This information was sent to all BSCC Grantees on March 19, 2020

Dear BSCC Grantee,

We recognize that many of you may have questions regarding the implementation of your program and the use of grant funds to pay for salaries and benefits, and services due to the impacts of COVID-19. Please consult the guidance of your local health officials to determine if it is safe for you to implement your grant-funded program or if a temporary break in the delivery of services is appropriate. If an employee has been asked to shelter in-place, is quarantined, or asked to self-quarantine, please follow the guidance of your local health officials and human resources staff.

If the Project Director determines a temporary break in service delivery is needed due to COVID-19, please convey that to your Field Representative ASAP. The BSCC will review and consider requests for budget modifications to programs and services that may otherwise fulfill the purpose of the grant program. This may include, but not be limited to, providing services via remote means (e.g., video conferencing or electronic means). Project scope changes and project extensions will also be considered provided that the proposed scope change is in line with eligible activities of the grant program. Each instance will be handled on a case-by-case basis.

With the above in mind, please note that the BSCC can only reimburse grantees for actual expenditures claimed with grant funds. To the extent reimbursable expenses are no longer occurring, we will be unable to reimburse the grant program for those expenses.

Thanks for your patience as we work through this unprecedented health emergency. Some of you may have grant-specific questions that are best answered one-on-one. Please direct those questions to your Field Representative and all efforts will be made to respond in a timely manner. We will continue to provide you with updated guidance as we receive additional information.

Sincerely,

Ricardo Goodridge, Deputy Director
BOARD OF STATE AND COMMUNITY CORRECTIONS