

MEETING DATE: April 8, 2022

AGENDA ITEM: D

TO: BSCC Chair and Members

FROM: Kasey Warmuth, Chief of Research, Kasey.Warmuth@bscc.ca.gov

SUBJECT: California Violence Intervention and Prevention Program – Service Contract to Strengthen the Data Collection and Management Capacity of Grantees: **Requesting Approval**

Summary

This agenda item requests Board approval to release the Request for Proposal (RFP) entitled *California Violence Intervention and Prevention (CalVIP) Grant Program: Service Contract to Strengthen the Data Collection and Management Capacity of Grantees* (Attachment D-2). The RFP solicits proposals from universities, research firms, and consultants to engage in capacity-building with CalVIP grantees to strengthen their performance in key evaluation areas, including data collection, data systems, data entry, and developing and using data sharing agreements (if needed). This item also requests the Board to authorize staff to review and rate the proposals that are received and to enter a service contract with the selected Contractor.

Background

For the CalVIP Grant Program, the Budget Act of 2021 (Senate Bill 129, Chapter 69, Statute of 2021) appropriated \$1.8 million in funding to build capacity in the field of community-based violence intervention and prevention. The funding is designed to be used to hire technical assistance providers with experience in implementing community-based violence intervention and prevention programs, to contract with or provide grants to organizations that provide training and certifications to community-based violence intervention and prevention professionals to expand the field of front line workers and technical assistance providers, and to contract with independent researchers to evaluate the impact of selected initiatives supported by CalVIP.

On February 10, 2022, the Board approved the CalVIP Executive Steering Committee's (ESC) funding recommendations for the \$1.8 million to assist in capacity building, technical assistance and training. The specific service and funding recommendations were:

1. Provide training and certifications to community-based violence intervention and prevention professionals to expand the field of frontline workers, including street outreach, hospital-based Interventions, community intervention workers and ambassadors.

2. Provide supplemental grants for CalVIP grantees to provide mental health services to frontline workers and their families to help deal with the stress and trauma of the job.
3. Provide regional technical assistance for grantees to build capacity in data collection, data entry, development of sharing agreements, financial and billing needs, accounting, communication support, and fiscal structure.
4. Convene specific strategy meetings (e.g., all Hospital-based Violence Intervention, street outreach, etc.), that would bring together the entire Cohort to identify and share best practices.
5. Institute a culturally Relevant Professional Development Pilot Program for frontline workers.

Service	Funding
Training and Certifications for Frontline Workers	\$750,000
Mental Health Services for Frontline Workers	\$500,000
Regional Technical Assistance	\$250,000
Convening Capacity	\$150,000
Professional Development	\$150,000
Total	\$1,800,000

Regional Technical Assistance, Item 3 above, was assigned \$250,000 in funding. The ESC further specified that 50 percent of this assigned funding would be dedicated to each type of technical assistance to be provided—building data capacity and building fiscal capacity. As such, \$125,000 was assigned to develop a service contract to provide regional technical assistance to grantees to build capacity in data collection, data entry, and the development of data sharing agreements.

Attachment D-2 provides the RFP for the “building data capacity” portion of Item 3 above. The RFP, entitled *CalVIP Grant Program: Service Contract to Strengthen the Data Collection and Management Capacity of Grantees*, was designed to solicit proposals from universities, research firms, and consultants to engage in capacity-building with CalVIP grantees to strengthen their performance in key evaluation areas, including data collection, data systems, data entry, and developing and using data sharing agreements (if needed). Key components of the RFP include:

- The Contractor will review the funded CalVIP proposals and gather information about the grantees’ projects, technical assistance needs as it related to data collection and management, and their geographical location.

- The Contractor will use the information gathered about and from grantees to refine the technical assistance delivery plan. The technical assistance plan is submitted with the proposal and describes:
 - the approach(es) that will be used to provide technical assistance to grantees (e.g., group-based training, direct in-person assistance), evidence supporting the selected approach(es),
 - the delivery plan (i.e., regional technical assistance, responsiveness to the data and evaluation capacity need of grantees, and customized technical assistance when appropriate)
 - ongoing technical assistance and oversight to maximize and standardize data collection efforts across all grant-funded projects.
- The Contractor will make a presentation to the grantees as part of the Grantee Orientation. The Contractor's presentation will (1) review and discuss the technical assistance that will be provided to grantees to strengthen their data collection and management capacity to meet the reporting and evaluation requirements; and (2) describe how the technical assistance will be provided and/or can be requested.
- The Contractor will begin providing technical assistance to grantees by October 3, 2022.
- The Contractor will participate in issue-specific technical assistance calls as the need arises.
- The Contractor will prepare and submit quarterly reports describing the technical assistance provided during the quarter to grantees. The report should identify the grantees that received technical assistance and a description of the technical assistance provided. The Contractor shall provide the BSCC with a copy of any materials or documents developed for grantees.
- The Contractor will participate in conference calls, virtual meetings, and in-person meetings with BSCC staff members as needed during the project period.

Recommendation/Action Needed

Staff recommends that the Board:

1. Approve and authorize release of the RFP: CalVIP Grant Program – Service Contract to Strengthen the Data Collection and Management Capacity of Grantees.
2. Authorize BSCC staff to review and rate the proposals that are received and to enter a service contract with the selected Contractor.

Attachments

D-1: February 10, 2022, BSCC Board Meeting, Agenda Item I

D-2: Request for Proposal: CalVIP Grant Program – Service Contract to Strengthen the Data Collection and Management Capacity of Grantees