



# **Adult Titles 15 & 24 Regulations Revision**

## **Workgroup Briefing Book**

***March – April 2020***

STATE OF CALIFORNIA

**BOARD OF STATE AND COMMUNITY CORRECTIONS**

2590 VENTURE OAKS WAY, SUITE 200 ♦ SACRAMENTO CA 95833 ♦ 916.445.5073 ♦ [BSCC.CA.GOV](http://BSCC.CA.GOV)

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## Board of State and Community Corrections

Chair, Board of State and Community Corrections.....	<b>Linda M. Penner</b>
Secretary, Department of Corrections and Rehabilitation .....	<b>Ralph Diaz</b>
Director, Division of Adult Parole Operations .....	<b>Jeffrey Green</b>
Department of Corrections and Rehabilitation	
County Sheriff in charge of a local detention facility .....	<b>Dean Growdon</b>
which has a jail rated capacity of 200 or less inmates	Lassen County
County Sheriff in charge of a local detention facility .....	<b>William Gore</b>
which has a jail rated capacity of over 200 inmates	San Diego County
Chief Probation Officer.....	<b>Lee Seale</b>
from a county with a population over 200,000	Sacramento County
Chief Probation Officer.....	<b>Michael Ertola</b>
from a county with a population under 200,000	Nevada County
Judge.....	<b>Gordon S. Baranco</b>
	Alameda County (retired)
Chief of Police.....	<b>Andrew Mills</b>
	Santa Cruz Police Department
Community provider of rehabilitative treatment or services .....	<b>Scott Budnick</b>
for adult offenders	Anti-Recidivism Coalition
Community provider or advocate with expertise in effective .....	<b>David Steinhart</b>
programs, policies, and treatment of	Commonweal – Juvenile
Justice Program at-risk youth and juvenile offenders	
County Supervisor or County Administrative Officer.....	<b>Vacant</b>
Public Member.....	<b>Norma Cumpian</b>
	Anti-Recidivism Coalition

## **Adult Titles 15 and 24 Regulations Revision Executive Steering Committee**

**Brandon Barnes, Sheriff (Chair)**  
Sutter County Sheriff's Office

**Robert Handy, Chief of Police**  
Huntington Beach Police Department

**Matthew Schuler, Assistant Sheriff**  
Contra Costa County Sheriff's Office

**Jerry Gutierrez, Executive Officer**  
San Bernardino County Sheriff's Department

**Dave Kent, Captain**  
Shasta County Sheriff's Office

**Christine Brown-Taylor, Reentry Services  
Manager**  
San Diego County Sheriff's Department

**Erin Winger, Deputy Agency Director**  
Orange County Health Care Agency  
Correctional Health Services

**Cynthia Borges, Chief Mental Health  
Clinician/  
Program Manager**  
San Joaquin County Correctional Healthcare

**Abre' Conner, Staff Attorney**  
ACLU of Northern California

**Rick Heyer, Supervising Deputy County  
Counsel**  
Sacramento County Counsel

**Pamila Lew, Senior Attorney**  
Disability Rights - California

**Eugene Dey, Founder & Executive Director**  
Outside Solutions Consulting

**Adolfo Gonzales, Chief Probation Officer**  
San Diego County Probation Department

## **Administration Workgroup**

**April 1 & 2, 2020**

**Kevin McConnell, Captain (Chair)**  
San Francisco Sheriff's Office

**Jim Bass, Chief**  
Monterey County Sheriff's Office

**Michelle Costeiu, Sergeant**  
Alameda County Sheriff's Office

**Robert Hadley, Lieutenant**  
Butte County Sheriff's Office

**Kathy Podesto, Community Member**

**James Peak, Lieutenant**  
Orange County Sheriff's Department

**Patrick Rowe, Deputy**  
Sacramento County Sheriff's Department

**Jeff Bell, Captain**  
Shafter Police Department

**Anita Willis, Activist**  
Essie Justice

**Carrie Hill, Attorney**  
National Sheriff's Association

**Ed Little, Policy Advocate**  
Californians for Safety and Justice

## Administration Regulations

### *ARTICLE 1. GENERAL INSTRUCTIONS*

- 1004. Severability.
- 1005. Other Standards and Requirements.
- 1006. Definitions.
- 1007. Pilot Projects.
- 1008. Alternate Means of Compliance.

### *ARTICLE 2. INSPECTION AND APPLICATION OF STANDARDS*

- 1010. Applicability of Standards.
- 1012. Emergency Suspensions of Standards or Requirements.
- 1013. Criminal History Information.
- 1016. Contracts for Local Detention Facilities.
- 1018. Appeal.

### *ARTICLE 3. TRAINING, PERSONNEL, AND MANAGEMENT*

- 1020. Corrections Officer Core Course.
- 1021. Jail Supervisory Training.
- 1023. Jail Management Training.
- 1024. Court Holding and Temporary Holding Facility Training.
- 1025. Continuing Professional Training.
- 1027. Number of Personnel.
- 1027.5. Safety Checks.
- 1028. Fire and Life Safety Staff.
- 1029. Policy and Procedures Manual.
- 1032. Fire Suppression Preplanning.

### *ARTICLE 4. RECORDS AND PUBLIC INFORMATION*

- 1040. Population Accounting.
- 1041. Inmate Records.
- 1044. Incident Reports.
- 1045. Public Information Plan.
- 1046. Death in Custody.
- 1047. Serious Illness or Injury of a Minor in an Adult Detention Facility.

## **Classification and Segregation Workgroup**

**March 11, 2020**

**Scott Wooden, Lieutenant (Chair)**  
Contra Costa County Sheriff's Office

**Carl Darnell, Lieutenant**  
San Diego County Sheriff's Department

**Yvette Borden, Lieutenant**  
Tehama County Sheriff's Office

**Keven Write, Lieutenant**  
Kern County Sheriff's Office

**Traci Kessler, Compliance Officer**  
San Luis Obispo County Sheriff's Department

**Lucy Caltagirone, Staff Attorney II**  
Disability Rights California

**Shanta Ramdahol, Chief of Detention Nursing**  
Contra Costa County Sheriff's Office

**Keith Chandler, Criminal Justice Consultant**  
Outside Solutions Consulting

**Eugene Dey, Executive Director**  
Outside Solutions Consulting

**Ed Little, Policy Advocate**  
Californians for Safety and Justice



## Classification and Segregation Regulations

### *ARTICLE 5. CLASSIFICATION AND SEGREGATION*

- 1050. Classification Plan.
- 1051. Communicable Diseases.
- 1052. Mentally Disordered Inmates.
- 1053. Administrative Segregation.
- 1054. Administrative Removal – Type  
IV Facility.
- 1055. Use of Safety Cell.
- 1056. Use of Sobering Cell.
- 1057. Developmentally Disabled  
Inmates.
- 1058. Use of Restraint Devices.
- 1058.5. Restraints and Pregnant  
Inmates.
- 1059. DNA Collection, Use of Force.

### *ARTICLE 3. TRAINING, PERSONNEL, AND MANAGEMENT*

- 1030. Suicide Prevention Program.

## **Programs and Services Workgroup**

**March 24, 2020**

**Michelle LeFors, Inmate Services  
Director (Chair)**  
Fresno County Sheriff-Coroner's Office

**Katie Ward, Social Services Manager**  
Solano County Probation Department

**Allison Ordille, Program Manager II**  
San Luis Obispo County Sheriff's Department

**America Velasco, Program Coordinator**  
Marin County Sheriff's Office

**Pam Rogers, Inmate Programs Manager**  
Sacramento County Sheriff's Department

**Desiree Spignor, Associate Clinical Social  
Worker**  
Anti-Recidivism Coalition

**Michael Heck, Senior Program Director**  
Community Solutions, Inc.

**Lonnie Jones, Administrative Sergeant**  
Tehama County Sheriff's Office

**John Hendon, Compliance Officer**  
Merced County Sheriff's Department

**Patricia Ceballos, Program Manager**  
San Diego County Sheriff's Department

## Programs and Services Regulations

<i>ARTICLE 6. INMATE PROGRAMS AND SERVICES</i>
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- |   |   |
|---|---|
| 1061. Inmate Education Plan.                        | 1068. Access to the Courts and Counsel.   |
| 1062. Visiting.                                     | 1069. Inmate Orientation.                 |
| 1063. Correspondence.                               | 1070. Individual/Family Service Programs. |
| 1064. Library Service.                              | 1071. Voting.                             |
| 1065. Exercise and Recreation.                      | 1072. Religious Observances.              |
| 1066. Books, Newspapers, Periodicals, and Writings. | 1073. Inmate Grievance Procedure.         |
| 1067. Access to Telephone.                          |   |

## **Minors in Detention Workgroup**

**April 2, 2020**

**Michael Shacklett, Sergeant (Chair)**  
Riverside County Sheriff's Department

**Teresa Fulwiller, Supervisor**  
Lodi Police Department  
Cal Expo Police Department

**Robert Foster, Officer**  
San Jose Police Department

**Marc Summers, Deputy**  
San Bernardino County Sheriff's Department

**Miguel Garcia, Policy Coordinator**  
Anti-Recidivism Coalition  
and  
Member of the State Advisory Committee on  
Juvenile Justice & Delinquency

**Amanda Clifford, Policy and Advocacy  
Associate**  
Bill Wilson Center  
And  
Member of the State Advisory Committee on  
Juvenile Justice & Delinquency

**Dr. B.J. Davis, Assistant Professor**  
Cal State Los Angeles, School of Criminal Justice  
& Criminalistics  
And  
Member of the State Advisory Committee on  
Juvenile Justice & Delinquency

**Michelle Guymon, Director  
Child Trafficking Unit**  
Los Angeles County Probation Department

**Christina Gunter, Sergeant**  
Greenfield Police Department

**Sean Morphis, Sergeant**  
Bakersfield Police Department

## **Minors in Detention Regulations**

### *ARTICLE 8. MINORS IN JAILS*

- 1100. Purpose.
- 1101. Restrictions on Contact with Adult Prisoners.
- 1102. Classification.
- 1103. Release Procedures.
- 1104. Supervision of Minors.
- 1105. Recreation Programs.
- 1106. Disciplinary Procedures.
- 1120. Education Program for Minors in Jails.
- 1121. Health Education for Minors in Jails.
- 1122. Reproductive Information and Services for Minors in Jails.
- 1122.5. Pregnant Minors.
- 1123. Health Appraisals/Medical Examinations for Minors in Jails.
- 1124. Prostheses and Orthopedic Devices for Minors in Jails.
- 1125. Psychotropic Medications for Minors in Jail.

### *ARTICLE 9. MINORS IN TEMPORARY CUSTODY IN A LAW ENFORCEMENT FACILITY*

- 1140. Purpose.
- 1141. Minors Arrested for Law Violations.
- 1142. Written Policies and Procedures.
- 1143. Care of Minors in Temporary Custody.
- 1144. Contact Between Minors and Adult Prisoners.
- 1145. Decision on Secure Custody.
- 1146. Conditions of Secure Custody.
- 1147. Supervision of Minors in Secure Custody Inside a Locked Enclosure.
- 1148. Supervision of Minors in Secure Custody Outside of a Locked Enclosure.
- 1149. Criteria for Non-Secure Custody.
- 1150. Supervision of Minors in Non-Secure Custody.
- 1151. Minors Under the Influence of Any Intoxicating Substance in Secure or Non-Secure Custody.

<i>ARTICLE 10. MINORS IN COURT HOLDING FACILITIES</i>
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1160. Purpose.

1161. Conditions of Detention.

1162. Supervision of Minors.

1163. Classification.

## **Medical and Mental Health Workgroup**

**March 10 & 11, 2020**

**Jim Bass, Chief (Chair)**  
Monterey County Sheriff's Office

**Tia Mao, Nurse**  
Los Angeles County  
Department of Public Health

**Tyler Rinde, Policy Advocate**  
County Behavioral Health Directors Association of  
California

**Jaqueline Garcia, Community Member**

**James Peak, Lieutenant**  
Orange County Sheriff's Department

**Carrie Hill, Attorney**  
National Sheriff's Association

**Chad Herman, Commander**  
Plumas County Sheriff's Office

**Cyrena Robles, Lieutenant**  
Tulare County Sheriff's Office

**Stevie Ellis, Compliance Deputy**  
Tulare County Sheriff's Office

**Mark Foxall, Professor**  
University of Nebraska

**Julie Leftwich, Attorney & Social Justice  
Advocate**

## Medical and Mental Health Regulations

<i>ARTICLE 11. MEDICAL/MENTAL HEALTH SERVICES</i>
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- 1200. Responsibility for Health Care Services.
- 1202. Health Service Audits.
- 1203. Health Care Staff Qualifications.
- 1204. Health Care Staff Procedure.
- 1205. Medical/Mental Health Records.
- 1206. Health Care Procedures Manual.
- 1206.5. Management of Communicable Diseases in a Custody Setting.
- 1207. Medical Receiving Screening.
- 1207.5. Special Mental Disorder Assessment.
- 1208. Access to Treatment.
- 1209. Mental Health Services and Transfer to Treatment Facility.
- 1210. Individualized Treatment Plans.
- 1211. Sick Call.
- 1212. Vermin Control.
- 1213. Detoxification Treatment.
- 1214. Informed Consent.
- 1215. Dental Care.
- 1216. Pharmaceutical Management.
- 1217. Psychotropic Medications.
- 1220. First Aid Kit(s).
- 1230. Food Handlers.



## **Nutritional Health Workgroup**

**Meeting Date and Members TBD**

## Nutritional Health Regulations

<i>ARTICLE 12. FOOD</i>
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1240. Frequency of Serving.

1241. Minimum Diet.

1242. Menus.

1243. Food Service Plan.

1245. Kitchen Facilities, Sanitation, and Food Storage.

1246. Food Serving and Supervision.

1247. Disciplinary Separation Diet.

1248. Medical Diets.

## **Environmental Health Workgroup**

**Meeting Date and Members TBD**

## Environmental Health Regulations

### *ARTICLE 13. INMATE CLOTHING AND PERSONAL HYGIENE*

- 1260. Standard Institutional Clothing.
- 1261. Special Clothing.
- 1262. Clothing Exchange.
- 1263. Clothing Supply.
- 1264. Control of Vermin in Inmates' Personal Clothing.
- 1265. Issue of Personal Care Items.
- 1266. Showering.
- 1267. Hair Care Services.

### *ARTICLE 14. BEDDING AND LINENS*

- 1270. Standard Bedding and Linen Issue.
- 1271. Bedding and Linen Exchange.
- 1272. Mattresses.

### *ARTICLE 15. FACILITY SAFETY AND SECURITY*

- 1280. Facility Sanitation, Safety, and Maintenance.

## **Title 24 Physical Plant Workgroup**

**March 18, 2020**

**Dan Dyer, Commander (Chair)**

Los Angeles County Sheriff's Department

**Rob Crout, Lieutenant**

San Luis Obispo County Sheriff's Department

**Jesse Venegas, Lieutenant**

San Bernardino County Sheriff's Department

**Dave Sepulveda, Captain**

Santa Clara County Sheriff's Department

**Darrell Stelling, Senior Principal AIA**

DLR Group

**Spencer Meyer, Supervisor**

State Fire Marshal

**April Lenkey, AIA**

Lenkey Consulting Group

**Michael Harter, Lieutenant**

Riverside County Sheriff's Department

**Juan Cornejo, Sergeant**

Santa Monica Police Department

**Gary Cramer, Deputy Chief**

Corcoran Police Department

**Paul Hernandez, Lieutenant**

Napa County Department of Corrections

**Cyrena Robles, Lieutenant**

Tulare County Sheriff's Office

**Duane Christenson, Correctional Captain**

Humboldt County Sheriff's Office

**Anita Willis, Activist**

Essie Justice

**Richard Diaz, Staff Attorney**

Disability Rights California

## Title 24 Physical Plant Regulations

**A note about Title 24 Physical Plant revisions:** changes made to Title 24 are not retroactive; newly adopted standards will apply to any new construction that occurs after the revisions are approved by the Building Standards Commission. Pursuant to Title 24, Section 13-102 (b) Exclusions, facilities are grandfathered under the standards they were built under, unless they may significant physical plant modifications.

<i>PART 1, CHAPTER 13, ADMINISTRATIVE REGULATIONS FOR THE BSCC</i>
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- 13-102 (a) Definitions. The following definitions shall apply:
- 13-102 (b) Exclusions.
- 13-102 (c) Initial planning for a local detention facility.
  - 13-102 (c) 1. Letter of intent.
  - 13-102 (c) 2. Needs assessment study.
  - 13-102 (c) 3. Operational program statement.
  - 13-102 (c) 4. Type III and Type IV facilities in existing buildings.
  - 13-102 (c) 5. Submittal of plans and specifications.
  - 13-102 (c) 6. Design requirements.
  - 13-102 (c) 7. Pilot projects.
  - 13-102 (c) 8. Alternate means of compliance.

<i>PART 2, CHAPTER 12, INTERIOR ENVIRONMENT</i>
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- 1231.1 Definitions.
- 1231.2 Design criteria for required spaces.
  - 1231.2.1 Reception and booking.
  - 1231.2.2 Temporary holding cell or room.
  - 1231.2.3 Temporary staging cell or room.
  - 1231.2.4 Sobering cell.
  - 1231.2.5 Safety cell.
  - 1231.2.6 Single-occupancy cells.
  - 1231.2.7 Double-occupancy cells.
  - 1231.2.8 Dormitories.
  - 1231.2.9 Dayrooms.

- 1231.2.10 Exercise area.
- 1231.2.11 Correctional program/multipurpose space.
- 1231.2.12 Medical examination room.
- 1231.2.13 Pharmaceutical storage space.
- 1231.2.14 Medical care housing.
- 1231.2.16 Commissary.
- 1231.2.17 Dining facilities.
- 1231.2.18 Visiting space.
- 1231.2.19 Safety equipment storage
- 1231.2.20 Janitors' closet.
- 1231.2.21 Storage rooms.
- 1231.2.22 Audio monitoring system.
- 1231.2.23 Laundry facilities.
- 1231.2.24 Emergency power.
- 1231.2.25 Confidential interview rooms.
- 1231.2.26 Attorney interview space.
- 1231.3 Design criteria for furnishings and equipment.
- 1231.3.1 Toilets/urinals.
- 1231.3.2 Wash basins.
- 1231.3.3 Drinking fountains.
- 1231.3.4 Showers.
- 1231.3.5 Beds.
- 1231.3.6 Lighting.
- 1231.3.7 Windows.
- 1231.3.8 Cell padding.
- 1231.3.9 Mirrors.
- 1231.3.10 Seating.
- 1231.3.11 Table/seat.
- 1231.3.12 Weapons locker.

## **Type I and Temporary Holding Facilities Workgroup**

**March 25-26, 2020**

**Jennifer Estrada, Jail Administrator (Chair)**  
Santa Monica Police Department

**Mike Fisher, Sheriff**  
Sierra County Sheriff's Office

**Ryan Anderson, Sergeant**  
Berkley Police Department

**Jonathan Wolent, Environmental Health  
Specialist**  
Orange County Health Department

**James Buchanan**  
University of Stanford  
Department of Public Safety

**Pilar Chavez, Lieutenant**  
Los Angeles County Sheriff's Department

**Erika Havrilchak, Jail Manager**  
Redondo Beach Police Department

**Daisy Valencia, Correctional Assistant**  
Los Angeles County Sheriff's Department

**Michael Horne, Sergeant**  
Santa Clara Police Department

**John Benone, Lieutenant**  
San Pablo Police Department

**Kelly Martin, Custody Supervisor**  
El Monte Police Department



## **Type I and Temporary Holding Facilities Regulations**

<i>TYPE I AND TEMPORARY HOLDING FACILITIES</i>
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Review of applicable regulations, see ESC Notes.

## **Safe Release of Inmates/Transportation and Discipline Workgroup**

**March 25, 2020**

**Sean Land, Lieutenant (Chair)**  
Mariposa County Sheriff's Office

**Sonia Berlanga, Sergeant**  
San Joaquin County Sheriff's Office

**Eric McCuoid, Lieutenant**  
Contra Costa County Sheriff's Office

**Sonya Manning, Lieutenant**  
San Diego County Sheriff's Department

**Ian Silva, Lieutenant**  
Kern County Sheriff's Office

**Cynthia Borges, Chief Mental Health  
Clinician**  
San Joaquin County Sheriff's Office

**Richard Diaz, Staff Attorney II**  
Disability Rights California

**Eugene Dey, Executive Director**  
Outside Solutions Consulting

**Richard Mireles, Certified Alcohol  
and Drug Counselor II**  
California Crop Organization

## Safe Release of Inmates/Transportation and Discipline Regulations

### *SAFE RELEASE OF INMATES / TRANSPORTATION*

Review of applicable regulations, see ESC Notes.

### *ARTICLE 7. DISCIPLINE*

1080. Rules and Disciplinary Penalties.

1081. Plan for Inmate Discipline.

1082. Forms of Discipline.

1083. Limitations on Disciplinary Actions.

1084. Disciplinary Records.

## Workgroup Meeting Agenda

**Board of State and Community Corrections  
2590 Venture Oaks Way  
Sacramento CA 95833**

*\*\*There will be a working lunch during this meeting\*\**

- A. Welcome
  - Housekeeping
  - Roundtable introductions
- B. Public Comment
- C. Overview of Regulation Revision Process
  - Role of ESC
  - Role of Workgroups
  - Role of Staff
- D. Review Goals and Outcomes
- E. Develop Regulation Revision Recommendations

***Public comment will be taken throughout this section***

  - Review and discuss global topics
  - Review and discuss each applicable regulation
  - Review and discuss public comment and ESC notes
  - Draft Recommendations for Revisions
- F. Review Decisions and Finalize Recommendations
- G. Public Comment
- H. Adjourn

## **Role of the Executive Steering Committee**

The Executive Steering Committee (ESC) identifies issues to be considered, recommends revisions, and provides direction to workgroups. The workgroups propose language changes to existing regulations and present recommendations to the ESC for consideration. The ESC may accept, deny, or modify any of the workgroups recommendations. The ESC may request that workgroups reconsider proposed revisions and ask for further information. The ESC ultimately presents the proposed regulations revisions to the BSCC Board for final approval.

## **Role of the Subject Matter Workgroups**

Workgroups review and consider ESC recommendations, public comments, national best practices and other issues and studies as applicable. Workgroups may also review “cross referenced” regulations where necessary, for instance, although Title 15 definitions are located in the Administration Workgroup’s assigned regulation Article, each workgroup will review Section 1006 Definitions, as it is applicable across all regulation sections. Current statute, case law, best practices, current penological trends and any available empirical evidence will be considered when reviewing regulations for potential revision.

Workgroups will consider the following options when reviewing each regulation:

- **No Change to Regulation**

It is determined by the workgroup that the current regulation meets the needs of the field.

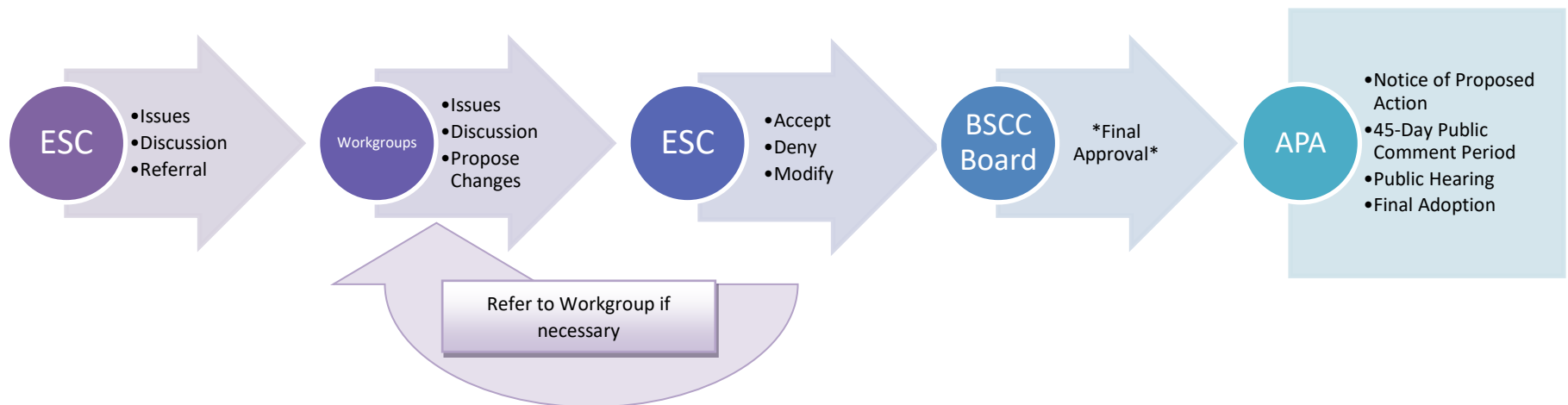
- **Recommend Changes to Regulation**

It is determined by the workgroup that the current regulation *does not* meet the needs of the field.

When changes to regulation text are proposed, the workgroup must provide clear rationale justifying the need for the proposed change(s), potential operational impact of the proposed change(s), and, potential fiscal impact of the proposed change(s).

## Role of Staff

BSCC staff organize, assist, and act as a resource to the ESC and workgroups throughout the regulations revision process. Following Board approval, staff prepare documents that proceed through the Administrative Procedures Act (APA), as outlined in Government Code 11340, et seq., and ensure that proposed revisions meet required clarity, consistency and format standards. Staff publish the BSCC's Notice of Proposed Action in the California Regulatory Notice Register, accept public comment during the 45-day period, if necessary, hold public hearings, incorporate any necessary modifications to the proposed language, and complete the APA process with the Office of Administrative Law.



## Statutes vs. Regulations

### Statutes

Statutes are laws adopted by a legislative body and established in a formal document, such as the California Penal Code. Requirements in statute are mandatory, enforceable, and may only be amended by the state legislature.

### Regulations

Regulations are administratively established by state agencies through the Administrative Procedures Act (APA), and may not be mandatory and enforceable. In the case of minimum standards for local detention facilities, it has been determined that, with some exceptions, that the regulations are advisory and not mandatory. Regulations “implement, interpret, or make specific the law enforced or administered by it, or to govern its procedure” (Government Code Section 11342.600). Penal Code 6030, for example, requires the Board of State and Community Corrections to establish minimum standards for local detention facilities, and outlines the specific criteria that those regulations must contain, including health and sanitary conditions.

There are two basic types of regulations:

**Prescriptive Standards:** Specifies the sole means of compliance with a performance standard by specific actions, measurements, or other quantifiable means (Government Code, Section 11342.590). An example is Title 15, Section 1027, Number of Personnel, which requires hourly safety checks.

**Performance Standards:** Describes an objective with the criteria stated for achieving the objective (Government Code, Section 11342.570). Performance Standards indicate what is required without directing the jurisdiction how they should be implemented. These standards allow greater flexibility in addressing the objective. An example is Title 15, Section 1067, Access to Telephone. This regulation requires a facility administrator to provide reasonable access to a telephone, but does not define “access.”

## Adult Titles 15 and 24 Regulations Review and Revision Process

*Proposed Timeline; subject to change*

<b>Tentative Timeline</b>	<b>Activity</b>
October 10 – November 25, 2019	<ul style="list-style-type: none"> <li>· Solicit feedback from the field</li> </ul>
December 2, 2019	<ul style="list-style-type: none"> <li>· Executive Steering Committee meeting               <ul style="list-style-type: none"> <li>○ Review feedback from the field and critical issues</li> <li>○ Choose regulations and issues for review and amendment to workgroups</li> </ul> </li> </ul>
March/April 2020	<ul style="list-style-type: none"> <li>· Workgroups meet</li> </ul>
June/July 2020	<ul style="list-style-type: none"> <li>· Executive Steering Committee meeting               <ul style="list-style-type: none"> <li>○ Workgroup presentations of proposed amendments</li> <li>○ Finalize regulation revision recommendations</li> </ul> </li> </ul>
November 2020	<ul style="list-style-type: none"> <li>· Board of State and Community Corrections meeting               <ul style="list-style-type: none"> <li>○ Executive Steering Committee recommendations</li> <li>○ Approve proposed revisions</li> <li>○ Permission to submit to the Department of Finance, Office of Administrative Law and Building Standards Commission for purpose of commencing public comment period on regulation revisions</li> </ul> </li> </ul>
November 2020	<ul style="list-style-type: none"> <li>· Submit notice package to Office of Administrative Law (Title 15)</li> <li>· Publication date in California Regulatory Notice Register</li> </ul>
November 2020	<ul style="list-style-type: none"> <li>· Submit Economic Statement to Department of Finance for review</li> </ul>
January/February 2021	<ul style="list-style-type: none"> <li>· 45–day public comment period ends (Title 15)</li> <li>· Public hearing, location TBA</li> <li>· Return to BSCC Board, if necessary (will affect all following timeline activities)</li> </ul>
March 2021	<ul style="list-style-type: none"> <li>· File final regulations with Office of Administrative Law (Title 15)</li> </ul>
April 2021	<ul style="list-style-type: none"> <li>· Office of Administrative Law approval/disapproval notice (Title 15)</li> </ul>
October, 2021	<ul style="list-style-type: none"> <li>· Title 15 regulations become effective</li> </ul>



<p><i>TBD, based on Building Standards Commission Code Adoption Cycles</i></p>	<p>· Title 24 regulations must be adopted through the California Building Standards Commission. Timelines regarding their triennial and intervening code adoption cycles may be found at <a href="https://www.dgs.ca.gov/bsc">https://www.dgs.ca.gov/bsc</a></p>
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