


BOARD OF STATE AND COMMUNITY CORRECTIONS
SB 1022
ADULT LOCAL CRIMINAL JUSTICE FACILITIES
CONSTRUCTION FINANCING PROGRAM
PROPOSAL FORM

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SECTION 1: PROJECT INFORMATION

A: APPLICANT INFORMATION AND PROPOSAL TYPE				
COUNTY NAME Shasta County		STATE DOLLARS REQUESTED \$ 20,000,000		
SMALL COUNTY (200,000 OR UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL - PROGRAM SPACE PROPOSAL OR BEDS AND PROGRAM SPACE PROPOSAL PLEASE CHECK ONE (ONLY): PROGRAM SPACE <input type="checkbox"/> BEDS AND PROGRAM SPACE <input checked="" type="checkbox"/>				
B: BRIEF PROJECT DESCRIPTION				
FACILITY NAME Shasta County Adult Rehabilitation Center				
PROJECT DESCRIPTION 64-bed rated, dormitory-style detention facility and rehabilitation center				
STREET ADDRESS Proposed: 2400 Block of Breslauer Lane				
CITY Redding	STATE CA	ZIP CODE 96001		
C. SCOPE OF WORK - INDICATE FACILITY TYPE AND CHECK ALL BOXES THAT APPLY.				
FACILITY TYPE (II, III or IV) III	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/ REMODELING	<input type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY	
D. BEDS CONSTRUCTED - Provide the number of BSCG-rated beds and non-rated special use beds that will be subject to construction as a result of the project, whether remodel/renovation or new construction.				
Number of beds constructed	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
		64		
TOTAL BEDS (A+B+C+D)	64 beds			

E: APPLICANT'S AGREEMENT				
By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies and procedures governing this financing program, and b) certifies that the information contained in this proposal form, budget, narrative and attachments is true and correct to the best of his/her knowledge.				
PERSON AUTHORIZED TO SIGN AGREEMENT				
NAME Lawrence G. Lees		TITLE County Executive Officer		
AUTHORIZED PERSON'S SIGNATURE		DATE		
G: DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR				
This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)				
COUNTY CONSTRUCTION ADMINISTRATOR				
NAME Patrick J Minturn		TITLE Public Works Director		
DEPARTMENT Shasta County Dept of Public Works		TELEPHONE NUMBER (530) 225-5661		
STREET ADDRESS 1855 Placer Street				
CITY Redding	STATE CA	ZIP CODE 96001	E-MAIL ADDRESS pminturn@co.shasta.ca.us	
H: DESIGNATED PROJECT FINANCIAL OFFICER				
This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)				
PROJECT FINANCIAL OFFICER				
NAME Julie Hope		TITLE Principal Administrative Analyst		
DEPARTMENT County Administrative Office		TELEPHONE NUMBER (530) 225-5260		
STREET ADDRESS 1450 Court Street, Suite 308A				
CITY Redding	STATE CA	ZIP CODE 96001	E-MAIL ADDRESS jhope@co.shasta.ca.us	
I: DESIGNATED PROJECT CONTACT PERSON				
This person is responsible for project coordination and day-to-day liaison work with BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)				
PROJECT CONTACT PERSON				
NAME Neil McAuliffe		TITLE Associate Engineer		
DEPARTMENT Shasta County Department of Public Works		TELEPHONE NUMBER (530) 245-6844		
STREET ADDRESS 1855 Placer Street				
CITY Redding	STATE CA	ZIP CODE 96001	E-MAIL ADDRESS nmcauliffe@co.shasta.ca.us	

PERSON AUTHORIZED TO SIGN AGREEMENT			
NAME Lawrence G. Lees		TITLE County Executive Officer	
AUTHORIZED PERSON'S SIGNATURE 		DATE 10/22/13	
COUNTY CONSTRUCTION ADMINISTRATOR			
NAME Patrick J Minturn		TITLE Public Works Director	
DEPARTMENT Shasta County Dept of Public Works		TELEPHONE NUMBER (530) 225-5661	
STREET ADDRESS 1855 Placer Street			
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SECTION 2: BUDGET SUMMARY

BUDGET SUMMARY INSTRUCTIONS

Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution and county in-kind contribution) can be found in the Project Costs, State Reimbursement and County Contribution (Match) section of the Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part B of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. While it is necessary to fully include each eligible project cost for state reimbursed and county cash contribution line items, it is not necessary to include county in-kind contribution amounts. All other eligible costs are considered hard costs and are to be claimed under state reimbursed or county cash contribution.

Inclusion of the in-kind contribution amounts is optional and counties may choose whether or not to include any of the amounts eligible under each in-kind contribution line item. The in-kind contribution line items represent only county staff salaries and benefits, or current fair market value of land. An appraisal of land value will be required after conditional award (or with proposal submittal if the county is seeking funding preference under the real estate due diligence criterion), and only if land value is included as part of the county's contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties that petition for a reduction in the contribution amount must provide a minimum of five percent contribution of the total project costs. Small counties requesting a reduction in county contribution must state so in part A of this section.

State financing limits (maximums) for all proposals are as follows:

- **\$80,000,000** for large counties;
- **\$40,000,000** for medium counties; and
- **\$20,000,000** for small counties.

A. SMALL COUNTY PETITION FOR REDUCTION IN CONTRIBUTION

A small county may petition the BSCC Board for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 1022 RFP process and receives a conditional award. Small counties requesting the reduction must still provide a minimum of five percent contribution that may be any combination of cash and/or in-kind contribution. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

- ☒ **This proposal includes a petition for a county contribution reduction request as reflected in the proposal budget.**

B. BUDGET SUMMARY TABLE
(Report to nearest \$1000)

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$15,675,000	\$92,000		\$15,767,000
2. Additional Eligible Costs*	\$1,661,000	\$		\$1,661,000
3. Architectural	\$1,862,000	\$67,000		\$1,929,000
4. Project/Construction Management	\$802,000	\$		\$802,000
5. CEQA		\$20,000		\$20,000
6. State Agency Fees		\$51,000		\$51,000
7. Audit		\$10,000	\$	\$10,000
8. Needs Assessment		\$	\$	\$
9. Transition Planning		\$	\$	\$
10. County Administration			\$1,960,000	\$1,960,000
11. Land Value			\$960,000	\$960,000
TOTAL PROJECT COSTS	\$20,000,000	\$240,000	\$960,000	\$21,200,000
PERCENT OF TOTAL	94.34%	1.13%	4.53%	100.00 %

* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only).

Provide an explanation below of how the dollar figures were determined for each of the budget line items above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted, unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each line item explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction (includes fixed equipment and furnishings):**
\$15,767,000 estimate by professional estimator plus cost of on-site electrical service and City of Redding required curb and gutter based on discussion with City staff.
2. **Additional Eligible Costs (specified allowable fees, moveable equipment and moveable furnishings, and public art):**
 - a) Define each allowable fee type and the cost of each: Fire and Storm - \$44,000
 - b) Moveable equipment and moveable furnishings total amount: Moveable Equipment and Furnishings - \$1,617,000. Determined partly through professional estimator for equipment and staff estimate of kitchen, laundry, storage, program space and office needs.

- c) Public art total amount: \$0
- 3. **Architectural:**
 - a) Describe the county's current stage in the architectural process: Ready to begin schematic design.
 - b) Given the approval requirements of the SPWB and associated state reimbursement parameters, define which portions/phases of the architectural services the county intends to seek state dollar reimbursement: Schematic design through construction services.
 - c) Define the budgeted amount for what is described in b) above: \$1,862,000
 - d) Define which portion/phases of the architectural services the county intends to cover with county contribution dollars: Conditional award until Task 1.
 - e) Define the budgeted amount for what is described in d) above: \$67,000.
- 4. **Project/Construction Management:**

PM/CM is budgeted at \$802,000. Consultant to be hired during Construction Document design phase for constructability review, estimate confirmation and to be the on-site management during construction.
- 5. **CEQA:**

The County will begin CEQA upon conditional award. A mitigated negative declaration is anticipated.
- 6. **State Agency Fees (maximums: due diligence \$16,000; SFM \$35,000):**
 - a) Real estate due diligence fee: \$16,000
 - b) State Fire Marshal fee: \$35,000
- 7. **Audit – Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted:**

Contracted auditor \$10,000
- 8. **Needs Assessment – Define whether work is performed by county staff (in-kind) or consultant (cash):**

This work was performed by a consultant during development of this proposal.
- 9. **Transition Planning – Define whether work is performed by county staff (in-kind) or consultant (cash):**

Work to be performed by County staff.
- 10. **County Administration:**

County Public Works staff will perform general contract administration.
- 11. **Land Value:**

\$960,000 as determined in the Shaw & Associates 25-Sep-13 appraisal.

SECTION 3 TIMETABLE

Key Events	Start Dates	Completion Dates	Comments
Site assurance/comparable long-term possession <u>within 90 days of award</u>		10/24/2013	Complete with funding application
Real estate due diligence package submitted <u>within 120 days of award</u>		10/24/2013	Complete with funding application
State Public Works Board meeting - Project Established <u>within 18 months of award</u>		11/19/2014	Assumed meeting date: 3rd Wednesday in November. CEQA Complete
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	12/01/2014	08/15/2015	Proposal and contract for Architectural Services developed during project establishment period
Performance criteria or performance criteria and conceptual drawings with Operational Program Statement <u>within 30 months of award</u> (design-build projects)			
Design Development (Preliminary drawings) with Staffing Plan	10/13/2015	02/27/2016	
Staffing/Operating Cost Analysis approved by Board of Supervisors	06/15/2015	09/22/2015	
Construction Documents (Working drawings)	04/26/2016	10/22/2016	
Construction Bids	01/28/2017	03/18/2017	
Notice to Proceed <u>within 42 months of award</u>	04/22/2017	05/12/2017	
Construction (maximum 3 years to complete)	05/12/2017	09/04/2018	
Staffing/Occupancy <u>within 90 days of completion</u>	09/04/2018	12/03/2018	

SECTION 4: FACT SHEET

To synopsize and capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 4 in the Fact Sheet), rather than repeat information in the narrative that is already provided in the tables.

Tables 1 through 7 below constitute the Fact Sheet, which shall be provided with each proposal submittal, without regard as to whether the proposal includes bed construction. These tables of information shall be used by the raters in conjunction with the information provided in the proposal narrative (see Narrative section of the Proposal Form).

The information requested in this Fact Sheet pertains to those facilities (Type II, III and IV), approaches and programs under the jurisdiction of the sheriff or local department of corrections.

Tables 1 – 4, 6 and 7: For Average Daily Population (ADP), provide the average number per day for the first six months of 2013. For programs that started after January 1, 2013, provide the average number per day for the length of time the program was in effect (after the name of the program, provide the starting date). The same time period parameters pertain to Assessments per Month. "Lack of space" releases in Table 1 refers to the total of non-sentenced inmates released and sentenced inmates released early.

Table 3: The term "approaches" includes home detention, not incarcerating misdemeanants, etc., or other policies/procedures and approaches that do not include specific measures influencing recidivism reduction.

Tables 4, 5 and 7: The term "programming" refers to the utilization of formal programs that specifically incorporate measures to influence recidivism reduction.

Table 1: Provide the following information.

Table 1: Provide the following information.		
1.	County general population	178,586
2.	Number of detention facilities	1 SCMJ
3.	BSCC-rated capacity of system	381; 10% Superior Court Capacity Stipulation and

		Proposed Order
4.	ADP (Secure Detention) of system	330
5.	ADP (Alternatives to Detention) of system	130
6.	Percentage felony inmates of system	100%
7.	Percentage non-sentenced inmates of system	64%
8.	Arrests per month	1,029
9.	Bookings per month of system	1,029
10.	"Lack of space" releases per month	410

Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities in your jurisdiction.			
	Facility Name	RC	ADP
1.	Shasta County Main Jail (SCMJ)	381	330
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Table 3: List approaches currently in place to reduce the need for beds, and ADP for each.		
	Pre-Trial Approaches	ADP
1.	Supervised "O.R." without GPS	8
2.	Supervised "O.R." with GPS	41
3.		
4.		
5.		
6.		
	Sentenced Offender Approaches	ADP
1.	Community Corrections (alternative to custody)	130
2.		
3.		
4.		
5.		
6.		

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Table 4: List the current offender programming in place and the ADP in each program.

	Pre-Trial Program	ADP
1.	Narcotics Anonymous	15
2.	Alcoholics Anonymous	15
3.	Religious/Spiritual Programs	15
4.	GED/High School Diploma Services	15
5.	Parenting	10
6.	Anger Management	5
	Sentenced Offender Program	ADP
1.	Work Release	118
2.	Home Electronic Confinement (GPS)	12
3.	STEP UP (Junior College Vocational Certificate Program)	15
4.	Phase Program	9
5.	Employment Program	18
6.	Day Report	14

Table 5: List the offender programming gaps and deficiencies.

	Gaps and Deficiencies
1.	Housing
2.	Transportation
3.	Offender employment
4.	Child care while offenders are involved in programs
5.	
6.	

Table 6: List the offender assessments used for the purpose of jail population management.

	Assessment Tools	Assessments per Month
1.	Virginia Pretrial Risk Assessment Instrument (VPRAI)	22-30
2.	Classification	359
3.		
4.		
5.		
6.		

Table 7: List the offender assessments used for determining programming.		
	Assessment Tools	Assessments per Month
1.	THE STRONG - Static Risk and Offender Needs Guide	30
2.		
3.		
4.		
5.		
6.		

SECTION 5: NARRATIVE

As defined previously in the RFP, there are two proposal types in this funding process. What follows below are the narrative points that must be discussed within each of the five major topic areas. Please note:

- **Beds and Program Space Proposals:** Proposals that include any type of bed construction (remodel/renovation or new construction) shall address all of the points under each of the five major topic areas below.
- **Program Space Proposals:** Proposals that do not include any type of bed construction shall address all five major topic areas, skipping those areas within 1, 2 and 3 that specifically fall under the Bed Construction heading. The All Projects heading under 2 does apply.

Attach up to the maximum number of 35 pages of double-spaced narrative (no smaller than 12 point font) ordered in the subject areas indicated within the proposal type. If it can be written in less than the maximum pages, please do so (avoid “filler”). Up to 10 additional pages of essential appendices may be included at the discretion of the applicant. Appendices cannot be used to give required narrative information. Pictures, charts, illustrations or diagrams are encouraged in the narrative or appendices to assist reviewers in fully understanding the proposed scope of work. Data sources must be identified.

If the project is for a regional facility (must meet the requirements outlined in the Regional Facilities section of the RFP), clearly indicate so. Include the names of the partnering counties and their individual data which supports the project and responds to the requested narrative points.

1. PROJECT NEED	
Bed Construction	
B: 1.01	Describe the findings of the needs assessment completed by the county.
B: 1.02	Provide a county jail system overview (e.g.; capacity, ADP and other relevant factors), including a description of other current or planned construction. If the county has an AB 900 award(s), indicate such and identify the number of beds to be constructed and current stage of planning or construction for this project(s).
B: 1.03	Describe the system issues anticipated to be remedied by the new construction, such as: overcrowding, medical, or mental health beds.
B: 1.04	Describe the current trends in the number of arrests, bookings, releases due to lack of space and other relevant factors as they relate to the need for beds.
B: 1.05	Discuss the current approach to reducing the need for beds, including programs and alternatives to incarceration.
B: 1.06	Provide data showing the effectiveness/impacts of these alternatives.

B: 1.07	Describe any plans underway, or future plans, to implement alternatives to incarceration and their anticipated results.
Program Space Construction	
PS: 1.01	Describe the process for determining the need for program space.
PS: 1.02	Describe the current approach to offender programming (i.e., use of current program space, types of programs, and services) for custody and non-custody offenders.
PS: 1.03	Describe what least restrictive alternatives have been put in place to address the needs of the population intended to be served by this proposal.
PS: 1.04	Describe the gaps and deficiencies in current programming for custody and non-custody offenders, and which of these gaps or deficiencies will be addressed with proposed program space construction funding.
PS: 1.05	Describe the approach taken to determining the kind of programming that will take place in the new program space.
PS: 1.06	Provide information and data supporting the county's need for program space.
PS: 1.07	Indicate the approach to alternatives to incarceration and how the program will assist in managing the jail population.
PS: 1.08	Describe the need for programming that could assist with the jail population management.

2.	SCOPE OF WORK
All Projects	
A: 2.01	Detail the full scope of work that is the subject of this proposal, including a comprehensive description of the number and types of beds (if any), program spaces, and other core and ancillary spaces; indicate whether this is new stand-alone construction, an addition to an existing facility, or space that is being remodeled or renovated.
Bed Construction	
B: 2.01	Describe the planning process that resulted in this bed construction scope of work.
B: 2.02	Describe the relationship between stated needs and the planned construction.
B: 2.03	Describe the anticipated beneficial outcomes of the new bed construction.
B: 2.04	Define the staffing that will be required to operate the new construction.
Program Space Construction	
PS: 2.01	Describe the planning process used to develop the design for the construction of program space.
PS: 2.02	Describe the relationship between stated needs and the proposed program space construction.
PS: 2.03	Define the features of this program space construction that make it suitable for the intended programming.

PS: 2.04	Describe plans to implement and operate programs in the space.
PS: 2.05	Describe the anticipated beneficial outcomes of the new program space construction.

3.	OFFENDER MANAGEMENT AND PROGRAMMING
Bed Construction	
B: 3.01	Describe how the proposed construction will address the county's offender management goals regarding use of secure detention
B: 3.02	Describe how the proposed bed construction aligns with the Community Corrections Partnership (CCP) plan.
B: 3.03	Describe the use of, or plans to use, offender assessment(s) and other interventions to address jail population management, including objective tools or instruments to manage the offender population, such as pretrial assessments, etc.
B: 3.04	Describe the county's planned construction in relation to the expected need for beds in the future.
Program Space Construction	
PS: 3.01	Describe how this program space construction will address the county's offender management goals.
PS: 3.02	Describe how the program space construction aligns with the CCP plan.
PS: 3.03	Describe the programming to be conducted in the new program space.
PS: 3.04	Describe how the program space will foster a quality reentry model and seamless reentry process.
PS: 3.05	Describe collaborative partnerships that will provide services within the program space and provide continuity through the reentry and community supervision process.
PS: 3.06	Describe the sources of financial support (i.e., Medi-Cal, other federal sources, etc.) that will be accessed to aid in the delivery of programs.
PS: 3.07	Describe the offender assessment(s) and the process for determining the programming offenders (custody and non-custody) will receive.
PS: 3.08	Describe the approach to the principles and objectives of evidence-based programming that will be incorporated to reduce recidivism, including program evaluation.
PS: 3.09	Define the staff qualifications necessary to present the planned programming (e.g., staff training certification).
PS: 3.10	Describe the target population and estimated numbers of individuals to be served daily and annually in the program space. Describe how you arrived at those estimates.
4.	ADMINISTRATIVE WORK PLAN
4.01	Describe the plan for project management and administration, including key positions and responsibilities.
4.02	Describe the current state of the county's project planning process.

4.03	Describe the county's readiness to proceed with the project.
4.04	Describe the construction project timeline.

5.	BUDGET REVIEW AND REASONABLENESS
5.01	Justify the amount of state financing requested for the planned construction.
5.02	Describe the anticipated benefits/impact of the construction in relation to construction costs (including any fiscal benefits).
5.03	Describe steps that the county has taken to minimize costs of this project.
5.04	Describe efforts to leverage other sources of funds (e.g., federal) for program delivery.
5.05	Detail the cost effectiveness of this construction project, including from a population management perspective.

SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 1022 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. ("A" applies only to counties seeking the funding preference as described in the RFP – Funding Preference section.) For counties submitting multiple proposals (which requires participation in a regional facility as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, is required.

- A. All counties seeking to satisfy one or more of the funding preference criteria must provide the resolution language outlined below. Criterion #1 is mandatory if any funding preference is sought. Criteria #2, 3 and 4 are optional.

PREFERENCE CRITERION #1: Adequate County Contribution Funds
In addition to all of the required documentation identified in the RFP, the following language must appear in the resolution:

The County of _____ (the "County") is seeking funding preference for its proposed project within the Adult Local Criminal Justice Facilities Construction Financing Program (the "SB 1022 Financing Program"). As such, the Board of Supervisors of _____ County does hereby represent, warrant and covenant as follows:

1) Lawfully Available Funds. The county cash contribution funds, as described in the documentation accompanying the County's SB 1022 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of the County.

2) County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (the "Project") (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

3) No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

4) Authorization to Proceed with the Project. The Project proposed in the County's SB 1022 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 1022 Financing Program.

PREFERENCE CRITERION #2: Real Estate Due Diligence

The following statement must appear in the resolution:

The County is seeking funding preference for submittal of the complete initial real estate due diligence package.

PREFERENCE CRITERION #3: CEQA Compliance

One of the following two statements must appear in the resolution:

The County is seeking funding preference for submittal of documentation evidencing that compliance with CEQA has been fully completed for the proposed project, and further is certifying that all related statutes of limitation have expired without challenge.

Or:

The County is seeking funding preference for submittal of documentation evidencing that compliance with CEQA has been fully completed for the proposed project, and is certifying that all challenge has been completely resolved in a manner that allows the project to move forward as proposed.

PREFERENCE CRITERION #4: Authorization of Project Documents

The following language must appear in the resolution; the bracketed and underlined information must be updated as appropriate to be consistent with the person(s) each county authorizes to execute the respective project documents:

The County is seeking funding preference associated with review of and authorization to execute the project documents required within the SB 1022 Financing Program. As such, the Board of Supervisors of _____

County does hereby approve the form of the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease. Each of the [Chairman of the Board of Supervisors, the Chief Executive Officer of the County and the Chief Operations Officer of the County], or their designees (collectively, the "Authorized Officers"), acting alone, is hereby authorized for and in the name of the County to execute, and the Clerk to the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the BSCC or the State Public Works Board to effectuate the SB 1022 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes.

Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 1022 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease.

B. For all counties, except as otherwise noted below, the Board of Supervisors' resolution for the project shall contain the following:

- Names, titles and positions of County Construction Administrator, Project Financial Officer and Project Contact Person.
- Authorization of appropriate county official to sign the Applicant's Agreement (page two of Proposal Form) and submit the proposal for funding.
- Assurance that the County will adhere to state requirements and terms of the agreements between the County, the Board of State and Community Corrections and the State Public Works Board in the expenditure of any state financing allocation and county contribution funds.

- Assurance that the County has appropriated, or will appropriate after notification of conditional award of financing but before state/county financing agreements, the amount of county cash contribution identified by the County on the financing program proposal form submitted to the Board of State and Community Corrections; the County acknowledges the need to identify the source of funds for county cash contribution, and assures that the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities. (*This section does not apply to counties seeking the funding preference.*)
- Assurance that the County will safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations) within ninety (90) days after project completion.
- For Beds and Program Space proposals (that are NOT regional facility projects as defined in this RFP), include the following certification: The County certifies that it is not and will not be leasing housing capacity in this SB 1022 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.
- For Beds and Program Space proposals (that ARE regional facility projects as defined in this RFP), include the following certification: The County certifies that it is not and will not be leasing housing capacity in this SB 1022 financed adult local criminal justice facility for profit purposes to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.
- (Provide the following site assurance for the adult local criminal justice facility at the time of proposal or not later than ninety (90) days following the Board of State and Community Corrections' notice of conditional award): Assurance that the County has project site control through either fee simple ownership of the site or comparable long-term possession of the site, and right of access to the project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the Board of State and Community Corrections. (*This section does not apply to counties using a build-to-suit arrangement.*)
- Attestation to \$_____ as the current fair market land value for the proposed new or expanded facility. (This can be claimed for on-site land value for new facility construction, on-site land value of a closed facility that will be renovated and reopened, or on-site land value used for expansion of an existing facility. It cannot be claimed for land value under an existing operational detention facility. If claimed as in-kind contribution, an independent appraisal will be required as a pre-agreement condition.

(This section applies only to counties that are claiming land value as part of the county's contribution. Further, this section does not apply to counties using a build-to-suit arrangement.)

SECTION 5: NARRATIVE

1. PROJECT NEED

BED CONSTRUCTION

B: 1.01 Describe the findings of the needs assessment completed by the county. Shasta County's Adult Detention System: a) has, and continues to lack sufficient jail bed capacity; b) operates a jail in which nearly all non-housing support areas must function at levels well over their design capacity, (especially inmate program areas, intake, food, and laundry service); c) has been forecasted to expect increasing jail bed demand which will only worsen this situation; and, most importantly, d) lacks facilities necessary to create a comprehensive continuum of graduated services that are required to support programs that increase the likelihood of offenders successfully re-entering society and not reoffending. If the County is to reduce offender recidivism and move away from its current book and early release cycle and/or "book and build," it must continue to expand existing inmate programs and implement a number of new rehabilitative programs, especially vocational training.

To do so, it will need to develop new facilities that (in concert with those that exist), would provide a range of inmate living environments that progress from most restrictive and institutional setting to more normalized environments, thereby promoting positive inmate behavioral modification, increased self-reliance, and accountability achieved through increased program emphasis on academics, vocational training, counseling, and mental health support.

The existing jail is well managed, provides for sufficient direct and indirect visual supervision of inmates, and has a sound record of compliance with all oversight agencies. However, due to site constraints and the physical configuration of the existing jail, any additional facilities would need to be developed elsewhere. Although this would result in a decentralization

of the County's adult detention system and somewhat complicate operations, this situation also provides the County with a considerable opportunity to fully implement the wide range of programs identified elsewhere in this Section.

B: 1.02 **Provide a county jail system overview (e.g.; capacity, ADP and other relevant factors), including a description of other current or planned construction. If the county has an AB 900 award(s), indicate such and identify the number of beds to be constructed and current stage of planning or construction for this project(s).** The only existing jail facility the County operates was originally designed for 237 inmates. In the early 1990's, 150 cells were doubled-bunked, thereby increasing its capacity to a Corrections Standards Authority (now known as the Board of State and Community Corrections BSCC) CSA-rated 381 beds, Type II jail. In the early 1990's the County of Shasta and then Sheriff Jim Pope entered into friendly litigation (case was filed in Shasta County Superior Court on March 10, 1993, No. 115258), which resulted in a Stipulation and Proposed Order to provide the County and Sheriff with a capacity guide to assist the County in operating a constitutionally safe and secure jail. The order set the jail maximum rated capacity at 381 and authorized the Sheriff to release inmates when the facility is within 10% of being filled or 10% of any specific housing unit.

Currently the average daily population for the facility is 386 inmates. It is projected the current facility will stay operational until at least 2030. However, the facility is antiquated by design. One of the major effects of AB 109 is longer sentences for jail inmates. We are now struggling for room within the facility for sentenced and unsentenced inmates. The Sheriff's Office, Probation Department and the Courts have implemented new ideas to relieve the strain

on the jail, however, the facility was never designed for the amount of intakes we are currently seeing or the longer jail sentences. It is projected that both will only increase thus compounding our current bed deficit and programming space problem. Jail capacity releases started in 1993 and continued to present day with releases averaging 4,000 per year. Impacts from prison realignment have exacerbated capacity release issues.

Shasta County has a current unsentenced population problem. As of July 30, 2013, there were 495 convicted defendants pending sentencing on 635 cases who have failed to appear for their sentencing hearings. In the first two quarters of 2013 (January through June) the Shasta County District Attorney's Office filed 1,901 new felony cases. (That's an increase of approximately 29% over the previous year.) During that same six-month period, the Court issued 1,512 warrants.

Shasta County Adult Rehabilitation Center will develop proper programming for offenders both in custody and out of custody.

B: 1.03 Describe the system issues anticipated to be remedied by the new construction, such as: overcrowding, medical or mental health beds. The construction of the Shasta County Adult Rehabilitation Center will provide new bed space for our sentenced population and add programming space for our sentenced and unsentenced population. However, it is projected that Shasta County will continue to have a bed deficit and a need for programming space. When awarded the funding for the Shasta County Adult Rehabilitation Center, it will set in motion another phase to add bed space in the current Main Jail. Space will be set aside in the vacated kitchen and laundry room area to create a new housing unit with a

forecast of an additional 64 beds. Shasta County will look at dedicating these new jail beds specifically for offenders with identified mental health issues.

Furthermore, the proposed design of the new facility will allow the County to build an additional 64-bed, dormitory style, housing unit in the future in order to expand the County's adult rehabilitation programs.

B: 1.04 Describe the current trends in the number of arrests, booking, releases due to lack of space and other relevant factors as they relate to the need for beds. For the first six months of the year, the ADP for the entire detention system was 386 inmates (Main Jail and out-of-county beds). Included in this average is 62 inmates that were housed in out-of-county contract beds daily and 11 inmates per day were granted early release due to lack of sufficient jail capacity. These figures exclude daily peaks in booking volume, which typically are about 6%, or would equate to another 24 inmates. Therefore, assuming a base ADP of 397 inmates (386 incarcerated and 11 early releases) and by conservatively accounting for daily peaks in booking volume (24 inmates), the County's detention system should have an operational capacity of 421 beds to meet current demand versus its current capacity of 342. Hence, the County is currently experiencing a genuine deficit of 79 beds. By using a relatively conservative forecasting methodology, as documented in the accompanying Needs Assessment, this deficit will increase to 102 beds, by year 2014 (established SB 1022 planning criteria date), and further grow to 149 beds by 2020 and to 199 beds by year 2030, when 541 beds would be required to reasonably accommodate forecasted demand.

B: 1.05 Discuss the current approach to reducing the need for beds, including programs and alternatives to incarceration. Shasta County Sheriff's Office Alternative Custody Program Unit identifies offenders and places them into several different out-of-custody assignments. Selected offenders are released to one of the following Alternative to Custody Programs: Work Release, Shasta Technical Education Program Unified Partnership (STEP UP Program), Phase Program, and House Arrest.

Probation Department Supervised Own Recognizance (SOR) Program – The Probation Department and the Courts work closely together and, utilizing the Virginia Pretrial Risk Assessment Instrument (VPRAD) assessment tool, identifies the offender who may be released to the program.

B: 1.06 Provide data showing the effectiveness/impacts of these alternatives. As with any alternative to custody program, there are always successes and failures. With the use of electronic monitoring devices, we have seen an increase in attendance for programs like Work Release and STEP UP to almost 90%.

The STEP UP Program started with 21 offenders all assisted by electronic monitoring. Three of the offenders were redirected to the Phase Program at their request due to the level of educational requirements needed and three were returned to custody for noncompliance. Once the STEP UP Program was announced while all the offenders were in custody, eight of the offenders worked to complete their GED's in order to qualify for the program.

All the remaining offenders, now students at the local community college, are still in the program which equates to an 85% success rate to date. The STEP UP Program is in its first year of existence. The success of the STEP UP Program will be measured in the Spring of 2014.

Work Release participation has risen by the assistance of the EM devices. The flexibility available with Penal Code (PC) section 4024.2 has allowed offenders to attend vocational/educational classes and other programs for assistance in lieu of actual jail time.

The Community Corrections Center (CCC) opened in April of 2013. Initial data is just beginning to be collected. The current data indicates the CCC is growing rapidly in the 6,000 square foot building it occupies and will not be able to handle the anticipated increased demand.

In a collaborative effort to maximize jail bed space and rehabilitation efforts, the Sheriff's Office Jail and Probation staff identified offenders to move into the Phase Program, an alternative custody program, where they spend their days in the cognitive behavioral change program offered at the Day Reporting Center (DRC). (See description of the Phase Program on page 10 PS 1.02.)

An additional collaborative effort created the Supervised Own Recognizance (SOR) Program in a similar effort to provide rehabilitative services to offenders prior to their sentencing. VPRAI is used to select offenders for the program and at times, GPS monitoring is used to ensure offenders attend the appropriate court and treatment dates. This program also frees up limited bed space to be used for those more serious offenders not yet ready to participate in rehabilitative efforts.

B: 1.07 Describe any plans underway, or future plans, to implement alternatives to incarceration and their anticipated results. The County has several different operational plans underway within Shasta County being led by the Probation Department and the Sheriff's Office as described above.

The proposed Shasta County Adult Rehabilitation Center (SB 1022) will establish a facility for implementing alternatives to incarceration. Also, once the funding is secure and the new facility is built, it will trickle down to opening and creating more space at the Main Jail for beds and programming.

The Shasta County Superior Courts are spearheading a new multi-disciplinary program, to develop three “Specialty Courts.” The first would be a mental health court to deal with the individuals who have dual-diagnosis untreated mental health. The second would be a court that deals specifically with offender’s mandatory supervision, post-release community supervision, and parolees. The third would be a drug court. This is yet another example of our justice system working together to reduce crime and recidivism in our community.

The above listed programs will result in individualized case management programs geared towards the offender on a broader scale than ever before in Shasta County.

PROGRAM SPACE CONSTRUCTION

PS: 1.01 Describe the process for determining the need for program space. The County assembled a project team with a wide range of expertise, comprised of facilities programmers, architectural consultants, and key staff from the Shasta County’s Sheriff’s Custody Division, Probation Department, and the County Administration Office. This committee evaluated the programs currently provided as well as programs that could be added if the right type of additional facilities were constructed. The committee received input from various service providers regarding the effectiveness of existing programs, and the need to expand them, especially relatively new programs that are still being implemented, as well as additional programs that currently do not exist. The quantities and sizing of the proposed

program facilities were based on the current and projected program participation rates documented in the Needs Assessment.

PS: 1.02 Describe the current approach to offender programming (i.e., use of current program space, types of programs, and services) for custody and non-custody offenders. Since 2011, the Shasta County Sheriff's Office has taken a collaborative approach with the Shasta County Probation Department, the Shasta County Courts, and the Community Corrections Partnership (CCP) to reduce the recidivism rate in Shasta County.

The Sheriff's Office currently offers a variety of inmate services while in custody. Inmates are offered the following:

Inmate Education Services. Inmates in Shasta County Jail can pursue their High School Diploma or General Education Development (GED) through the Anderson Union High School District. This program is heavily populated by the inmates and is stressed to them by staff as an important life achievement to assist them to obtain a job once released from custody. Upon release inmates may continue course work with the Smart Business Resource Center. Inmates on alternative custody programs may also be selected for the STEP UP Program.

Intervention: The jail has scheduled Alcoholics Anonymous (AA) / Narcotics Anonymous (NA) classes three days a week for substance prevention.

Chaplain Services: The jail has a 20-hour per week Chaplain and a volunteer female Chaplain to address daily personal or religious needs of the inmates. Volunteers conduct voluntary religious studies and church services seven days a week for a variety of denominations.

Certified Washroom Technician: Selected female inmates work inside the jail laundry's facility. The offender is encouraged to participate in the nationally recognized Technician Program to promote self-esteem and the confidence to pass the written exam. Once they pass the written exam, the offenders receive a Certificate of Completion and are able to identify the program on a job application or résumé if so desired. This certificate could aid in job placement.

Food Handler Certification Course: This program is designed for offenders who work in the jail kitchen. Participating offenders are put through an extensive course which culminates in a written exam. They are required to pass the written exam in order to receive the Certificate of Completion. This course is nationally recognized and is certified by the State of California to meet all health and safety codes. This course promotes self-esteem, confidence, and provides vocational skills in the food and restaurant industry.

Alternative Custody Programs: Since the 2011 AB 109 realignment, the paradigm has shifted from arrest and incarcerate, to arrest, program and reduce recidivism. We can no longer build our way out of the crisis of overcrowding and to solely punish and incarcerate. The Sheriff's Office continues to have an active Alternative Custody Program. The Sheriff's jail staff works closely with the Probation Department and the Courts, as well as with civic groups, non-profits, and educational institutions.

Work Release – the backbone of the Sheriff's Office Alternative Custody Programs – assigns out-of-custody inmates to various groups throughout the County to provide community service, such as road side clean up, bicycle repair, vegetation management, and cemetery rehabilitation efforts, just to name a few. We are currently averaging about 115 offenders on the program. We are in the process of expanding that number to 500.

Electronic Confinement/House Arrest: Offenders are assigned to this program to help ease capacity issues through the use of GPS monitors. Selected inmates are allowed to participate in education programs, counseling, life-skills development, and attend medical appointments if approved by staff in advance. Inmates are monitored via a web-based software program which allows staff to set up exclusion zones and the staff receives notice if an inmate enters the identified exclusion zone.

Phase Program: The Phase Program is a contracted partnership between Behavioral Interventions, Inc., and the Shasta County Probation Department. The Shasta County Sheriff's Custody Division has an agreement with Probation to provide and monitor offenders on the program. The Phase Program is a year-long, intensive 7-day-a-week, three-phase program. Through AIB 109 funding, participants attend AA/NA, employment orientation and training as well as Moral Reconation Therapy. As participants progress through the three phases, they receive ongoing classes in life skills, parenting, anger management, and can even obtain a GED. Participants also receive assistance in finding employment and housing.

Shasta Technical Education Program Unified Partnership (STEP UP) Program: The STEP UP Program is a pilot program and a collaborative effort with Shasta Community College to provide identified, sentenced offenders a chance to receive vocational training. This program is unique as the offender is re-integrated back into society at the College campus. Two main goals have been identified with this program: provide vocational training and free up bed space. What we have seen from this program so far is astounding. We saw increased requests from offenders to get their basic education needs completed and compliance with facility rules to try to gain access to the program. The STEP UP Program has three programs for the offender to choose from; Heavy Equipment, Office Administration, and Automotive Technology, all one-

year certified programs. It is our goal to make sure these first 15 members of the cohort complete this program. The offenders have met every request so far, from filling out financial aid applications, being on time for student assessments, to meetings with counselors. Most of the offenders started off with GPS monitoring devices, and some have been removed from the monitors based on their efforts and their desire to succeed in this program.

PS: 1.03 Describe what least restrictive alternatives have been put in place to address the needs of the population intended to be served by this proposal. The least restrictive alternative currently in place is the Alternative Custody Program, which removes sentenced and unsentenced inmates from custody and places the offender in a program for rehabilitative efforts.

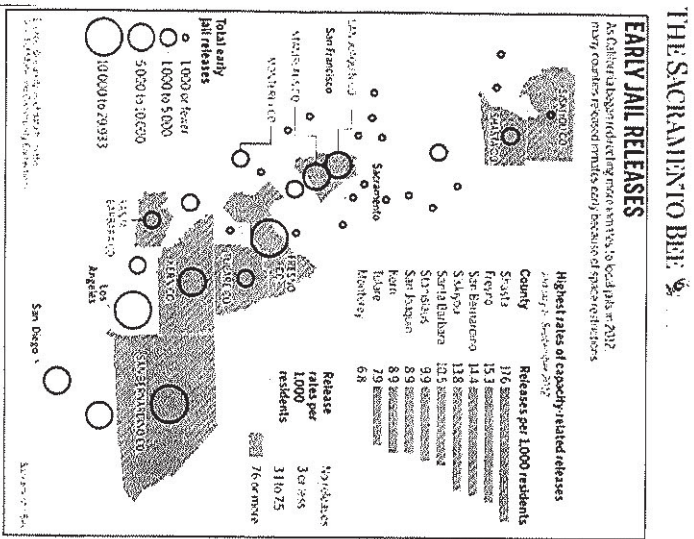
PS: 1.04 Describe the gaps and deficiencies in current programming for custody and non-custody offenders, and which of these gaps or deficiencies will be addressed with proposed program space construction funding. Shasta County's biggest problem is that we lack adequate space for offender housing and programming. With the construction of the proposed facility, we will add new badly needed housing and programming space. This will also free up more maximum-security beds in our Main Jail, which will enhance community safety by allowing us to hold more violent offenders in custody longer. The programming space is also needed because the current Day Reporting Center is rapidly reaching capacity. By constructing the new Adult Rehabilitation Center, we will double the amount of offenders receiving programming, treatment, and services.

PS: 1.05 Describe the approach taken to determining the kind of programming that will take place in the new program space. Our County has already embraced programs, services, and treatment provided based on Evidence-Based Principles and Research and this will be enhanced and expanded in the proposed facility. Successful approaches to supervising offenders require an accurate assessment of the risk and needs of the individual offender and the development of an individual plan to provide services and supports that addresses the offender's risk and needs in order to prevent and reduce recidivism.

We will use effective correctional treatment that targets criminogenic needs in the development of a comprehensive individual case plan.

PS: 1.06 Provide information and data supporting the county's need for program space. Shasta County has the highest rate of capacity-related releases per 1,000 residents in the State of California. According to an article in the Sacramento Bee and data collected from the Board of State and Community Corrections (BSCC), Shasta County has a release rate of 17.6 per 1,000 residents.

If we keep releasing inmates, we cannot start the rehabilitative process, which will cause an increase in the recidivism rate. The need for the new Shasta County Rehabilitation Center is urgent.



According to figures obtained through the Shasta County Courts, as of July 30, 2013, we have 495 convicted defendants pending sentencing on 635 cases. The Shasta County Jail does not have room for or the programming space needed if all the defendants are sentenced. We need a seamless transition from in-custody programming to out-of-custody rehabilitation programming.

The Shasta County Sheriff's Office has no secondary location for housing inmates and offering rehabilitative programs for pre and post-sentenced inmates within Shasta County. Developing a capacity for additional rehabilitation housing and programming is essential if we are to implement AB 109 as it was intended.

PS: 1.07 Indicate the approach to alternatives to incarceration and how the program will assist in managing the jail population. Since prison realignment was implemented in October of 2011, the Sheriff's Office and the Probation Department have struggled to handle the increased workload.

By building a new medium-security facility with programming space and adding new beds it will create new opportunities for staff to effectively work with offenders to change their lives, both contributing to successful reintegration of offenders back into society and enhancing staff's professional experience. The new facility and the Main Jail will continue to support one another by providing housing and programs for sentenced offenders at the end of their sentence and low-level offenders to transition from maximum-security with programming, to medium-security with programming, to supervision with programming, to living a crime-free life in our community. Our alternatives to incarceration will increase due to having additional programming space and the proper programs readily available for the offenders living in the

proposed facility as well as freeing up space in the Mail Jail for more treatment, programs, and services.

PS: 1.08 Describe the need for programming that could assist with the jail population management. Programming is essential for jail population management and to reduce the recidivism rate. If we can identify programming needs while in custody and give the offender a head start, there will be seamless transition into programming once an offender is placed into an Alternative Custody Program. The goal is to keep the offender out of custody through successful programming until the offender has reached his/her goal. If the offender and staff are successful in reaching their identified goals, it will effectively lower our jail population. The proposed facility will provide options for offenders and options for the Sheriff's Office in administering the offender population.

2. SCOPE OF WORK

ALL PROJECTS

A: 2.01 Detail the full scope of work that is the subject of this proposal, including a comprehensive description of the number and types of beds (if any), program spaces, and other core and ancillary spaces; indicate whether this is new stand-alone construction, an addition to an existing facility, or space that is being remodeled or renovated. Shasta County is presenting a proposal for a new, stand-alone facility for beds and programming space. The facility will be a Type III facility and have 64-rated medium-security beds. The approximate size of the new facility will be 36,000 square feet.

Housing units will consist of dormitory-style living for both men and women. Within the housing units there will be programming space for cognitive behavioral programs, a medical screening, and a private interview/counseling room.

Within the secure portion there will be an intake and release area; to receive new inmates from the Main Jail and to release inmates from custody.

The laundry facility will be in the secure portion. This new state-of-the-art facility will provide laundry services to both the Main Jail and to the new Shasta County Adult Rehabilitation Center. Our Certified Washroom Technician Program will be run out of this portion.

The kitchen area will produce approximately 1,400 meals a day for inmates and provide meals for both facilities. The kitchen will also have a Culinary Classroom as part of our rehabilitation program (Food Service Certification Program). In the classroom inmates will receive instruction on handling food properly to preparing meals. The ultimate goal is to provide the inmate with needed skills and confidence to acquire a job in the food services sector.

In addition, an Embroidery Classroom will be within this section for additional programming needs.

Custody Administration, housing and support, and maintenance/storage will make up the remainder of the secure area.

Programming will dominate the non-secure side. It is anticipated the Alternative Custody Programs Unit will oversee up to a thousand inmates in this space.

The Work Release Program is the backbone of the Alternative Custody Program. Offenders will be assigned to numerous community service groups, nonprofits, and community-based organizations for rehabilitative efforts in the community.

The Sheriff's Office will provide, through a contract vendor, an additional Day Reporting Center and it is anticipated we will have about 150 offenders in this intensive supervision program that will provide a wide array of programs, services, and treatment to offenders to assist them in successfully reintegrating back into our community and thereby reducing recidivism.

There will also be space for a housing coordinator, Mental Health and Public Health services, a job coordinator (a partnership with CalWORKs as well as the Employment Development Department and our local SMART Center), and an Offender Education Program which will allow offenders to obtain their GED and meet with local college counselors to guide them in their post-secondary education efforts.

Any offender assigned to the Alternative Custody Program may participate in programs and services on the non-secure side.

BED CONSTRUCTION

B: 2.01 **Describe the planning process that resulted in this bed construction scope of work.** The Sheriff's Office immediately put together a work group with members from the County Administrative Office, the Probation Department and the Public Works Department while simultaneously contracting for a Needs Assessment study which has determined that there is a definite need for increased Day Reporting and out-of-custody programs coupled with additional housing, programs, services, and treatment for offenders under the jurisdiction of the Sheriff's Office. The work group assisted in developing a project design that is a culmination of architectural programming based on the jail's operational philosophy of efficient, modified dormitory housing and staffing that can accommodate a particular inmate population while also serving the broader jail system. The environment will be safe for staff to operate, have an open

and normalized environment that is conducive for inmates to live and participate in programs and education in a therapeutic living environment.

B. 2.02 Describe the relationship between stated needs and the planned construction.

The planned construction will allow the County to expose a broader number of inmates to programs, services, treatment, and education than ever before. With the proposed low, medium-security housing, inmates who normally would not be eligible to participate in programs due to their classification will be individually selected and encouraged to participate. The new construction will also allow for specific inmate workers to work in a modern and safe environment, which will result in a higher level of participation, higher levels of vocational attainment, and lower levels of recidivism.

B. 2.03 Describe the anticipated beneficial outcomes of the new bed construction.

There are several benefits that will come from adding new programming space and housing. One, it will free up much needed space in the Main Jail. The Main Jail was not designed to house both pre-sentenced and long-term sentenced inmates. Since realignment we are housing more sentenced inmates and it has created a compression issue.

Secondly, with adding new housing at the proposed facility it will provide us with a greater accountability for those offenders who are sentenced. We will be able to hold those offenders accountable by requiring them to serve a majority of their sentence in a safe and secure facility. Furthermore, it will allow offenders to receive direct programs, services, and treatment for the individual criminogenic needs in a less-restrictive environment in the proposed facility.

B. 2.04 Define the staffing that will be required to operate the new construction. To operate the new facility there will be 23 Sheriff's Office employees assigned to the Shasta County Adult Rehabilitation Center. One Lieutenant, two Sergeants, eight Correctional Officers (four assigned to Alternative Custody and four to the secure housing unit); four Public Safety Officers (two assigned to Alternative Custody and two to the secure housing unit); and eight Adult Custody Cooks.

The Sheriff's Office will contract with a professional vendor(s) to provide the Cognitive Behavioral Treatment programming needs for out-of-custody offenders in the non-secure area of the proposed facility and those housed in the secure portion of the new facility.

The Sheriff's Office has a current contract with a medical provider for inmate health care and the medical provider has been consulted with regards to medical services in the proposed facility.

All maintenance costs have been factored into this project and there will be at least one full-time County employee dedicated to this site for maintenance issues.

Shasta County has conducted a 30-year cost analysis of projected cost for staffing and operating this facility which our Board of Supervisors approved on October 15, 2013.

PROGRAM SPACE CONSTRUCTION

PS: 2.01 Describe the planning process used to develop the design for the construction of program space. The County established a committee to evaluate the programs currently provided as well as programs that could be added if the Shasta County Adult Rehabilitation Center is constructed. This committee included representatives from several County Departments including the Sheriff's Office and the Probation Department. The committee

received input from various service providers and reviewed results from existing programs. The committee determined that there is a significant need for additional program space. The proposed design for program space allows for in-custody as well as out-of-custody inmates to receive valuable program opportunities at a central location that is close to other facilities currently providing programming services.

PS: 2.02 Describe the relationship between stated needs and the proposed program space construction. Currently the County operates a Day Reporting Center (DRC) in leased space in cooperation with the Probation Department. There is little to no program space at the Main Jail and it is extremely difficult to offer expanded programming needs. The existing physical plant and site constraints at the existing jail are not conducive to renovating or expanding. By contrast, the newly constructed DRC and program space in the proposed facility will provide much needed educational and program reintegration opportunities for the entire jail population and out-of-custody inmates.

PS: 2.03 Define the features of this program space construction that make it suitable for the intended programming. The intended programs and educational areas will consist of multiple program and classroom spaces of both in-custody and out-of-custody inmates. There will be a GED lab, Employment Resource Center, Culinary Classroom, Embroidery Classroom, DRC, and space for confidential interviews and assessments. It will include multiple administrative work areas for various service providers and Sheriff Alternative Custody case workers. These are all located in close proximity to the various program areas to assist in coordinating and evaluating course curriculums and to ensure that the program spaces are being

used in an effective and efficient manner. The total area of programming space in the proposed facility will be 26,145 square feet.

PS: 2.04 Describe plans to implement and operate programs in the space. Shasta County has already evaluated its current program for offender needs and staff has visited several other facilities throughout Northern California to gain ideas and become more effective in identifying the appropriate programs for the offenders.

As the construction is taking place, Shasta County will implement a training plan for programming needs. Shasta County is currently in discussions for vendor selection. The selection for the vendor to provide a majority of the programming needs will start and be in place when the keys are handed over to the Shasta County.

Shasta County Sheriff's Office will continue its partnerships with Anderson Union High School District for GED educational programs, and with Shasta College for post-secondary educational services and programs.

PS: 2.05 Describe the anticipated beneficial outcomes of the new program space construction. By adding this facility into the rehabilitative efforts, it will give Shasta County a greater reach into the sentenced population and to start the offender on a road to recovery and reintegration into the community. The current Day Reporting Center used by the Shasta County Probation Department is running out of room. By adding the additional programming space in the secure portion of the facility and programming space for out-of-custody offenders, we will at least double our offender population receiving treatment. Having the new program space will assist in reducing the recidivism rate within Shasta County.

The additional program space in the proposed facility will allow the County to focus on added transitional housing needs, provide additional space for substance abuse treatment, life skills, and job assistance placement.

3. OFFENDER MANAGEMENT AND PROGRAMMING

BED CONSTRUCTION

B: 3.01 Describe how the proposed construction will address the county's offender management goals regarding use of secure detention. Shasta County has identified offender management goals in our Community Corrections Plan: 1) Custody and Custody Alternatives; 2) Supervision; and, 3) Assessment, Programs and Services.

Shasta County is in desperate need of additional housing space. Shasta County already has a bed deficit and from our 2013 Needs Assessment study, we have demonstrated that with the inclusion of the additional AB 109 population that would have to housed, a bed deficit of 102 by the year 2014 and 199 by the year 2030.

B: 3.02 Describe how the proposed bed construction aligns with the Community Corrections Partnership (CCP) plan. Shasta County has identified offender management goals in our Community Corrections Plan: 1) Custody and Custody Alternatives; 2) Supervision; and, 3) Assessments, Programs and Services. The proposed facility will assist our County in meeting all three management goals.

1) The CCP recognizes the need for detention housing. Not all offenders will program properly and may relapse into criminal behavior. There may be no other option but confinement. The CCP agreed that there is a shortage of beds and provided annual funding

beginning in 2011 to enhance custody and custody alternatives of which approximately \$750,000 per fiscal year in AB 109 funds will be dedicated to the proposed facility for the Sheriff's Work Release Program. The CCP continues to do so today and supports this project – please see Letter of Support as Appendix A.

2) The proposed facility will provide a unique location in which detained offenders will receive programs and services along with custody supervision. Additionally, the proposed facility will provide a space in which the Sheriff's Office can supervise those in alternate custody programs such as Work Release while also providing a place in which offenders can receive targeted daily supervision as they access DRC programs. The Sheriff is budgeting \$350,000 in annual program funds for his DRC.

3) The proposed facility will also provide dedicated space in which supervised offenders in custody and out-of-custody will be assessed for criminogenic needs and receive programs, services, and treatment based on their individual case plans developed with Evidence-Based Principles.

B: 3.03 Describe the use of, or plans to use, offender assessment(s) and other interventions to address jail population management, including objective tools or instruments to manage the offender population, such as pretrial assessments, etc.

Currently, the Shasta County Probation Department assigns staff within the Main Jail and their staff work hand-in-hand with the Jail Classification Officers. The Deputy Probation Officers assist in population management and make recommendations to the Courts as to who is eligible for Supervised Own Recognizance (SOR). SOR uses VPRAI, which measures the offender's danger to our community and their risk for not making their next court hearing date. They are

assessed as either low, moderate, or high. The VPRAI is a helpful tool, but is not a stand-alone measure. SOR is a presentence release program where offenders are supervised in the community (with and without GPS) to ensure they attend their court appearances and get through to the sentencing hearing so that they can be appropriately enrolled in alternate custody, day reporting, and/or other programming.

B: 3.04 Describe the county's planned construction in relation to the expected need for beds in the future. The purpose for this proposal is a request for beds and programming space with an emphasis on programs. The proposed facility will add 64 dormitory-style beds. The proposal will allow for the future expansion of the facility to add an additional 64 beds, allowing for a total of 128 beds at this facility when funds are available.

Once we occupy the new facility, the laundry and kitchen operations will be moved to the Adult Rehabilitation Center. The new kitchen and laundry facilities will handle all services for both the proposed facility and the Main Jail.

The lower portion of the Main Jail, which currently houses the laundry and kitchen area, will also be developed into an additional housing area, which would increase the Main Jail population by 64 dormitory-style beds and add to the offender accountability.

With the approval of the proposed facility, Shasta County will add 64-rated beds within the next five years, and an additional 64-rated beds in the Main Jail in the next decade, and an additional 64-rated beds in the proposed facility after the lease revenue bonds are fully retired/paid. The impact would be substantial in fully implementing the goals of AB 109 and reducing recidivism in Shasta County.

PROGRAM SPACE CONSTRUCTION

PS: 3.01 Describe how this program space construction will address the county's offender management goals. Not only will this new facility reinforce the County's offender management goals but it will help enhance the identified goals mentioned in B: 3.01 and 3.02. The County is striving to attain the goals of realignment as outlined in AB 109. There are some programs and services that are scattering about the community, one Day Reporting Center that is still ramping up, and one maximum-security Main Jail. The County needs a facility that can pull all of these elements together, enhance them and locate them in one facility; a facility to transition offenders from custody to alternative custody to programming to reintegration back into our community as productive members of our society. The proposed SB 1022 facility, especially the in-custody and out-of-custody programming space, will be the key to successfully implementing AB 109 in Shasta County

PS: 3.02 Describe how the program space construction aligns with the CCP Plan.

The CCP Executive Committee supports the proposed facility as a means to assist our County in implementing AB 109 and our CCP Plan. Both our CCP Plan and the proposed facility will assist our community to reduce recidivism; implement community-based corrections programs and evidence-based practices; realign low-level felony offenders to a setting more conducive to receiving programs, services and treatment; will build on and expand existing local partnerships; will reduce criminal justice spending in a more expensive facility (Main Jail) and reinvesting those savings in strategies that can be implemented in the proposed facility to increase public safety; and enhance our ability to offer alternate sanctions and programming in both our custodial and noncustodial facilities.

PS: 3.03 Describe the programming to be conducted in the new program space. Once an offender is received at the new facility, the offender will become a working member of the facility. The offender will be there to work and receive programs and services. If an offender is in the secure portion of the facility, the offender will have the opportunity to receive their GED or High School Diploma, attend college and vocational training courses. The offender can start to receive behavioral treatment. The treatment will consist of, but not be limited to, rehabilitative courses, substance abuse prevention courses, and job placement assistance.

The proposed facility will continue to offer the Certified Washroom Technician and the Certified Food Handler courses and will add a Culinary Program and Embroidery Program as well for vocational training.

Once an offender is released from custody at the Main Jail or the new facility, the offender will continue with their individualized behavioral treatment program with an emphasis on reducing the recidivism and transitioning the offender to a productive member of the community. Under the Alternative Custody Programs the offender will report to the new facility's Day Reporting Center. In the Day Reporting Center, similar to the in-custody side, the offender will receive behavioral treatment, parenting and life-skills classes, substance abuse prevention classes, anger management, job preparation assistance, and have access to computer labs to complete their GED studies, along with other programming opportunities.

Shasta County will continue to partner with Shasta College to further encourage the offenders to continue their education. A counselor from the college will have access to an office for one-on-one vocational and academic counseling sessions with offenders.

Some offenders may be assigned to the Work Release Program. The Work Release Program works with local non-profit groups and community-based organizations for a variety of

projects. Projects include, but are not limited to, street clean up, removal of graffiti, grounds keeping, and beautification projects at local cemeteries.

The Sheriff's Office Electronic Monitoring Program will be run out of this new facility as well. It is our goal, to use the electronic monitoring for supervision of those offenders recently released from the Main Jail that are classified as high-risk offenders. The high-risk offenders will report to the Day Reporting Center for an evaluation and then for supervision and treatment. It is one of our primary objectives to graduate the offender from the electronic monitoring to a honor system for reporting.

The in-custody side and the Day Reporting Center will have space available for programs, mental health needs, social services needs, and faith-based needs as well.

PS: 3.04 Describe how the program space will foster a quality reentry model and seamless reentry process. Shasta County will apply the newest trends in programming needs with the use of evidence-based practices. Effective treatment will target criminogenic needs in the development of an individual, comprehensive case plan. The proposed facility will provide the transition (currently missing) from maximum-security to medium-security to supervision and programming to successful reintegration back into our community.

PS: 3.05 Describe collaborative partnerships that will provide services within the program space and provide continuity through the reentry and community supervision process. In this post AB 109 era, the partnerships the Sheriff's Office has created is constantly evolving and expanding. Shasta County already has a strong foundation within the Community Corrections Partnership. The Sheriff's Office, the Probation Department, Health and Human

Services Agency, Redding Police Department, Shasta County Courts, Shasta County Public Defender's Office, and the Shasta County District Attorney's Office make up the foundation of the CCP. Each Agency has different methods of reaching out to community groups, businesses and non-profit groups, and bringing them to the table and making them active members to provide services to the offender population.

Every effort will be made to provide programming space to interested county and state agencies wishing to partner with the Shasta County Adult Rehabilitation Center. Within the programming space there are enough rooms identified (within both the secure and non-secure side) to hold confidential counseling session for a variety of mental health needs.

PS: 3.06 Describe the sources of financial support (i.e., Medi-Cal, other federal sources, etc.) that will be accessed to aid in the delivery of programs. Shasta County will utilize numerous funding sources to assist in the delivery of the rehabilitative programs. Some of the funding sources are Medi-Cal, General Fund, Prop 172 Funds, AB 109 Funds, and potentially the use of Federal and private-foundation grant dollars. Administration fees charged to the offender may increase to help support some of the programs as well, as long as this does not hinder program expansion.

PS: 3.07 Describe the offender assessment(s) and the process for determining the programming offenders (custody and non-custody) will receive. The Sheriff's Office will partner with the Probation Department to explore the expanded use of their assessment tools such as, but not limited to, VPIRAI and STRONG. Sheriff's Office personnel will be trained on how

to assist with risk assessments for offenders in custody and alternate custody programs, and receiving services in the proposed facility.

Based on the findings of the needs assessment, the offender will be placed into an identified program provided at the Adult Rehabilitation Center to target the offender's specific needs.

PS: 3.08 Describe the approach to the principles and objectives of evidence-based programming that will be incorporated to reduce recidivism, including program evaluation. Treatment and reprogramming, based on evidence-based principles, will be one of the main principles with the Shasta County Adult Rehabilitation Center.

Once an offender's needs assessment is complete and the offender's risk and needs have been identified, then an individual strategic plan will be developed for the offender. Once the plan is developed, its primary objectives will be to modify behaviors to reduce the temptation to reoffend and return the offender to a productive member of the community.

The overall program, individual programs, and each offender's program, will be subject to continuous quality improvement evaluation to ensure the offender is on target for successful completion of the identified program and our County is on target to successfully implement AB 109.

PS: 3.09 Define the staff qualifications necessary to present the planned programming (e.g., staff certification). Within the secure housing unit those individuals who provide instruction in food handling course, laundry certification, and the embroidery program

will receive prior course instruction and instructor certification. The staff will also receive ongoing training to maintain their certification level.

Officers within the secure area will receive training in the risk assessment process to properly question offenders and assist them with identifying the needs for the offenders. Officers will work closely with the Probation Department and private vendors to ensure the offender receives the proper services.

All staff members providing treatment to offenders will be vetted for proper certification and licensure to ensure the highest quality of service for the offenders.

PS: 3.10 Describe the target population and estimated numbers of individuals to be served daily and annually in the program space. Describe how you arrived at those estimates. The target population this facility will serve is both custody and non-custody offenders. The facility will house up to 64 inmates, equally divided between males and females.

With the proposed facility we are projected to service up to 1,000 non-custodial offenders in alternate custody programs which will be administered from the new facility. For some offenders this is where they will start and end their day for work assignments.

The Day Reporting Center will see an average of 100 offenders a month for programming needs. The offenders will be required to conduct a self-check in and then proceed to their designated class for programming and other needs as determined. The new Adult Rehabilitation Center will have about 5,832 square feet of programming space in the non-secure area.

4. ADMINISTRATIVE WORK PLAN

4.01 Describe the plan for project management and administration, including key positions and responsibilities. Day-to-day management of the project will be the responsibility of the County's Engineer assigned to the project, Mr. Neil McAuliffe, a registered civil engineer with a background in large construction building projects and the design-bid-build method. He will receive the architect's representations of progress and, where necessary, validate the architect's progress and thoroughness in relation to construction industry standards the State's SB 1022 Construction Financing Program requirements, and the County's construction contract.

Due to the large amounts of information and complexity of schedules during actual construction, a consultant construction manager (CM) will be hired to handle day-to-day site management on the County's behalf.

Mr. McAuliffe will lead a project team consisting of staff from the Sheriff's Office, the County Administrative Office, the Probation Department, and consultants that will meet weekly during construction to ensure the project stays on task, time, and budget, as well as ensuring the scope of the project, and all of the County's contractual obligations are met.

4.02 Describe the current state of the County's project planning process. The County formed a working group/project team to study the SB 1022 RFP and prepare for the County's funding proposal in January 2013. Members of the project team are Captain Anthony Bertain (Sheriff's Office-Jail), Eric Wedeneyer, Supervising Engineer (Public Works Department), Julie Hope, Principal Administrative Analyst (County Administrative Office), and additional Sheriff's Office Main Jail staff, and hired consultants. On February 5, 2013, the County's Board of Supervisors approved funding and an architectural services agreement with

Nichols Melburg & Rossetto for updated needs assessment work and a rough design. On September 10, 2013, the County's Board of Supervisors approved funding to complete the Real Estate Due Diligence (REDD) preliminary package. On October 15, 2013, the County's Board of Supervisors approved several resolutions to attest to the County's readiness to proceed with the project. The County's project team, with support from our Board of Supervisors and County Executive Officer, stands ready to accept the conditional award and proceed to Task 1 at the SPWB, with assistance from our assigned BSCC Field Representative.

4.03 Describe the county's readiness to proceed with the project. After receipt of a conditional award, the County will begin work on CEQA and will issue a Request for Proposals from architectural firms interested in completing the design and construction of the new facility. A Mitigated Negative Declaration is anticipated on the former. An agreement will be negotiated with the architect proposing the most complete scope of work and with a strong record of timely, high quality project delivery.

During the Construction Document design phase, the County will issue a Request for Proposals from CM firms interested in reviewing the completed plans and specifications for constructability and handling day-to-day site project management on the County's behalf. An agreement will be negotiated with the CM proposing the most complete scope of work and with a strong record of timely, high quality project delivery.

The County has completed the REDD preliminary package submitted with the funding proposal. The County has identified and committed the County's construction match funds (including ineligible costs), as well as annual staffing and operating funds. The County is ready to execute the State's project documents, including the Ground Lease, the BSCC Agreement, and

the Project Delivery and Construction Agreement. The County is ready to proceed to CEQA with the SB 1022 conditional award. The County is familiar with and has experienced success with the State's lease-revenue bond financing program process (SB 81), including the County's obligation to fund any cost overruns on the project.

4.04 Describe the construction project timeline. The timeline was developed in discussion with architects developing this proposal and based on the County's experience with numerous construction projects, including the County's SB 81 Juvenile Rehabilitation Facility. See Proposal Section 3 on page 9. Our timeline is based on a conditional award in January, 2014 and sees construction complete on June 30, 2018. Staffing and occupancy will begin on or before September 28, 2018.

5. BUDGET REVIEW AND REASONABLENESS

5.01 Justify the amount of state financing requested for the planned construction.

The project scope was developed to begin backfilling County rehabilitation needs. Currently the County only has one maximum-security jail with no room for rehabilitation or programming. The County's jail is at capacity and the County is in need of smart beds along with rehabilitation and programming space in order to assist with the implementation of 2011 Realignment. The construction cost of the overall facility was developed by a professional cost estimator and compared with County experience with the SB 81 Juvenile Rehabilitation Facility and local construction cost trends. The per square foot cost of the 35,580 square foot facility is \$446 per square foot for the project site; not out of line with state and local averages for similar construction types.

5.02 Describe the anticipated benefits/impact of the construction in relation to construction costs (including any fiscal benefits). The proposed SB 1022 Facility will be approximately 35,580 total square feet and it will contain approximately 26,145 square feet of program space or 73% of the building. The estimated total construction cost for the proposed facility is \$15,868,000. The new facility will more than quadruple the amount of program space in the Shasta County Jail system.

The current program space at the Main Jail is only 7, 077 SF and equates to 7% of the structure. The program space in the current facility is extremely limited and cannot be added to without expensive modifications.

The Main Jail serves 342 inmates per day, of which 190 participate in various rehabilitative programs at a cost of about \$40,000 per inmate per year. Currently we also serve 245 out-of-custody offenders in various programs at a cost of about \$18,000 per offender per year. With the proposed facility we will be able to serve an additional 64 in-custody inmates and 775 out-of-custody offenders in programs at a cost of about \$2,442 per offender per year.

The Shasta County Adult Rehabilitation Center will provide opportunities for programming for a dramatically increased amount of both in-custody and out-of-custody inmates. The construction of this facility will allow Shasta County to rehabilitate offenders at a significantly less expensive rate, thereby reducing the operating cost per inmate at the same time reducing recidivism in the inmates that participate in these programs.

5.03 Describe steps the county has taken to minimize costs of this project. The County has already minimized the building footprint to maximize building and operational efficiency. At every step of the design process, the architect will prepare a construction cost estimate. If the estimate comes in higher than expected, the County will institute "Value

Engineering” to get the budget back under control. Also, County architectural agreements typically contain a 6% redesign clause requiring the architect to redesign the project at no additional cost should the lowest responsive, responsible bid come in more than 6% above the design budget.

5.04 Describe efforts to leverage other sources of funds (e.g., federal) for program delivery. Shasta County will continue to look at ways to use General Fund and AB 109 funds to draw down grant funding or other state and federal funds to create additional funding.

5.05 Detail the cost effectiveness of this construction project, including from a population management perspective. This proposed facility will provide space for much needed secure and non-secure program space in Shasta County. The cost of construction has prevented Shasta County from building this building in the past. There will be many benefits resulting from the construction of the Shasta County Adult Rehabilitation Center that will reduce the operational costs of the existing Main Jail system, while providing a greater level of services. First of all, both the kitchen and laundry facilities in the new SB 1022 facility will provide new vocational programming in culinary arts, food service, industrial laundry, and embroidery programs. Secondly, aging kitchen and laundry facilities will be replaced with new, state-of-the-art facilities, which will also likely be less expensive to maintain and operate. Finally, the space vacated in the Main Jail can be remodeled in the future to add additional, badly needed, jail beds.

Appendices: A – CCPEC Letter of Support

B – Preliminary Overall Site Plan

C – Preliminary Floor Plan

APPENDIX **A**



SHASTA COUNTY PROBATION DEPARTMENT

1525 Court Street, 1st Floor
Redding, CA 96001
(530) 245-6200 FAX: (530) 245-6241

Wesley M. Forman
Chief Probation Officer

October 17, 2013

SB 1022 Executive Steering Committee
California Board of State and Community Corrections
600 Bercut Drive
Sacramento, CA 95811

Dear SB 1022 Executive Steering Committee:

The Shasta County Community Corrections Partnership Executive Committee (CCPEC) fully supports the Shasta County Sheriff's Senate Bill 1022 Project. The project has the full support of the Shasta County Board of Supervisors as well. The County is in need of a medium security but, most importantly, the County desperately needs inmate rehabilitative programs and services. The project incorporates valuable programs and services as well as vocational skills training. This project is not about simply adding beds for incarceration but incorporates the right beds and smarter beds for the County. The project includes partnerships with the County and Community Stakeholders.

Based on discussions with the working group, this proposed project (64 bed, medium security adult rehabilitation facility) falls in line with the fundamental goals established within the Shasta County Community Corrections Plan (CCCP): 1) Custody and Custody Alternatives, 2) Supervision, and 3) Assessment, Programs, and Services. The addition of the Shasta County Adult Rehabilitation Center will enhance our reach to the offender population and will offer increased programming space in a supportive environment.

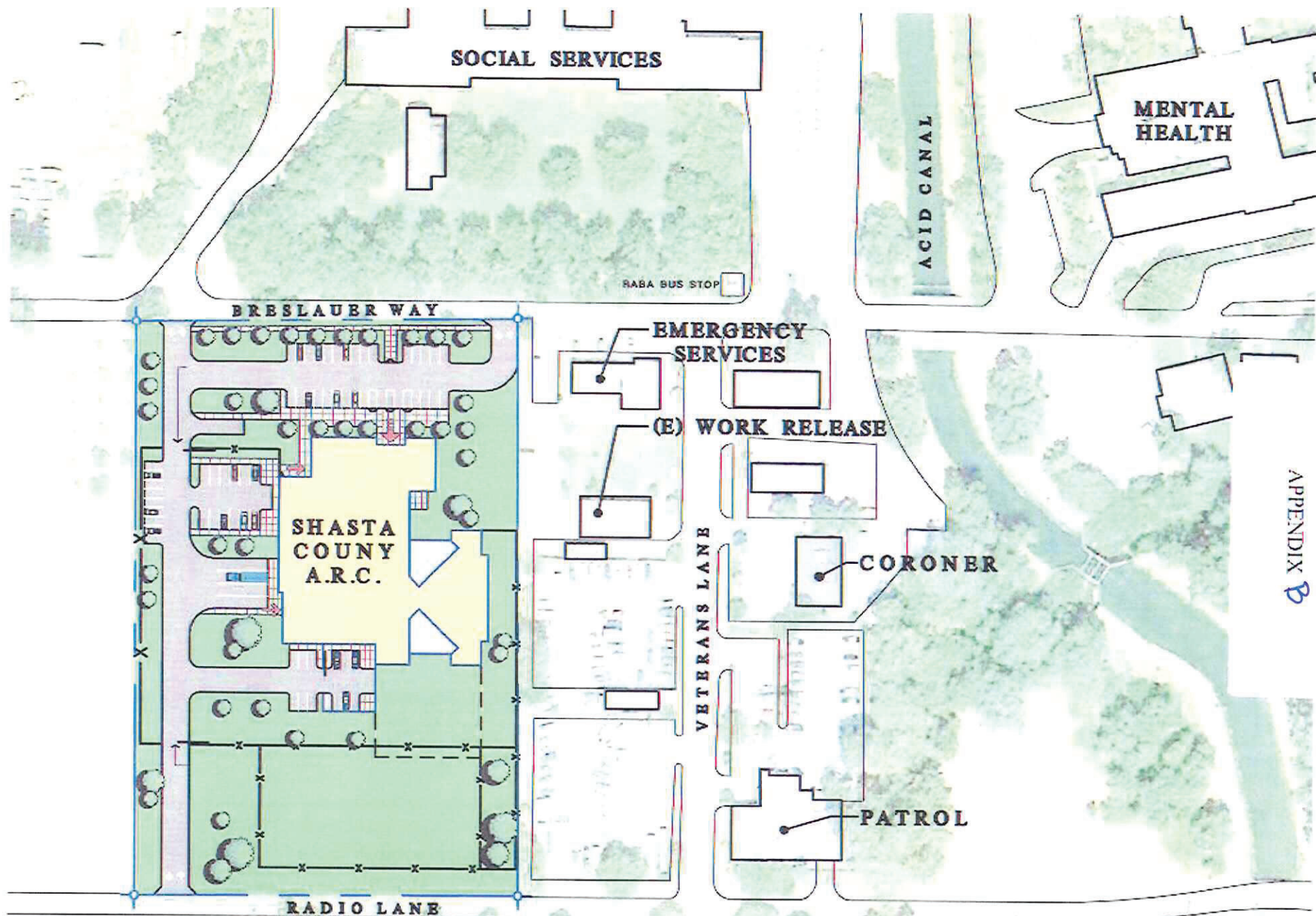
The Shasta County CCPEC strongly supports this Project. The Committee will give strong consideration for operational funding of this much needed facility. Please provide your utmost consideration for Shasta County Sheriff's Adult Rehabilitation Center Senate Bill 1022 Project.

Wesley M Forman

WESLEY M FORMAN
Shasta County Chief Probation Officer
Chairman, Shasta County CCPEC

Committee Members:

Wes Forman, Shasta County Probation Officer
Donnell Ewert, Shasta County Health & Human Services Agency Director
Jeff Gorder, Shasta County Public Defender
Tom Bosenko, Shasta County Sheriff
Melissa Fowler-Bradley, Shasta County Superior Court Executive Officer
Robert Paoletti, Redding Police Chief
Stephen Carlton, Shasta County District Attorney



APPENDIX B



PRELIMINARY CAMPUS PLAN SCALE: 1" = 200'
SHASTA COUNTY ADULT REHABILITATION CENTER



+ LIONAKIS

RESOLUTION NO. 2013-110

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA

AUTHORIZING APPLICATION FOR THE CONSTRUCTION OF AN ADULT LOCAL CRIMINAL JUSTICE FACILITY PURSUANT TO THE STATE OF CALIFORNIA (STATE) SENATE BILL (SB) 1022 (CHAPTER 42, STATUTES OF 2012), APPOINTING THE SHASTA COUNTY EXECUTIVE OFFICER AS THE PERSON AUTHORIZED TO SIGN THE STATE CONSTRUCTION FINANCING PROGRAM APPLICATION, APPOINTING THE COUNTY PROJECT CONSTRUCTION ADMINISTRATOR, THE PROJECT FINANCIAL OFFICER AND THE PROJECT CONTACT PERSON, PROVIDING FUNDING PREFERENCE CRITERION ASSURANCE, AND OTHER ASSURANCES REQUIRED BY THE STATE

WHEREAS, Shasta County has validated need for an adult rehabilitation programming, services and treatment, with associated medium-security detention beds and is in need of a facility with adequate rehabilitative program space, and

WHEREAS, on February 5, 2013, the Board of Supervisors of the County of Shasta approved and authorized the Shasta County Sheriff's Office to submit a SB 1022 funding proposal to build a medium-security adult rehabilitation facility, designated signature authority to the County Executive Officer to sign the funding proposal, and any related documents necessary for the submission of the funding proposal, approved a contract with Nichols Melburg and Rossetto to provide programming and architectural services to the County, and approved funding in the amount of \$88,500 for staff and consultant work necessary to prepare the funding proposal; and

WHEREAS, the need for a 64-bed Type III adult medium-security and rehabilitation facility along with the necessary support and rehabilitative program spaces has been identified by a Title 15 and Title 24 needs assessment updated in September 2013; and

WHEREAS, the County of Shasta (the "County") is seeking funding preference for its proposed project within the State of California (State) Adult Local Criminal Justice Facilities Construction Financing Program (the "SB 1022 Financing Program").

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of County does hereby represent, warrant and covenant as follows:

1) *Lawfully Available Funds.* The County cash contribution funds, as described in the documentation accompanying the County's SB 1022 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of the County.

2) *County Cash Contribution Funds Are Legal and Authorized.* The payment of the County cash contribution funds for the proposed adult criminal justice facility project (the "Project") (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

3) *No Prior Pledge.* The County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

4) *Authorization to Proceed with the Project.* The Project proposed in the County's SB 1022 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 1022 Financing Program.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the County is seeking funding preference for submittal of the complete initial real estate due diligence package.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the County is seeking funding preference associated with review of and authorization to execute the Project Documents required within

the SB 1022 Financing Program. As such, the Board of Supervisors of County does hereby approve the form of the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease. Each of the County Executive Officer, or his designees, (collectively, the "Authorized Officers"), acting alone, is hereby authorized for and in the name of the County to execute, and the Clerk to the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the BSCC or the State Public Works Board to effectuate the SB 1022 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes. Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 1022 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby designates signature authority to the County Executive Officer and authorizes the County Executive Officer, County Counsel, the Sheriff-Coroner, and the County Public Works Director to negotiate and execute on behalf of the County in substantially the same form the Project Development and Construction Agreement (PDCA), and related Exhibit documents to the PDCA: A1 – The Project Scope, Cost and Schedule Description; Exhibit B1 – Form of Ground Lease; Exhibit C1 – Form of Right of Entry for Construction and Operation; Exhibit D1 – Form of Facility Sublease; Exhibit E1 – Description of the Participating County Funding Cash (Hard) Match; and Exhibit E2 – Description of the Participating County Funding In-kind (Soft) Match; and Exhibit C in the Ground Lease, the Easement Agreement; and

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby designates signature authority to the County Executive Officer to execute and sign on behalf of the County the Applicant's Agreement (page two of Proposal Form) and submit the County's proposal for funding, as well as, any amendments to the PDCA, the Board of State and Community

Corrections (BSCC) Jail Construction Agreement, and any other Project Document, including Exhibit C to the Ground Lease, the Easement Agreement, and that any Project Document amendment signed by the County Executive Officer shall be binding on the County only if signed or certified in form reasonably acceptable to the BSCC.

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby designates and appoints the following County employees pursuant to the State's funding requirements:

- Pat Minturn, Director, Shasta County Public Works Department, as the County Construction Administrator;
- Julie Hope, Principal Administrative Analyst, Shasta County Administrative Office, as the Project Financial Officer; and
- Neil McAuliffe, Associate Engineer, Shasta County Public Works Department, as the Project Contact Person.

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby assures that State that the County will adhere to State requirements and terms of the agreements between the County, the BSCC and the State Public Works Board in the expenditure of any State financing allocation and County contribution funds.

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby assures the State that the County will safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations) within ninety (90) days after project completion.

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby certifies that it is not and will not be leasing housing capacity in this SB 1022 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby assures the State that the County has project site control through either fee simple ownership of the site or comparable long-term possession of the site, and right of access to the project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of,

Resolution 2013-110
October 15, 2013
Page 5 of 5

or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC.

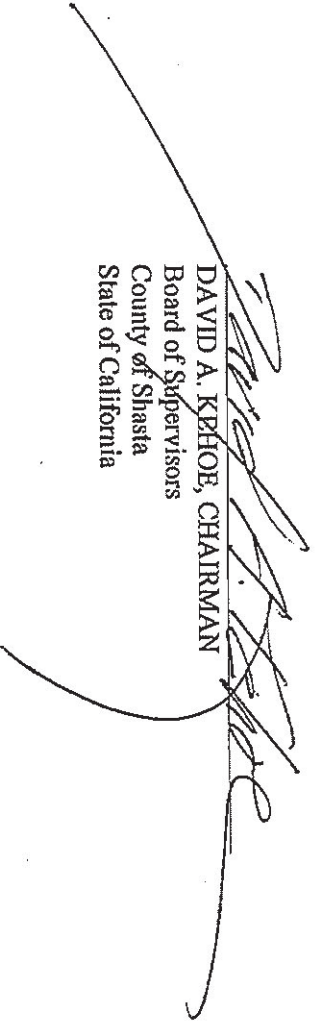
NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby attests to \$960,000 as the current fair market land value for the proposed new or expanded facility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that, pursuant to the California Environmental Quality Act (CEQA), the County of Shasta retains complete discretion over any actions necessary to comply with CEQA, and this Resolution # 2013-110 and Resolutions # 2013-111, 2013-112, and 2013-113 impose no duty on the County of Shasta to approve any documents or make any particular findings pursuant to CEQA.

IN WITNESS WHEREOF, the undersigned duly authorized representative of the Participating County has executed and delivered this Resolution to the State on the date set forth below.

DULY PASSED AND ADOPTED this 15th day of October, 2013 by the Board of Supervisors of the County of Shasta by the following vote:

AYES:	Supervisors Moty, Giacomini, Schappell, Baugh, and Kehoe
NOES:	None
ABSENT:	None
ABSTAIN:	None
RECUSE:	None


DAVID A. KEHOE, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. IEBBS
Clerk of the Board of Supervisors

By: 
Deputy

THIS INSTRUMENT IS A CORRECT COPY
OF THE ORIGINAL ON FILE IN THIS OFFICE

ATTEST OCT 21 2013

CLERK OF THE BOARD
Supervisors of the County of Shasta, State of California
By: 

RESOLUTION NO. 2013-111

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA
CERTIFYING ACCOMPANYING MATCH FUNDING FOR THE SHASTA COUNTY
SENATE BILL 1022 (CHAPTER 42, STATUTES OF 2012) ADULT LOCAL CRIMINAL
JUSTICE FACILITIES CONSTRUCTION PROJECT

WHEREAS, pursuant to Chapter 5 of Part 10b of Division 3 of Title 2 (commencing with Section 15830) of the California Government Code (the "Law"), the State Public Works Board (the "Board") is authorized to finance the acquisition, design and construction of a local adult local criminal justice facility approved by the Board of State and Community Corrections (the "BSCC") pursuant to California Government Code, sections 15819.40 and 15820.92 (the "SB 1022 Financing Program");

WHEREAS, pursuant to California Code of Regulations Title 15, Division 1, Chapter 1, Subchapter 7, only the cost of construction activities are potentially eligible for reimbursement under the SB 1022 Financing Program – acquisition and pre-design costs are not eligible;

WHEREAS, the County of Shasta has proposed to build an adult rehabilitative facility, the Shasta County Adult Rehabilitation Facility project, (the "Project"), proposed to be located on Veterans Lane, Redding, CA, real property controlled by the Participating County through fee-simple ownership (the "Site");

WHEREAS, pursuant to the Law, the Participating County is paying a portion of the costs of the Project (the "Cash (hard) Match");

WHEREAS, the Board intends to assist in the oversight and financing of the Project, subject to satisfaction of certain conditions and requirements of the Board, and the Board may in its sole, reasonable discretion, issue and sell lease revenue bonds as necessary (the "Bonds"); and

WHEREAS, the interests of both the Board and the Participating County require confirmation of certain facts and certain assurances concerning the Cash (hard) Match.

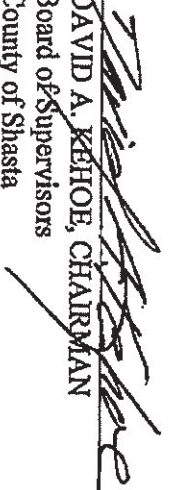
NOW, THEREFORE BE IT RESOLVED, the Participating County, acting through its duly authorized representative, does hereby represent, warrant and covenant as follows:

(A) Governmental Consents. The execution, delivery, and performance by the Participating County of this certificate and the use of the Cash (hard) Match for the costs of the Project do not require the consent, approval, permission, order, license, or authorization of, or the filing, registration, or qualification with, any governmental authority other than the Participating County in connection with the execution, delivery, and performance of this Certificate, the consummation of any transaction herein contemplated, or the offer, issue, sale, or delivery of the Bonds, except as shall have been obtained or made and as are now in full force and effect.

(B) Source of the Cash (hard) Match. Shasta County's Cash (hard) Match of \$2.5 million for the Project will be funded with Property Tax Recovery Teeter Program funds (\$2 million) and Accumulated Capital Outlay funds (\$500,000) from the County's General Fund. The source of funding for these General Funds are comprised of County discretionary revenue sources such as property taxes, sales taxes, and transient occupancy taxes.

DULY PASSED AND ADOPTED this 15th day of October, 2013 by the Board of Supervisors of the County of Shasta by the following vote:

A YES:	Supervisors Moty, Giacomini, Schappell, Baugh, and Kehoe
NOES:	None
ABSENT:	None
ABSTAIN:	None
RECUSE:	None


DAVID A. KEHOE, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By: Candice Harsht
Deputy

THIS INSTRUMENT IS A CORRECT COPY
OF THE ORIGINAL ON FILE IN THIS OFFICE

ATTEST OCT 17 2013

CLERK OF THE BOARD
Supervisors of the County of Shasta, State of California
By: Candice Harsht

RESOLUTION NO. 2013-112

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA

TO REPRESENT, WARRANT, AND CONVEYANT TO THE CALIFORNIA
DEPARTMENT OF CORRECTIONS AND REHABILITATION THAT SHASTA
COUNTY HAS FULL LEGAL RIGHT, POWER, AND AUTHORITY TO ENTER IN TO
THE GROUND LEASE AGREEMENT AS LANDLORD PURSUANT TO THE SENATE
BILL (SB) 1022 (CHAPTER 42, STATUTES OF 2012) ADULT LOCAL CRIMINAL
JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM

WHEREAS, on February 5, 2013, the Board of Supervisors of the County of Shasta ("County") approved and authorized the Shasta County Sheriff's Office to submit a SB 1022 funding proposal to build a medium-security adult rehabilitation facility ("Facility"), designated signature authority to the County Executive Officer to sign the funding proposal, and any related documents necessary for the submission of the funding proposal, approved a contract with Nichols Melburg and Rossetto to provide programming and architectural services to the County, and approved funding in the amount of \$88,500 for staff and consultant work necessary to prepare the funding proposal.

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors of the County of Shasta hereby represents, warrants, and covenants that the County has full legal right, power, and authority to enter into the Ground Lease as Landlord, to transfer and convey the Leasehold Estate to California Department of Corrections and Rehabilitation under the Ground Lease, and to carry out and consummate all transactions contemplated by the Ground Lease and by proper action has duly authorized the execution and delivery of the Ground Lease.


NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby designates signature authority to the County Executive Officer, or his designee, and authorizes the County Executive Officer, or his designee, County Counsel, the Sheriff-Coroner, and the County Public Works Director to negotiate and execute on behalf of the County in substantially the same form, the Project Delivery and Construction Agreement (PDCA); the Exhibit documents to the PDCA: A1 – The Project Scope, Cost and Schedule Description; Exhibit B1 – Form of Ground Lease; Exhibit C1 – Form of Right of Entry for Construction and Operation; Exhibit D1 – Form of Facility Sublease; Exhibit E1 – Description of the Participating County Funding Cash (Hard) Match; and Exhibit E2 – Description of the Participating County Funding In-kind (Soft) Match; and Exhibit C in the Ground Lease, the Basement Agreement; and

NOW THEREFORE BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Shasta hereby designates signature authority to the County Executive Officer, or his designee, to execute and sign on behalf of the County any amendments to the PDCA, the Board of State and Community Corrections ("BSCC") Jail Facility Construction Agreement, and any other Project Document, including Exhibit C to the Ground Lease, the Easement Agreement, and

that any Project Document amendment signed by the County Executive Officer, or his designee, shall be binding on the County only if signed or certified in form reasonably acceptable to the BSCC.

DULY PASSED AND ADOPTED this 15th day of October, 2013 by the Board of Supervisors of the County of Shasta by the following vote:

A YES:	Supervisors Moty, Giacomini, Schappell, Baugh, and Kehoe
NOES:	None
ABSENT:	None
ABSTAIN:	None
RECUSE:	None



DAVID A. KEHOE, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEEBS
Clerk of the Board of Supervisors

By: 
Deputy

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ATTEST OCT 17 2013

CLERK OF THE BOARD
Supervisors of the County of Shasta, State of California
By: 

RESOLUTION NO. 2013-113

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA
APPROVING 30-YEAR PROPOSED STAFFING PLAN AND ESTIMATED OPERATING
COSTS FOR THE SHASTA COUNTY ADULT REHABILITATION FACILITY PROPOSED TO
BE CONSTRUCTED PURSUANT TO THE SENATE BILL (SB) 1022 (CHAPTER 42,
STATUTES OF 2012) ADULT LOCAL CRIMINAL JUSTICE FACILITIES CONSTRUCTION
FINANCING PROGRAM (FINANCING PROGRAM)

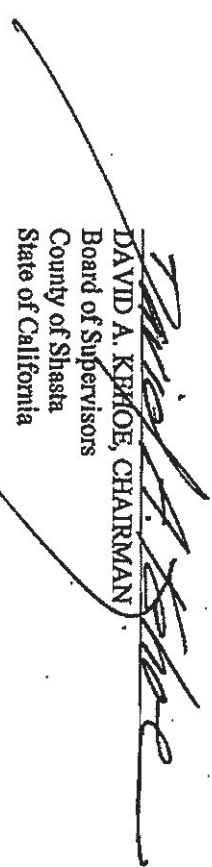
WHEREAS, on February 5, 2013, the Board of Supervisors of the County of Shasta ("County") approved and authorized the Shasta County Sheriff's Office to submit a SB 1022 funding proposal to build a medium-security adult rehabilitation facility ("Project"), designated signature authority to the County Executive Officer to sign the funding proposal, and any related documents necessary for the submission of the funding proposal, approved a contract with Nicholas Melburg and Rossetto to provide programming and architectural services to the County, and approved funding in the amount of \$88,500 for staff and consultant work necessary to prepare the funding proposal; and

WHEREAS, the 30-year estimated staffing and operating costs are based on the Sheriff's Office Fiscal Year (FY) 2013-2014 Final Budget and provide cost estimates to operate and maintain the new proposed Facility for 30 years, beginning in FY 2016-2017 (See Attachment "A").

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of the County of Shasta, the 30-year proposed staffing plan and estimated operating costs for the County's proposed Facility is hereby approved.

DULY PASSED AND ADOPTED this 15th day of October, 2013 by the Board of Supervisors of the County of Shasta by the following vote:

AYES:	Supervisors Moty, Giacomini, Schlappell, Baugh, and Kehoe
NOES:	None
ABSENT:	None
ABSTAIN:	None
RECUSE:	None


DAVID A. KEHOE, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEEBS
Clerk of the Board of Supervisors

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ATTEST OCT 17 2013

By: 
Deputy

CLERK OF THE BOARD
Supervisors of the County of Shasta, State of California
By: 

**TOTAL OPERATIONAL COST
64-BED FACILITY
30 YEARS**

Attachment "A"

Year	Staffing	Services & Supplies	Medical	Programming	Maintenance	A-87	Total Cost
2013	1,820,052	1,270,604	258,986	350,000	151,500	86,768	3,945,933
2014	1,874,654	1,308,805	264,677	360,500	156,046	89,661	4,054,342
2015	1,930,893	1,348,069	272,617	371,315	160,726	102,651	4,188,272
2016	1,988,820	1,388,511	280,786	382,454	165,548	105,750	4,311,860
2017	2,048,485	1,430,167	289,220	393,928	170,515	108,902	4,441,216
2018	2,109,839	1,473,072	297,896	405,746	175,690	112,169	4,574,452
2019	2,173,238	1,517,284	308,833	417,918	180,899	115,534	4,711,886
2020	2,238,495	1,562,782	316,038	430,456	186,326	119,000	4,853,036
2021	2,305,688	1,609,665	325,519	443,370	191,816	122,570	4,998,627
2022	2,374,765	1,657,955	335,285	456,671	197,873	126,247	5,148,586
2023	2,445,998	1,707,694	345,344	470,371	203,603	130,035	5,303,044
2024	2,519,378	1,758,824	355,704	484,482	209,711	133,838	5,462,135
2025	2,594,859	1,811,682	366,376	499,016	216,003	137,954	5,625,999
2026	2,672,808	1,866,043	377,386	513,987	222,483	142,092	5,794,779
2027	2,752,992	1,922,024	388,687	529,406	229,157	146,355	5,968,923
2028	2,835,582	1,979,685	400,348	545,289	236,032	150,748	6,147,681
2029	2,920,650	2,039,076	412,358	561,647	243,113	155,268	6,332,112
2030	3,008,269	2,100,248	424,729	578,497	250,406	159,926	6,522,075
2031	3,098,517	2,163,265	437,471	595,852	257,919	164,724	6,717,737
2032	3,191,473	2,228,163	450,595	613,727	265,656	169,666	6,919,289
2033	3,287,217	2,294,988	464,113	632,139	273,626	174,766	7,126,848
2034	3,385,893	2,363,847	478,036	651,103	281,835	179,998	7,340,653
2035	3,487,408	2,434,763	492,377	670,636	290,290	185,396	7,560,873
2036	3,592,030	2,507,806	507,149	690,765	298,988	190,960	7,787,699
2037	3,699,791	2,583,040	522,363	711,478	307,868	196,689	8,021,390
2038	3,810,785	2,660,531	538,034	732,822	317,207	202,590	8,261,970
2039	3,925,109	2,740,347	554,176	754,807	326,724	208,667	8,509,829
2040	4,042,882	2,822,657	570,800	777,451	336,625	214,927	8,765,124
2041	4,164,148	2,907,234	587,924	800,776	346,621	221,376	9,028,077
2042	4,289,072	2,994,451	605,582	824,798	357,020	228,017	9,298,920
2043	4,417,744	3,084,285	623,729	849,542	367,730	234,857	9,577,887

Based on 3% Inflation factor