

DATE: April 20, 2017

AGENDA ITEM: B

TO: BSCC Chair and Members

FROM: Aaron Maguire, General Counsel, aaron.maguire@bscc.ca.gov

SUBJECT: Revision to BSCC's Conflict of Interest Code: **Requesting Approval.**

Summary

The Political Reform Act requires every state agency to review and update its conflict of interest code biennially. This agenda item requests the Board of State and Community Corrections approve revisions to its code to reflect new staff positions added since the last revision as well as updates to the disclosure categories.

Background

Government Code section 87302 (Attachment B-1) requires every state agency to conduct a biennial review of its conflict of interest code and update it due to changed circumstances. The agency's conflict of interest code requires disclosures by agency officials who make or participate in making governmental decisions. The code must include disclosure categories that are tailored to work functions and ensure that officials report financial interests that could foreseeably be affected by the official's decision.

In March, the BSCC submitted notice to the Fair Political Practices Commission that the following changed circumstances required the Board to update its conflict of interest code: (1) new positions which involve making or participating in making of decisions which may foreseeably have a material impact on a financial interest; (2) current designated positions need renaming or deletion; and (3) disclosure categories need revision. Attached is the proposed revision to the conflict of interest code. (Attachment B-2)

Recommendation/Action Needed

Staff recommends the Board approve the changes to the conflict of interest code, authorize staff to file the revisions with the Office of Administrative Law, and to make further revisions as necessary and recommended by the Fair Political Practices Commission.

Attachments

B-1: Government Code section 87302

B-2: Proposed Conflict of Interest Code Revisions