Overview of Programmatic Proposition 47 Requirements

AGENDA

Program Requirements

Audits

Communication & Project Director Calls

Progress Reporting

Monitoring Visits

Grantee Presentations

GRANTEE PRESENTATIONS
(*2 MINUTES*)

❖ **One spokesperson**

❖ **Introduce Team Members**

▪ **Name and Role**

❖ **Project Name**

❖ **Briefly describe the project's intent and target population**

◆ **Merced**

◆ **Siskiyou**

◆ **Corona Norco**

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KEY PROGRAM REQUIREMENTS

- ❑ **Financial Invoices**
  - ❑ **Available on the BSCC Website**
  - ❑ **Submit Quarterly to BSCC**

- ❑ **Progress Reports**
  - ❑ **Technical Assistance/Evaluator**
  - ❑ **Submit to BSCC**
  - ❑ **Comply with grant requirements**

- ❑ **Site Visits - potential**
  - ❑ **Expectations**
  - ❑ **Sample Form**

- ❑ **Grant Audit**

- ❑ **Grantee employees must be at least**
  - ❑ **Project Director**
  - ❑ **Financial Officer**

PROGRAM MODIFICATIONS

❖ **Reserved for substantive changes in project scope and specific program components**

❖ **Discuss change(s) with Field Representative prior to submission**

❖ **Detailed narrative and must be submitted by the Project Director**

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BSCC & FINANCIAL AUDITS

➢ **Potential financial audit at any time between the execution of the grant agreement**

➢ **Maintain adequate fiscal and project records, pertinent to subcontractor's work**

  ➢ **up to 3 years following the end of the grant period.**

➢ **Fiscal Audit due by June 1, 2026**

  ➢ **performed by a Certified Public Accountant, participating county or city auditor organizationally independent from the grantees' project financial management functions.**

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COMMUNICATION WITH ALL PARTNERS

Project Team and Project Partners (internal & external) understanding:

- ✓ **Project Goals and Objectives**

- ✓ **Project Timelines**

- ✓ **Project Roles and Responsibilities**

- ✓ **Key Activities and Due Dates**

- ✓ **Terms of the Grant Agreement**

PROJECT DIRECTOR CALLS

➢ **Mandatory**

➢ **Interactive**

➢ **Program and Fiscal Updates**

➢ **Data Questions and Challenges**

➢ **Accomplishments and Barriers**

➢ **Technical Assistance**

PROGRESS REPORTS

❑ Written account of project milestones, progress, and challenges

❑ Main tool for communicating with the Evaluators about project

❑ Collect Quantitative and Qualitative Variables

❑ Provides data for public viewing

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# MONITORING

Grantee Visits

- ❑ **Virtual and/or In person**

  - ❑ **Initial**

  - ❑ **Comprehensive**
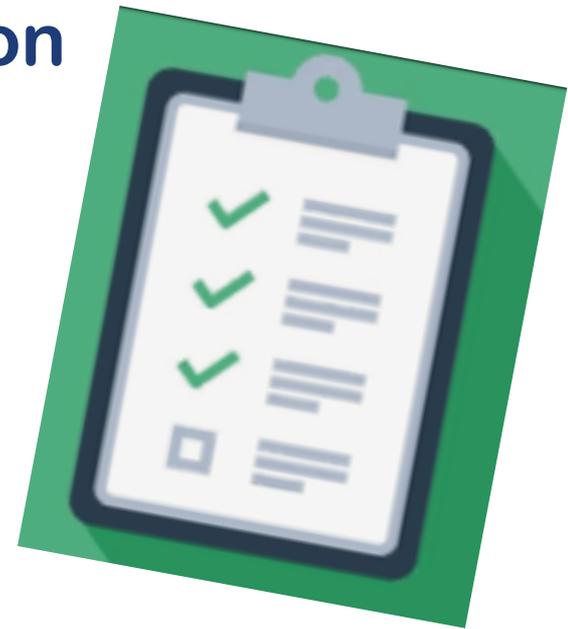
TAKEAWAYS

❖ **Maintain good communication and clear direction**

❖ **Document the program well**

❖ **Keep records organized to make invoicing, data reporting and site visits easier**

❖ **Follow up, optional Q&A meeting**
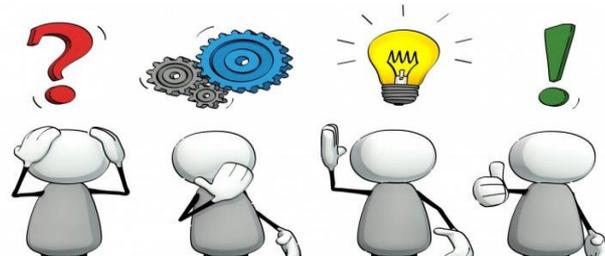
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(*2 MINUTES*)

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◆ Yolo DA

◆ Sonoma

◆ Vallejo