

MEETING DATE: September 8, 2022

AGENDA ITEM: F

TO: BSCC Chair and Members

FROM: John Prince, Field Representative, john.prince@bscc.ca.gov

SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Request for Proposal Development Process: **Requesting Approval**

Summary

This agenda item requests approval for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Request for Proposals development process. It includes the following key components:

- Modify the 2018 JAG RFP with updated funding, timelines, due dates, rating criteria, Multi-Year State Strategy, and applicable attachments;
- Post the modified JAG RFP on the BSCC website for a 30-day public comment period;
- Convene a Scoring Panel to read and rate proposals and develop funding recommendations for the Board.

Background

The Board of State and Community Corrections is the designated state administrative agency for the JAG Program, which is federally funded through the Bureau of Justice Assistance. (Pen. Code, § 6024, subd. (f).) On November 18, 2021, the Board approved a staff recommendation to establish an Executive Steering Committee to develop the JAG RFP, designated the Board Chair as the ESC Chair, authorized the ESC Chair to oversee the grant-development process, and authorized staff to work with the ESC Chair to establish a diverse ESC with relevant subject-matter expertise (Attachment F-1).

The ESC recruitment process began after the November 2021 Board meeting. Notices were posted on the BSCC website, shared through email listservs, communicated to county partners, shared with past and current JAG recipients, and outreach was conducted to past ESC members. A small number of individuals volunteered to serve on the ESC and not enough interest was generated to convene an ESC that could read and rate all proposals that would likely be submitted. As a result, there have been unexpected delays implementing the JAG Program.

The BSCC is still required to meet its federal obligations to administer the JAG Program. To avoid additional delays, this agenda item seeks approval to expedite the grant development process by releasing a revised version of the 2018 JAG RFP reflective of staff edits (Attachment F-2). Revisions will include, but are not limited to, updated funding, timelines, due dates, rating criteria, the updated Multi-Year State Strategy that was presented to the Board in July 2022, and applicable attachments. The JAG RFP will be made available for a 30-day public comment period. If substantive comments are received, the ESC Chair may

recommend the Board consider those comments and potential revisions at the November Board meeting.

Staff is requesting that a Scoring Panel be convened in lieu of an Executive Steering Committee. ESCs are tasked with RFP development, reading and rating proposals, and making funding recommendations to the Board. A Scoring Panel does not have the RFP development responsibilities. This may lead to increased interest from prospective members with limited meeting availability. If necessary, internal staff may also be considered to help supplement the Scoring Panel.

Proposed Activities

In consultation with the Chair, BSCC staff will establish a Scoring Panel that is diverse in professional and lived experience, geography, gender, and demographics. The BSCC will seek interested persons to submit a statement of interest to serve on the Executive Scoring Committee through the BSCC's website: [Executive Steering Committees - Seeking Membership](#).

Below are the proposed activities and the tentative timeline necessary to administer a competitive RFP process for the JAG Program

Activity	Tentative Timeline
BSCC Board considers a request to convene a Scoring Panel and release the RFP and Multi-Year Strategic Plan for 30-day public comment period	September 8, 2022
Release the JAG RFP for a 30-day public comment period	September 9, 2022
30-Day Public Comments due	October 9, 2022
If no substantive public comments are received, RFP is released	October 14, 2022
<i>* If substantive comments are received, the as determined by the ESC Chair may recommend, the Board would have an opportunity to review consider those comments and potential revisions at the November Board meeting.</i>	
Bidders' Conference	October 31, 2022
Proposals Due to the BSCC	December 2, 2022
Proposal Rating Process and Development of Funding Recommendations	January 2022 - March 2023
BSCC Board Considers Funding Recommendations	April 2023
Grants Begin	June 1, 2023

*This timeline will be modified if substantive public comments are received.

Recommendation/Action Needed

Staff recommends that the Board:

1. Approve the revised JAG RFP for posting to the BSCC website for a 30-day public comment period;
2. Delegate authority to the ESC Chair to consider and incorporate non-substantive public comments into the JAG RFP;
3. Delegate authority to the ESC Chair to consider and incorporate relevant written public comments into the JAG RFP for Board consideration at its November meeting;
4. Delegate authority to the ESC Chair to work with staff to establish a diverse Scoring Panel with relevant subject matter expertise and to modify membership as needed, including the potential inclusion of BSCC staff as raters.
5. Authorize the Scoring Panel to make funding recommendations; and
6. Approve the proposed activities and tentative timeline associated with the JAG RFP.

Attachments

F-1: [BSCC Board Agenda Item F, November 18, 2021](#)

F-2: JAG Request for Proposal Instruction and Application Packet