

# BOARD OF STATE AND COMMUNITY CORRECTIONS

SB 1022

## ADULT LOCAL CRIMINAL JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM PROPOSAL FORM

*This document is not to be reformatted.*

### SECTION 1: PROJECT INFORMATION

<b>A: APPLICANT INFORMATION AND PROPOSAL TYPE</b>				
COUNTY NAME Imperial County		STATE DOLLARS REQUESTED \$ 17,643,000.00		
SMALL COUNTY (200,000 OR UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL – PROGRAM SPACE PROPOSAL <u>OR</u> BEDS AND PROGRAM SPACE PROPOSAL PLEASE CHECK ONE (ONLY):				
PROGRAM SPACE <input type="checkbox"/>		BEDS AND PROGRAM SPACE <input checked="" type="checkbox"/>		
<b>B: BRIEF PROJECT DESCRIPTION</b>				
FACILITY NAME Imperial County North County Day reporting Center & Re-Entry Facility				
PROJECT DESCRIPTION Day Reporting Center with program space and Re- Entry facility for 24 male offenders				
STREET ADDRESS 121 Eighth St.				
CITY Brawley	STATE CA		ZIP CODE 92227	
<b>C: SCOPE OF WORK – INDICATE FACILITY TYPE AND CHECK ALL BOXES THAT APPLY.</b>				
FACILITY TYPE (II, III or IV) IV	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/ REMODELING	<input type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY	
<b>D: BEDS CONSTRUCTED</b> – Provide the number of BSOC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, whether remodel/renovation or new construction.				
	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed		24		
TOTAL BEDS (A+B+C+D)	24			

**E: APPLICANT'S AGREEMENT**

By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies and procedures governing this financing program; and b) certifies that the information contained in this proposal form, budget, narrative and attachments is true and correct to the best of his/her knowledge.

**PERSON AUTHORIZED TO SIGN AGREEMENT**

NAME Sheriff Raymond Loera

TITLE Sheriff

AUTHORIZED PERSON'S SIGNATURE

DATE

10-21-13  
ORIGINAL**G: DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR**

This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**COUNTY CONSTRUCTION ADMINISTRATOR**

NAME William Brunet

TITLE Director

DEPARTMENT

Imperial County Public Works

TELEPHONE NUMBER

(760)482-4462

STREET ADDRESS

155 S.11<sup>th</sup> St.

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

El Centro

CA

92243

williambrunet@co.imperial.c  
a.us**H: DESIGNATED PROJECT FINANCIAL OFFICER**

This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**PROJECT FINANCIAL OFFICER**

NAME Scott Schmidt

TITLE Fiscal Manager

DEPARTMENT

Imperial County Sherriff's Department

TELEPHONE NUMBER

(760)339-6336

STREET ADDRESS

328 Applestill Rd.

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

El Centro

CA

92243

sschmidt@icso.org

**I: DESIGNATED PROJECT CONTACT PERSON**

This person is responsible for project coordination and day-to-day liaison work with BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**PROJECT CONTACT PERSON**

NAME Jamie Clayton

TITLE Chief Deputy Of Corrections

DEPARTMENT

Imprial County Sheriff's Deparment

TELEPHONE NUMBER

(760)339-6369

STREET ADDRESS

328 Applestill Rd.

CITY

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ZIP CODE

E-MAIL ADDRESS

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jclayton@icso.org

## SECTION 2: BUDGET SUMMARY

### BUDGET SUMMARY INSTRUCTIONS

Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution and county in-kind contribution) can be found in the Project Costs, State Reimbursement and County Contribution (Match) section of the Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part B of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. While it is necessary to fully include each eligible project cost for state reimbursed and county cash contribution line items, it is not necessary to include county in-kind contribution amounts. All other eligible costs are considered hard costs and are to be claimed under state reimbursed or county cash contribution.

Inclusion of the in-kind contribution amounts is optional and counties may choose whether or not to include any of the amounts eligible under each in-kind contribution line item. The in-kind contribution line items represent only county staff salaries and benefits, or current fair market value of land. An appraisal of land value will be required after conditional award (or with proposal submittal if the county is seeking funding preference under the real estate due diligence criterion), and only if land value is included as part of the county's contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties that petition for a reduction in the contribution amount must provide a minimum of five percent contribution of the total project costs. Small counties requesting a reduction in county contribution must state so in part A of this section.

State financing limits (maximums) for all proposals are as follows:

- **\$80,000,000** for large counties;
- **\$40,000,000** for medium counties; and
- **\$20,000,000** for small counties.

**A. SMALL COUNTY PETITION FOR REDUCTION IN CONTRIBUTION**

A small county may petition the BSCC Board for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 1022 RFP process and receives a conditional award. Small counties requesting the reduction must still provide a minimum of five percent contribution that may be any combination of cash and/or in-kind contribution. If requesting a reduction in match contribution, check the box below to indicate the county's petition.



**This proposal includes a petition for a county contribution reduction request as reflected in the proposal budget.**

**B. BUDGET SUMMARY TABLE**  
(Report to nearest \$1000)

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$ 14,499,000	\$ 0		\$ 14,499,000
2. Additional Eligible Costs*	\$ 1,244,000	\$ 0		\$ 1,244,000
3. Architectural	\$ 1,200,000	\$ 105,000		\$ 1,305,000
4. Project/Construction Management	\$ 700,000	\$ 83,000		\$ 783,000
5. CEQA		\$ 40,000		\$ 40,000
6. State Agency Fees		\$ 51,000		\$ 51,000
7. Audit		\$ 10,000	\$ 0	\$ 10,000
8. Needs Assessment		\$ 0	\$ 0	\$ 0
9. Transition Planning		\$ 0	\$ 275,000	\$ 275,000
10. County Administration			\$ 200,000	\$ 200,000
11. Land Value			\$ 164,000	\$ 164,000
<b>TOTAL PROJECT COSTS</b>	<b>\$ 17,643,000</b>	<b>\$ 289,000</b>	<b>\$ 639,000</b>	<b>\$ 18,571,000</b>
<b>PERCENT OF TOTAL</b>	<b>95.00%</b>	<b>1.56%</b>	<b>3.44%</b>	<b>100.00 %</b>

\* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only).

Provide an explanation below of how the dollar figures were determined for each of the budget line items above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted, unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each line item explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction (includes fixed equipment and furnishings):**  
\$14,499,421. The construction cost were prepared by a professional cost estimator and included escalation costs as perscribed by the state.
2. **Additional Eligible Costs (specified allowable fees, moveable equipment and moveable furnishings, and public art):**
  - a) **Define each allowable fee type and the cost of each:** Permit check: \$49,000;  
Connection Fees: \$100,000; Utilities Fees: \$102,000
  - b) **Moveable equipment and moveable furnishings total amount:** \$650,000
  - c) **Public art total amount:** \$0
3. **Architectural:**

- a) **Describe the county's current stage in the architectural process:** The County has completed conceptual designs and programming to respond to the projects program and bed needs.
  - b) **Given the approval requirements of the SPWB and associated state reimbursement parameters, define which portions/phases of the architectural services the county intends to seek state dollar reimbursement:** The County will be seeking reimbursement of architectural/engineering (A/E) fees after the project is established by th SPWB.
  - c) **Define the budgeted amount for what is described in b) above:** A/E Fees: \$1,305,000 (State Reimbursed: \$1,200,000; Cash Contribution: \$105,000)
  - d) **Define which portion/phases of the architectural services the county intends to cover with county contribution dollars:** Validate programming, prepare schematic design and outline specifications, prepare geotechnical/topographical mapping, special consultants, and site adapt building.
  - e) **Define the budgeted amount for what is described in d) above:** Validate programming: \$12,000; schematic design, site adapt, and outline specifications: \$65,000; Geo/Topo mapping: \$13,000; Special Consultants: \$15,000.
4. **Project/Construction Management:**  
\$783,000 (Project Management: \$83,000; Construction Management: \$700,000)
  5. **CEQA:**  
\$40,000
  6. **State Agency Fees (maximums: due diligence \$16,000; SFM \$35,000):**
    - a) **Real estate due diligence fee:** \$16,000
    - b) **State Fire Marshal fee:** \$35,000
  7. **Audit – Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted:**  
County will employ and independent auditor.
  8. **Needs Assessment – Define whether work is performed by county staff (in-kind) or consultant (cash) :**
  9. **Transition Planning – Define whether work is performed by county staff (in-kind) or consultant (cash):**  
\$275,000 for salaries and benefits for team members to lead the design, monitor construction, prepare policy and procedures, conduct facility training, stage occupancy of the building.
  10. **County Administration:**  
\$200,000 for salaries and benefits to administer the contract for award to closeout.
  11. **Land Value:**  
\$164,000 for property located in the City of Brawley, CA (Imperial County)

### SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the State Capital Outlay/Board of State and Community Corrections Process Details and Timing Requirements section of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required timeframes for specific milestone activities in this SB 1022 process. (The BSCC Board intends to make conditional awards at a January 2014 meeting.)

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	1/15/2014	4/8/2014	
Real estate due diligence package submitted <u>within 120 days of award</u>	1/15/2014	5/6/2014	
State Public Works Board meeting – Project Established <u>within 18 months of award</u>	1/15/2014	4/7/2015	
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	4/8/2015	6/30/2015	
Performance criteria or performance criteria and concept drawings with Operational Program Statement <u>within 30 months of award</u> (design-build projects)			
Design Development (Preliminary drawings) with Staffing Plan	9/9/2015	1/26/2016	
Staffing/Operating Cost Analysis approved by the Board of Supervisors	9/09/15	11/30/2015	
Construction Documents (Working drawings)	5/18/2016	12/13/2016	
Construction Bids	3/9/2017	4/20/2017	
Notice to Proceed <u>within 42 months of award</u>	6/26/2017	6/26/2017	
Construction (maximum 3 years to complete)	6/26/2017	7/2/2018	
Staffing/Occupancy <u>within 90 days of completion</u>	6/11/2018	7/2/2018	

## SECTION 4: FACT SHEET

To synopsise and capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 4 in the Fact Sheet), rather than repeat information in the narrative that is already provided in the tables.

Tables 1 through 7 below constitute the Fact Sheet, which shall be provided with each proposal submittal, without regard as to whether the proposal includes bed construction. These tables of information shall be used by the raters in conjunction with the information provided in the proposal narrative (see Narrative section of the Proposal Form).

The information requested in this Fact Sheet pertains to those facilities (Type II, III and IV), approaches and programs under the jurisdiction of the sheriff or local department of corrections.

Tables 1 – 4, 6 and 7: For Average Daily Population (ADP), provide the average number per day for the first six months of 2013. For programs that started after January 1, 2013, provide the average number per day for the length of time the program was in effect (after the name of the program, provide the starting date). The same time period parameters pertain to Assessments per Month. "Lack of space" releases in Table 1 refers to the total of non-sentenced inmates released and sentenced inmates released early.

Table 3: The term "approaches" includes home detention, not incarcerating misdemeanants, etc., or other policies/procedures and approaches that do not include specific measures influencing recidivism reduction.

Tables 4, 5 and 7: The term "programming" refers to the utilization of formal programs that specifically incorporate measures to influence recidivism reduction.

Table 1: Provide the following information.		
1.	County general population	176,948
2.	Number of detention facilities	2
3.	BSCC-rated capacity of system	600
4.	ADP (Secure Detention) of system	540
5.	ADP (Alternatives to Detention) of system	0
6.	Percentage felony inmates of system	508



7.	Percentage non-sentenced inmates of system	380
8.	Arrests per month	1160
9.	Bookings per month of system	695
10.	"Lack of space" releases per month	110

**Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities in your jurisdiction.**

	Facility Name	RC	ADP
1.	Regional Adult Detention Facility	276	294
2.	Herbert Hughes Correctional Center	324	276
3.			
4.			
5.			
6.			
7.			
8.			

**Table 3: List approaches currently in place to reduce the need for beds, and ADP for each.**

	Pre-Trial Approaches	ADP
1.	Own Recongnizance allows for ealy release for charges wit bail less than 5,000.00	110
2.		
3.		
4.		
5.		
6.		
	Sentenced Offender Approaches	ADP
1.	Half time credits given under P.C 4019. After AB109 went into effect.	546
2.		
3.		
4.		
5.		
6.		

<b>Table 4: List the current offender programming in place and the ADP in each program.</b>		
	<b>Pre-Trial Program</b>	<b>ADP</b>
1.	Breaking Free	19
2.		
3.		
4.		
5.		
6.		
	<b>Sentenced Offender Program</b>	<b>ADP</b>
1.	Outside Facility Work Crew	15
2.	G.E.D	4
3.	Day Reporting Center                      Still Under Construction	-----
4.	Anger Manaemen	24
5.	Breaking Free	3
6.		

<b>Table 5: List the offender programming gaps and deficiencies.</b>	
	<b>Gaps and Deficiencies</b>
1.	Not adressing substance abuse.
2.	Not offering Mental Health other than Crisis Care.
3.	Access to Community resources.
4.	Support after release
5.	
6.	

<b>Table 6: List the offender assessments used for the purpose of jail population management.</b>		
	<b>Assessment Tools</b>	<b>Assessments per Month</b>
1.	Classification	600
2.	Probation	80
3.	Imperial County will begin Pre-Trial Services on Jan 2014. Numbers shoe reflect 7 day mock interviews.	97
4.		
5.		
6.		

**Table 7: List the offender assessments used for determining programming.**

	<b>Assessment Tools</b>	<b>Assessments per Month</b>
1.	NorthPointe	600
2.	Virginia Model	-----
3.	Medical	695
4.	Probation Assestment Static Risk offenders Needs Guide (S.T.R.O.N.G) model	80
5.		
6.		

## SECTION 5: NARRATIVE

As defined previously in the RFP, there are two proposal types in this funding process. What follows below are the narrative points that must be discussed within each of the five major topic areas. Please note:

- **Beds and Program Space Proposals:** Proposals that include any type of bed construction (remodel/renovation or new construction) shall address all of the points under each of the five major topic areas below.
- **Program Space Proposals:** Proposals that do not include any type of bed construction shall address all five major topic areas, skipping those areas within 1, 2 and 3 that specifically fall under the Bed Construction heading. The All Projects heading under 2 does apply.

Attach up to the maximum number of 35 pages of double-spaced narrative (no smaller than 12 point font) ordered in the subject areas indicated within the proposal type. If it can be written in less than the maximum pages, please do so (avoid "filler"). Up to 10 additional pages of essential appendices may be included at the discretion of the applicant. Appendices cannot be used to give required narrative information. Pictures, charts, illustrations or diagrams are encouraged in the narrative or appendices to assist reviewers in fully understanding the proposed scope of work. Data sources must be identified.

If the project is for a regional facility (must meet the requirements outlined in the Regional Facilities section of the RFP), clearly indicate so. Include the names of the partnering counties and their individual data which supports the project and responds to the requested narrative points.

1.	PROJECT NEED
<b>Bed Construction</b>	
<b>B: 1.01</b>	Describe the findings of the needs assessment completed by the county.
<b>B: 1.02</b>	Provide a county jail system overview (e.g.; capacity, ADP and other relevant factors), including a description of other current or planned construction. If the county has an AB 900 award(s), indicate such and identify the number of beds to be constructed and current stage of planning or construction for this project(s).
<b>B: 1.03</b>	Describe the system issues anticipated to be remedied by the new construction, such as: overcrowding, medical, or mental health beds.
<b>B: 1.04</b>	Describe the current trends in the number of arrests, bookings, releases due to lack of space and other relevant factors as they relate to the need for beds.
<b>B: 1.05</b>	Discuss the current approach to reducing the need for beds, including programs and alternatives to incarceration.
<b>B: 1.06</b>	Provide data showing the effectiveness/impacts of these alternatives.

<b>B: 1.07</b>	Describe any plans underway, or future plans, to implement alternatives to incarceration and their anticipated results.
<b>Program Space Construction</b>	
<b>PS: 1.01</b>	Describe the process for determining the need for program space.
<b>PS: 1.02</b>	Describe the current approach to offender programming (i.e., use of current program space, types of programs, and services) for custody and non-custody offenders.
<b>PS: 1.03</b>	Describe what least restrictive alternatives have been put in place to address the needs of the population intended to be served by this proposal.
<b>PS: 1.04</b>	Describe the gaps and deficiencies in current programming for custody and non-custody offenders, and which of these gaps or deficiencies will be addressed with proposed program space construction funding.
<b>PS: 1.05</b>	Describe the approach taken to determining the kind of programming that will take place in the new program space.
<b>PS: 1.06</b>	Provide information and data supporting the county's need for program space.
<b>PS: 1.07</b>	Indicate the approach to alternatives to incarceration and how the program will assist in managing the jail population.
<b>PS: 1.08</b>	Describe the need for programming that could assist with the jail population management.

<b>2.</b>	<b>SCOPE OF WORK</b>
<b>All Projects</b>	
<b>A: 2.01</b>	Detail the full scope of work that is the subject of this proposal, including a comprehensive description of the number and types of beds (if any), program spaces, and other core and ancillary spaces; indicate whether this is new stand-alone construction, an addition to an existing facility, or space that is being remodeled or renovated.
<b>Bed Construction</b>	
<b>B: 2.01</b>	Describe the planning process that resulted in this bed construction scope of work.
<b>B: 2.02</b>	Describe the relationship between stated needs and the planned construction.
<b>B: 2.03</b>	Describe the anticipated beneficial outcomes of the new bed construction.
<b>B: 2.04</b>	Define the staffing that will be required to operate the new construction.
<b>Program Space Construction</b>	
<b>PS: 2.01</b>	Describe the planning process used to develop the design for the construction of program space.
<b>PS: 2.02</b>	Describe the relationship between stated needs and the proposed program space construction.
<b>PS: 2.03</b>	Define the features of this program space construction that make it suitable for the intended programming.

<b>PS: 2.04</b>	Describe plans to implement and operate programs in the space.
<b>PS: 2.05</b>	Describe the anticipated beneficial outcomes of the new program space construction.

<b>3.</b>	<b>OFFENDER MANAGEMENT AND PROGRAMMING</b>
<b>Bed Construction</b>	
<b>B: 3.01</b>	Describe how the proposed construction will address the county's offender management goals regarding use of secure detention
<b>B: 3.02</b>	Describe how the proposed bed construction aligns with the Community Corrections Partnership (CCP) plan.
<b>B: 3.03</b>	Describe the use of, or plans to use, offender assessment(s) and other interventions to address jail population management, including objective tools or instruments to manage the offender population, such as pretrial assessments, etc.
<b>B: 3.04</b>	Describe the county's planned construction in relation to the expected need for beds in the future.
<b>Program Space Construction</b>	
<b>PS: 3.01</b>	Describe how this program space construction will address the county's offender management goals.
<b>PS: 3.02</b>	Describe how the program space construction aligns with the CCP plan.
<b>PS: 3.03</b>	Describe the programming to be conducted in the new program space.
<b>PS: 3.04</b>	Describe how the program space will foster a quality reentry model and seamless reentry process.
<b>PS: 3.05</b>	Describe collaborative partnerships that will provide services within the program space and provide continuity through the reentry and community supervision process.
<b>PS: 3.06</b>	Describe the sources of financial support (i.e., Medi-Cal, other federal sources, etc.) that will be accessed to aid in the delivery of programs.
<b>PS: 3.07</b>	Describe the offender assessment(s) and the process for determining the programming offenders (custody and non-custody) will receive.
<b>PS: 3.08</b>	Describe the approach to the principles and objectives of evidence-based programming that will be incorporated to reduce recidivism, including program evaluation.
<b>PS: 3.09</b>	Define the staff qualifications necessary to present the planned programming (e.g., staff training certification).
<b>PS: 3.10</b>	Describe the target population and estimated numbers of individuals to be served daily and annually in the program space. Describe how you arrived at those estimates.

<b>4.</b>	<b>ADMINISTRATIVE WORK PLAN</b>
<b>4.01</b>	Describe the plan for project management and administration, including key positions and responsibilities.
<b>4.02</b>	Describe the current state of the county's project planning process.

<b>4.03</b>	Describe the county's readiness to proceed with the project.
<b>4.04</b>	Describe the construction project timeline.

<b>5.</b>	<b>BUDGET REVIEW AND REASONABLENESS</b>
<b>5.01</b>	Justify the amount of state financing requested for the planned construction.
<b>5.02</b>	Describe the anticipated benefits/impact of the construction in relation to construction costs (including any fiscal benefits).
<b>5.03</b>	Describe steps that the county has taken to minimize costs of this project.
<b>5.04</b>	Describe efforts to leverage other sources of funds (e.g., federal) for program delivery.
<b>5.05</b>	Detail the cost effectiveness of this construction project, including from a population management perspective.

## SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 1022 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. ("A" applies only to counties seeking the funding preference as described in the RFP – Funding Preference section.) For counties submitting multiple proposals (which requires participation in a regional facility as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, is required.

- A. All counties seeking to satisfy one or more of the funding preference criteria must provide the resolution language outlined below. Criterion #1 is mandatory if any funding preference is sought. Criteria #2, 3 and 4 are optional.

**PREFERENCE CRITERION #1: Adequate County Contribution Funds**  
In addition to all of the required documentation identified in the RFP, the following language must appear in the resolution:

The County of \_\_\_\_\_ (the "County") is seeking funding preference for its proposed project within the Adult Local Criminal Justice Facilities Construction Financing Program (the "SB 1022 Financing Program"). As such, the Board of Supervisors of \_\_\_\_\_ County does hereby represent, warrant and covenant as follows:

1) Lawfully Available Funds. The county cash contribution funds, as described in the documentation accompanying the County's SB 1022 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of the County.

2) County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (the "Project") (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.



3) No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

4) Authorization to Proceed with the Project. The Project proposed in the County's SB 1022 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 1022 Financing Program.

**PREFERENCE CRITERION #2: Real Estate Due Diligence**

**The following statement must appear in the resolution:**

The County is seeking funding preference for submittal of the complete initial real estate due diligence package.

**PREFERENCE CRITERION #3: CEQA Compliance**

**One of the following two statements must appear in the resolution:**

The County is seeking funding preference for submittal of documentation evidencing that compliance with CEQA has been fully completed for the proposed project, and further is certifying that all related statutes of limitation have expired without challenge.

**Or:**

The County is seeking funding preference for submittal of documentation evidencing that compliance with CEQA has been fully completed for the proposed project, and is certifying that all challenge has been completely resolved in a manner that allows the project to move forward as proposed.

**PREFERENCE CRITERION #4: Authorization of Project Documents**

**The following language must appear in the resolution; the bracketed and underlined information must be updated as appropriate to be consistent with the person(s) each county authorizes to execute the respective project documents:**

The County is seeking funding preference associated with review of and authorization to execute the project documents required within the SB 1022 Financing Program. As such, the Board of Supervisors of \_\_\_\_\_ County does hereby approve the form of the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease. Each of the [Chairman of the Board of Supervisors, the Chief Executive Officer of the County and the Chief Operations Officer of the County], or their designees (collectively, the "Authorized Officers"), acting alone, is hereby authorized for and in the name of the County to execute, and the Clerk to the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the BSCC or the State Public Works Board to effectuate the SB 1022 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes.

Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 1022 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease.

**B. For all counties, except as otherwise noted below, the Board of Supervisors' resolution for the project shall contain the following:**

- Names, titles and positions of County Construction Administrator, Project Financial Officer and Project Contact Person.
- Authorization of appropriate county official to sign the Applicant's Agreement (page two of Proposal Form) and submit the proposal for funding.
- Assurance that the County will adhere to state requirements and terms of the agreements between the County, the Board of State and Community Corrections and the State Public Works Board in the expenditure of any state financing allocation and county contribution funds.

- Assurance that the County has appropriated, or will appropriate after notification of conditional award of financing but before state/county financing agreements, the amount of county cash contribution identified by the County on the financing program proposal form submitted to the Board of State and Community Corrections; the County acknowledges the need to identify the source of funds for county cash contribution, and assures that the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities. (This section does not apply to counties seeking the funding preference.)
- Assurance that the County will safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations) within ninety (90) days after project completion.
- For Beds and Program Space proposals (that are NOT regional facility projects as defined in this RFP), include the following certification: The County certifies that it is not and will not be leasing housing capacity in this SB 1022 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.
- For Beds and Program Space proposals (that ARE regional facility projects as defined in this RFP), include the following certification: The County certifies that it is not and will not be leasing housing capacity in this SB 1022 financed adult local criminal justice facility for profit purposes to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.
- (Provide the following site assurance for the adult local criminal justice facility at the time of proposal or not later than ninety (90) days following the Board of State and Community Corrections' notice of conditional award): Assurance that the County has project site control through either fee simple ownership of the site or comparable long-term possession of the site, and right of access to the project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the Board of State and Community Corrections. (This section does not apply to counties using a build-to-suit arrangement.)
- Attestation to \$\_\_\_\_\_ as the current fair market land value for the proposed new or expanded facility. (This can be claimed for on-site land value for new facility construction, on-site land value of a closed facility that will be renovated and reopened, or on-site land value used for expansion of an existing facility. It cannot be claimed for land value under an existing operational detention facility. If claimed as in-kind contribution, an independent appraisal will be required as a pre-agreement condition.

(This section applies only to counties that are claiming land value as part of the county's contribution. Further, this section does not apply to counties using a build-to-suit arrangement.)

# Imperial County SB-1022 Application

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# Imperial County SB-1022 – Narrative Responses

**Topic 1 - B: 1.01** – Describe the findings of the needs assessment completed by the county.

The Imperial County Jail Needs Assessment completed in 2011 found that between 1990 and 2011; Imperial County's population grew from 108,300 to 187,202. The County's population is projected to grow to 287,299 by 2030. During the research for the Needs Assessment it was found that the average age of offenders was between ages 26-30 and the highest ethnicity is Hispanic males accounting for 81.2% of the population. The majority of the crimes committed during this period were drug and alcohol related. With the construction of a Re-Entry Facility we can target criminogenic needs of the majority of our population by adding programs and alternatives to incarceration.

**Topic 1 - B: 1.02** – Provide a county jail system overview, including a description of other current or planned construction. If the county has an AB-900 award, indicate such and identify the number of beds to be constructed and current stage of planning or construction for this project.

Imperial County Sheriff's Office has two (2) adult facilities located at 328 Applestill in El Centro, CA. The Regional Adult Detention Facility (RADF) built in 1979 with a Board rated capacity at 276. This facility is maximum security without any program space or adequate administrative space.

The Herbert Hughes Correctional Center (HHCC) building opened in 1964 with a Board rated capacity at 324. This facility is medium security but operates with both medium and minimum security inmates. HHCC is dorm style housing, has a multi-purpose room, congregate dining room, and weight room. HHCC has no classrooms, nor useable space to be converted into classrooms. The kitchen is also located inside of HHCC and is beyond its capacity to meet current production demands and is showing extreme wear and age. The Needs Assessment recommends replacement of the kitchen within five (5) years of its writing (2011).

Both facilities have exceeded their lifespan and require constant repair as the infrastructure is antiquated and cannot keep up with current demands. An example, heating, ventilation and air conditioning units are in constant repair to maintain adequate temperatures.

Imperial County is the recent recipient of Assembly Bill 900 (AB900) Phase II monies in the amount of thirty three million dollars (\$33,000,000.00). Conceptual design of the Oren R. Fox Detention Facility (OFDF) reflects a medium security direct supervision facility with six (6) dormitory style housing units. The number of additional bunks will total two hundred twenty eight (228). OFDF project has recently been recognized by the State Public Works Board and our Transition Team is pursuing Request for Qualification (RFQ) and Request for Proposal (RFP) for the Design Build Entity. Included in OFDF design is two large classrooms and a teaching kitchen.

Imperial County Sheriff has partnered with the Imperial County Probation to fulfill the mission of the Corrections Community Partnership (CCP) under Assembly Bill 109 (AB109). Imperial County has produced a unique approach to rehabilitation for AB109 offenders and their post-release success, with focus on transition back into the community. What is unique to Imperial County's AB109 approach is the dual involvement and partnering amongst the Sheriff's Office and Probation Department. This will occur at our Day Reporting Center (DRC) that is slated to open November 2013, in El Centro, CA. The DRC is designed to respond to the program and service needs of the community to reduce recidivism. Offenders under supervision by Probation will report to their Probation Officers and receive services at the DRC. Arrestees released under Pre-Trial Services from the jail facilities will also be monitored by Sheriff Staff assigned to the DRC.

Many essential valuable resources will be available to offenders at the DRC and will include; evidence based courses such as "Thinking for a Change", and cognitive behavioral therapy. Offenders will also have direct access to representatives from Behavioral Health, Department of Social Services,

Veteran's Services, and the Department of Motor Vehicles. GED, substance abuse, and vocational support.

After a successful opening of the DRC, courses will be extended to low-level offenders still incarcerated at HHCC. This will allow for early access to the DRC and the individual preparation needed for a successful return to the community.

**Topic 1 - B: 1.03** – Describe the system issues anticipated to be remedied by the new construction, such as: overcrowding, medical, or mental health beds.

The Imperial County Sheriff's Office is asking for SB-1022 funding to build the North County DRC & Re-Entry Facility for Imperial County, this will address multiple system issues. The Needs Assessment shows the highest population incarcerated at Imperial County Jail is male offenders, between age twenty six (26) and thirty (30) with drug & alcohol related offenses. Imperial County has a few existing faith based programs and offers no programming to those without religious convictions. North County DRC & Re-Entry Facility will afford Imperial County offenders an opportunity to address the criminogenic needs, regardless of religious conviction.

North County DRC & Re-Entry Facility allows Imperial County offender's an option for an alternative to traditional incarceration, by being immersed in programming, which is currently non-existent. Community Corrections will be a welcomed addition in Imperial County to address and reduce recidivism. Potential residents of the Re-Entry Facility will be identified early in their incarceration. Each offender will be assessed at the time of arrest and as their case proceeds through the criminal justice system, they will be monitored to determine their eligibility for placement. Once sentenced, the AB 109 team will work with Probation and the offenders to start a discharge plan inclusive of goals for the inmate's post-release success. The team, the assessment, and the offender will identify courses to meet criminogenic needs, access to needed resources, and any vocational deficiencies that can be addressed.



The construction of the North County DRC & Re-Entry Facility would help reduce overcrowding of the highest population, male offenders. The North County Re-Entry Facility would immediately reduce the population by twenty four (24) male general population beds. The programs implemented at the North County DRC & Re-Entry Facility would help offenders with little self-control, impulsive behavior, anti-social personality, anti-social values, substance abuse, dysfunctional family issues, and disassociation from the law abiding community. Having a facility to conduct and support training would reduce Imperial County's recidivism rate for young Hispanic males and help them re-enter the community successfully.

**Topic - B: 1.04** – Describe the current trends in the number of arrests, bookings, releases, due to lack of space and other relevant factors as they relate to the need for beds.

For partial year 2013, the Imperial County Sheriff's Office had a total of 5,766 bookings. In the same year, the Sheriff's Office saw the highest number of bookings in March 2013 (771). Pre-sentenced inmates account for 64% of our population and sentenced inmates 36%. August 2013, pre-sentenced inmates reflect a significant increase of 46.2%. In the current year, there have been a total of 5,616 releases. 843 (15%) of those were inmates released on their own recognizance, to alleviate overcrowding.

Bookings for Year 2013 (January - August)								
January	February	March	April	May	June	July	August	Total
686	679	764	771	732	710	695	729	5766

**Topic I - B: 1.05** – Discuss the current approach to reducing the need for beds, including programs and alternatives to incarceration.

Imperial County has few programs in place to reduce the need for beds. Currently GED, Anger Management, and Breaking Free are programs offered to those incarcerated. With the DRC opening in El Centro, there will be evidence based programming offered as well as a community service work crew, in lieu of jail time. When the OFDF is open in late 2015 we have targeted many programs to ease offenders into the DRC programming and community supervision. Imperial County also anticipates a

fully operational Pre-Trial Services Unit in January 2014 that will potentially allow for the release of up to two hundred ninety nine (299) arrestees per month. These early releases will be monitored through DRC's (El Centro & North County).

**Topic 1 - B: 1.06 – Provide data showing the effective/impacts of these alternatives**

Imperial County realizes the current programs in place are ineffective and deficient when it comes to meeting criminogenic needs. Contracted services with a third party vendor that provides Breaking Free programming does not track recidivism rates and they are unable to provide statistics. Attendance for this course is high, but it appears to be ineffective and not addressing nor reducing recidivism. The GED program has been in place for less than eighteen (18) months and currently has three (3) inmates that recently sat for GED testing. Flash incarceration is being utilized as a sanction and having DRC's available (North & South County) will assist in offender success.

**Topic 1 - B: 1.07 – Describe any plans underway, or future plans, to implement alternatives to incarceration and their anticipated results.**

Imperial County Sheriff's Office, the Imperial County Community Corrections Partnership and AB109 plan includes current and future plans to implement alternatives to incarceration.

One alternative is a fully operational Pretrial Services slated to be started January 2014. After one (1) week of doing mock Pre-Trial interviews of new arrestees, it is anticipated to see an increase in citable releases (prior to arraignment) at approximately two hundred ninety nine (299) per month.

Mock Pre-trial Interview Stats			
MISDEMEANORS:	35 INTERVIEW	29 QUALIFIED	6 DENIED
FELONIES:	56 INTERVIEW	44 QUALIFIED	12 DENIED
GRAND TOTAL:		73 RELEASES	

Imperial County's Sheriffs Parole has been inactive for many years and does not have any assigned staff to effectively monitor offenders released to the community. With the DRC in El Centro

opening we will now have staff available to monitor Sheriff Parole participants. Our population as of Aug, 2013 shows 130 inmates with eligible charges. After reviewing incarceration history, residential stability, and criminal history the number is reduced to 25 eligible inmates. For a small fee to the offender, this program is one of multiple options that will be available to enhance alternative incarceration efforts in Imperial County.

The existing Sheriff's Community Services will be augmented by a second work crew. Offenders may apply to work for community services in lieu of incarceration. With court approval and a small fee, offenders can work off their debt to society by participating in community clean-up efforts.

Work/Education furlough and home detention is a concept that will also operate out of the DRC in El Centro. This is another avenue for inmates to be released into the community in lieu of incarceration.

Topic 1 - PS: 1.01 – Describe the process for determining the need for program space.

The Needs Assessment that was completed in 2011 identified a lack of programming space for both RADF and HHCC. As noted in 2010 CSA Inspection, "... both facilities were found out of compliance with Title-15 Section 1061 Education programming" partly, due to the lack of programming space.

Imperial County has a high recidivism rate ranging from 50% to the state's average of 63%. This is attributed to the high unemployment rate in the valley (25.8%) and the lack of available resources in the community. There are a limited number of affordable substance abuse treatment facilities available to the community. Once incarcerated, the only program to address substance abuse is Breaking Free and that program is not specifically designed to actively treat addiction, but rather assist in making better life choices.

### California Counties Unemployment Rates (Top 8) 2013

#	#1 - #4	2013	2012	2011	2010	#	#5 - #8	2013	2012	2011	2010
1	Imperial	24.8%	28.3%	29.7%	29.9%	5	Yuba	14.6%	16.9%	18.4%	19.2%
2	Colusa	20.3%	20.1%	20.7%	20.3%	6	Tulare	14.4%	15.8%	16.7%	16.9%
3	Sutter	16.3%	17.6%	19.0%	19.5%	7	Kings	14.1%	15.3%	16.2%	16.6%
4	Merced	15.9%	17.0%	18.3%	18.8%	8	Trinity	13.9%	15.8%	17.9%	18.4%

Both RADF and HHCC are restricted by available space and unable to offer any additional programming. Growth or augmentation to current programming is crippled without building additional space. Because of this limitation, program space has been at the forefront of any future projects in Imperial County.

While creating the AB109 plan, it was clear that current in custody programming did not lend itself to a transition for offenders to return to the community. With additional program space, multiple evidence based programs can be offered to the highest risk categories of offenders, both in El Centro and under SB1022 funding North County as well.

**Topic 1 - PS: 1.02** – Describe the current approach to offender programming (i.e., use current program space, types of programs, and services) for custody and non-custody offenders.)

Imperial County is implementing the National Institute of Corrections Inmate Behavior Management philosophy at HHCC. Because of this, the focus of new programming has been at HHCC. Keeping in line with Element Six (keeping offenders productively occupied) we have implemented G.E.D, Anger Management and Religious Services. A Memorandum of Understanding is pending between Imperial County Sheriff and Imperial Valley Regional Occupational Program to offer (24/7 Dad) courses. HHCC has only one multi-purpose room to accommodate programs and the variety of inmates housed at HHCC. This limited space severely impacts the ability to affectively reach all inmates. Without additional space, there will be restrictions on any growth with our inmate programming.

RADF houses eight different classification levels with the dining room and chapel as usable program space. Some religious providers offer their program inside the modules, which is not a conducive learning environment nor appreciated by those opting not to attend. Programs offered at RADF have limited security staff presence and this invites disruptive behaviors.

Imperial County Sheriff's Office does not offer any programming to non-custody offenders. Imperial County Probation offers classes to those on community supervision, "Thinking for a Change" and "JobTec".

**Topic 1 - PS: 1.03** – Describe what least restrictive alternatives have been put in place to address the needs of the population intended to be served by this proposal.

At the time of the State's review of this application, Imperial County will have pre-trial services in place and the El Centro Day Reporting Center open, and will be creating the second Sheriff Community Services work crew. DRC staff will be researching and preparing to implement work/education furlough.

**Topic 1 - PS: 1.04** – Describe the gaps and deficiencies in current programming for custody and non-custody offenders, and which of these gaps or deficiencies will be addressed with proposed program space construction funding.

**Gaps and Deficiencies;** Programs, Community Corrections, Alternatives to Incarceration, Program Space, Vocational Services and Transportation.

There are significant program gaps and deficiencies in Imperial County for both custody and non-custody offenders. When the Day reporting Center in El Centro opens, many of these gaps and deficiencies will be addressed for South County residents and some incarcerated at HHCC.

- Substance abuse
- Literacy/ESL
- Self Esteem
- Parenting
- Behavioral Health
- Vocational Training
- Education
- Life Skills

The North County DRC & Re-Entry Facility will mirror the programs offered in El Centro. A successful application with the State of CA means Imperial County will be able to offer programming to

many residents in North County. Programming will no longer be unavailable to those who have limited abilities to travel to El Centro.

**Topic 1 - PS: 1.05** – Describe the approach taken to determine the kind of programming that will take place in the new program space.

Imperial County's planning team reviewed the AB-109 plan, the Day Reporting Center plan, and utilized working knowledge about the lack of resources available to offenders in this county. The team has attended trainings, reviewed the standard of the industry practices, and familiar with evidence based practices that increase the chance for successful rehabilitation. Current and future plans for the North County Re-Entry Facility & Day Reporting Center will remain up to date utilizing only those programs with a record of proven success and evidence based practices.

**Topic 1 - PS: 1.06** – Provide information and data supporting the county's need for program space.

Imperial County's adult detention facilities are antiquated and have little to no space. For RADF, we are currently utilizing part of the dining room, the chapel and the modules. This space is not designed for learning and the echo makes it difficult to hear and understand what is being presented. At HHCC there is a multipurpose room with similar noise issues and poor ventilation. With the combined program space of RADF and HHCC this means there are three (3) designated locations to hold programming for 600 inmates. The North County DRC & Re-Entry Facility will provide programming possibilities for both in-custody and non-custody offenders.

**Jail Programs & Services in RADF - September, 2013**

SUN	MON	TUES	WED	THURS	FRI	SAT
1	2	3	4	5	6	7
Catholic Serv. M(0900-1100) Christian Serv. M&F(1300-1400)	V.O.A. M&F(1800-2000) Christian Serv. F(1800-1900)	V.O.A. M&F(1800-2000) Christian Serv. M(1900-2000)	V.O.A. M&F(1800-2000) Victory Outreach M&F(1800-1900) Catholic Serv. M(1900-2100)	V.O.A. M&F(1800-2000) Christian Serv. M(1800-1930) F(1930-2100)	V.O.A. M&F(1800-1900) Christian Serv. F(1800-1900)	Catholic Serv. M(0900-1100)
8	9	10	11	12	13	14
Catholic Serv. M(0900-1100) Christian Serv. M&F(1300-1400)	V.O.A. M&F(1800-2000) Christian Serv. F(1800-1900)	V.O.A. M&F(1800-2000) Christian Serv. M(1900-2000)	V.O.A. M&F(1800-2000) Victory Outreach M&F(1800-1900) Catholic Serv. M(1900-2100)	V.O.A. M&F(1800-2000) Christian Serv. M(1800-1930) F(1930-2100)	V.O.A. M&F(1800-1900) Christian Serv. F(1800-1900)	Catholic Serv. M(0900-1100)
15	16	17	18	19	20	21
Catholic Serv. M(0900-1100) Christian Serv. M&F(1300-1400)	V.O.A. M&F(1800-2000) Christian Serv. F(1800-1900)	V.O.A. M&F(1800-2000) Christian Serv. M(1900-2000)	V.O.A. M&F(1800-2000) Victory Outreach M&F(1800-1900) Catholic Serv. M(1900-2100)	V.O.A. M&F(1800-2000) Christian Serv. M(1800-1930) F(1930-2100)	V.O.A. M&F(1800-1900) Christian Serv. F(1800-1900)	Catholic Serv. M(0900-1100)
22	23	24	25	26	27	28
Catholic Serv. M(0900-1100) Christian Serv. M&F(1300-1400)	V.O.A. M&F(1800-2000) Christian Serv. F(1800-1900)	V.O.A. M&F(1800-2000) Christian Serv. M(1900-2000)	V.O.A. M&F(1800-2000) Victory Outreach M&F(1800-1900) Catholic Serv. M(1900-2100)	V.O.A. M&F(1800-2000) Christian Serv. M(1800-1930) F(1930-2100)	V.O.A. M&F(1800-1900) Christian Serv. F(1800-1900)	Catholic Serv. M(0900-1100)
29	30					
Catholic Serv. M(0900-1100) Christian Serv. M&F(1300-1400)	V.O.A. M&F(1800-2000) Christian Serv. F(1800-1900)					

<b>Legend:</b>	Male Dining	Female Dining
Chapel	In Take Male	Spanish

**Jail Programs & Services In HHCC - September, 2013**

SUN	MON	TUES	WED	THURS	FRI	SAT
				1 V.O.A. M&F(1800-2000) GED M&F(1100-1500) Victory Outreach M(1800-1900) Christian Serv. M(1800-1930)	2 V.O.A. M&F(1800-1900) Christian Serv. M&F(2000-2100) Anger Manage. M(1000-1200)	3 Catholic Serv. M(1200-1400)
1 Christian Serv. M&F(1300-1400) M&F(1800-1900) Catholic Serv. F(1800-2000)	2 V.O.A. M&F(1800-2000) Catholic Serv. M(1800-2000) GED M&F(1100-1500)	3 V.O.A. M&F(1800-2000) Victory Outreach F(1900-2000) GED M&F(1100-1500)	4 V.O.A. M&F(1800-2000) Catholic Serv. F(1900-2000) GED M&F(1100-1500)	5 V.O.A. M&F(1800-2000) GED M&F(1100-1500) Victory Outreach M(1800-1900) Christian Serv. M(1800-1930)	6 V.O.A. M&F(1800-1900) Christian Serv. M&F(2000-2100) Anger Manage. M(1000-1200)	7 Catholic Serv. M(1200-1400)
8 Christian Serv. M&F(1300-1400) M&F(1800-1900) Catholic Serv. F(1800-2000)	9 V.O.A. M&F(1800-2000) Catholic Serv. M(1800-2000) GED M&F(1100-1500)	10 V.O.A. M&F(1800-2000) Victory Outreach F(1900-2000) GED M&F(1100-1500)	11 V.O.A. M&F(1800-2000) Catholic Serv. F(1900-2000) GED M&F(1100-1500)	12 V.O.A. M&F(1800-2000) GED M&F(1100-1500) Victory Outreach M(1800-1900) Christian Serv. M(1800-1930)	13 V.O.A. M&F(1800-1900) Christian Serv. M&F(2000-2100) Anger Manage. M(1000-1200)	14 Catholic Serv. M(1200-1400)
15 Christian Serv. M&F(1300-1400) M&F(1800-1900) Catholic Serv. F(1800-2000)	16 V.O.A. M&F(1800-2000) Catholic Serv. M(1800-2000) GED M&F(1100-1500)	17 V.O.A. M&F(1800-2000) Victory Outreach F(1900-2000) GED M&F(1100-1500)	18 V.O.A. M&F(1800-2000) Catholic Serv. F(1900-2000) GED M&F(1100-1500)	19 V.O.A. M&F(1800-2000) GED M&F(1100-1500) Victory Outreach M(1800-1900) Christian Serv. M(1800-1930)	20 V.O.A. M&F(1800-1900) Christian Serv. M&F(2000-2100) Anger Manage. M(1000-1200)	21 Catholic Serv. M(1200-1400)
22 Christian Serv. M&F(1300-1400) M&F(1800-1900) Catholic Serv. F(1800-2000)	23 V.O.A. M&F(1800-2000) Catholic Serv. M(1800-2000) GED M&F(1100-1500)	24 V.O.A. M&F(1800-2000) Victory Outreach F(1900-2000) GED M&F(1100-1500)	25 V.O.A. M&F(1800-2000) Catholic Serv. F(1900-2000) GED M&F(1100-1500)	26 V.O.A. M&F(1800-2000) GED M&F(1100-1500) Victory Outreach M(1800-1900) Christian Serv. M(1800-1930)	27 V.O.A. M&F(1800-1900) Christian Serv. M&F(2000-2100) Anger Manage. M(1000-1200)	28 Catholic Serv. M(1200-1400)
29 Christian Serv. M&F(1300-1400) M&F(1800-1900) Catholic Serv. F(1800-2000)	30 V.O.A. M&F(1800-2000) Catholic Serv. M(1800-2000) GED M&F(1100-1500)					

<b>Legend:</b>	Multi-purpose Room
	Kitchen Spanish



Imperial County believes the planned approach to offender rehabilitation is unique and will provide measurable and successful outcomes for the offenders and the community. The approach will be to continuously assess inmates, starting with a discharge plan for each inmate sentenced. The discharge plan will be a formal assessment and collaborative effort of Sheriff staff members, Probation, and the inmate. Each participant will review the assessment and provide their input on what realistic course or action would best fit the offender's needs. The discharge plan will be designed for the offender and will include individualized programming to address criminogenic needs, to help increase success at the time of release. Thru this process, many offenders will receive services at the North County and El Centro DRC.

This plan is developed based on indicators provided in the 2011 Needs Assessments for Imperial County. As reported in this document, the targeted population should be; Hispanic males, at or under the age of thirty (30) with drug, alcohol, property, or violent crimes.

The alternatives to incarceration for offenders of Imperial County are being introduced in phases, starting with the November opening of the El Centro DRC. January 2014, the Pre-Trial Services Unit, and when construction is completed for this project, the North County DRC & Re-Entry Facility. This will finalize Imperial County's current plans for alternatives to incarceration.

The El Centro DRC is part of the AB-109 master plan for Imperial County. The North County DRC & Re-Entry Facility is being designed to accommodate the needs of offenders living in the North County.

Imperial County is approximately 4,597 square miles. Without the North County DRC and Re-Entry Facility, offenders from the North County area (Salton City) will have to travel 56.5 miles to the El Centro DRC and offenders from the North-East area (Palo Verde) will have to travel 86 miles to the

El Centro DRC to receive services. It is with services located throughout Imperial County offenders under community supervision will have a greater chance of success. Through these efforts, only those requiring incarceration will be maintained at the jail and the population can be managed safely and effectively.

**Topic 1 - PS: 1.08** – Describe the need for programming that could assist with the jail population management.

The overall goal for Imperial County is a reduction in recidivism. In order to achieve this, a proactive approach to manage the jail population needs to be in place. Once Pre-Trial Services is operational and releasing low level offenders, the focus can be programming and targeting the population identified in our Needs Assessment. These offenders will receive services/programs while incarcerated, when released through one of the DRC's or as a client at the Re-Entry Facility.

**Topic 1 - A: 2.01** – Detail the full scope of work that is subject of this proposal, including a comprehensive description of the number and types of beds (if any), program spaces, and other core and ancillary spaces; indicate whether this is new stand-alone construction, an addition to an existing facility, or space that is being remodeled or renovated.

This project consists of the design and construction of a new two-story DRC & Re-Entry Facility. The project includes approximately 23,000 square feet to house, employ, and provide program space for approximately 24 young male offenders. Through the DRC, offenders on community supervision can attend programming and meet with probation staff.

The bottom floor of the Re-Entry Facility will include a cook/chill kitchen that will produce meals for all facilities (HHCC & RADF). The kitchen will include a break room, and dry/cold storage. The first floor will also include a processing area, interview rooms, a lobby area with restrooms. A video visitation kiosk will be placed in the lobby to facilitate a location in North County for visits with inmates at either Jail facility located in El Centro.

The top floor will be housing and programming for DRC & Re-Entry Facility offenders. The Re-entry portion of this building will consist of college style dorm rooms with 2 double bunk configurations to house 24 male offenders. The day room space will include restrooms, a weight room,

lounge area, laundry room and storage areas. The second floor will also consist of rooms for; programming, educational classes, and a small library; Administrative offices will also be located on this floor.

This project will include, but is not limited to, electrical; plumbing; mechanical; heating, ventilation, and air conditioning; security; and fire protection systems. The building will be constructed of business grade materials for durability. This project is submitted as stand-alone construction. See the following concept diagrams.

1.0 Program Area Summary			SPACE PROGRAM
			Revised: 10/09/2013
Area Summary		Floor	
Inmate Program Space	4,500	2	
24 Bed Male Housing	4,792	2	
SCS	763	1	
Food Service	7,725	1	
DRC DHHS First Floor	525	1	
DRC DHHS Second Floor	1,380	2	
DRC Probation First Floor	1,697	1	
DRC Probation Second Floor	690	2	
First floor		10,710	
Second Floor		11,362	
Total Area		22,072	

**Topic 2 - B: 2.01 – Describe the planning process that resulted in this bed construction scope of work.**

The Imperial County Sheriff's Office operates 2 detention facilities which include the Regional Adult Detention Facility and Herbert Hughes Correctional Center. RADF has a California Board of State Community Correction's rating of 276 inmates and HHCC has a rated capacity of 324 inmates. The two jail facilities have a current combined rated capacity at 600. The 2011 Needs Assessment found that RADF had an average daily population of 304 and the average in HHCC was 272.

With the future population projections, the Imperial County Sheriff's Office needs to find alternatives for incarceration. By building and developing a new North County DRC & Re-Entry Facility, Imperial County can offer programming in a community based setting, because of location, effective programming and help reduce the recidivism rate.

**Topic 2 - B: 2.02 – Describe the relationship between stated needs and planned construction.**

The planned construction will meet multiple needs and deficiencies in Imperial County. North County has little services offered to those currently under community supervision. The North County DRC & Re-Entry Facility will offer local programing and counseling services. The Processing Center is intended as a staging area for receiving offenders into Re-Entry, for those waiting to attend a program, or go on a work crew. This will also allow North County law enforcement to process arrestees.

As outlined in the Imperial County Needs Assessment, the kitchen at HHCC is antiquated and due for replacement and has exceeded its life span. With AB900 monies the new Oren Fox Facility includes a culinary program classroom designed with offender training for employability as the focus. Offenders attending the program will receive certificated culinary training. Those certificated offenders (qualifying for re-entry) will then have the opportunity to work in a paid position at the cook/chill food service kitchen located within the North County DRC & Re-entry Facility. At the time of release,

offenders will now have paid work experience and job references. This increases the offender's ability to gain employment in the culinary field and ease with reintegration.

The second story of the Re-entry Facility includes living space, classrooms/program, administrative space, and a weight room. Re-entry offenders will be immersed in programming and work. The vision of the North County DRC was designed to meet many of the needs and deficiencies Imperial County faces.

**Topic 2 - B: 2.03 – Describe the anticipated beneficial outcomes of the new bed construction.**

The North County DRC & Re-Entry Facility has been designed with 24 beds. At the minimum this should allow 72 offenders (with 120 days left in their sentence) per year to utilize the only non-faith based community corrections program. The Re-Entry Facility will not only immerse offenders in programming but focus on vocational training and provide work experience. Additional beneficial outcomes are the saved bed days at the facilities and mechanism to reduce overcrowding and recidivism.

**Topic 2 - B: 2.04 – Define the staffing that will be required to operate the new construction.**

The team has designed the North County DRC & Re-Entry Facility to have the least fiscal impact to the County. Existing kitchen staff will be relocated and it is anticipated a truck driver, cook (twenty (20) client workers not included in staffing) will be needed. The first floor will have a Correctional Officer for security and client observation. A Correctional Clerk will be needed for reception and data entry duties. The second floor will be staffed with a Correctional Officer for security and client observation. A Correctional Sergeant will be needed to oversee the facility and its operation. Programming and educational services will be through community partnering or 3<sup>rd</sup> party vendor services. We anticipate the total of new positions needed to be near ten (10). Probation staff will utilize the North County DRC as a satellite office. We anticipate they will need one additional Probation Officer.

**Topic 2 - PS: 2.01 – Describe the planning process used to develop the design for the construction of program space.**

In the planning process and the design for the North County Day Reporting portion of this facility, the Imperial County AB109 plan served as the foundation.

The team and partners met with the AB900 project manager and consultants of the Needs Assessment. The team utilized their expertise in helping to develop needed program space and design for the North County Day Reporting Center & Re-Entry Facility. The focus remained on services to North County residents and how to best offer community based corrections programs that are both evidence based and designed to facilitate reintegration. The amount of classroom/program space was determined by the number of anticipated offenders utilizing the space.

**Topic 2 - PS: 2.02 – Describe the relationship between stated needs and the proposed program space construction.**

With this construction project, Imperial County would have the opportunity to house 24 offenders in the community to prepare for their successful reintegration. Offenders would attend programs designed to help deal with anger management, alcohol, drug addiction, life-skills and job readiness. Offenders will also receive culinary training and work experience.

Imperial County's programming space is deficient and does not meet needs for those in-custody nor those out of custody. Little to no services are offered to North County residents. This facility is designed to double as a DRC and Re-Entry, it will address these deficiencies.

As stated in PC 3450, the North County DRC & Re-entry Facility will focus on community based punishment. Programing space at this location will accommodate work training, work/education furlough, random drug testing, and a community based residential program. The center will be developed using evidence based practices.

Topic 2 - PS: 2.03 – Define the features of this program space construction that make it suitable for the intended programming.

The DRC & Re-Entry Facility will have classrooms for DRC offenders. They will be able to attend classes in life-skills, cognitive therapy, anger management, alcohol, and drug addiction. The first floor will include a cook/chill kitchen for Re-entry offenders to work and receive training in the culinary arts.

The top floor will be specifically utilized for Re-Entry, programming, and to house the twenty four (24) offenders that are within 120 days of their release date. There will be classrooms, a day room, and weight room. Programming areas in this facility are designed for adult learners and enhance learning in a comfortable environment. Offenders will be provided resources but will be held accountable for their attendance and success. The second floor will also include Administrative space.

The design team has located property with an abandoned building and feels this location is perfect for offender programming. It is centrally located in the City of Brawley, close to resources that will aid in reintegration (DMV, Clinica De Salud, Social Services, bus stop, etc.).

Topic 2 - PS: 2.04 – Describe plans to implement and operate programs in the space.

Imperial County will seek local talent from instructors to provide certified programs. We will also utilize the existing contract with the third party vendor (in place when El Centro DRC opens) to provide classes not available by local instructors/counselors.

Programs will be implemented on a rotational basis. Substance abuse, cognitive therapy, one on one and group counseling will be continually offered. GED/ESL and literacy will be on an as needed basis, independent study will also be available. Court ordered programming will be offered and designed for offenders to meet any court mandate and transition into private sector courses offered in the community after release (domestic violence, anger management, etc.).

Vocational opportunities such as “Dress for Success”, interview readiness, and resume writing will be ongoing with computer labs and reference material available to offenders at all times.

**Topic 2 - PS: 2.05 – Describe the anticipated beneficial outcomes of the new program space construction.**

The anticipated benefits received from the construction of new program space would allow programming for offenders; reduce recidivism and the potential for criminal involvement amongst the participants. The programming will offer guidance to reduce violations, improve reintegration by reducing substance abuse, increasing employability, and housing stability.

Program space offered at the North County DRC & Re-Entry Facility will be utilized by the live-in clientele as well as the North County residents under community supervision (Probation). The beneficial outcomes to building the North County DRC & Re-Entry Facility are many.

**Topic 3 - B: 3.01 – Describe how the proposed construction will address the county’s offender management goals regarding use of secure detention.**

The construction of the new Re-Entry Facility will address Imperial County’s goals in maintaining offender accountability and public safety. The intended offenders (Hispanic males at or under the age of 30) will be housed in a less restrictive environment that will help them transition into the community. These housing alternatives will impact the jail population, by reducing the population, and will also inspire offender success and confidence.

The North County Re-Entry Facility is not designed as secure detention. It is designed as a community based corrections program targeting rehabilitation and reintegration. Offenders that will be housed in this facility will be within 120 days of their release date. Through the risk assessment process and individualized discharge planning, the client’s compatibility to this type of environment will ensure little to no flight risk and attain the best success rate.



**Topic 3 - B: 3.02** – Describe how the proposed bed construction aligns with the Community Corrections Partnership (CCP) plan.

The proposed bed construction aligns with the CCP by having alternative sentencing options and offender rehabilitation programs. Imperial County will now have options to house offenders in the community, maximizing the investment of evidence based practices, such as counseling programs, community service programs, educational programs, and work training programs. (Appendix A).

**Topic 3 - B: 3.03** – Describe the use of, or plans to use, offender assessment(s) and other interventions to address jail population management, including objective tools or instruments to manage the offender population, such as pretrial assessments, etc.

The Pre-Trial Services Unit will utilize the “Virginia Model” assessment to determine offenders that can be released with little risk to the community. Imperial County Sheriff’s Office Classification Unit is utilizing the North Pointe Assessment form as the first level of assessing housing risks. Discharge planning will be done in concert with Imperial County Probation and will utilize the STRONG assessment form. Work and education furlough will be offered at the Day Reporting Center. Sheriff’s Parole will be active and offenders released through this mechanism will have reporting requirements to either the North County DRC & Re-Entry Facility or the DRC located in El Centro. With these various plans and alternatives in place management of the jail population will be easily navigated.

**Topic 3 - B: 3.04** – Describe the county’s planned construction in relation to the expected need for beds in the future.

With funding under AB-900 immediate bed space demands (for medium security housing) are being addressed. Replacement of existing facilities (RADF maximum security and HHCC minimum security) still needs to be addressed in the twenty (20) year master plan for Imperial County. Construction of the North County DRC & Re-Entry will provide with additional bed space and save bed days for 72 offenders per year.

**Topic 3 - PS: 3.01 – Describe how this program space construction will address the county's offender management goals.**

The County's CCP plan for offender management is program oriented. Construction of this program space will allow the county to have adequate space and an environment conducive to learning in a non-custody setting. This construction will provide classroom space for programming to offenders in the north (since traveling to the DRC in El Centro is difficult for many). Transportation limitations impact a client's probability of success and the location of services is crucial to reintegration and positive outcomes.

**Topic 3 - PS: 3.02 – Describe how the program space construction aligns with the CCP plan.**

Program space at the North County DRC and Re-Entry will allow the CCP plan to be supported in two locations, Brawley and El Centro. Offenders in North County have little services and resources. The construction of the re-entry portion of this project will be made of durable commercial vs. jail-like grade materials. The look and feel of incarceration is removed, thus enforcing the CCP plan of Community Corrections.

**Topic 3 - PS: 3.03 – Describe the programming to be conducted in the new program space.**

Programming in the Re-Entry Facility is designed to be multi-layered and address criminogenic needs (thinking and behavior). This will be a live in program and offenders will be able to receive counseling for needs such as addiction. They can find services for behavior issues, through Thinking for a Change, parenting, anger management, or domestic violence classes. Most importantly, addressing employability issues, and vocational support services will be readily available. Offenders being discharged from re-entry will leave with certificates and paid work experience in culinary arts rendering them more employable than when received. Offenders receiving services at the DRC will have access to court mandated courses and will receive the same programming offered at the El Centro DRC.

**Topic 3 - PS: 3.04 – Describe how the program space will foster a quality re-entry model and seamless reentry process.**

Imperial County's plan has a unique approach. Services will be provided in tandem by Sheriff and Probation employees. Each offender will participate in their discharge plan; thus creating self-sufficiency from the beginning of sentencing, thru reentry. The transition from incarceration, to reentry, to home will be seamless, as many of the hurdles the offenders usually face will be addressed, eliminated, or at least manageable. Resources to address child custody, housing, or medical care will also be readily available. Offenders will be accountable to their commitment and expected to work at the kitchen as a condition of their acceptance into the program. This will keep the offenders productively occupied, allowing them to earn money and gain work experience.

**Topic 3 - PS: 3.05 – Describe collaborative partnerships that will provide services within the program space and provide continuity through the re-entry and community supervision process.**

Imperial County Sheriff has existing partnerships with Imperial Valley Regional Occupational Programs, Imperial Valley College, Volunteers of America, Womenhaven, Imperial County Free Library, One-Stop, Emergency Food Bank, Department of Social Services, Department of Veteran's Affairs, and Behavioral Health. All of these existing partnerships will serve in some capacity for both Re-Entry and Day Reporting. Each entity represents a significant link to successful reintegration for offenders and the community.

**Topic 3 - PS: 3.06 – Describe the sources of financial support (ie., Medi-Cal, other federal sources, etc.) that will be accessed to aid in the delivery of programs.**

Funding sources still need to be solidified. Imperial County will work with the Department of Social Services, Behavioral Health, and Medi-Cal for any reimbursable expenses. The team will continue to pursue grants specific to re-entry. After a formal submission to the CCP, the team anticipates financial support from AB109 funding as well.

The first phase of assessment will be completed by Pre-Trial Services. They will utilize the Virginia Model assessment to determine community stability, education, and employment. Every arrestee will be screened for previous failures to appear and flight risk. Based on scoring they may be released prior to arraignment.

The second phase of assessment occurs with the face to face Classification interview. Every offender that is being housed is asked a series of questions. The North Pointe Classification tool serves as the basis of questioning and Imperial County Classification staff determines appropriate housing and immediate medical or mental health needs.

The third phase of assessment is with the Static Risk Offender Needs Guide (STRONG) tool, a new, state-of-the-art, evidence-based risk and needs assessment/supervision planning system for adult offenders which classifies their risk level based on criminal convictions. This will be completed in tandem with Sheriff and Probation staff.

We are currently conducting approximately between 60-80 assessments on non-custody offenders per month. There are two components to the assessment process. The first is a brief (26 questions) Static Risk Assessment which is comprised entirely of static factors, dealing specifically with prior criminal record. It produces three scores: (1) Felony risk Score; (2) Non-violent Felony risk Score (High Property risk/High Drug Risk); and (3) Violent Felony Risk Score.

A formula is then applied to these scores to classify offenders into five risk classification levels based on criminal convictions: High risk Violent, High Risk Property, High Risk Drug, Moderate Risk, and Low risk. This instrument serves as a “triage” tool to ensure, that treatment and public resources are devoted to the highest risk offenders. The tool provides an objective, consistent, and simple method of risk prediction and supervision level identification.

Once the classification has been made, then the higher risk offenders receive the Offender Needs Assessment. The Offender Needs Assessment includes approximately 70 questions in the following domains:

- |  |   |
|--|---|
| 1 – Education ( <i>social achievement</i> )                                      | 2 – Employment ( <i>social achievement</i> )            |
| 3 – Friends ( <i>supports</i> )  | 4 – Residential Stability ( <i>social achievement</i> ) |
| 5 – Marriage/Family ( <i>supports/social achievement</i> )                       |   |
| 6 – Alcohol/Drugs ( <i>personality traits/substance abuse/criminal history</i> ) |   |
| 7 – Mental Health ( <i>personality traits</i> )                                  | 8 – Aggression ( <i>personality traits</i> )            |
| 9 – Attitudes/Behaviors ( <i>cognitions</i> )                                    | 10 – Coping Skills ( <i>cognitions</i> )                |

Each of the individuals assessed have unique risk and protective factors that need to be identified and taken into account when forming a case plan for offender change. The case plan is then developed to identify, for each offender, the dynamic risk/need factors to be targeted for interventions. It also enables staff to understand how each offender could change in order to stay out of the criminal justice system and develop a pro-social law abiding lifestyle.

Topic 3 - PS: 3.08 – Describe the approach to the principles and objectives of evidence-based programming that will be incorporated to reduce recidivism, including program evaluation.
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Corrections literature refers to the following eight (8) common practices in evidence based practices and all of them will be incorporated into the mission of the Re-entry Facility:

1. *Assess risk/needs* – ICSO will achieve this with face to face interviews on arrestees through the Pre-Trial phase, Classification housing phase, and again at the time of sentencing with the STRONG assessment.
2. *Enhance intrinsic motivation* – this will be established at the time the discharge plan is created and throughout incarceration as programming is updated

3. *Target interventions* – individual needs will be identified and a solid plan put into place to address obstacles
4. *Skill train with directed practice* – Cognitive Therapy, Thinking for a change, one on one and group counseling will be in place.
5. *Increase positive reinforcement* – offender management at HHCC and the new facility is based on the NIC philosophy of Inmate Behavior Management. One of the keys to its success is positive reinforcement. Milestones will be celebrated and the North County DRC & Re-Entry facility will be based on positive reinforcement.
6. *Engage ongoing support in natural communities* – by placing clients into the community, they will be surrounded by their natural community and immersed into the environment where they previously struggled when making life choices. Although, this time through programming, they will have needed support and resources to ensure success.
7. *Measure relevant processes* – our program will be continually evolving and making improvements. Monitoring and measure outcomes will be the source that keeps our programs relevant and our clients successful.
8. *Provide measurement feedback* – the Re-entry facility will have reporting requirements to the community leaders, CCP panel, local law enforcement, and to any funding source not yet solidified.

Topic 3 - PS: 3.09 – Define the staff qualifications necessary to present the planned programming (e.g., staff training certification).
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Instructors for programming will be certified in “Train the Trainer” type course in their domain of instruction (anger management, domestic violence, parenting, etc.) Counselors or mental health services will meet the requirements of the State of CA and will be employed by Behavioral Health. Employment or vocational training can be provided in conjunction with best practices of One-Stop (local employment services). Culinary instruction will be provided by a certificated instructor through

the National Restaurant Association. GED and ESL course instructors will meet the requirements of the State of CA. Literacy programs will be peer taught after receiving instruction from the Library.

**Topic 3 - PS: 3.10** – Describe the target population and estimated numbers of individuals to be served daily and annually in the program space. Describe how you arrived at those estimates.

The planning team used the Needs Assessment to determine our targeted population for the Reentry facility (Hispanic males, ages 26-30). The population to be served by the DRC is determined by multiple factors, with an overall goal to provide services to anyone released into the community in lieu of incarceration. A person can be referred to the DRC through the courts, Probation or as a condition of release. Offenders will not be denied service, unless their continued participation is a risk to the community or the success of others offenders.

Services of this nature are not currently offered in Imperial County. A comparative search is not possible. Statistics and research reveal that the North County DRC will serve up to 500 offenders per year and the Re-entry facility will serve 72 offenders annually. DRC will serve up to 50 offenders daily and Re-entry will serve 24 daily. These figures were based on current Probation clients in the community and the jail population statistics.

**Imperial County Jail System  
Summary Male and Female Inmate Profile**

Inmate Profile			Detainee Characteristics	
			Male	Female
Male Inmates			26.4 Years	
Female Inmates			31.4 Years	

• Type of Detainee & Current Offense	Male		Female	
# Felony Inmates	393	92.5%	57	87.7%
# Misdemeanor Inmates	32	7.5%	8	12.3%
Total	425	100.0%	65	10.0%

Sentenced Status	Male		Female	
Sentenced Felony	69	16.2%	18	27.7%
Sentenced Misdemeanor	11	2.6%	1	1.5%

• Bail Schedule	Male		Female	
No Bail Holds	33	19.6%	15	32.6%
Average Bail	\$214,463		\$179,306	
Under \$5,000	14	10.4%	6	19.4%
\$,001 - \$15,000	15	11.1%	5	16.1%
\$15,001 - \$35,000	29	21.5%	10	32.3%
\$35,001 - \$60,000	26	19.3%	3	9.7%
\$60,001 - \$100,000	17	12.6%	1	3.2%
\$100,001 Plus	34	25.2%	6	19.4%

Ethnicity			Detainee Characteristics	
			Male	Female
Caucasian			13.3%	18.3%
Black			4.3%	6.7%
Hispanic			81.2%	70.0%
Other			1.3%	5.0%

Pre-trial Status	Male		Female	
Unsentenced Felony	324	76.2%	39	60.0%
Unsentenced Misdemeanor	21	4.9%	7	10.8%

Crime Status	Male		Female	
Violence	120	28.2%	23	35.7%
Sex Crimes	16	3.7%	2	3.0%
Weapons	11	2.6%	3	4.7%
Property	101	23.8%	13	20.5%
Drug/Alcohol	134	31.5%	11	17.6%
Other Crimes	43	10.2%	13	18.5%
Total	25	100.0%	65	100.0%

• Designated Custody Classifications:	Male		Female	
General Population (no housing problem)	381	89.6%	44	67.7%
Medical / Mental Health	11	2.7%	4	6.2%
Protective Custody /	33	7.8%	17	26.2%
Total	425	100.0%	65	100.0%

**Topic 4 - 4.01** – Describe the plan for project management and administration, including key positions and responsibilities.

Imperial County Sheriff will have overall responsibility of this facility. However, the North County DRC & Re-Entry Facility mission, budget, programming, H/R services, and administrative work will be conducted in partnership with Probation and the CCP. Facility day to day operations will be managed by a Sheriff Sergeant (trained in programming) that is assigned to the North County DRC & Re-Entry Facility.

**Topic 4 - 4.02** – Describe the current state of the county's project planning process.

Imperial County has selected a site located in the heart of downtown Brawley, CA. The team has presented the Reentry vision to Brawley City Council and has received unanimous support (see Appendix B). The team is beginning to conduct research to expedite purchasing and real estate due diligence requirements after notice of award.



Imperial County's current planning includes conceptual drawings, cost estimates, timeline and critical partnerships, including the County's commitment of the required 5% match.

**Topic 4 - 4.03 – Describe the county's readiness to proceed with the project.**

Imperial County is desperately in need of this project. Community leaders are committed to its success and have dedicated the matching funds to confirm the commitment (See Appendix C).

**Topic 4 - 4.04 – Describe the construction project timeline.**

If awarded SB 1022 funding, the County will work with the Board of State and Community Corrections to begin the process of establishing the project through the State Public Works Board. Using the State processes, design will begin in January 2014, and be completed by May 2016. Construction is anticipated to begin January 2016, and completed within 18 months, or July 2018. Occupancy will be within 90 days of completion. The project timeline and milestones are set forth in Section 3: Project Timetable of the application.

**Topic 5 - 5.01 – Justify the amount of state financing requested for the planned construction.**

Imperial County is applying for funding in the amount of \$17,643,421.00. These funds will allow for the purchase of the land, construction, and all costs associated with the construction of the North County DRC & Re-Entry Facility.

**Topic 5 - 5.02 – Describe the anticipated benefits/impact of the construction in relation to construction costs (including any fiscal benefits).**

Utilizing durable commercial grade building in lieu of maximum security provides more building space for less costs, allowing increased resources to address many of the needs/deficiencies faced by North County residents. By making the North County DRC & Re-Entry Facility office grade construction we accomplish multiple things; significant savings in construction costs, ability to address

many county deficiencies under one roof, and provide a more normalized living environment for offenders.

**Topic 5 - 5.03 – Describe steps that the county has taken to minimize costs of this project.**

The cost to build and the needs of the county served as the foundation of this project. The team opted for soft construction (or durable commercial grade construction) in lieu of masonry/concrete construction because of costs. The team has been financially sensitive while creating this vision, not only in construction costs, but eventual staff & operational costs as well.

**Topic 5 - 5.04 – Describe the efforts to leverage other sources of funds (e.g., federal) for program delivery.**

Due to the current lack of programming space Imperial County has not applied for many program grants. Fiscal Year 2012/2013 the Sheriff's Office did partner with Imperial Valley Regional Occupation Program for \$70,000.00 from the Second Chance Act. With the success of this application, the County's plan is to pursue reentry and program related grants to assist in funding the operation of the North County DRC & Reentry Facility.

**Topic 5 - 5.05 – detail the cost effectiveness of this construction project, including from a population management perspective.**

This construction project is cost effective beginning with the foundation of the building through to the operation of the food service kitchen. The team has created this facility with collaboration of community resources in mind as well as operating as efficiently as possible. An example is the cook/chill kitchen allowing for food to be prepared four (4) days a week instead of a kitchen in operation 7 days a week (staff savings and less product waste).

Any client served in the Re-entry Facility will be a reduction of current costs to the general fund. The cost to house an offender in Imperial County is \$83.24 per day. We anticipate costs for housing in Re-entry to be significantly cheaper. Offenders served in this facility through the DRC will be provided an opportunity to successfully rehabilitate and will be an immediate reduction in recidivism costs.

These savings will be tangible to local agencies such as Department of Social Services, law  
( ) enforcement, and the court system.

# COUNTY OF IMPERIAL

**BENNY G. BENAVIDEZ**  
Chief Probation Officer

**GUADALUPE RABAGO**  
Assistant Chief Probation Officer



**PROBATION DEPARTMENT**  
**JUVENILE HALL**

324 Applestill Rd.  
El Centro, CA 92243

(760) 339-6229  
(760) 352-8933 fax

## PROBATION DEPARTMENT

September 24, 2013

Board of State & Community Corrections  
Attn: SB1022 Executive Steering Committee  
600 Bercut Dr.  
Sacramento, CA 95811

Re: Letter of Support for Imperial County's application for SB1022

Dear Sirs:

Please accept this letter of support on behalf of Imperial County's Community Corrections Partnership (CCP). The CCP has been steadfast in seeking and creating offender resources in our community to support Governor Brown's mission under Prisoner Re-Alignment. To date; the partnership has created a solid AB109 plan, started evidence based offender programming, hired staff, implemented intermediate sanctions, created a Day Reporting Center (opening pending) , and continue to pursue opportunities to augment successful reintegration into our community and reduce recidivism.

The CCP has determined that SB1022 would assist Imperial County and the CCP in the pursuit of developing programs in corrections, evidence based programming, effective alternatives to incarceration, and accessible services located in the North Imperial County. The county is relatively large geographically and proximity of services is a barrier for client's access to services. The CCP recognizes that offenders of Imperial County have few resources or available support to assist them in completing court ordered sanction, those under community supervision, or those in need of Reentry services. Imperial County's application for SB1022 is exclusive of some of these deficiencies and the vision for the North County Day Reporting Center and Reentry Facility was created and is consistent with Imperial County's AB109 plan and work being done in the county.

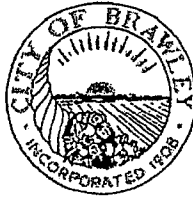
The Imperial County Community Corrections Partnership is in full support of Imperial County Sheriff's Office pursuit of SB1022 funding. If you are in need of any additional information, please do not hesitate to contact my office at (760) 339-6288.

Best Regards,

Benny G. Benavidez  
Chief Probation Officer  
Community Corrections Partnership, Committee Chair

*"Committed to enhancing public safety by reducing recidivism, motivating behavioral change, enforcing court orders and advocating for victims."*

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



Office Of  
The Mayor  
BRAWLEY, CALIFORNIA

September 23, 2013

Attn: SB1022 Executive Steering Committee  
Board of State & Community Corrections  
600 Bercut Drive  
Sacramento, CA 95811

**Re: City of Brawley Support for Imperial County North Day Reporting Center & Re-Entry Facility  
121-149 South Eighth Street, Brawley, CA**

To Whom It May Concern:

Sheriff Ray Loera presented the Imperial County North Day Reporting Center & Re-Entry Facility project concept to the Brawley City Council at a public meeting on September 16<sup>th</sup>, 2013. The project includes a proposed physical location that is embedded in the City's downtown core, in close vicinity to public transit and a range of social services. The Brawley City Council expressed unanimous support for the project at the proposed location of 121-149 South Eighth Street in Brawley, CA.

Imperial County has nearly 4,900 square miles within its jurisdiction, with few resources for offenders. As the impacts of statewide realignment are experienced, neighborhoods and cities affected by these changes greatly gain from the appropriate siting of SB1022 facilities. The Imperial County North Day Reporting Center & Re-Entry Facility is consistent with Governor Brown's prisoner realignment efforts and the goals to rehabilitate offenders and reduce recidivism. The City of Brawley sees the benefits that can be derived from the facility and supports the Imperial County Sheriff's Department application to the Board of State and Community Corrections.

If you are in need of any additional information, please do not hesitate to contact me at 760-351-3048.

Sincerely,

Sam Couchman  
Mayor

# California State Senate

SENATOR  
BEN HUESO  
FORTIETH SENATE DISTRICT



STANDING COMMITTEES  
VETERANS AFFAIRS  
CHAIR  
BANKING & FINANCIAL  
INSTITUTIONS  
EDUCATION  
NATURAL RESOURCES  
& WATER  
TRANSPORTATION  
& HOUSING  
SELECT COMMITTEES  
CALIFORNIA'S ENERGY  
INDEPENDENCE  
CHAIR  
CALIFORNIA-MEXICO  
COOPERATION

September 19, 2013

CA. Board of State & Community Corrections  
Attn: SB1022 Executive Steering Committee  
600 Bercut Drive  
Sacramento, CA 95811

Re: Letter of Support for Imperial County's Application for SB1022 Funds

To whom it may concern,

Please accept this letter on behalf of my office and support of Imperial County Sheriff Raymond Loera's pursuit of SB1022 funding. Imperial County has nearly 4,900 square miles within its jurisdiction, with few resources for offenders. Of those available resources, they are all centrally located in El Centro, CA making travel difficult for many clients in need of services.

I have been briefed on the vision Sheriff Loera has for the Imperial County North County Day Reporting Center and Reentry Facility. I believe the plan he and his team have designed is not only in line with Governor Brown's Prisoner Realignment, but those goals of rehabilitation and the reduction of recidivism as stated under SB1022.

If you are in need of any additional information, please do not hesitate to contact my office at (760) 335-3442.

Regards,

Ben Hueso  
State Senator, 40<sup>th</sup> District

BH/fs

COMMITTEES  
GOVERNMENTAL ORGANIZATION  
HEALTH  
JOBS, ECONOMIC DEVELOPMENT,  
AND THE ECONOMY  
INCOME AND TAXATION  
S

Assembly  
California Legislature



V. MANUEL PÉREZ  
ASSEMBLYMEMBER, FIFTY-SIXTH DISTRICT

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0056  
(916) 319-2056  
FAX (916) 319-2156

DISTRICT OFFICES  
45-677 OASIS STREET  
INDIO, CA 92201  
(760) 342-8047  
FAX (760) 347-8704

1625 WEST MAIN STREET, SUITE 220  
EL CENTRO, CA 92243  
(760) 336-8912  
FAX (760) 336-8914

October 15, 2013

Board of State & Community Corrections  
Attn: SB10220  
600 Bercut Drive  
Sacramento, CA 95811

RE: Letter of Support for Imperial County's application for SB1022

Dear Members of the Board:

I am pleased to express my support for Sheriff Raymond Loera's bid to secure SB1022 funding.

The Imperial Valley would benefit greatly from SB1022 funding. My district is approximately 4,900 miles of sparsely occupied land that is lacking in resources for both law enforcement and offenders.

Raymond Loera's plan for addressing the needs in my district is well-planned and much needed, in particular his vision for the Imperial County North County Day Reporting Center and Reentry Facility. Sheriff Loera's and his team members are the right individuals to see this plan to fruition. Furthermore, Sheriff Loera's objectives are in line with those of Governor Brown in his Prisoner Realignment initiative but also of the overall goals to reduce recidivism and promote rehabilitation.

Again, thank you for your time and please feel free to contact me directly if you have any questions regarding this matter, I can be reached at 760-336-8912.

Sincerely,

V. Manuel Pérez  
Assemblymember, 56<sup>th</sup> District



WASHINGTON OFFICE  
1605 LONGWORTH HOB  
WASHINGTON, D.C. 20515  
(202) 225-8045  
FAX: (202) 225-9073

CHULA VISTA OFFICE  
333 F STREET, SUITE A  
CHULA VISTA, CA 91910  
(619) 422-5963  
FAX: (619) 422-7290

VARGAS.HOUSE.GOV



Congress of the United States  
House of Representatives

Juan Vargas  
51st District, California

COMMITTEE ON FOREIGN AFFAIRS

MIDDLE EAST AND NORTH AFRICA  
TERRORISM, NONPROLIFERATION, AND TRADE

COMMITTEE ON AGRICULTURE

GENERAL FARM COMMODITIES AND  
RISK MANAGEMENT

HORTICULTURE, RESEARCH, BIOTECHNOLOGY  
AND FOREIGN AGRICULTURE

COMMITTEE ON HOUSE ADMINISTRATION

October 22, 2013

Mr. Gary Wion  
Deputy Director  
Board of State and Community Corrections  
600 Bercut Drive  
Sacramento, CA 95811

**RE: Imperial County Sheriff's Office Day Reporting Center and Re-entry Facility  
Application for SB 1022 Funding**

Dear Mr. Wion:

I am writing to introduce you to the Imperial County Sheriff's Office (ICSO), which is located in my district in California. ICSO is submitting a project proposal to the Board of State and Community Corrections in order to build a Day Reporting Center (DRC) and a Re-Entry Facility in the northern section of Imperial County.

The County of Imperial is located in Southeastern California along the California-Mexico Border. It is an economically disadvantaged County, with an unemployment rate of 23.6 percent. The Imperial County Jail Needs Assessment shows the highest population incarcerated at Imperial County Jail is male offenders, between age twenty six and thirty with drug & alcohol related offenses.

Imperial County has a few existing faith-based religious programs but to my knowledge, offers no secular programs to inmates. It is my understanding this proposed facility will allow ICSO an opportunity to address criminogenic needs to reduce recidivism, regardless of the inmates' religious affiliation, and will provide them with an option for an alternative to traditional incarceration by being immersed in more comprehensive programming.

As you may know, federal budget cuts have had a major impact on funding for all public safety projects. It is during these difficult times that our local government agencies need additional available resources to ensure our communities are well served.



My understanding is this grant would enable the ICSO to build a much needed facility in order to alleviate the stress placed on the other two outdated and overused facilities. ICSO contends that if awarded this grant, they will be able to meet the objectives outlined in Governor Brown's Prisoner Realignment Initiative while also reducing recidivism and promoting rehabilitation through a unique, collaborative approach.

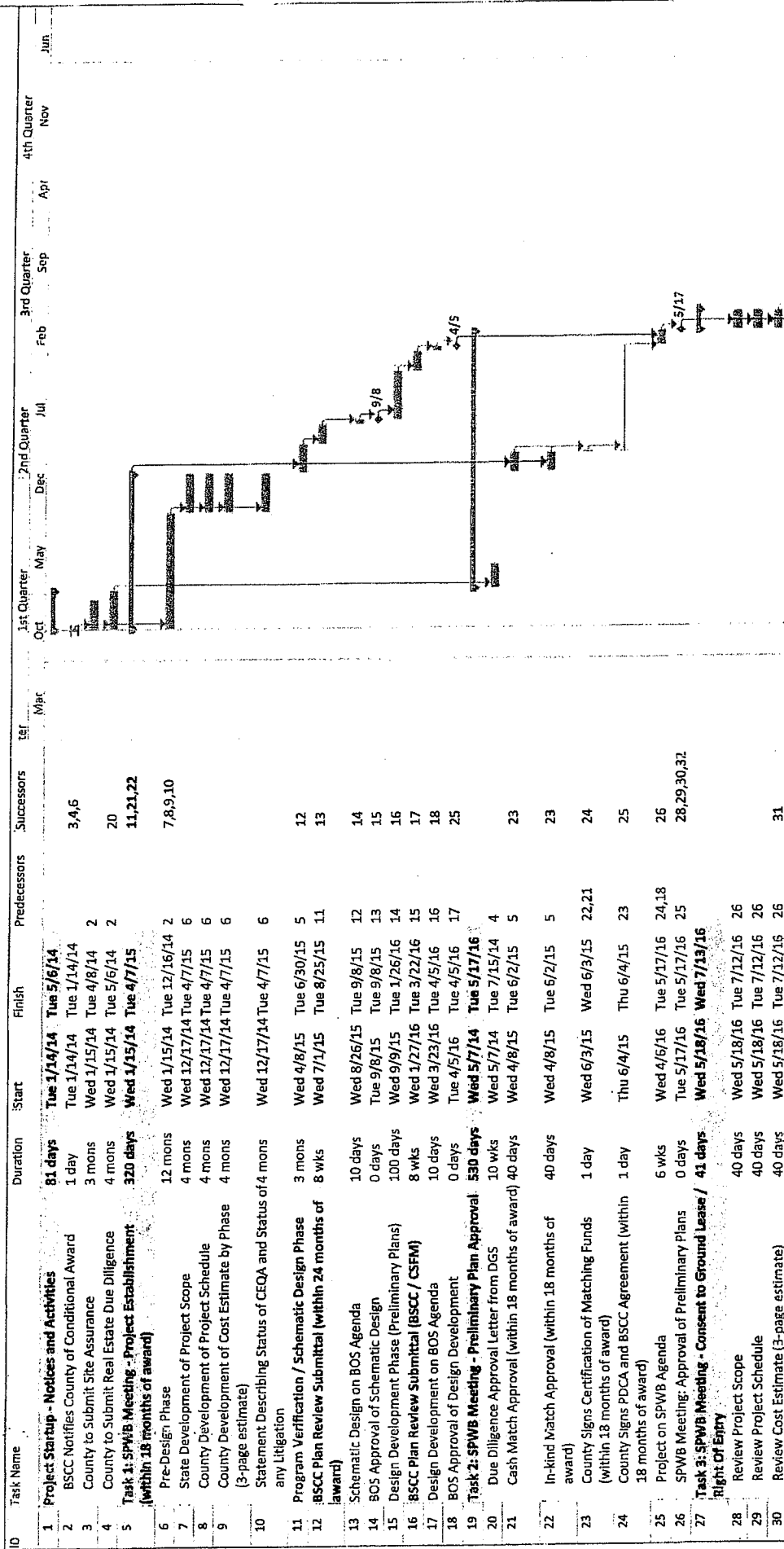
I respectfully urge you to give ICSO's proposal full and fair consideration on its merits in compliance with all applicable laws and regulations. If you have any questions, please contact Rebecca Terrazas-Baxter of my staff at (760) 355-8800.

Sincerely,

A handwritten signature in black ink, appearing to read "Juan Vargas". The signature is fluid and cursive, with the first name "Juan" and last name "Vargas" clearly distinguishable.

JUAN VARGAS  
Member of Congress

Imperial County North County Reentry Facility & Day Reporting Center Project



ID	Task Name	Duration	Start	Finish	Predecessors	Successors	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
1	Project Startup - Notices and Activities	81 days	Tue 1/14/14	Tue 5/6/14						
2	BSCC Notifies County of Conditional Award	1 day	Tue 1/14/14	Tue 1/14/14		3,4,6				
3	County to Submit Site Assurance	3 mons	Wed 1/15/14	Tue 4/8/14	2					
4	County to Submit Real Estate Due Diligence	4 mons	Wed 1/15/14	Tue 5/6/14	2					
5	Task 1: SPWB Meeting - Project Establishment (within 18 months of award)	320 days	Wed 1/15/14	Tue 4/7/15		11,21,22				
6	Pre-Design: Phase	12 mons	Wed 1/15/14	Tue 12/16/14	2	7,8,9,10				
7	State Development of Project Scope	4 mons	Wed 12/17/14	Tue 4/7/15	6					
8	County Development of Project Schedule	4 mons	Wed 12/17/14	Tue 4/7/15	6					
9	County Development of Cost Estimate by Phase (3-page estimate)	4 mons	Wed 12/17/14	Tue 4/7/15	6					
10	Statement Describing Status of CEQA and Status of any Litigation	4 mons	Wed 12/17/14	Tue 4/7/15	6					
11	Program Verification / Schematic Design Phase	3 mons	Wed 4/8/15	Tue 6/30/15	5	12				
12	BSCC Plan Review Submittal (within 24 months of award)	8 wks	Wed 7/1/15	Tue 8/25/15	11	13				
13	Schematic Design on BOS Agenda	10 days	Wed 8/26/15	Tue 9/8/15	12	14				
14	BOS Approval of Schematic Design	0 days	Tue 9/8/15	Tue 9/8/15	13	15				
15	Design Development Phase (Preliminary Plans)	100 days	Wed 9/9/15	Tue 1/26/16	14	16				
16	BSCC Plan Review Submittal (BSCC / CSFM)	8 wks	Wed 1/27/16	Tue 3/22/16	15	17				
17	Design Development on BOS Agenda	10 days	Wed 3/23/16	Tue 4/5/16	16	18				
18	BOS Approval of Design Development	0 days	Tue 4/5/16	Tue 4/5/16	17	25				
19	Task 2: SPWB Meeting - Preliminary Plan Approval	530 days	Wed 5/7/14	Tue 5/17/16						
20	Due Diligence Approval Letter from DGS	10 wks	Wed 5/7/14	Tue 7/15/14	4					
21	Cash Match Approval (within 18 months of award)	40 days	Wed 4/8/15	Tue 6/2/15	5	23				
22	In-kind Match Approval (within 18 months of award)	40 days	Wed 4/8/15	Tue 6/2/15	5	23				
23	County Signs Certification of Matching Funds (within 18 months of award)	1 day	Wed 6/3/15	Wed 6/3/15	22,21	24				
24	County Signs PDCA and BSCC Agreement (within 18 months of award)	1 day	Thu 6/4/15	Thu 6/4/15	23	25				
25	Project on SPWB Agenda	6 wks	Wed 4/6/16	Tue 5/17/16	24,18	26				
26	SPWB Meeting: Approval of Preliminary Plans	0 days	Tue 5/17/16	Tue 5/17/16	25	28,29,30,32				
27	Task 3: SPWB Meeting - Consent to Ground Lease / Right of Entry	41 days	Wed 5/18/16	Wed 7/13/16						
28	Review Project Scope	40 days	Wed 5/18/16	Tue 7/12/16	26					
29	Review Project Schedule	40 days	Wed 5/18/16	Tue 7/12/16	26					
30	Review Cost Estimate (3-page estimate)	40 days	Wed 5/18/16	Tue 7/12/16	26	31				

Task	Project Summary	Inactive Milestone	Manual Summary Rollup	Deadline
Split	External Tasks	Inactive Summary	Manual Summary	Progress
Milestone	External Milestone	Manual Task	Start-only	
Summary	Inactive Task	Duration-only	Finish-only	



Imperial County North County Reentry Facility & Day Reporting Center Project

ID	Task Name	Duration	Start	Finish	Predecessors	Successors	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
31	County Signs Ground Lease & Right Of Entry Agreements	1 day	Wed 7/13/16	Wed 7/13/16	30	34				
32	Working Drawing Phase	150 days	Wed 5/18/16	Tue 12/13/16	26	33FS-1 mon				
33	BSCC/SFM Plan Review Submittal	8 wks	Wed 11/16/16	Tue 1/10/17	32FS-1 mon	35				
34	Task 4: Pooled Money Investment Board - Loan Request	80 days	Thu 7/14/16	Wed 11/2/16	31					
35	Secure Regulatory Approvals	5 days	Wed 1/11/17	Tue 1/17/17	33	36				
36	Construction Documents on BOS Agenda	0 days	Tue 1/17/17	Tue 1/17/17	35	37				
37	BOS Approval of Construction Documents	1 day	Wed 1/18/17	Wed 1/18/17	36	38				
38	Task 5: Finance Action to Approve Working Drawings and Proceed to Bid	30 days	Thu 1/19/17	Wed 3/1/17	37	40				
39	Bidding & Award	57 days	Wed 3/1/17	Fri 5/19/17						
40	Notice to Proceed	0 days	Wed 3/1/17	Wed 3/1/17	38	41				
41	Prepare Bid Packages	1 wk	Thu 3/2/17	Wed 3/8/17	40	42				
42	Bidding	31 days	Thu 3/9/17	Thu 4/20/17	41	43				
43	Evaluation of Bids/Issue Intent to Award	5 days	Fri 4/21/17	Thu 4/27/17	42	44				
44	Deadline for Bid Protest	5 days	Fri 4/28/17	Thu 5/4/17	43	45				
45	Prepare Contract and Board Agenda Item	10 days	Fri 5/5/17	Thu 5/18/17	44	46				
46	BOS Conditional Approval of Construction Contract	1 day	Fri 5/19/17	Fri 5/19/17	45	47				
47	Task 6: Finance Action to Award Construction Contract (NTP within 42 months of award)	25 days	Mon 5/22/17	Fri 6/23/17	46	48				
48	Construction Phase	266 days	Mon 6/26/17	Mon 7/2/18	47	49FS-16 days				
49	Staffing/Occupancy	6 wks	Mon 6/11/18	Fri 7/20/18	48FS-16 days					

Task	Project Summary	Inactive Milestone	Manual Summary Rollup	Deadline
Project: Imperial County 59 1022	External Tasks	Inactive Summary	Manual Summary	Progress
Master Schedule	External Milestone	Manual Task	Start-only	
Date: Tue 10/15/13	Inactive Task	Duration-only	Finish-only	



# Imperial County SB 1022 Project

## PROJECT COST SUMMARY

PROJECT: Imperial County SB 1022 Project  
LOCATION: Brawley, CA  
CLIENT: Board of State and Community Correction  
DESIGN BY:  
PROJECT MGR:  
PLAN DATE: Design / Bid / Build

CONCEPT ESTIMATE:  
EST. / PROJ. CCCI: 5802/5802  
DATE ESTIMATED: 10/17/2013  
BIS NO:  
PREPARED BY:  
DOF PROJ. I.D. NO.:

### DESCRIPTION

### ESTIMATE SUMMARY

Site Work (includes utilities)	\$1,402,901
New Construction	\$10,190,937

### ESTIMATED TOTAL COSTS:

\$11,593,838

Adjust CCCI From 5802 to 5802

\$0

### ESTIMATED TOTAL COSTS ON AUGUST 2013:

\$11,593,838

Escalation from estimate date to Start of Construction 41.00 Months @ .42%/month

\$1,996,459

Escalation to Midpoint 4.50 Months @ .42%/month

\$219,124

### ESTIMATED TOTAL CONTRACTS

\$13,809,400

Construction Contingency At: 5%

\$690,000

### ESTIMATED TOTAL CONSTRUCTION COST

\$14,499,400

# SUMMARY OF COSTS BY PHASE

PROJECT: Imperial County SB 1022 Project  
LOCATION: Brawley, CA

CONCEPT ESTIMATE:  
EST. / PROJ. CCCI:

17-Oct-13

## Design / Bid / Build

CONSTRUCTION DURATION

9.0 MONTHS

ESTIMATED CONTRACT COST

\$13,809,400 \$13,809,400

CONSTRUCTION CONTINGENCY

\$690,000 \$690,000

TOTAL

\$14,499,400 \$14,499,400

CATEGORY	STUDY 00	PRELIMINARY PLANS 01	WORKING DRAWINGS 02	CONSTRUCTION 03	TOTAL
<b>ARCHITECTURAL AND ENGINEERING SERVICES</b>					
A&E Design		\$431,000	\$587,000	\$287,000	\$1,305,000
Construction Inspection				\$258,000	\$258,000
Advertising, Printing and Mailing					
<b>SUBTOTAL A&amp;E SERVICES</b>		<b>\$431,000</b>	<b>\$587,000</b>	<b>\$545,000</b>	<b>\$1,563,000</b>

<b>OTHER PROJECT COSTS</b>					
Special Consultants (CEQA)		\$40,000			\$40,000
Materials Testing					
County Project Admin & Transition		\$13,000	\$16,000	\$29,000	\$58,000
Project / Construction Management			\$13,000	\$770,000	\$783,000
State Fire Marshal		\$35,000			\$35,000
Land Acquisition		\$164,000			\$164,000
Program Management					
Equipment - Telephone				\$75,000	\$75,000
Local Mitigation Fee					
Agency Retained Items - Others					
Agency Retained Items - FF&E				\$650,000	\$650,000
Plan check			\$27,000	\$22,000	\$49,000
Commissioning				\$37,000	\$37,000
Permits / fees			\$102,000		\$102,000
Audit				\$10,000	\$10,000
Need Assessment					
Transition Planning				\$200,000	\$200,000
Real Estate Due Diligence		\$16,000			\$16,000
Environmental Document					
<b>SUBTOTAL OTHER PROJECT COSTS</b>		<b>\$268,000</b>	<b>\$158,000</b>	<b>\$1,793,000</b>	<b>\$2,219,000</b>

<b>TOTAL ESTIMATED PROJECT COST</b>		<b>\$699,000</b>	<b>\$745,000</b>	<b>\$16,837,400</b>	<b>\$18,281,400</b>
<b>LESS FUNDS TRANSFERRED</b>					
<b>LESS FUNDS AVAILABLE NOT TRANSFERRED</b>					
<b>CARRY OVER</b>			<b>\$699,000</b>	<b>\$1,444,000</b>	
<b>BALANCE OF FUNDS REQUIRED</b>		<b>\$699,000</b>	<b>\$1,444,000</b>	<b>\$18,281,400</b>	<b>\$18,281,400</b>

The County of Imperial is seeking funding preference for its proposed project within the Adult Local Criminal Justice Facilities Construction Financing Program (the "SB1022 Financing Program"). As such, the Board of Supervisors of Imperial County does hereby represent, warrant and covenant as follows:

**Resolution No. 2013-094**

- 1) Lawfully Available Funds. The County cash contribution funds, as described in the documentation accompanying the County's SB 1022 Financing Program Proposal Form, have been derived exclusively from lawfully available funds on the County.
- 2) County Cash Contribution Funds Are Legal and Authorized. The payment of the County Cash contribution funds for the proposed adult local criminal justice facility project (the "Project") (i) is within the power legal right, and authority on the County, (ii) is legal and will not conflict with or constitute on the part of the County a material violation of a material breach of, material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge note, lease, loan, installment, sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County
- 3) No Prior Pledge: The County cash contribution funds and the Project are not and will not be mortgaged, pledged or hypothecated by the County in any manner or for any purpose and have not and will not be the subject of a grant of a security interest by the County. In addition, the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owner of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.
- 4) Authorization to Proceed with the Project. The Project proposed in the County's SB 1022 Financing Program Proposal is authorized to proceed in its entirety when and if safe financing is awarded for the project within the SB 1022 Financing Program.

**SECTION 2:**

Be it resolved that Raymond Castillo, Chairman of the Board of Supervisors  
(Authorized agent name/ title)

Raymond Loera, Sheriff/Coroner/Marshal or Fred Miramontes, Undersheriff  
(Authorized agent name/ title) (Authorized agent name/ title)

William S. Brunet Scott Schmidtt  
(Director of Public Works) (Project Financial Office/ Director)

Is hereby authorized and directed to act on the Imperial County Sheriff's Office behalf in all  
(Applicant's)

matters pertaining to this application.

PASSED AND ADOPTED at a meeting of The Imperial County Board Of Supervisors of the  
(Governing body)

Imperial County Sheriff's Office held on October 22, 2013  
(Applicant) (Date)

OFFICIAL ATTESTING TO THIS ACTION:

ATTEST:

Signature:  Title Chairman Board of Supervisors

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(Authorized agent name/title)

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William S. Brunet Scott Schmidt  
(Director of Public Works) (Project Financial Office/ Director)

Is hereby authorized and directed to act on the Imperial County Sheriff's Office behalf in all  
(Applicant's)

matters pertaining to this application.

PASSED AND ADOPTED at a meeting of The Imperial County Board Of Supervisors of the  
(Governing body)

Imperial County Sheriff's Office held on October 22, 2013  
(Applicant) (Date)

OFFICIAL ATTESTING TO THIS ACTION:

ATTEST:

Signature:  Title Chairman Board of Supervisors