

**TO: BSCC Chair and Members**

**DATE: September 11, 2014**

**SUBJECT: Mentally Ill Offender Crime  
Reduction Grant Program  
Executive Steering Committee and Appoint  
a Chair and Co-Chair. Requesting Approval.**

**AGENDA ITEM: L**

**RESOURCE**

**PERSON: Helene Zentner**

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**ACTION: X  
INFORMATION:**

**Summary:** This agenda item requests permission to create an Executive Steering Committee (ESC) to oversee the development of a Request for Proposals (RFP) to award local assistance funds for the Mentally Ill Offender Crime Reduction (MIOCR) Grant Program. Staff is also requesting the Board approve the appointment of Sheriff Sandra Hutchens of Orange County and Chief Probation Officer Michelle Scray Brown of San Bernardino County to serve as Co-Chairs of the ESC to oversee the process. This would include permitting staff to work with the ESC Co-Chairs to assemble and convene an ESC in early November 2014.

**Background:** The fiscal year 2014-15 State Budget Act appropriates Recidivism Reduction Funds for MIOCR grants for the purposes of supporting appropriate prevention, intervention, supervision, services and strategies to reduce recidivism in California's mentally ill offender population, as well as improving outcomes for these offenders while continuing public safety. The BSCC must award grants based on a competitive basis to counties consistent with the purpose and intent of language provided in Assembly Bill (AB) 1468, Article 4, Section 6045. Therefore, half of the local assistance funding will be awarded to projects designed for mentally ill adult offenders and half to projects that target juvenile offenders with mental health issues.

Pursuant to AB 1468, grant funds must be awarded to implement locally-developed, collaborative and multidisciplinary projects that provide a cost-effective continuum of responses designed to reduce jail crowding, provide youthful offenders alternatives to detention, reduce crime and criminal justice costs as they relate to the mentally ill and maximize available and/or new local resources for prevention, intervention, detention and aftercare services for adult and juvenile mentally ill offenders, and to provide on-going technical assistance, monitoring, data collection and evaluation oversight for the local grantees.

Staff is proposing the formation of an ESC of subject matter experts, co-chaired by a Sheriff and a Chief Probation Officer, to oversee the development of an RFP, to establish a rating criteria and evaluation component of the RFP, to read and rate eligible proposals, and to make funding recommendations for grant awards to the Board based on the results of the proposal evaluation.

**RFP Activities and Timeline:**

Below is the proposed tentative timeline of activities necessary to administer a competitive RFP for the MIOCR Grant Program.

<b>TENTATIVE TIMELINE</b>	<b>ACTIVITY</b>
September 11, 2014	Present Agenda Report to the Board
November (early) 2014	ESC meeting to develop RFP and rating criteria
December (mid) 2014	Second ESC RFP meeting
January 12 - 16, 2015	Draft RFP emailed to ESC
February 12, 2015	Present the MIOCR RFP for Board approval
February 13, 2015	Release RFP to field
February 23-27, 2015	Bidders Conference
April 10, 2015	RFP due to BSCC
April 13 - 21, 2015	Technical compliance/eligibility review of submitted proposals
April 29, 2015	Rater training
April 30 – May 20, 2015	Proposal reading and rating process
May 28, 2015	Development of funding recommendation based on reading/rating process, and review/approval by ESC
June 11, 2015	Present funding recommendations to the Board
June 12 – 19, 2015	Staff review of funded project proposals for allowable expenditures, etc.
June 15- 30, 2015	Contract documents to field for signature
July 1, 2015	Contract start date

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**Recommendation/Action Needed:**

1. Authorize an ESC to oversee the development and release of the MIOCR RFP;
2. Appoint Sheriff Sandra Hutchens of Orange County and Chief Probation Officer Michelle Scray Brown of San Bernardino County to serve as the Co-Chairs of the ESC, and direct staff to work with the Co-Chairs to assemble and convene an ESC of subject-matter experts; and
3. Approve the activities and tentative timeline associated with the RFP.