

CORRECTIONS STANDARDS AUTHORITY

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December 8, 2008

To: SMALL COUNTIES
CHIEF PROBATION OFFICERS
COUNTY ADMINISTRATIVE OFFICERS

Subject: Bulletin 08-LYORF 01
Reduction in Match for Small Counties
Request for Proposals – Construction, Expansion or Renovation of Local
Youthful Offender Rehabilitative Facilities (SB 81)

The purpose of this new bulletin to small counties is to clarify the implementation of match reduction as outlined in the Request for Proposals (RFP) Construction, Expansion or Renovation of Local Youthful Offender Rehabilitative Facilities. On July 15, 2008 the Corrections Standards Authority (CSA) released the RFP and posted the document on its website. As per the authorizing legislation of Senate Bill 81, and as stated in the RFP, small counties may petition the CSA Board for a reduction in match. Details on this component can be found on page 18 of the RFP, and more thoroughly in the accompanying Proposal Form on pages 3 and 4.

For counties that are granted a reduction in match (allowable as an in-kind match reduction only), and depending upon the construction dollar amount of the proposed project, state dollars may fund up to 95% of eligible construction costs. In all projects, each small county must still contribute and document the required 5% cash match in Section 2 of the Proposal Form (page 3). Regardless of whether a small county receives a reduction of in-kind match or not, all match eligible expenditures are still the responsibility of the county. State dollars may reimburse for actual and eligible construction dollars only, up to the allowable state dollar maximum project cap amount of \$30 million.

Counties desiring to petition the CSA Board for a reduction of in-kind match, must include the petition request as part of the county's proposal submittal as outlined in the Proposal Form. CSA staff is available to answer any questions regarding this process; contact information may be found on page 3 of the RFP.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert J. Takeshta".

Robert J. Takeshta, Deputy Director
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