

Grantee Invoice Supporting Documentation Checklist

Grantee Name:

Program: Prop 47 C3

Invoice #:

Reporting Period:

Complete the table as it relates to the invoice listed above. This completed checklist will be the cover page of your supporting documentation packet.

		Amount	Attached Docs	For BSCC Use Only		
				✓	Comments	Initial
1. Salaries & Benefits	Grant Funds					
	Leverage					
2. Services & Supplies	Grant Funds					
	Leverage					
3. Professional Services or Public Agency Subcontracts	Grant Funds					
	Leverage					
4. NGO Subcontracts	Grant Funds					
	Leverage					
5. Data Collection Evaluation	Grant Funds					
	Leverage					
6. Equipment/Fixed Assets	Grant Funds					
	Leverage					
7. Financial Audit	Grant Funds					
	Leverage					
8. Other (Travel, Training, etc.)	Grant Funds					
	Leverage					
9. Indirect Cost	Grant Funds					
	Leverage					
Total	Grant Funds	\$				
	Leverage	\$				
Invoice Total		\$				

I have reviewed the attached invoice packet and supporting documentation and hereby certify it is true and correct; that the supporting documentation is sufficient to substantiate expenditures; and that all expenditures claimed meet the criteria and requirements of the grant program.

Authorized Financial Officer: Printed Name, Signature, Date