

# JUVENILE CORRECTIONS OFFICER CORE COURSE 168 HOURS

<b>California Criminal Justice System</b>	<b>10</b>
Criminal Justice System and Process	2
Roles and Responsibilities	1
Title 15	1
Legal Foundations and Liability	4
Confidentiality and Records	2
<b>Professionalism and Ethics</b>	<b>5</b>
Professionalism and Ethics	4
Social Media	1
<b>Classification of Juveniles</b>	<b>2</b>
Classification of Juveniles	2
<b>Communication</b>	<b>9</b>
Interpersonal Communication	3
Crisis Communication and De-escalation	4
Effective Communication	2
<b>Maintaining Security</b>	<b>11</b>
Security and Key Control	3
Counts	2
Facility Searches	3
Contraband and Evidence	3
<b>Booking, Receiving and Releasing</b>	<b>6</b>
Booking and Intake	3
Booking Procedures	1
Orientation, Clothing and Supplies	1
Releasing Juvenile Offenders	1
<b>Supervising Juveniles</b>	<b>10.5</b>
Manipulation of Staff	3
Disturbances and Disputes	2
Safety/Health Standards and Procedure	0.5
Recreation	1
Cleaning of Cells	0.5
Progressive Discipline and Juvenile Grievances	1
Group Dynamics	1
Movement	1
Juvenile Workers	0.5

<b>Medical</b>	<b>4</b>
Medical Issues and Universal Precautions	2
Medical Emergencies	1
Medical Legal Issues	1
<b>Gangs</b>	<b>7</b>
Gang Overview	3
Gang Supervision	4
<b>Cultural Awareness</b>	<b>4</b>
Cultural Diversity and Ethnic Disparity	2
Gender Identity	2
<b>Report Writing and Record Keeping</b>	<b>10</b>
Information Gathering and Interviewing	4
General Reports	6
<b>Emergency Procedures</b>	<b>6</b>
Emergency Planning	2
Fire and Life Safety	4
<b>Visitation</b>	<b>2</b>
Visitation	2
<b>Screening and Distribution of Supplies and Mail</b>	<b>1.5</b>
Screening and Distribution of Supplies and Mail	1.5
<b>Transportation</b>	<b>3</b>
Preparation for Transport	1.5
Transport Procedures	1.5
<b>Testifying in Court</b>	<b>2</b>
Preparation and Appearances	2
<b>Case Planning</b>	<b>1.5</b>
Case Planning	1.5
<b>Programs</b>	<b>2</b>
Evidence Based Practices and Programs	2
<b>Assault and Abuse</b>	<b>5</b>
Sexual Assault and Abuse	3
Child Abuse	2
<b>Defensive Tactics and Restraint Techniques</b>	<b>33</b>
Use of Force	2
Control Holds	4

Falling	1
Footwork and Balance	1
Take Down	4
Ground Control	4.5
Personal Body Weapons	2
Person Searches	6
Use of Restraints	4.5
Room Extractions	4

<b>Behavioral Health</b>	<b>24</b>
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Signs and Symptoms of Substance Abuse	2
Trauma	4
Interventions, Resources, Referrals, and Communication	4
Stigma and Bias	2
Roles & responsibilities; Perspective; Policies & Procedures; Codes, Statutes & Case Law; and Documentation	1
Liability	1
Behavioral Health Case Planning	1
Suicide Prevention	4
Foundation and Definitions: Signs & Symptoms	1
Safety	2
Emotional Survival	2

<b>Physical Tasks and Conditioning</b>	<b>5.5</b>
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Orientation – Physical Conditioning Basics	0.5
Initial Assessment	1
Final Assessment and Fitness planning: Part One	2
Final Assessment and Fitness Planning: Part Two	2

**Total Instructional Hours: 164**

**Testing Hours: 4**

<b>Total Core Hours:</b>	<b>168</b>
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# PROBATION OFFICER CORE COURSE

## 189 HOURS

<b>California Criminal Justice System</b>	<b>12</b>
Criminal Justice System and Process	4
Roles and Responsibilities	3
Legal Foundations and Liability	3
Confidentiality and Records	2
<b>Professionalism and Ethics</b>	<b>8</b>
Professionalism and Ethics	4
Priority Setting and Time Management	2
Social Media	2
<b>Communication</b>	<b>12</b>
Interpersonal Communication	4
Crisis Communication and De-escalation	4
Effective Communication	3
Motivational Interviewing	1
<b>Officer Health and Safety</b>	<b>3</b>
Field Contacts	1
Contraband and Evidence	2
<b>Maintaining Security</b>	<b>4</b>
Field Searches	4
<b>Booking, Receiving and Releasing</b>	<b>8</b>
Booking and Intake	7
Releasing Inmates	1
<b>Supervising Offenders</b>	<b>13</b>
Types of Supervision	2
Initial Meeting	4
Community Supervision	4
Violations of Probation	3
<b>Medical</b>	<b>3</b>
Medical Issues and Universal Precautions	2
ADA	1
<b>Gangs</b>	<b>8</b>
Gang Overview	4
Gang Supervision	4
<b>Cultural Awareness</b>	<b>4</b>
Reducing Ethnic Disparity and Implicit Bias	2
Gender Identity	2

<b>Report Writing and Record Keeping</b>	<b>32</b>
Information Gathering and Interviewing	4
Proofreading	2
Court Reports Common to Adult and Juvenile	4
Interviewing for Adult and Juvenile Court Reports	4
Restitution, Fines and Other Payments	2
Adult Reports	8
Juvenile Reports	8
<b>Transportation</b>	<b>3</b>
Preparation for Transport	1.5
Transport Procedures	1.5
<b>Testifying in Court</b>	<b>2</b>
Preparation and Appearances	2
<b>Case Planning</b>	<b>11</b>
Case Planning	11
<b>Programs</b>	<b>2</b>
Evidence Based Practices and Programs	2
<b>Assault and Abuse</b>	<b>6</b>
Sexual Assault and Abuse	3
Domestic Violence	3
<b>Defensive Tactics and Restraint Techniques</b>	<b>29</b>
Use of Force	2
Control Holds	4
Falling	1
Footwork and Balance	1
Take Downs	4
Ground Control	4.5
Personal Body Weapons	2
Person Searches	6
Use of Restraints	4.5

<b>Behavioral Health</b>	<b>25</b>
Signs and Symptoms of Substance Abuse	2
Trauma	4
Interventions, Resources, Referrals, and Communication	4
Stigma and Bias	2
Roles & responsibilities; Perspective; Policies & Procedures; Codes, Statutes & Case Law; and Documentation	4
Liability	1
Behavioral Health Case Planning	1
Suicide Prevention	2
Foundation and Definitions: Signs & Symptoms	1
Safety	2
Emotional Survival	2
 <b>Instructional Hours</b>	 <b>185</b>
<b>Testing Hours</b>	<b>4</b>
<b>Total Core Hours</b>	<b>189</b>

# ADULT CORRECTIONS OFFICER CORE COURSE

## 187 HOURS

<b>California Criminal Justice System</b>	<b>11</b>
Criminal Justice System and Process	2
Roles and Responsibilities	2
Title 15	1
Legal Foundations and Liability	4
Confidentiality and Records	2
<b>Professionalism and Ethics</b>	<b>5</b>
Professionalism and Ethics	4
Social Media	1
<b>Classification of Offenders</b>	<b>2</b>
Classification of Offenders	2
<b>Communication</b>	<b>14</b>
Interpersonal Communication	6
Crisis Communication and De-escalation	4
Effective Communication	4
<b>Maintaining Security</b>	<b>11</b>
Security and Key Control	3
Counts	2
Facility Searches	3
Contraband and Evidence	3
<b>Booking, Receiving and Releasing</b>	<b>4</b>
Booking and Intake	1
Booking Procedures	1
Orientation, Clothing & Supplies	1
Releasing Inmates	1
<b>Supervising Offenders</b>	<b>10</b>
Manipulation of Staff	3
Disturbances and Disputes	2
Safety/Health Standards and Procedure	0.5
Recreation	1
Cleaning of Cells	0.5
Progressive Discipline and Inmate Grievances	1
Group Dynamics	1
Movement	0.5
Offender Workers	0.5
<b>Medical</b>	<b>5</b>
Medical Issues and Universal Precautions	3

**Gangs****8**

Gang Overview

4

Gang Supervision

4

**Cultural Awareness****4**

Cultural Diversity and Ethnic Disparity

2

Gender Identity

2

**Report Writing and Record Keeping****12**

Information Gathering and Interviewing

4

Proofreading

2

General Reports

6

**Emergency Procedures****7**

Emergency Planning

2

Fire and Life Safety

5

**Visitation****2**

Visitation

2

**Screening and Distribution of Supplies and Mail****1.5**

Screening and Distribution of Supplies and Mail

1.5

**Transportation****3**

Preparation for Transport

1.5

Transport Procedures

1.5

**Testifying in Court****2**

Preparation and Appearances

2

**Programs****2**

Evidence Based Practices and Programs

2

**Assault and Abuse****3**

Sexual Assault and Abuse

3



<b>Defensive Tactics and Restraint Techniques</b>	<b>34.5</b>
Use of Force	2
Control Holds	4
Falling	1
Footwork and Balance	1
Take Downs	4
Ground Control	6
Personal Body Weapons	2
Person Searches	6
Use of Restraints	4.5
Cell Extractions	4
<b>Behavioral Health</b>	<b>21</b>
Signs and Symptoms of Substance Abuse	2
Trauma	2
Interventions, Resources, Referrals, and Communication	4
Stigma and Bias	2
Roles & responsibilities; Perspective; Policies & Procedures; Codes, Statutes & Case Law; and Documentation	1
Liability	1
Suicide Prevention	4
Foundation and Definitions: Signs & Symptoms	1
Safety	2
Emotional Survival	2
<b>Physical Tasks and Conditioning</b>	<b>21</b>
Orientation – Physical Conditioning Basics	1.5
Conditioning Exercises	18
Initial Assessment	0.5
Final Assessment and Fitness planning	1
<b>Instructional Hours</b>	<b>183</b>
<b>Testing Hours</b>	<b>4</b>
<b>Total Core Hours</b>	<b>187</b>

# ACO SUPPLEMENTAL CORE 79 HOURS

<b>California Criminal Justice System</b>	<b>2.5</b>
Title 15	1
Legal Foundations & Liability and Confidentiality and Records	1.5
<b>Professionalism and Ethics</b>	<b>0.5</b>
Social Media	0.5
<b>Classification of Offenders</b>	<b>2</b>
Classification of Offenders	2
<b>Communication</b>	<b>2</b>
Effective Communication	2
<b>Maintaining Security</b>	<b>9</b>
Security and Key Control	3
Counts	2
Facility Searches	3
Contraband and Evidence	1
<b>Booking, Receiving and Releasing</b>	<b>3.5</b>
Booking, Intake and Booking Procedures	1.5
Orientation, Clothing & Supplies	1
Releasing Inmates	1
<b>Supervising Offenders</b>	<b>10</b>
Manipulation of Staff	3
Disturbances and Disputes	2
Safety/Health Standards and Procedure	0.5
Recreation	1
Cleaning of Cells	0.5
Progressive Discipline and Inmate Grievances	1
Group Dynamics	1
Movement	0.5
Offender Workers	0.5
<b>Medical</b>	<b>3.5</b>
Medical Issues and Universal Precautions	3
Medical Legal Issues	0.5

<b>Gangs</b>	<b>2</b>
Gang Overview and Supervision	2
<b>Cultural Awareness</b>	<b>2</b>
Gender Identity	2
<b>Report Writing and Record Keeping</b>	<b>1.5</b>
General Reports	1.5
<b>Emergency Procedures</b>	<b>7</b>
Emergency Planning	2
Fire and Life Safety	5
<b>Visitation</b>	<b>1.5</b>
Visitation	1.5
<b>Screening and Distribution of Supplies and Mail</b>	<b>1.5</b>
Screening and Distribution of Supplies and Mail	1.5
<b>Transportation</b>	<b>1</b>
Preparation for Transport	1
<b>Programs</b>	<b>2</b>
Evidence Based Programs	2
<b>Assault and Abuse</b>	<b>3</b>
Sexual Assault and Abuse	3
<b>Defensive Tactics and Restraint Techniques</b>	<b>6.5</b>
Use of Restraints	2
Cell Extractions	4
Person Searches	0.5
<b>Behavioral Health</b>	<b>16</b>
Signs and Symptoms of Substance Abuse	1
Trauma	2
Interventions, Resources, and Referrals	2
Roles & responsibilities; Perspective; Policies & Procedures; Codes, Statutes & Case Law; and Documentation	1
Liability	1
Suicide Prevention	4

Foundation and Definitions: Signs & Symptoms	1	ATTACHMENT C-2
Safety	2	
Emotional Survival	2	
<b>Instructional Hours</b>	<b>77</b>	
<b>Testing Hours</b>	<b>2</b>	
<b>Total Core Hours</b>	<b>79</b>	