On Agency/Department Letterhead

Timothy Polasik, Field Representative
Board of State and Community Corrections
Corrections Planning and Programs Division
2590 Venture Oaks Way
Sacramento, CA 95833

Subject: Fixed Assets Request for RSAT Grant Program BSCC ###-21

Dear Mr. Polasik:

The <City/County Name> RSAT Grant project requests approval to expend grant funds from Board of State and Community Corrections (BSCC) for fixed assets identified within our grant budget. Outlined in our grant proposal is the usage of aerial imagery to identify unpermitted cannabis sites without compromising inspector health and safety. Our proposed budget allocates $85,000 in funds to acquiring aerial imagery, a portion of which we would like to use to purchase one (1) DJI Matrice 300 (UAV), a DJI Zenmuse H20T camera/thermal imaging, and training for the equipment by the vendor. The requested item will be 1) used for services directly associated with the <City/County Name> Grant Project; 2) is essential to the success of the project; and 3) is less expensive than leasing or renting equipment for the remainder of the grant period.

In accordance with our grant activities, we request to purchase the following equipment items for the above referenced grant.

Quantity	Price per Item	Equipment Description	Total Price per Qty
1	$15,648.00	Matrice 300 Economy Package	$15,648.00
1	$11,209.00	DJI Zenmuse H20T	$11,209.00
1	8,000.00	Drone Training for 6 ppl/2days	$8,000.00

Subtotal:	$34,857.00
Sales Tax:	n/a
Shipping:	n/a
TOTAL:	**$34,857.00**

This equipment will be utilized for the following project reasons:
The UAV will help inspectors investigate and monitor remote cannabis cultivation sites, while maintaining "line of sight" in accordance with FAA rules, reducing wear and tear on often-unpaved roads, preventing erosion, and limiting the risk posed to inspector health and safety. The UAV will be used directly for the project goal to investigate the estimated 6,000 non-regulated commercial cannabis properties located on extremely rural and isolated properties.

Thank you for consideration of this request.

(signature block for Project Director)