and/or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services; and the staffing and changes in staffing required to provide the services.</b></p>
<b>General Merit Factors:</b>	
G:3A	<p><b>How clearly described are the facility's current programming and/or treatment services?</b></p> <p><b>Response: <u>Current programming:</u></b></p> <p>The LCSO offers a variety of program, treatment, and educational opportunities, as well as alternative to incarceration programs. Participation in</p>



these programs is based on assessments and program eligibility.

**Pretrial Services:**

Lassen County Operates a Pre-trial services program: See Section S:3B for a detailed description.

**Sheriff's Parole, Work Furlough, School Furlough, and SWAP:** These programs are all available for offenders committed to serve time in the Adult Detention Facility. Participation in, and applications for Sheriff's Parole, work furlough, and school furlough are very limited based on the increased availability of other programs. The SWAP program is still very popular, and it allows eligible offenders to serve their commitment by way of community service rather than confinement.

**Electronic Monitoring (EM):** The Sheriff's Electronic Monitoring program (EM) was started in 2011. EM eligibility is based on the Ohio Risk Assessment System- Community Supervision Tool. Eligible offenders are allowed to remain in the community, maintain employment and /or education, and maintain connections with friends and family. EM has become more popular than other alternative to incarceration programs and has reduced some of the offender movement in and out of the facility each day. Unemployed offenders who are on the EM Program report to the Sheriff's Motor-pool program where they learn basic automotive service and repair skills. They also spend time in the Day Reporting Center (DRC) each day.

The Sheriff's Office works with local faith based and community based organizations to arrange for housing assistance for homeless offenders eligible for EM. They also assist with locating transportation, clothing and post release

services when needed. This strong partnership has led to the successful placement of many offenders who would have otherwise been ineligible for EM.

**Residential Treatment Program Placement:**

The Inmate Service's Officer and Inmate Program Coordinator work with offenders to research and apply for residential treatment programs. Eligible offenders who are accepted into these programs are permitted to serve their sentence in residential treatment rather than incarceration. Offenders have successfully completed programs with Teen Challenge, The Salvation Army, Delancey Street, and others.

**Re-entry preparation:** Work Force Alliance comes to the facility to assist inmates in applying for various post-release services to include employment workshops and Medi-Cal services. Offenders eligible for EM also receive re-entry services at the Day Reporting Center.

**Adult Education:** The ADF coordinates with Lassen Community College to assist in enrolling inmates in Correspondence Courses. The ADF applied for and receives AB 86 funds to improve inmate access to adult education within the facility and through correspondence courses.

**Vocational Training:**

Motor-pool: Lassen County operates a motor-pool program in which offenders learn automotive service and repair while maintaining the county vehicle fleet. Formal vocational training is limited due to the lack of adequate shop space, and a classroom.

Food-service: Lassen County operates a food service facility that prepares meals for the ADF and Juvenile Detention Facility. Formal training is limited



based on the limited space, and lack of a classroom.

Tablet based programming:

The Lassen County Jail is currently utilizing EDOVO tablets for educational and program purposes. For each minute the inmate uses the tablet for educational purposes, they earn time for movies, games and other recreation. Through EDOVO, the inmate has access to roughly 40,000 different topics ranging from literacy programs, college level courses, parenting, anger management and other topics. The tablet program was one of the only options available to expand program access due to current facility limitations.

**Religious Services:** These services are provided by a number of local clergy from a wide range of denominations in individual and group settings.

**Mental Health Services:** Lassen County recently added a full time licensed Marriage and Family Therapist (MFT) to augment the mental health services already provided by the medical services provider (California Forensic Medical Group). The MFT will be providing a wide range of services and treatment.

**Medical Services:** Lassen County Contracts with California Forensic Medical Group for Medical Services.

**Military Veterans:** Military veterans are identified during the intake process. Referrals are made to Lassen County Veteran Services. The Veteran Services Officer coordinates appropriate in-custody and re-entry services.

**Day Reporting Center (DRC):** The DRC offers a wide range of services to offenders on alternative to incarceration programs as well as those supervised by Lassen County Probation. The DRC is a multi-agency partnership and is housed in a building adjacent to the ADF. The DRC coordinator works with

	<p>ADF staff to coordinate treatment, programs, and re-entry services. Services include interactive journaling for “Inside out Dad”, four modules of the “Change Companies” programs, employment services, parenting, behavioral services, case planning, re-entry planning, and educational services. The DRC has experienced a 6% recidivism rate since opening in August of 2015.</p>
G:3B	<p><b>If improvements to programming and/or treatment services are expected as a result of the planned construction project: Are the improvements to programming and/or treatment services clearly described?</b>  <b>How strong is the evidence provided by the applicant that the programming and/or treatment services planned for inmates upon project completion will help reduce recidivism or meet inmates’ health and treatment needs while incarcerated?</b>  <b>What are the applicant’s current efforts and the plan to provide a post-release continuum of care? Describe the applicant’s efforts to collaborate with the community based partners in this effort.</b></p> <p><b>Response:</b> <u>Improvements to programming:</u></p> <p>The Sheriff’s Office works with partner agencies, community based organizations, faith based organizations, and educational institutions to improve offender outcomes and maintain a continuum of care. We share a goal of improving our community through support for individuals and families, and we look forward to the additional opportunities the proposed facilities would offer in support of this goal.</p> <p><b>Work Furlough and School Furlough:</b> These programs would be utilized more often if a re-entry housing unit was available. Re-entry housing that allows offenders access to programs and services outside the facility is currently unavailable.</p> <p><b>Electronic Monitoring (EM):</b> The Sheriff’s Electronic Monitoring program (EM) was started in 2011 and has been very successful. The number of</p>



offenders eligible for EM has dropped based primarily on the higher classification of offenders and the lack of housing. Classification is challenging, but re-entry housing available at the ADF would help increase eligibility. This is particularly true for the low classification offenders who are not from our county, or are homeless. Re-entry housing would allow them to gain additional vocational training, programming, and educational opportunities in the re-entry training center and DRC.

**Residential Treatment Program Placement:**

The recent addition of a full time MFT at the ADF, along with increased access to offenders created by additional program space, will help in assessing and placing offenders in appropriate residential treatment programs based on their criminogenic needs. These programs will continue to allow eligible offenders to serve their sentence in a residential program rather than in custody.

**Re-entry preparation:** Partnerships with Work Force Alliance, Lassen Works, Lassen County Behavioral Health, Lassen County Probation, and other partners will be strengthened in the proposed facility. Improved program space and access to inmates for programs, training, and re-entry services will build upon the existing working relationship.

The ADF continues to work closely with the Probation Department and utilizes the Day Reporting Center to support a continuum of care to the inmates upon their release from custody. Offenders will be better prepared for re-entry, and services will be maintained after re-entry into the community.

**Adult Education:** The ADF recently applied for and received AB 86 funds to improve inmate access to adult education through a partnership with Lassen

Community College. The expansion of program space in the proposed project will increase opportunities for adult education, and on-site instruction provided by Lassen Community College.

**Vocational Training:** According to statistics obtained from the Employment Development Department, the majority of non-government jobs in Lassen County are in the "Service Providing" industries, including but not limited to food service, construction, and automotive service. Lassen County is committed to improving offender outcomes, and wants to help offenders gain employment in our communities.

Motor-pool/ Automotive repair: Lassen County operates a motor-pool program in which offenders learn automotive service and repair while maintaining the county vehicle fleet. Formal vocational training is currently limited due to the lack of adequate shop space, and a classroom. The new Re-entry and Vocational Training Center will include three bays for the automotive repair program as well as a classroom. Lassen Community College is interested in hosting college level automotive repair courses at the new facility, and would fund instructors through the AB86 program.

Welding, Construction trades, and woodworking: The Re-entry and Vocational training center would include a shop area to host welding, construction trades, and woodworking courses. Skilled and unskilled workers are in demand in our area particularly at the Sierra Army Depot. The Sierra Army Depot and its contractor's employ convicted felons. Most of these employees refurbish military equipment that has returned from overseas and prepare it for redeployment. Basic repair and construction skills are helpful in gaining this



employment.

**Food-service:** The current food service space in the ADF includes no space for culinary arts and food service training. The proposed kitchen facility would include a new kitchen, as well as a space specifically designed for instruction. The Food Service Manager at the ADF is a professionally trained chef and he is developing educational programs for offenders. The program is being designed to teach the importance of personal appearance and grooming, along with food knowledge, food safety, preparation and presentation. Inmates will also have the opportunity to complete the ServSafe program and food handler courses which will help them enter the food service industry upon their release from custody.

**Religious Services:** These services are provided by a number of local clergy from a wide range of denominations in individual and group settings. Access to religious services will be improved with the additional program space. The new space will reduce conflicts in gender and classification and permit multiple programs to overlap.

**Mental Health Services:** Lassen County recently added a full time Licensed Marriage and Family Therapist (LMFT). The LMFT will have greater access to the wide range of offenders in the proposed facility. Treatment and programs will be more efficient, include less inmate movement, and include preventive treatment. Treatment and services will include: response to psychiatric emergencies, evaluation and referral to a psychiatrist as needed, response and triage to mental health complaints, provide on-going crisis intervention and individual counseling, provide individualized therapy, socialization for inmates

in administrative segregation, provide group and individual drug and alcohol counseling, anger management, parenting, and assistance for victims of sexual abuse and sexual abusers. The programs and treatment that will be provided by the LMFT will be safer and more efficient in the proposed facility, as well as reaching more of the offender population.

**Medical Services:** The additional dental treatment space will allow CFMG to bring dental providers into the facility on a regular basis. This will reduce delays due to scheduling with community based providers.

**Military Veterans:** Services provided to military veterans will be improved based on the improved access to veteran service providers and the addition of the LMFT who has many of experience serving as a Veteran Service Officer.

**Other Programs:**

The Lassen County Jail continues to work closely with the Probation Department and utilizes the Day Reporting Center to maintain a continuum of care for the inmates upon their release from custody. Inmates who are released from custody, without additional community supervision are provided with referrals to; Alliance for Workforce, Lassen Works, Behavioral Health, and other partner agencies as appropriate. Additionally, all interested inmates are provided referral information to Lassen Community College to support continuation of their education.

The Inmate Program Coordinator and LMFT will continue to assess the offender population, evaluate offender programs, and ensure program fidelity. Programs will be added or removed as needed to ensure we are meeting offender needs with appropriate evidence based programs.



G:3C	<p><b>If improvements are designed to replace compacted, outdated, or unsafe housing capacity: How are the program and treatment service needs of the facility population expected or planned to be met? Are the improvements to housing deficiencies clearly described? To what extent will the deficiencies be remedied by the proposed construction?</b></p> <p><b>Response:</b> The proposed facility will aid in efficient program and treatment delivery to the facility population by way of additional program and treatment space within, or in close proximity, to the housing units. The re-entry housing female housing, and medical/mental health beds and treatment space will provide purpose built space designed to meet the specific needs of these segments of the population. The remodeled housing space will permit appropriate housing based on classification and gender, and create a safer environment. The safe environment will reduce stress on staff and inmates, and be more conducive to rehabilitative efforts.</p>
G:3D	<p><b>How thoroughly does the staffing plan and lines of authority (including interagency partnerships, if relevant) in program and treatment management meet operational objectives?</b></p> <p><b>Response:</b> Lassen County recently added an Inmate Program Coordinator (IPC) and a LMFT who are both assigned to the ADF on a full time basis. The IPC has been conducting needs assessments to identify the criminogenic and general needs of the ADF offender population. The IPC and LMFT will work collaboratively with partner agencies, community based organizations, and faith based organizations to identify and implement programs that best meet the identified offender and community needs.</p>
<b>Special Factors (Gov. Code, 15820.946, subd. (b)) Mandatory Criterion:</b>	

**The county provided documentation that states the percentage of its inmates on pretrial status between January 1, 2015 and December 31, 2015 in the narrative of question 3?**

**Response:** The following data indicates the Pre-Trial information as reported to BSCC on a monthly basis for the timeframe requested.

Month:	2015				
	ADP of Fel.	% OF ADP	ADP of Misd.	% OF ADP	Total % of ADP
Jan	71	82%	16	18%	100%
Feb	80	87%	12	13%	100%
Mar	88	84%	17	16%	100%
Apr	84	80%	21	20%	100%
May	78	80%	19	20%	100%
Jun	65	76%	20	24%	100%
Jul	71	80%	18	20%	100%
Aug	74	82%	16	18%	100%
Sep	75	82%	17	18%	100%
Oct	80	82%	18	18%	100%
Nov	70	79%	19	21%	100%
Dec	79	77%	24	23%	100%

**Provide a description of the county risk-assessment-based pretrial release program is provided in the narrative of question 3.**

**Response:** Lassen County Operates a Pre-trial services program that is spearheaded by Lassen County Probation in partnership with the Courts and the ADF. Offenders are assessed at the ADF by probation personnel utilizing the Ohio Risk Assessment System- Pre-trial Assessment tool. The probation officer makes a recommendation based on the assessment results and the Judge makes a final determination of eligibility at initial arraignment. Probation conducts approximately 30 assessments per month. The ADF Average Daily Population (ADP) from January 1, 2015 until December 31, 2015 consisted of 51% pre-trial and 49% sentenced.



4.	<b>ADMINISTRATIVE WORK PLAN:</b> Describe the steps required to accomplish this project. Include a project schedule, list the division/offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among responsible officials both internally and externally.
<b>General Merit Factors:</b>	
G:4A	<p><b>How clearly described are the elements of the work plan: timeline, assigned responsibilities, and coordination?</b></p> <p><b>Response:</b> The Lassen County Sheriff's Office is committed to meeting the timeline and project schedule outlined in section 3 in this RFP. The elements of the work plan and key events are very achievable and are as follows, site assurance within 90 days of award, real estate due diligence within 120 days of award, SPWB project establishment within 18 months of award, Schematic Design within 24 months, preliminary plans by 8-2018 Staffing and Operating Cost Analysis approved by the BOS by 11-2017, Construction Documents 4-2019, Construction from 7-2019 to End of Construction 1-2021, Staffing and Occupancy completed by 3-21, well within 90 days of completion.</p> <p>The Divisions and offices responsible for each phase of this project and their duties for implementation of project through completion and coordination of efforts are as follows: The Lassen County Public Works Director will oversee all elements of the process from planning stages, produce all necessary due diligence, site assurances, performance criteria documents to construction and finalization of total project. The Public Works Director will be assisted by a construction administration consultant to be selected prior to bidding. Lassen County will assign the Sheriff, ADF Captain, Probation Chief, Deputy CAO, and Health and Social Services</p>

	<p>Director (or designee) to lead the effort in design oversight and construction / transition planning efforts.</p> <p>All of these individuals have led the effort in the needs assessment documentation, preliminary planning and SB 844 application efforts. The Sheriff and Captain will be the liaison with the BSCC, SPWB, SFM and all associated entities throughout this project as well as all county entities.</p>
G:4B	<p><b>Can the scope of work described in Question 2 (Scope of Work) feasibly be accomplished within the time allotted?</b></p> <p><b>Response:</b> During the needs assessment and application writing process, Lassen County retained the services of DLR Group Architects and Engineers. DLR Group has designed and completed multiple state funded projects through the AB 900 and SB 1022 and are currently under design of multiple SB 863 projects. They understand not only the design process but how much time needs to be built into these projects for the state review processes for BSCC, SFM, and DOF reviews at multiple stages of the process. Generous time has been inserted into the project schedule for all these reviews and approvals that need to take place.</p> <p>The last element of the process is the transition planning of the project. Additional Custody personnel (4) will be hired and trained prior to occupation of the proposed project space. Staff will be moved to the new areas of the facility and trained on any new systems implemented into the construction. Transition planning will also start on day 1 of the design process and continue all the way through design and construction to assure a smooth transition can be accomplished within the 90-day requirement.</p>



5.	<b>BUDGET NARRATIVE:</b> Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess of the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.
<b>General Merit Factors:</b>	
G:5A	<p>Is the allocation of effort in the budget appropriately matched to the objectives described for the project under need, scope of work, offender treatment and programming, and administrative work plan?</p> <p><b>Response:</b> The budget as described in section 2 is primarily using state funds for construction, equipment, design services and construction management services to supplement county staff. The budget for the project has gone through a preliminary programming process and a preliminary budget analysis has been performed by Sierra West cost estimators. Sierra West has set budgets for over 20 counties with projects going through the state funding process, and they fully understand the requirements for detention facilities and costs associated with this project type. For the counties cash and In-kind contributions an estimate of hours for each individual type has been estimated and is described in item 8, 9 and 10 of the budget summary in section 2. In addition, a Construction Management firm with project and state funding experience will be hired prior to construction to assist the county with tasks needed during the overall process.</p> <p>The <b>needs</b> objective of the Sheriff's Office is to renovate and add to the current facility appropriate to the risks of the inmate population and provide meaningful educational programs, treatment options, vocational training to</p>

those inmates that will benefit. Also, to create an environment suitable for the safety of both staff and inmates.

The **scope of work** objective is to address these needs in the most efficient and cost sensitive manner as possible. The majority of the project will be to renovate multiple areas of the existing facility, and improve the safety and functionality of the existing spaces in order to deliver proper programming to the diverse population housed in the jail. The kitchen addition is also being done in the most efficient and cost sensitive manner.

The condition assessment report done in 2015 shows that renovation of the existing space would indeed cost more than building a new addition to the facility. Building a new addition also opens up space inside the ADF for additional programs rooms within the secure confines, as well as allowing a larger kitchen space to have the functionality of classroom culinary training and hands on training.

The addition of vocational training areas will also assist with inmate needs to ensure inmates can realize a trade and become successful through job training, and job placement with a goal on reducing recidivism. This space is planned as a separate building also to be cost sensitive. The vocational building does not need to be secure and thus can be built in a more cost effective construction type.

The **treatment and programming** objectives are to add new and expanded education, behavioral treatment, and vocational programming resources to the existing jail program through focused facility construction space additions. The efficiencies of the facility will be enhanced with



	<p>access for Probation, Health and Human Services, Educational partners and Adult Education services, who all implement and provide many of these programs.</p> <p>The <b>administrative plan</b> is to include procurement of professional consulting services to augment county staff in the project design and construction management of the proposed facility. The consultants will assist with all facets of the project; including development of the design for construction. The county Public Works department is the lead department for planning, design, and construction of the proposed project. The Lassen County Sheriff's Office will work closely with the BSCC, SPWB, SFM, and will manage the project with key individuals within the Sheriff's Office by providing directives and oversight. The county will provide a cash contribution of approximately \$750,000. This will cover a portion of preliminary design costs for programming and schematic design. It will also cover costs for CEQA, State Agency Fees and the Previous Needs assessment.</p>
G:5B	<p><b>Are the budgeted costs an efficient use of state resources?</b></p> <p><b>Response:</b> The effective use of state resources is defined in the careful planning phases and budgetary assurances defined in this proposal. As previously stated over 50% of this project will be in remodel and upgrades of the existing facility. This is much more cost effective than building new construction. The two elements being added for the kitchen and vocational education are both new additions and based around both making operations and safety of the facility better while using funding in the most</p>

	cost effective manner.
G:5C	<p><b>Rate the applicant's plan for sustaining operational costs, including programming over the long term.</b></p> <p><b>Response:</b> The approved Board of Supervisor Resolution assures that the County will staff the facility after the completion of construction.</p> <p><u>Custody Personnel:</u> Four additional Custody personnel will be required to coordinate additional programs, and manage the re-entry facility. As part of the consideration in approving submittal of this SB844 application, the Board of Supervisors was advised that operating costs would increase with the addition of 4 custody personnel (\$240,000 annually). Public safety and ADF operations are County priorities and these cost increases will be taken into account in the County's financial planning.</p> <p><u>Programming and Treatment:</u> Lassen County has demonstrated a commitment to programming and treatment by adding an Inmate Program Coordinator (December of 2016) and a LMFT (authorized in the spring of 2016). Lassen County will continue to contract with CFMG for medical, dental, and mental health services in addition to the services provided by Lassen County Behavioral Health. Existing revenue sources including General Funds, Community Corrections Partnership funds, and Public Health Realignment Funds will continue to support programming and enhance the programming offered.</p>

6.	<b>READINESS TO PROCEED (Gov. Code, § 15820.946, subd. (b)(2))</b> <b>Funding Preference:</b>
6A	<b>Did the county provide a board resolution: 1) authorizing an adequate amount of available matching funds to satisfy the counties' contribution 2) approving the forms of the project documents deemed necessary, as identified by the board (SPWB) to the BSCC, to</b>



	<p>effectuate the financing authorized by the legislation, 3) authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing. See page 2 of the Proposal Form and Instructions for more information regarding "compatible funds".</p> <p><b>Response:</b> The Lassen County Board of Supervisors approved Board of Supervisors Resolution Number 2017-12 on February 21, 2017 establishing the criteria required in Gov. Code 15820.946 (b)(2). See Resolution 2017-12 in the appendix.</p>
6B	<p><b>Did the county provide documentation evidencing CEQA compliance has been completed? Documentation of CEQA compliance shall be either a final Notice of Determination or a final Notice of Exemption, as appropriate, and a letter from county counsel certifying the associated statute of limitations has expired and either no challenges were filed or identifying any challenges filed and explaining how they have been resolved in a manner that allows the project to proceed as proposed.</b></p> <p><b>Response:</b> Lassen County Counsel's Office has provided documentation certifying the project is in compliance with CEQA (included in the appendix). Lassen County is prepared to proceed.</p>

## SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 844 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. For counties submitting multiple proposals (which requires participation in a regional ALCJF as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, are required.

**The Board of Supervisors' resolution for the project shall be attached to the original proposal and must contain all of the following:**

- A. Names, titles, and positions of county construction administrator, project financial officer, and project contact person.
- B. Approving the forms of the project documents deemed necessary, as identified by the board (SPBW) to the BSCC, to effectuate the financing authorized by the legislation.
- C. Authorization of appropriate county official to sign the applicant's Agreement and submit the proposal for funding.
- D. Assurance that the county will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds.
- E. Assurance that authorizes an adequate amount of available matching funds to satisfy the counties' contribution. The identified matching funds in the resolution shall be compatible with the states' lease revenue bond financing. (see page 2 of this form for description of compatible funds)
- F. Assurance that the county will fully and safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations, Chapter 1, Subchapter 6 section 1756 (j) 5) within 90 days after project completion.
- G. All projects shall provide the following site assurance for the county facility at the time of proposal or not later than 90 days following the BSCC's notice of Intent to Award: 1) assurance that the county has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use and possession of the site; and, 2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC, for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.
- H. Attestation to \$160,000 as the current fair market land value for the proposed new or expanded facility. This can be claimed for on-site land value for new facility



construction, on-site land value of a closed facility that will be renovated and reopened, or on-site land value used for expansion of an existing facility. It cannot be claimed for land value under an existing operational facility. (If claimed as in-kind match, actual on-site land value documentation from an independent appraisal will be required as a pre-agreement condition.)

- I. Regional ALCJF projects only: A Board of Supervisors' resolution from all counties in the regional partnership containing the items identified above, along with a Memorandum of Understanding (MOU) or Joint Powers Agreement (JPA) between each of the partner counties. Please consider the information about regional ALCJFs for the purposes of this funding program as described in the "Eligible Projects" section, "Limit on Number of Projects/Set Asides" sub-section of the RFP, before developing these documents. If preliminary MOUs and JPAs are submitted, final documents must be submitted within 90 days following the notification to the lead county of conditional Intent to Award state financing.

**Note:** Additionally, refer to "Section 5: Narrative - Readiness to Proceed."

## PROPOSAL CHECKLIST

- a. Page 1 of the Proposal Form is the first page of your proposal. Please use standard copy paper. Do not use heavyweight, card stock, or glossy paper. Covers, table of contents, introductory letters, tabs, or dividers are not allowed.
- b. The formal proposal includes the Proposal Form, narrative, and required attachments (needs assessment, board resolution, regional project MOU's or JPA's, one (1) additional attachment with a limit of 4 pages of schematics, graphs or charts) as a combined document.
- c. Provide one original proposal with Applicants Agreement signed by proper authority on page 2 section E.
- d. In addition to the wet signature original and 1 electronic copy (read only). The electronic version should be an Adobe Acrobat file (pdf) on a standard CD ROM.
- e. Two whole punch the top of the original copy of the proposal.
- f. Use a clip to secure the proposals. (Do not put proposals in binders or use staples.)
- g. The Arial font used for the proposal and the appendices can be no smaller than 12 point.
- h. The narrative for Sections 5 must be double-spaced with one-inch margins.
- i. The entire narrative (Section 5 and Section 2) cannot exceed 35 pages.
- j. The only attachments are the board resolution, needs assessment, regional project MOU's and JPA's, and one (1) attachment with a limit of four (4) pages of schematics, graphs or charts.
- k. Attach to the original proposal the Board of Supervisors' resolution (original or copy), fully executed, containing the language cited in Section 6 of the Proposal Form. Please include an additional copy of the resolution.
- l. Provide one copy of a needs assessment study (as described previously in the RFP) if the county intends to build a new facility or add bed space to an existing facility. Projects for renovation and program space only are not required to submit a separate needs assessment study but are required to comprehensively document the need for the project in the proposal.
- m. For regional ALCJFs, provide one copy of the MOU or JPA and the Board of Supervisors' resolution from all participating counties.



**RESOLUTION NO. 2017-12**

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA,  
AUTHORIZING SUBMISSION OF AN APPLICATION AND PROPOSAL FOR SB844  
FINANCING AND FURTHER PROVIDING RELATED APPROVALS, AUTHORIZATIONS,  
AND ASSERTIONS IN SUPPORT OF THE COUNTY'S PROPOSAL**

**WHEREAS**, the Sheriff of Lassen County operates the Lassen County Adult Detention Facility, which is the only local detention facility utilized to house and treat Adult Offenders;

**WHEREAS**, the existing Adult Detention Facility lacks the appropriate housing, treatment, and program space for the adult local offender population;

**WHEREAS**, the County is committed to promoting public safety by providing evidence-based treatment programs for inmates;

**WHEREAS**, SB844 makes certain monies available through State lease-revenue bond financing for the acquisition, design and construction of adult criminal justice facilities; and

**WHEREAS**, the County is submitting an application and proposal for SB844 financing to the California Board of State and Community Corrections.

**BE IT RESOLVED** by the Board of Supervisors of the County of Lassen, California, hereby authorizes the Sheriff's Office to submit an application and proposal to the California Board of State and Community Corrections SB844 Adult Local Criminal Justice Facilities Construction Program, in the amount of \$25 million, to provide funding to assist with the modification and addition to the Adult Detention Facility and associated housing, food service, educational, vocational, medical, and mental health treatment space.

**BE IT FURTHER RESOLVED** that the Board of Supervisors hereby:

- A. Appoints Larry Millar, Public Works Director, as the County Construction Administrator; Richard Egan, County Administrative Officer, as the Project Financial Officer; and Sheriff Dean Growdon as the Project Contact Person.
- B. Approves the forms of the project documents deemed necessary, as identified by the board (State Public Works Board) to the Board of State and Community Corrections, to effectuate the financing authorized by the legislation.
- C. Authorize the County Administrative Officer to sign said application and submit for funding.
- D. Assure that the County will adhere to state requirements and terms of the agreements between the County, Board of State and Community Corrections, and the State Public Works Board in the expenditure of state financing and county match funds.
- E. The County authorizes an available amount of matching funds to satisfy the County contribution toward project costs. The matching funds will be compatible with the states' lease revenue bond financing. The funds will be paid from the County General Fund.

- F. The County will fully and safely staff and operate the facility that is being constructed/remodeled, consistent with Title 15 of the California Code of Regulations, Chapter 1, Subchapter 6 section 1756(j)(5) within 90 days after program completion.
- G. The County makes the following assurances regarding the real property site ("Site") for the proposed facility:
- a. The County controls the Site and owns the Site through fee simple title with right of access to the project sufficient to assure undisturbed use and possession of the Site;
  - b. The County will not dispose of, modify the use of, or change the terms of the real property title to the Site and/or other interest in the Site of the Facility subject to construction;
  - c. The County will not lease the facility for operation to other entities, without permission and instructions from the Board of State and Community Corrections, ~~for so long as the State Public Works Board lease revenue bonds secured by the~~ financed project remain outstanding.
- H. The current fair market value for the Site is \$160,000. This is based on comparable land sales, but an independent appraisal will be conducted and a report will be submitted to the BSCC within 90 days of BSCC's notice of intent to award (as required by SB844).
- I. The County is committed to meeting the needs of the offender population and reducing offender recidivism rates while preserving public safety, and the safety of custody personnel. Appropriate housing, treatment, and educational space will aid the County in meeting these goals. Accordingly, the County is committed to completing the project.

THE FOREGOING RESOLUTION WAS ADOPTED AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, HELD ON THE 21st DAY OF February, 2017 BY THE FOLLOWING VOTE:

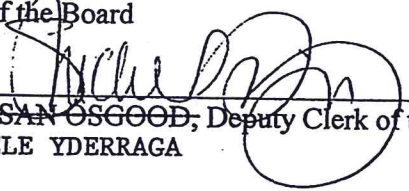
AYES: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond

NOES: NONE

ABSENT: NONE

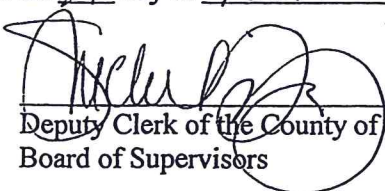
  
\_\_\_\_\_  
CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:  
JULIE BUSTAMANTE  
Clerk of the Board

BY:   
~~SUSAN OSGOOD~~, Deputy Clerk of the Board  
MICHELE YDERRAGA



MICHELE YDERRAGA  
I, ~~SUSAN OSGOOD~~, Deputy Clerk of the Board of the Board of Supervisors, County of  
Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of  
Supervisors at a regular meeting thereof held on the 21 day of February, 2017.

  
Deputy Clerk of the County of Lassen  
Board of Supervisors





OFFICE OF COUNTY COUNSEL

**ROBERT M. BURNS,** *Lassen County Counsel*

221 SOUTH ROOP STREET, SUITE 2  
SUSANVILLE, CA 96130-4339

February 28, 2017

☎ (530) 251-8334  
FAX: (530) 251-2665

Facilities Construction Division  
2590 Venture Oaks Way, Suite 200  
Sacramento, CA 95833

Re: Notice of expiration of the statute of limitations for challenging the California Environmental Quality Act (CEQA); Notice of Exemption for Lassen County's application for funding under Senate Bill 844.

To whom it may concern:

The intent of this letter is to satisfy the Senate Bill 844 grant application requirement that Lassen County Counsel provide a letter certifying that the statute of limitations has expired for challenge of the project referenced below. For the reasons detailed herein it is confirmed that the 35-day statute of limitations for legal challenge to Lassen County's decision that the project is exempt from CEQA is exhausted, and I now so certify.

The project is for the Lassen County Sheriff's Department Facility located at 1405 Sheriff Cady Lane, Susanville, CA 96130. The proposed project utilizes Senate Bill 844 which authorizes correctional facility financing for design, renovation, construction, and improvements to county jail facilities. The project may include any or all of the following components:

- Relocation and new construction of the kitchen from its existing location to another location in the existing footprint of the County Jail Facility (CJF) including the removal and relocation of an adjoining modular unit; renovation of the existing kitchen space will become program and other space, as necessary to manage the adult offender population under the jurisdiction of the Sheriff.
- Relocation and construction of approximately 5,000 square feet of program and reentry training space at the CJF, which will include the program and reentry training provided by the existing County Motor Pool Program.
- Renovation of the existing dormitory housing space at the CJF into specified custodial housing, program, medical, mental health, and treatment space as necessary to manage adult offender population under the jurisdiction of the sheriff.

None of the above project components will result in an increase in inmate capacity.

The Environmental Review Officer of the County of Lassen has determined that this this proposal is not subject to further environmental review under California Environmental Quality Act Guidelines Section 15061(b)(3), which states that:



“The activity is covered by the general rule that CEQA applies only to projects which leave the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

Accordingly, a Notice of Exemption (NOE) was filed with the Lassen County Clerk on January 24, 2017. The clerk posted said NOE as required by section 15062 of the CEQA Guidelines (see attached notice from the Lassen County Clerk attesting that the NOE was posted accordingly). Section 15062(d) of the CEQA Guidelines states that filing the NOE starts a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA. Said 35-day statute of limitations expired on February 28, 2017, without any legal challenge being filed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert M. Burns', with a stylized flourish at the end.

Robert M Burns  
Lassen County Counsel

BB:GFN:km

cc: Lassen County Sheriff

**NOTICE OF EXEMPTION**



**TO:** County Clerk  
County of Lassen  
220 South Lassen Street  
Susanville, CA 96130

JULIE BUSTAMANTE  
LASSEN COUNTY CLERK  
By  Deputy

**FROM:** Lassen County Department of Planning and Building Services  
707 Nevada Street, Suite 5  
Susanville, CA 96130

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**Project Title:** SB 844 Correctional facilities financing for design, renovation, construction, and improvements to county jail facility.

**File Number:** EXEMPT-2017-01

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**Project Proponent:**  
Lassen County Sheriff

**Lead Agency Contact Person:** Gaylon F. Norwood, Assistant Director

**Phone No.:** (530) 251-8269

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**Project Location:** 1405 Sheriff Cady Lane, Susanville CA 96130  
Assessor Parcel Number: 101-150-01

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**Project Description:** The project may include any or all of the following components:

- Relocation and new construction of the kitchen from its existing location to another location in the existing footprint of the County Jail Facility including the removal and relocation of an adjoining modular unit; renovation of the existing kitchen space will become program and other space, as necessary to manage the adult offender population under the jurisdiction of the sheriff
- Relocation and new construction of approximately 5,000 square feet of program and reentry training space at the County Jail Facility, which will include the program and reentry training provided by the existing County Motor pool program.
- Renovation of existing dormitory housing space at the County Jail Facility into specified custodial housing, program, medical, mental health and treatment space as necessary to manage the adult offender population under the jurisdiction of the sheriff

None of the above project components will result in an increase in inmate capacity.

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**Exempt Status:**


1. ☐ Ministerial (Sec.21080(b)(1); 15268);
2. ☐ Declared Emergency (Sec.21080(b)(3); 15269(a));
3. ☐ Emergency Project (Sec.21080(b)(4); 15269(b)(c));
4. ☐ Categorical Exemption. State type and section number:
5. ☐ Statutory Exemptions. State type and section number:
6. ☒ Other. Not subject to further review. General Rule 15061(b)(3)

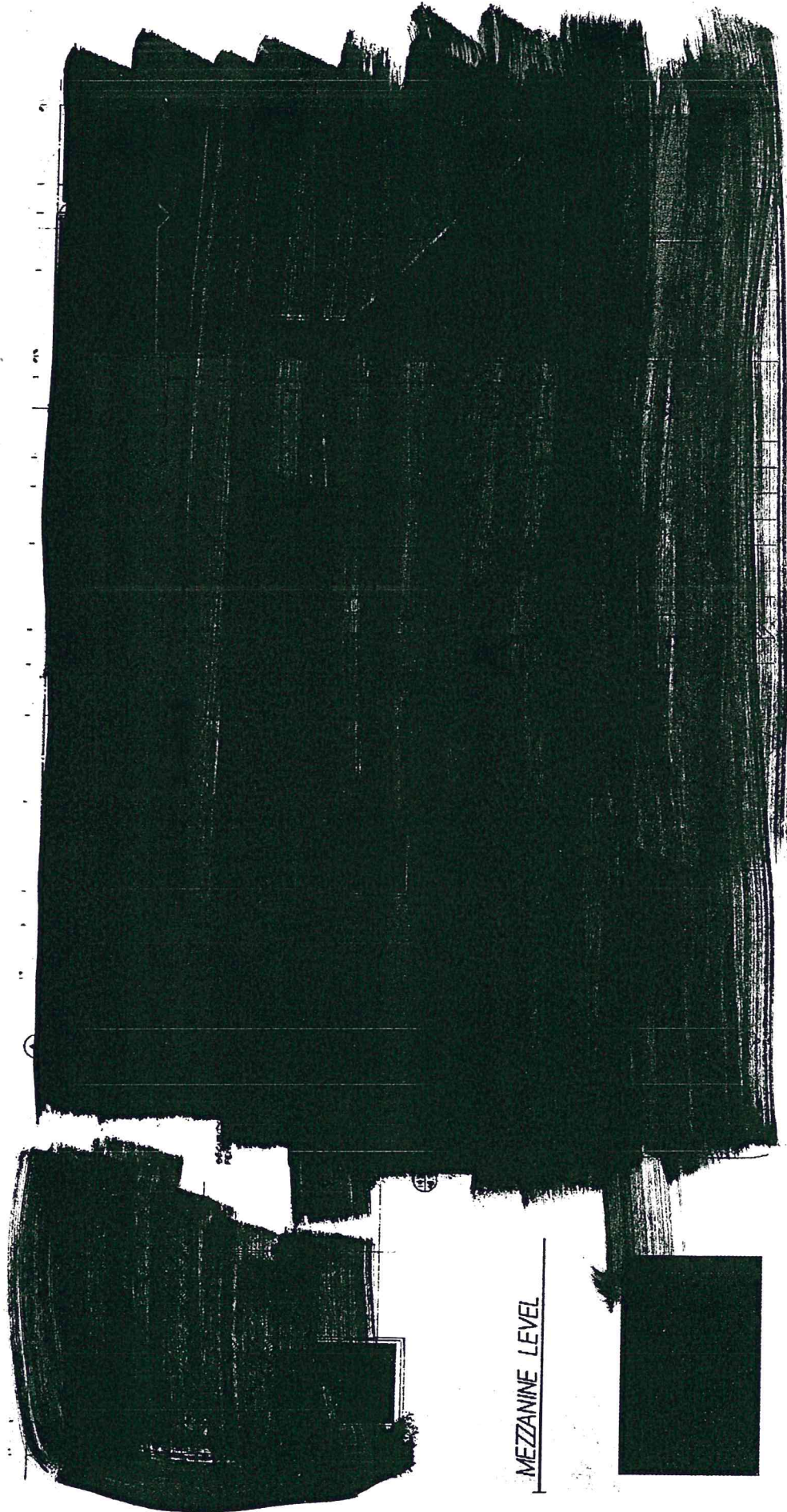
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**Reason why project is exempt:**

The Environmental Review Officer of the County of Lassen has determined that this proposal is exempt from environmental review under California Environmental Quality Act Guidelines Section 15061(b)(3), which states that:

“The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

  
Maurice L. Anderson      Environmental Review Officer      1-24-17      Date



MEZZANINE LEVEL

- EXISTING FEMALE DORM RENOVATED TO CLASSROOMS
- FEMALE CELLS WITH SUB-DAYROOM AND RECREATION
- FEMALE DORM AND RECREATION
- CONTROL ROOM
- WORK RELEASE AND RECREATION
- MEDICAL / MENTAL HEALTH AND RECREATION
- EXISTING KITCHEN REMODELED TO PROGRAMS
- RELOCATED NEW KITCHEN ADDITION
- NEW VOCATIONAL EDUCATION SHOPS AND CLASSROOM

## LASSEN COUNTY JAIL REMODEL AND ADDITION GENERAL SCOPE DIAGRAM



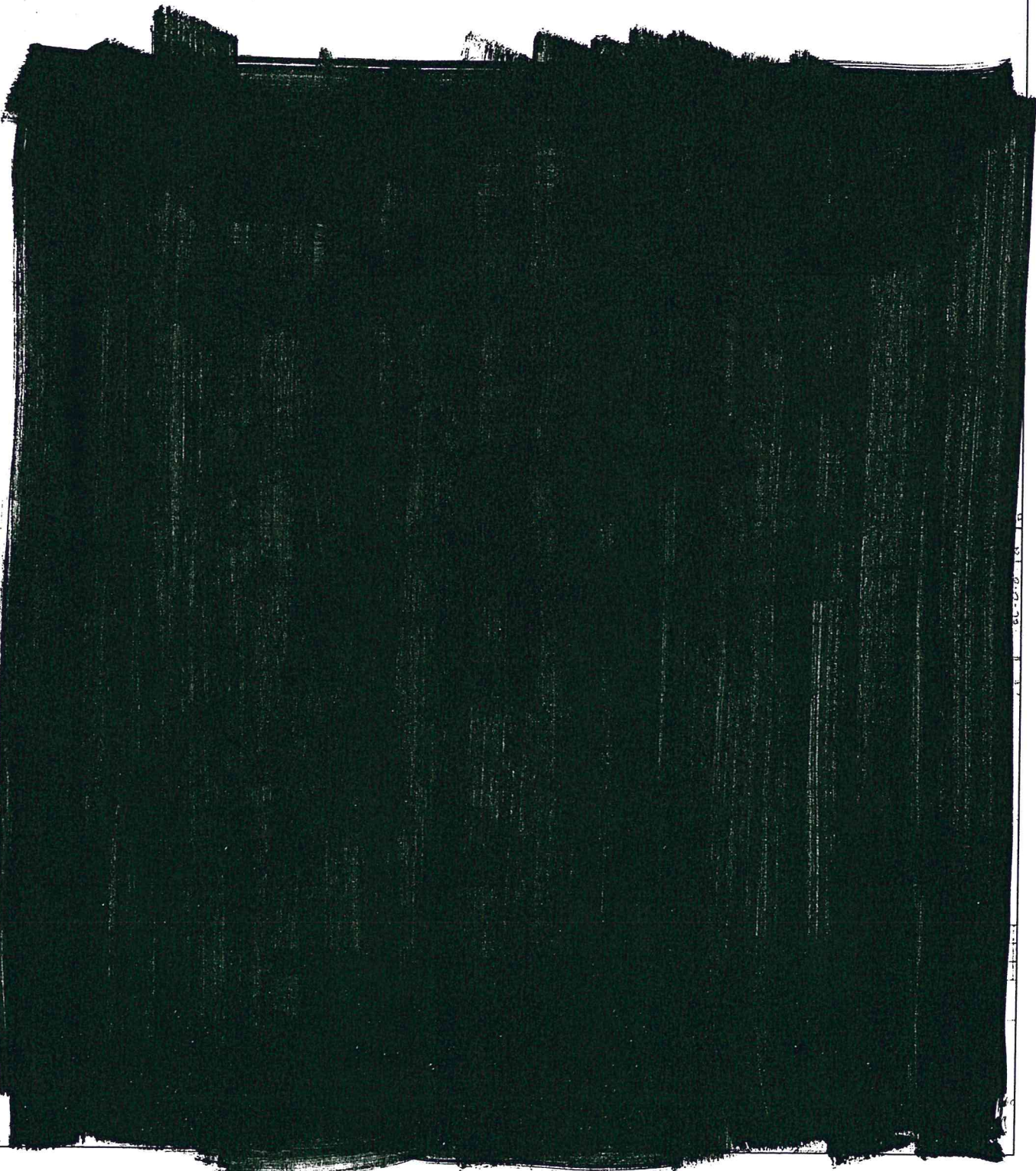
LEGEND

- 4 HOUR FIRE RATED WAL
- 1 HOUR FIRE RATED WAL
- 1 HOUR FIRE AND  
SMOKE RATED WALL
- EXIT CORRIDOR

LASSEN COUNTY JAIL  
REMODEL DIAGRAM

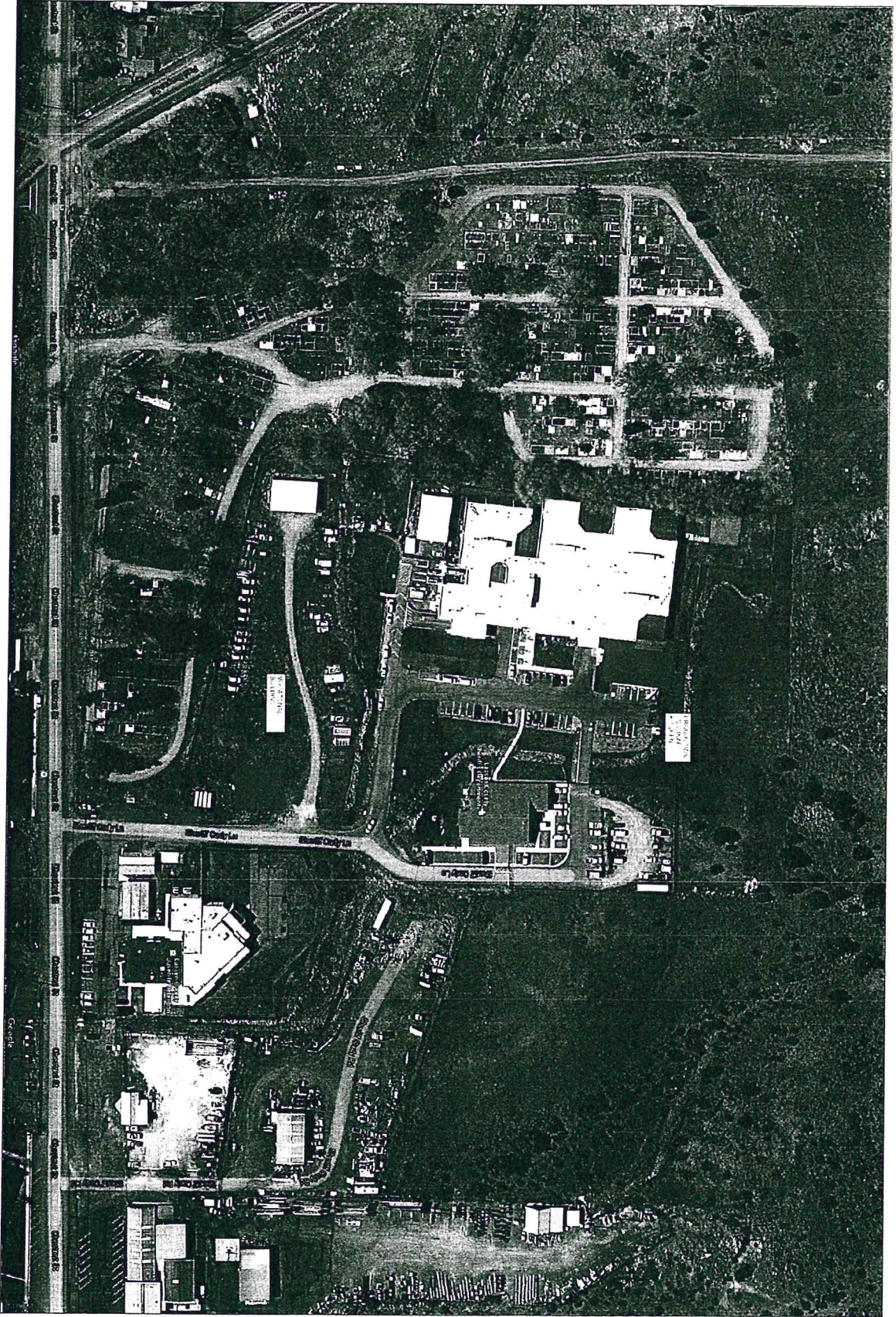


SCALE: 1/8" = 1' - 0"





SCALE 1:50





### Inmates who were charged with a new offense while in prison

Booking number	Start	CDC/YA#	Case #	Charges
20160352	2/1/2017	AR5400	CC032371	4573.6PC
20160309	2/1/2017	AY6487	CC033130	1320.5 PC (ON 182(A)(1) PC)
20161162	2/1/2017	AT8998	CC034200	4573.6PC
20160506	2/1/2017	P31421	CH033027	4501.5PC,69PC, 667(B)(1) PC(X2)
20170073	2/1/2017	G14359	CC034728	4501 (A) PC, 4501(B)PC , 667(B)(1) PC (X2)
20170010	2/1/2017	AN7332	CC032214	1203.2(A) PC9 ON 4573.8 PC)
20170049	2/1/2017	AF7009	CH034140	4502(A) PC, 667(B)(1)PC

### Inmates who were arrested at a prison but were not in custody in a prison

Booking number	Start	CDC/YA#	Case #	Charges
20160552	2/1/2017		CH032277	182 (A)(1) PC
20161104	2/1/2017		CH033959	182 (A)(1) PC
20141635	2/1/2017		CH032555	1203.2 (A) PC ( ON 182 (A)(1)P C)
20161030	2/1/2017		CH034159	182 (A)(1) PC
20170011	2/1/2017		CH034306	182 (A)(1) PC

### 2015 Non Sentenced Inmates

Month	ADP FEL	% OF ADP	ADP of Misc	% of ADP	total % of ADP	ADP
January	39	45%	8	8%	54.02%	87
Feb	47	51%	5	5%	56.52%	92
Mar	44	42%	7	7%	48.57%	105
Apr	43	41%	8	8%	48.57%	105
May	39	40%	6	6%	46.39%	97
Jun	37	44%	7	7%	51.76%	85
Jul	41	46%	9	9%	56.18%	89
Aug	45	50%	9	9%	60.00%	90
Sep	40	43%	9	9%	53.26%	92
Oct	44	45%	11	11%	56.12%	98
Nov	36	40%	4	4%	44.94%	89
Dec	39	38%	5	5%	42.72%	103

### 2015 Sentenced Inmates

Month	ADP FEL	% OF ADP	ADP of Misc	% of ADP	total % of ADP	ADP
January	32	37%	9	10%	47.13%	87
Feb	33	36%	7	8%	43.48%	92
Mar	44	42%	10	10%	51.43%	105
Apr	41	39%	12	11%	50.48%	105
May	39	40%	13	13%	53.61%	97
Jun	28	33%	13	15%	48.24%	85
Jul	30	34%	9	10%	43.82%	89
Aug	29	32%	8	9%	41.11%	90
Sep	35	38%	9	10%	47.83%	92
Oct	36	37%	11	11%	47.96%	98
Nov	34	38%	15	17%	55.06%	89
Dec	40	39%	19	18%	57.28%	103