

Organized Retail Theft Prevention Grant

Local Evaluation Plan
Local Evaluation Report

Grantee Orientation
Data Collection and Evaluation
October 18, 2023

WHAT WE WILL DISCUSS

- ◆ Local Evaluation Plan (LEP)
- ◆ Local Evaluation Report (LER)
- ◆ Collection of Race and Ethnicity Data
- ◆ LEP Webinar
- ◆ Evaluation Tips and Suggestions
- ◆ Quarterly Progress Reports (QPR)
- ◆ QPR Webinar

WHY ARE EVALUATIONS IMPORTANT?

Why are evaluations important to you?

WHY ARE EVALUATIONS IMPORTANT?

- ◆ **Demonstrate the effectiveness of the project**
- ◆ **Provide accountability for the use of grant funds**
- ◆ **Add to the body of knowledge about the issue**

WHY ARE QUALITY LEPs AND LERs IMPORTANT?

- ◆ Communicate effectiveness of funded projects
- ◆ A good evaluation starts with a good plan
- ◆ Having an evaluation plan is a 'best practice'

ABOUT OUTSIDE EVALUATORS

- ◆ **Benefits:**
 - ◆ Provide evaluation expertise
 - ◆ Can guide local evaluation throughout project
 - ◆ May improve evaluation objectivity
 - ◆ Additional resource for planning and data analysis
- ◆ If hiring an evaluator is a viable option for you,
we encourage you to do so at the earliest stage possible!

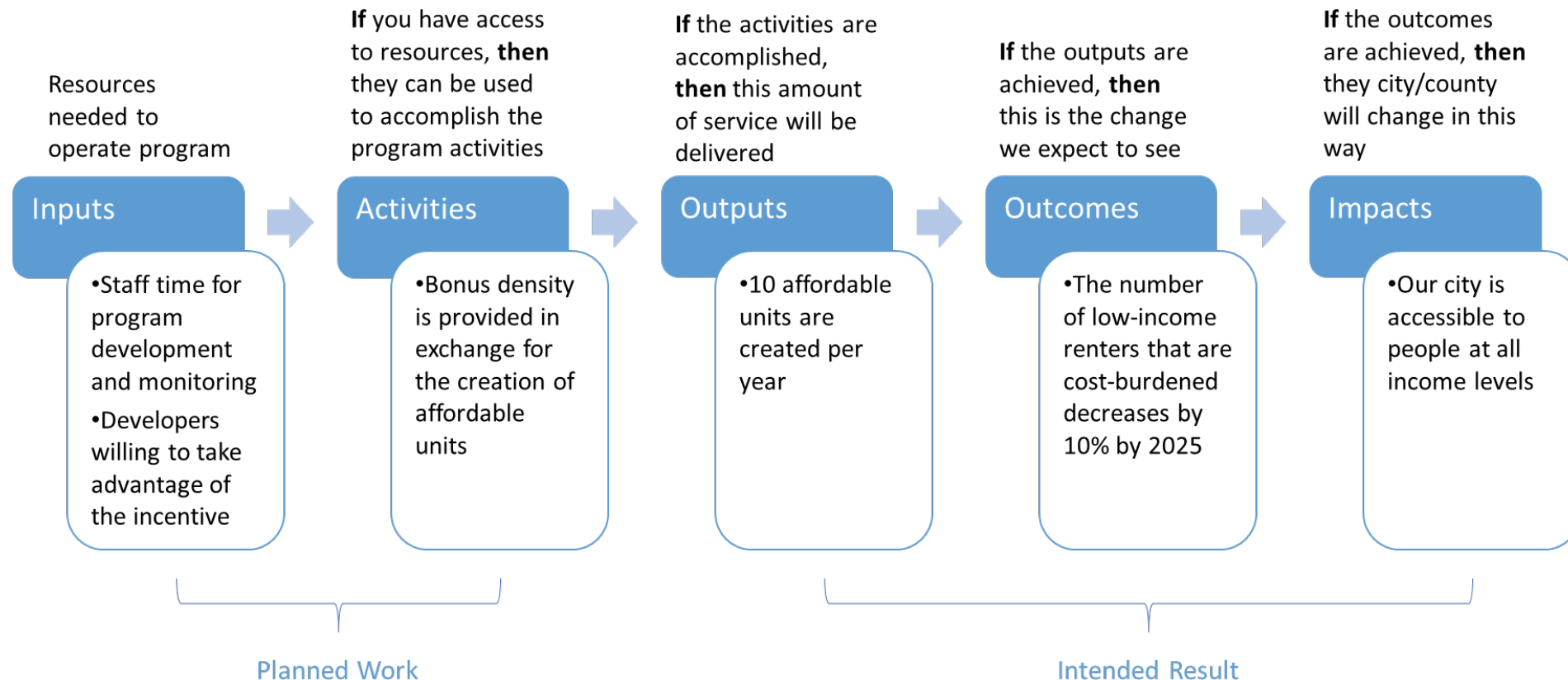
LOCAL EVALUATION PLAN

- ◆ Purpose: Ensure projects funded by the BSCC can be evaluated.
- ◆ Due by **April 1, 2024**
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Project Background
 - ◆ Project Logic Model
 - ◆ Process Evaluation Method & Design
 - ◆ Outcome Evaluation Method & Design
 - ◆ Appendices (if applicable)

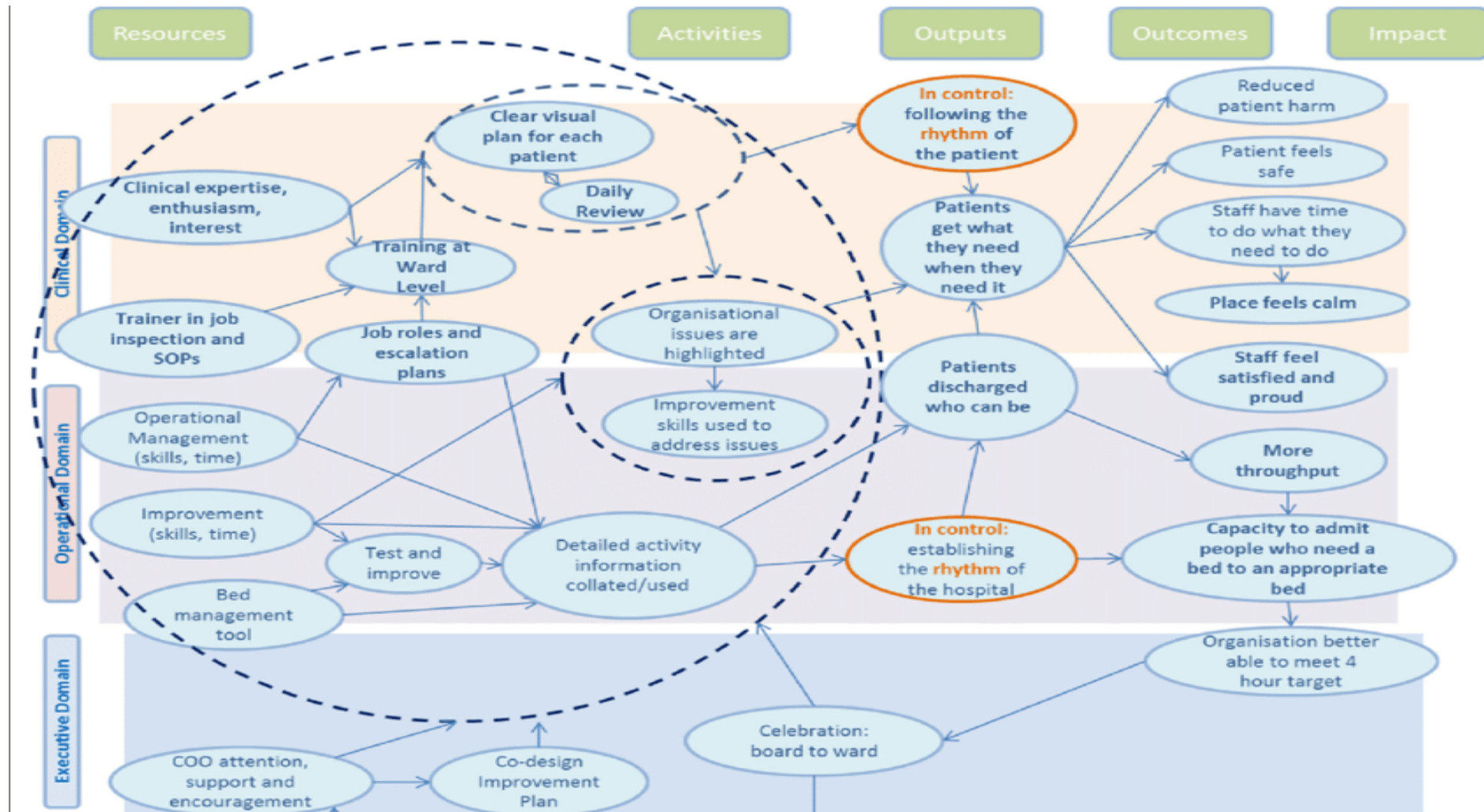
LOGIC MODEL

A visual representation of the project depicting the logical relationships between the inputs/resources, activities, outputs, and outcomes/impacts of a project.

EXAMPLE LOGIC MODEL



DOES NOT NEED TO BE TOO COMPLEX



LEP WEBINAR

- ◆ **Date: January 24, 2024 at 10:00 a.m.**
 - ◆ Watch for an email with more details soon!
- ◆ Will cover more in-depth information on what we're looking for in your LEPs and will go over more resources we have for you
- ◆ Will include a Q&A period

LOCAL EVALUATION REPORT

- ◆ Purpose: document results and overall impact.
- ◆ Based on the original Local Evaluation Plan.
- ◆ Due by **June 1, 2027**
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Executive Summary
 - ◆ Project Background
 - ◆ Current Logic Model
 - ◆ Process Evaluation Method & Design
 - ◆ Outcome Evaluation Method & Design
 - ◆ Evaluation Results
 - ◆ Discussion of Results
 - ◆ Grantee Highlight
 - ◆ Appendices

A photograph of the California State Capitol dome and part of the building, set against a clear blue sky. The dome is white with a dark, ribbed top. The building has classical architectural features like columns and arches.

Local Evaluation Plan and Report

Questions?

Organized Retail Theft Prevention Grant

Collection of Race/Ethnicity Data

COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

- ◆ **GC 8310.5 – Required**
 - ◆ Separate collection categories
 - ◆ Asian – Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, and Other
 - ◆ Pacific Islander – Native Hawaiian, Guamanian, Samoan, and Other

COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

◆ GC 8310.9

- ◆ Number or Percent of individuals who identify with each category:
 - ◆ Alone and not in combination with any other designation
 - ◆ Alone or in combination with other designations
 - ◆ Multiple designations
- ◆ Required starting January 1, 2022

ETHNIC ORIGIN, ETHNICITY, OR RACE

Participant: _____

Instructions: Mark ALL boxes that apply. You may report more than one race/ethnicity group.

☐ **AMERICAN INDIAN OR ALASKAN NATIVE**

☐ **ASIAN** – Provide details below.

☐ Chinese

☐ Japanese

☐ Filipino

☐ Korean

☐ Vietnamese

☐ Asian Indian

☐ Laotian

☐ Cambodian

☐ Other – Specify below (one letter per box).

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☐ **BLACK OR AFRICAN AMERICAN**

☐ **HISPANIC, LATINO, OR SPANISH**

☐ **MIDDLE EASTERN OR NORTH AFRICAN**

☐ **NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER** – Provide details below.

☐ Native Hawaiian

☐ Samoan

☐ Guamanian

☐ Other – Specify below (one letter per box).

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☐ **WHITE**

☐ **OTHER ETHNIC ORIGIN, ETHNICITY, OR RACE** – Print below (one letter per box).

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Evaluation Tips and Suggestions

TIPS AND SUGGESTIONS (SEE HANDOUTS)

- ◆ **Evaluator Roles and Responsibilities**
- ◆ **Data Collection Tips**
- ◆ **Evaluation Resources**
http://www.bscc.ca.gov/s_evaluationresources/

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Quarterly Progress Reporting

OVERVIEW

- ◆ **Purpose**
- ◆ **Development Process**
- ◆ **QPR Documents**
- ◆ **Technical Assistance**

PURPOSE OF THE QUARTERLY PROGRESS REPORTS

- ◆ Provide regular detailed updates on project implementation and outcomes for monitoring purposes
- ◆ Provide cumulative outcomes of all projects
 - ◆ Results will generalize across projects
 - ◆ Rely on aggregate data

DEVELOPING THE QUARTERLY PROGRESS REPORT

- ◆ Reviewed proposals
- ◆ Identified commonalities and points of crossover
- ◆ Created logic model examples
- ◆ Created the QPR Form

QUARTERLY PROGRESS REPORT

- ◆ Collects quarterly updates on grant spending and overall progress
- ◆ Collects quarterly evaluation data
 - ◆ Implementation of Inputs
 - ◆ Description of project activities
 - ◆ Outputs of project activities
 - ◆ Outcomes of project activities
- ◆ First QPR due: **February 15, 2024**

IMPLEMENTATION OF INPUTS

- ◆ **Staffing**
- ◆ **Partnerships**
- ◆ **Training**
- ◆ **Data Collection/Evaluation**
- ◆ **Limit Racial Bias**
- ◆ **Surveillance Technologies Compliance**

DESCRIPTION OF PROJECT ACTIVITIES

- ◆ **Goals and Objectives**
- ◆ **Project Highlights and Upcoming Activities**
- ◆ **Expenditure Status**

OUTPUTS OF PROJECT ACTIVITIES

- ◆ **Number of type of equipment bought/used**
 - ◆ Software
 - ◆ Drones
 - ◆ LPRs
- ◆ **Number of Operations planned, completed**
- ◆ **Number of Etching events**

OUTCOMES OF PROJECT ACTIVITIES

- ◆ Number of ORT/MVT/MVAT incidents/apprehensions
- ◆ Number of calls for service responded to
 - ◆ Response
- ◆ Number of License Plates read
- ◆ Number of catalytic converters marked/etched

QPR WEBINAR

- ◆ **Date: December 2023**
 - ◆ Date is tentative
- ◆ Cover more in-depth information and a Q&A period
- ◆ Draft out for feedback in mid-November

Quarterly Progress Report Questions

Questions?

IMPORTANT TAKEAWAYS

- ◆ Local Evaluation Plan (LEP): Due April 1, 2024
 - ◆ Use the template
 - ◆ Reply to all prompts in detail
 - ◆ Evaluators are great resources
 - ◆ Finalized LEPs are posted on BSCC's website
 - ◆ LEP Webinar January 24, 2024

- ◆ Quarterly Progress Report (QPR): Due February 15, 2024
 - ◆ Draft out for feedback in November
 - ◆ Data collection for progress of projects
 - ◆ Data for LER and Statewide Evaluation Report
 - ◆ QPR Webinar in December 2023 - Tentative