

**MEETING DATE:** September 10, 2020 **AGENDA ITEM:** H

**TO:** BSCC Chair and Members

**FROM:** Colleen Stoner, Field Representative, [colleen.stoner@bscc.ca.gov](mailto:colleen.stoner@bscc.ca.gov)

**SUBJECT:** Residential Substance Abuse Treatment Program: Appointment of Chair and Establishment of an Executive Steering Committee:  
**Requesting Approval**

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## Summary

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This agenda item requests approval to establish an Executive Steering Committee (ESC) to oversee the development of a Request for Proposals (RFP) for the federal Residential Substance Abuse Treatment (RSAT) Program. This agenda item also requests that the Board: approve the appointment of Board Member Dean Growdon, Sheriff of Lassen County, as Chair of the ESC; grant the Chair the authority to oversee ESC establishment and the grant development process; and delegate authority to the Chair to subsequently modify the ESC membership, if needed.

## Background

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The Board of State and Community Corrections is the Designated State Administrative agency for the RSAT Program, federally funded through the Bureau of Justice Assistance (BJA). The RSAT Program assists states and local governments in developing and implementing substance abuse treatment programs in state, local, and tribal correctional and detention facilities, and supports efforts to create and maintain community-based aftercare services for offenders. Historically, the California RSAT Program has funded local detention facilities to provide in-custody treatment services with an aftercare component requirement placed on the grantees. Federal awards are made in the federal fiscal year (FFY) of the appropriation and may be expended during the following three years. The BSCC has applied for the 2020 federal funding and anticipates notification of the grant award by November 2020.

It is anticipated that approximately \$2,257,122 in FFYs 2018, 2019, and 2020 RSAT funding will be available to award to sub-recipients through a competitive bid process. BSCC staff is seeking approval to establish an ESC so that the RFP process can be ready to move forward as soon as a formal FFY 2020 award notification is received from BJA.

A request for statements of interest to participate on the RSAT ESC will be posted on the BSCC website. From these statements of interest, membership will be developed taking into consideration subject-matter expertise, geography, and diversity.

### Activities and Timeline:

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Below is the proposed tentative timeline of activities necessary to administer a competitive RFP process for the RSAT Program.

<b>TENTATIVE TIMELINE</b>	<b>ACTIVITY</b>
September 10, 2020	Present ESC agenda item to BSCC
October - November, 2020	ESC convenes, and RFP development occurs
February 2021	Request Board Approval to Release RFP
February 2021	Release the RFP to the field
April 7, 2021	Proposals due to BSCC staff
May 21, 2021	ESC rating of proposals completed
June 2021	Present funding recommendations to the BSCC Board
July 1, 2021	Project begins
June 30, 2024	Grant period ends

### Recommendation/Action Needed

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Staff recommends that the Board:

1. Authorize an ESC to oversee the development of the RSAT Program RFP and grant recommendations;
2. Appoint BSCC Member Sheriff Dean Growdon as Chair of the ESC
3. Delegate authority to the Chair to work with BSCC staff to establish an ESC membership and to modify membership if needed and;
4. Approve the activities and tentative timeline associated with development of the RFP.