Proposition 64 Cohort II
Local Evaluation Plan Scoring Rubric

Scores

0 points	The information is completely missing.
1 point	Minimal required information is provided but almost all of it is unclear, illogical, or inaccurate.
2 points	Some required information is provided but much of it is unclear, illogical, or inaccurate.
3 points	Most required information is provided but a small portion is unclear, illogical, or inaccurate.
4 points	All required information is present, clear, logical, and accurate.

1. Cover Page — Max Possible Points: 4

Measure		0	1	2	3	4
1a	Includes a descriptive report title, and identifies the grantee, authors, contact information, project time period, and funding source.					
Comments:						

2. Project Background — Max Possible Points: 24

Measure		N/A	0	1	2	3	4
2a	Provides information essential to understand the project and the need for the project.						
For project components that involve participants:							
2b	Defines target population ex: gender, age, risk factors, prior involvement with the juvenile justice system, etc.).						
2c	Describes the criteria used to determine participant eligibility.						
2d	Describes the process for determining which intervention(s) and/or services a participant needs and will receive.						
2e	Describes the process for determining which activities and/or services will be implemented in the service area.						
2f	Describes the project's goal(s) and objectives (as stated in the original proposal's **Work Plan**).						
Comments:							

3. Process Evaluation Method and Design — Max Possible Points: 44

Measure		N/A	0	1	2	3	4
3a	Describes the research design that will be used for the process evaluation.						
For project components that involve participants:							

	Measure	N/A	0	1	2	3	4
3b	Describes the plan to document activities within the project and/or services provided to each participant (e.g., maintaining a database, signup sheets, etc.).						
3c	Describes how participants' progress will be tracked (ex: start dates, attendance, dropouts, successful completions, progress milestones, etc.).						
3d	Describes how components or activities conducted as part of the project that do not involve participants will be tracked/documented (e.g., code enforcement, investigations, system/equipment updates).						
3e	Identifies and thoroughly defines process measures. This includes how, by whom, and how often the process measures will be collected.						
3f	Describes how the process data will be collected and the data source(s) used.						
3g	Describes the project oversight structure and overall decision-making process for the project.						
3h	Describes how the project components will be monitored, determined effective, and adjusted as necessary.						
3i	Describes the plan for documenting activities performed by staff and contracted providers, if applicable						
3j	Describes the procedures which ensure that the project will be implemented to fidelity, when applicable.						
3k	Describes how all quantitative and qualitative process data will be analyzed. Includes a description of the statistical tools used to analyze quantitative data (e.g., descriptive statistics, chi-square, etc.) and your method used for analyzing qualitative data (identifying themes, content analysis, etc.).						

Comments:

4. Outcome Evaluation — Max Possible Points: 44

	Measure	N/A	0	1	2	3	4
4a	Describes the research design that will be used in the outcome evaluation.						
4b	Includes a set of evaluation questions. These **must** include the goals and objectives from the original proposal, but may also include more outcome-oriented questions.						
For project components that involve participants:							
4c	Provides the estimated number of participants expected to receive each type of intervention/service.						
4d	Provides the criteria for determining participant success in the project.						
4e	Provides the estimated number of activities/services accomplished.						
4f	Describes the criteria for determining activity/service completion and/or success in the project.						
4g	Thoroughly describes all outcome variables and identifies how they will be defined and measured (tools/instruments used to collect the data and frequency of collection).						

	Measure					
4h	Describes how the outcome data will be collected, the timing of data collection, and the data source(s) used.					
4i	Describes how all quantitative and qualitative outcome data will be analyzed. Describe the statistical tools used to analyze quantitative data (e.g., descriptive statistics, chi-square, etc.) and your method used for analyzing qualitative data (identifying themes, content analysis, etc.).					
4j	Describes the strategy for determining whether outcomes are due to the project and not some other factor(s) unrelated to the project, including a description of a comparison group, when applicable.					
4k	If multiple types of interventions will be employed, includes a description of how the separate effects on outcome variables of each type of the intervention will be determined, if possible.					
Comments:						

5. Logic Model — Max Possible Points: 12

	Measure	0	1	2	3	4
5a	Shows the logical relationships between Inputs/resources, Activities, Outputs, Outcomes, and Impacts of the project.					
5b	Includes pertinent project activities and outcome variables outlined in the narrative.					
5c	Displayed in a simple and easy-to-follow format.					
Comments:						

Total Scores

Exemplary (80%)	102 to 128 points
Good (70%)	89 to 101 points
Fair (60%)	76 to 88 points
Poor (50%)	64 to 75 points
Unacceptable (<50%)	0 to 63 points