|  |  |  |  |
| --- | --- | --- | --- |
| **SECTION 1: PROJECT INFROMATION** | | | |
| **GRANTEE NAME:** City of Oxnard | | | |
| **PROJECT TITLE:** Operation Peace Works (OPW) | | | |
| **AGREEMENT NUMBER:** 817-18 | | **AWARD TOTAL:** $500,000 | |
| **REPORTING PERIOD (check applicable period):** | | | |
| **#1. 9/1/18-12/31/18**  **Due: 2/15/19** | **#2. 1/1/19-3/31/19**  **Due: 5/15/19** | **#3. 4/1/19-6/30/19**  **Due: 8/15/19** | **#4. 7/1/19-9/30/19**  **Due: 11/15/19** |
| **#5. 10/1/19-12/31/19**  **Due: 2/14/20** | **#6. 1/1/20-3/31/20**  **Due: 5/15/20** | **#7. 4/1/20-6/30/20**  **Due: 8/14/20** | **#8. 7/1/20-8/31/20**  **Due: 10/15/20** |

|  |
| --- |
| **SECTION 2: GOALS AND OBJECTIVES** |
| This section lists the goals and objectives contained in the original proposal on the Project Work Plan. Use this space to capture your progress in implementing the corresponding activities linked to each set of objectives. This is space for you to answer implementation questions such as: *Are the necessary staff in place? Are referrals coming at the expected rate? Have staff received training? Are classes being held? Are pre- and post-tests being administered consistently? Is the evaluator who will measure this outcome in place? Is the evaluator meeting regularly with partners? Are data collection agreements in place?* This is the not the place to report numerical data; that will be captured on Part 2 of the Progress Report. Provide clear and complete narrative responses, specific to this reporting period. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Goal (1)** | | Mentoring, community-building, community-service, career exploration, job-readiness, skills building. | |
| **Objectives:** | | 1. 25 youth will enroll in OPW as Student Trainees (unpaid). | |
| 1. OPW youth will complete 1,500 hours of community service. | |
| 1. 100 percent of OPW youth will complete a career exploration process. | |
| 1. 100 percent of OPW youth will receive 100 hours of job skills training. | |
| 1. 50 percent of Student Trainees will achieve two or more personal goals. | |
| 1. | Describe progress toward objectives A-E: | | (Type Response Here) |
| 2. | Describe any challenges toward meeting the stated goal and objectives: | | (Type Response Here) |
| 3. | If applicable, what steps were implemented to address challenges: | | (Type Response Here) |

|  |  |  |  |
| --- | --- | --- | --- |
| **Goal (2)** | | Life guidance and case management. | |
| **Objectives:** | | 1. 30 youth will enroll in OPW as paid Leader Trainees receiving on average 180 hours of grant-funded employment. | |
| 1. 100 percent of participating Leader Trainees will continue employment with Oxnard City Corps beyond the 180 hours allocated by the grant until they complete the program (e.g. graduate, obtain another employment, leave for college, etc.). | |
| 1. 50 percent of Leader Trainees will achieve two or more personal goals. | |
| 1. | Describe progress toward objectives A-C: | | (Type Response Here) |
| 2. | Describe any challenges toward meeting the stated goal and objectives: | | (Type Response Here) |
| 3. | If applicable, what steps were implemented to address challenges: | | (Type Response Here) |

|  |  |  |  |
| --- | --- | --- | --- |
| **Goal (3)** | | Therapeutic services | |
| **Objectives:** | | 1. 25 youth will receive one-on-one or group case management services. | |
| 1. | Describe progress toward objective A: | | (Type Response Here) |
| 2. | Describe any challenges toward meeting the stated goal and objective: | | (Type Response Here) |
| 3. | If applicable, what steps were implemented to address challenges: | | (Type Response Here) |

|  |
| --- |
| **SECTION 3: NARRATIVE QUESTIONS** |
| This section asks common questions of all CalVIP grantees. Provide clear and complete responses, specific to this reporting period, to each question below. |

1. **In relation to the overall budget, are grant funds being expended as planned and on schedule?**

Yes  No

1. **If no, explain why and describe the plan to correct it.**

1. **In relation to the overall grant budget, are match funds being expended as planned and on schedule?**

Yes  No

1. **If no, explain why and describe the plan to correct it.**

1. **Are all grant-funded positions filled (includes the lead agency and any contracted agencies)?**

Yes  No

1. **If no, which grant-funded positions are unfilled, why, and what is the timeline to fill them?**

1. **How did your project ensure services are provided to the target population, as specified in the original proposal?**

1. **What quality assurance methods are in place to ensure all programs/services are delivered as intended and with fidelity to the approaches described in the original proposal?**

1. **If applicable, describe any grant-funded trainings occurring during the reporting period. Include the date(s), number of attendees and list of participating agencies.**

1. **Describe at least one grant-funded accomplishment during this reporting period.**

1. **Describe any significant grant-funded activities occurring in the next reporting period (e.g. trainings, community events, etc.).**

|  |
| --- |
| **SECTION 4: OTHER/TECHNICAL ASSISTANCE** |
| This section allows grantees to include information not captured in other sections and to request technical assistance. |

1. **Would you like to request technical assistance? Please check one:**

Yes  No

1. **If yes, describe the nature of the request:**

1. **Provide any additional information (not already covered in other sections) that you think is important to share with BSCC, including media coverage, awards or recognition, special events, etc.**

|  |  |
| --- | --- |
| **REPORT SUBMISSION** | |
| **PREPARED BY:** | **TITLE:** |
| **EMAIL:** | **TELEPHONE NUMBER:** |
| **DATE SUBMITTED:** |  |
| **BSCC CONTACT INFORMATION** | |
| Please email **Parts 1 and 2** to [CalVIP-2@bscc.ca.gov](mailto:CalVIP@bscc.ca.gov). For questions please contact Angela Ardisana at (916) 323-8580 or [angela.ardisana@bscc.ca.gov](mailto:angela.ardisana@bscc.ca.gov). | |