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| **Appendix B: Project Work Plan** |

**Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.**

**Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.**

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| **(1) Goal:** | > |
| Objectives (A., B., etc.) | >       |
| Process Measures and Outcome Measures: | >       |
| Project activities that support the identified goal and objectives:  | Responsible staff/partners | Timeline |
| Start Date | End Date |
| >       | >       | >       | >       |
| List data and sources to be used to measure outcomes: >       |

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| **(2) Goal:** | > |
| Objectives (A., B., etc.) | >       |
| Process Measures and Outcome Measures: | >       |
| Project activities that support the identified goal and objectives:  | Responsible staff/partners | Timeline |
| Start Date | End Date |
| >       | >       | >       | >       |
| List data and sources to be used to measure outcomes: >       |

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| **(3) Goal:** | > |
| Objectives (A., B., etc.) | >       |
| Process Measures and Outcome Measures: | >       |
| Project activities that support the identified goal and objectives:  | Responsible staff/partners | Timeline |
| Start Date | End Date |
| >       | >       | >       | >       |
| List data and sources to be used to measure outcomes: >       |