

DRAFT OUTLINE – for comment

Youth Programs and Facilities Grant Program

APPLICATION PACKAGE

Eligible Applicants: California Counties

RFA Released: April 8, 2021

RFA Due: May 7, 2021

Grant Period: June 10, 2021 to June 1, 2024

Background Information

On September 30, 2020, Governor Newsom signed Senate Bill 823, which began the closure of the state's Division of Juvenile Justice, realigning those state functions to county governments. Under SB 823, DJJ intake will close for most youth on July 1, 2021, and counties then become fully responsible for housing, programming, and treatment of youth at higher offense and needs levels who can no longer be committed to DJJ.

As part of SB 823, \$9.6 million was set aside for the Board of State and Community Corrections to "award one-time grants, to counties for the purpose of providing resources for infrastructure-related needs and improvements to assist counties in the development of a local continuum of care.

The Board of State and Community Corrections (BSCC) issued a Request for Information (RFI) on December 18, 2020 to inform the Board's decision making and identifying potential counties to receive a one-time grant as part of the Youth Programs and Facilities Grant Program (YPFGP) under Senate Bill 823 (Chapter 337, Statutes of 2020), for the purposes of providing resources for infrastructure related needs and improvements to assist them in the development of a local continuum of care for justice system-involved youth.

The survey requested information about the county's intent to house these youth after June 30, 2021, specific programming that may be developed/offered for the population, whether youth from other counties will be housed, anticipated number of these youth to be housed, and infrastructure needs to house these youth. Counties were asked to respond to the RFI by January 15, 2021. Fifty-seven of the 58 Counties in California responded to the survey. For the youth population that can no longer be committed to DJJ, a majority of responding counties indicated they lack capacity to serve youth in one or more of the following high-needs categories and that they intend to refer these youth to other counties for appropriate treatment and placement: 1. Females, 2. Sex Offenders, and 3. Seriously Mentally Ill youth.

On February 11, 2021, the BSCC Board approved a request for the development of a Request for Application (RFA). The RFA will allocate grant resources to support the infrastructure needs of counties that can provide facility and treatment space for referrals from other counties that lack this local, specialized capacity.

Of the \$9.12 million available (after BSCC administrative cost), there will be two project types:

- Regional Hubs – 4 Projects, up to \$1 million each (PART A)
- Pro Rata Distribution – (All Counties – PART B)

RFA will make available a total of \$4 million for four projects (up to \$1 million each) to develop regional hubs to serve youth referred by other counties in the three high-needs areas noted above (females, sex offenders, seriously mentally ill). The intent is to award

at least one project in each of the three high-needs categories (RFA Part A). The remaining \$5.12 million will be distributed by formula to all counties to support infrastructure and improvements needed to serve their in-county population of realigned youth (RFA Part B). Counties wishing to receive funding in both categories must submit two applications addressing Part A and Part B. Counties wishing to receive funding in only one category may submit only one application and must note which “Part” is being applied for.

YPFGP (Part A) Application Narrative - \$1 million Regional Hub

[NOTE: Only Fill Out Part A if County Intends to Operate Regional Hub]

Instructions: The Application Narrative must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be 1.5-line spaced and cannot exceed **10 numbered pages** in length. For the Application Narrative, address each of the five (5) sections below.

Section 1: Juvenile Justice Realignment Population

Section 2: Infrastructure and Improvements

Section 3: Realignment Program Description

Section 4: Regional Factors

Each section should be titled according to its section header as provided (e.g., Juvenile Justice Realignment Population, Infrastructure, and Improvements). Within each section, address the numbered criteria in a cohesive, comprehensive narrative format. Do not include website links.

Instructions: The Budget and Budget Narrative must be completed using the Budget Attachment (an Excel workbook, a link and instructions are provided on page **XX**). For the Budget and Budget Narrative address the numbered criteria provided below.

Section 5: Budget

The 10-page limit does not include the Cover Sheet, Application Checklist, Applicant Information Form, Budget Table or other required attachments (see YPFGP (Part A) Program Proposal Checklist).

It is up to the applicant to determine how to use the total page limit in addressing each section.

Section 1: Juvenile Justice Realignment Population

For the Juvenile Justice Realignment Population section address the criteria defined below in narrative form.

- 1.1. Describe the juvenile justice realignment population to be served by the regional project or program for which infrastructure and improvement funds are sought. Include a description of the service population by offense, offense history and treatment or program need and by any other factors you plan to utilize.
- 1.2. Describe the regional structure of the proposed program or facility including which counties will make referrals, the number of youth to be served (maximum capacity at a given time), proposed length of stay and how your county and the referring county will share or distribute responsibilities for case management.

Section 2: Infrastructure and Improvements

For the Infrastructure and Improvements section address the criteria defined below in narrative form.

- 1.1 Describe the infrastructure and improvements for which funds are sought, including the facility (e.g., juvenile hall, probation camp, other) and location where the improvements or infrastructure will be added.
- 1.2 Explain why the infrastructure and improvements are needed in relation to existing resources.
- 1.3 Provide a timetable and plan for the purchase, installation or build out of the improvements or infrastructure.

Section 3: Realignment Program Description

For the Realignment Program Description section address the criteria defined below in narrative form. *This section describes the program in general, specific information about the regional aspects of the program are requested in Section 4.*

- 1.1 Describe the proposed regional program for which these funds are sought. Include how the program will address and meet the security, treatment and rehabilitation needs of youth in the proposed service population (females, sex offenders, seriously mentally ill)?
- 1.2 Describe the agencies or community-based programs or service providers that will be involved or integrated into the program or project.
- 1.3 Describe whether and how the program is modeled on a research- or evidence-based approach for the defined service population.
- 1.4 Describe how the facility improvements or infrastructure needs to provide the proposed program are related to the “development of a local continuum of care”?
- 1.5 Describe the outcome measures that will be applied by the program or project to assess youth outcomes and project or program performance.

Section 4: Regional Factors

For the Regional Factors section address the criteria defined below in narrative form.

- 4.1 Describe the counties from which the host county will accept referrals from for the program's defined service population.
- 4.2 Describe the referral and acceptance process for referrals from other counties.
- 4.3 Describe the program capacity that will be dedicated and/or set aside for youth from other counties.
- 4.4 Describe the process for contracts or agreements with referring counties to pay for services and operating costs.
- 4.5 Describe how case management responsibility between the host county and referring county will be handled.

Section 5: Budget

For the Budget section, address the criteria defined below when completing the Budget Attachment.

- 5.1 Provide a complete and detailed budget information in each section of the Budget Attachment (link below) that includes:
 - a. language supporting each expense.
 - b. expenses that are allowable within the definitions or parameters of the RFA.
 - c. expenses that are appropriate for the described program or project.

Budget Attachment Instructions:

As part of the application process, applicants are required to submit the **Budget Attachment**, which is an Excel Workbook that can be accessed using the link below.

Upon submission, the Budget Attachment will become Section 5 of the Application and will be reviewed as such based on the Budget section criteria listed above.

Applicants should be aware that budget of a funded application will still be subject to review and approval by the BSCC staff to ensure all proposed costs listed within the budget narrative are allowable and eligible. Regardless of any ineligible costs that may need to be addressed post award, the starting budget and the total amount requested will be the figures used for the Standard Grant Agreement.

Applicants are solely responsible for the accuracy and completeness of the information entered in the Budget Table and Budget Narrative Table. Detailed instructions for completing the Budget Attachment are listed on the Instructions tab of the Excel workbook.

YPFGP (Part B) Application Narrative

An estimated minimum of \$5.12 million in SB 823 YPFGP grant funds will be allocated to all counties based on population to support infrastructure and improvements for local programs and facilities for realigned youth. These Part B funds must be spent on infrastructure or improvements to programs, services or facilities serving youth who are realigned to counties as a result of the closure of the Division of Juvenile Justice. In the narrative, applicant counties should describe the need and the proposed expenditures as they relate to programs, services or facilities the county will create or utilize to house or serve the realignment population. If plans for how these funds will be spent are not yet finalized in the county, applicants should describe the improvements or infrastructure additions that are contemplated and should certify in the application that the funds will be spent on allowable infrastructure and improvements to serve the realignment population of youth who can no longer be committed to DJJ.

The Application Narrative section may not exceed **two (2) numbered** pages in totality and must be submitted in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spaced.

1. Project Need

2. Project Description & Allocation of Grant Funds

Part B All County Funding Information

Set Asides

To ensure that large, medium, and small counties each have the opportunity to share in the available financing (see following population chart), the disbursement schedule will be split between population categories (40% Large Counties, 30% Medium Counties, and 30% Small Counties):

If the funding available for Part B is \$5.12 million, the maximum amount that can be requested by a county is:

- **\$136,500 for applicants in large counties**
- **\$118,000 for applicants in medium-sized counties**
- **\$51,284 for applicants in small counties.**

In the event that there are fewer than four projects funded under Part A, there will be more resources available for the All County portion (Part B) as follows:

If the funding available for Part B is \$6.12 million, the maximum amount that can be requested by a county is:

- **\$163,200 for applicants in large counties**
- **\$141,200 for applicants in medium-sized counties**
- **\$61,214 for applicants in small counties**

If the funding available for Part B is \$7.12 million, the maximum amount that can be requested by a county is:

- **\$189,900 for applicants in large counties**
- **\$164,300 for applicants in medium-sized counties**
- **\$71,187 for applicants in small counties**

If the funding available for Part B is \$8.12 million, the maximum amount that can be requested by a county is:

- **\$216,500 for applicants in large counties**
- **\$187,400 for applicants in medium-sized counties**
- **\$81,210 for applicants in small counties**

Population Chart			
Large Counties (pop. 700,001 +)	Medium Counties (pop. 200,001- 700,000)	Small Counties (pop. below 200,000)	
San Mateo	Butte	Alpine	Amador
San Joaquin	Yolo	Calaveras	Colusa
Ventura	Marin	Del Norte	El Dorado
San Francisco	Santa Cruz	Glenn	Humboldt
Kern	San Luis Obispo	Imperial	Inyo
Fresno	Merced	Kings	Lake
Contra Costa	Placer	Lassen	Madera
Sacramento	Solano	Mariposa	Mendocino
Alameda	Monterey	Modoc	Mono
Santa Clara	Santa Barbara	Napa	Nevada
San Bernardino	Tulare	Plumas	San Benito
Riverside	Sonoma	Shasta	Sierra
Orange	Stanislaus	Siskiyou	Sutter
San Diego		Tehama	Trinity
Los Angeles		Tuolumne	Yuba
<p><i>Department of Finance, Population Estimates, May 2020</i></p> <p>https://www.dof.ca.gov/forecasting/demographics/estimates/e-1/documents/E-1_2020_InternetVersion.xlsx</p>			