



DEPARTMENT OF CORRECTIONS AND REHABILITATION
CORRECTIONS STANDARDS AUTHORITY

2011 LOCAL JAIL CONSTRUCTION FINANCING PROGRAM
AB 900 - PHASE II

AMENDED APPLICATION FORM

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SECTION 1: PROJECT INFORMATION

A. APPLICANT INFORMATION

COUNTY NAME Siskiyou County	AMOUNT OF STATE FINANCING REQUESTED IN THIS APPLICATION \$ 24,140,000	
SMALL COUNTY (200,000 OR UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>
IS THIS COUNTY RELINQUISHING A CURRENTLY HELD AB 900 PHASE I CONDITIONAL AWARD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	IS THIS COUNTY SUBMITTING MORE THAN ONE APPLICATION FOR PHASE II FINANCING? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

B. BRIEF PROJECT DESCRIPTION

FACILITY NAME Siskiyou County Jail #2		
PROJECT DESCRIPTION New Type II Jail (30 Maximum-Security Beds & 120 Medium-Security Beds)		
STREET ADDRESS 8624 Perimeter Road		
CITY Montague	STATE California	ZIP CODE 96064

C. SCOPE OF WORK - INDICATE FACILITY TYPE (II, III or IV) AND CHECK ALL BOXES THAT APPLY.

FACILITY TYPE (II, III or IV) II	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/REMODELING	<input type="checkbox"/> ADDING BEDS AT EXISTING FACILITY
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D. BEDS ADDED. Provide the number of CSA-rated beds and non-rated special use beds that will be added as a result of the project. Provide the cumulative total number of beds added as a result of the project.

	A. MINIMUM SECURITY BEDS ADDED	B. MEDIUM SECURITY BEDS ADDED	C. MAXIMUM SECURITY BEDS ADDED	D. SPECIAL USE BEDS
Number of beds added	0	120	30	
TOTAL BEDS (A+B+C+D)	150			

E: APPLICANT'S AGREEMENT

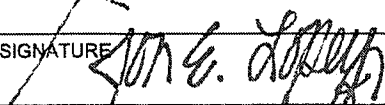
By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies and procedures governing this financing program, and b) certifies that the information contained in this application form, budget, narrative and attachments is true and correct to the best of his/her knowledge.

PERSON AUTHORIZED TO SIGN AGREEMENT

Name Jon E. Lopey

Title Sheriff-Coroner

AUTHORIZED PERSON'S SIGNATURE



DATE

October 4, 2012

G: DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR

This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

COUNTY CONSTRUCTION ADMINISTRATOR

Name Tom Odom

Title County Administrator

DEPARTMENT

Siskiyou County Administration

TELEPHONE NUMBER

530.842.8005

STREET ADDRESS

201 Fourth Street

FAX NUMBER

530.842.8013

CITY

Yreka

STATE

California

ZIP CODE

96097

E-MAIL ADDRESS

todom@co.siskiyou.ca.us

H: DESIGNATED PROJECT FINANCIAL OFFICER

This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

PROJECT FINANCIAL OFFICER

Name Jennie Ebejer

Title Auditor-Controller

DEPARTMENT

Auditor-Controller

TELEPHONE NUMBER

530.842.8020

STREET ADDRESS

311 Fourth Street, Room 101

FAX NUMBER

530.842.8077

CITY

Yreka

STATE

California

ZIP CODE

96097

E-MAIL ADDRESS

jebejer@co.siskiyou.ca.us

I: DESIGNATED PROJECT CONTACT PERSON

This person is responsible for project coordination and day-to-day liaison work with CSA. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

PROJECT CONTACT PERSON

Name Robert Goyeneche

Title Sergeant

DEPARTMENT

Siskiyou County Sheriff's Department

TELEPHONE NUMBER

530.842.8170

STREET ADDRESS

315 S. Oregon Street

FAX NUMBER

530.842.1507

CITY

Yreka

STATE

California

ZIP CODE

96097

E-MAIL ADDRESS

Robert.Goyeneche@siskiyousheriff.org

SECTION 2 BUDGET SUMMARY

A. BUDGET SUMMARY

In the table on the next page, indicate the amount of state financing requested and the amount of cash and/or in-kind contribution (match) allotted to each budget line-item the county elects to identify in order to define the total eligible project cost for purposes of this application.

The total amount of state financing requested cannot exceed 90 percent of the total eligible project cost. Counties must contribute a minimum of 10 percent of the total eligible project cost (unless the applicant is a small county requesting a reduction in the county contribution amount). County contributions can be any combination of cash and/or in-kind. Small counties that petition for a reduction in the contribution amount must provide a minimum of five percent contribution of the total eligible project costs. Small counties requesting a reduction in county contribution must state so in the area below, and must specify the contribution percentage being requested.

State financing limits for all counties are shown below and include current Phase I awards (not being relinquished through this Phase II application process) plus the total amount a county is requesting in Phase II.

STATE FINANCING: May not exceed (Phases I and II combined):

\$100,000,000 for large counties;

\$80,000,000 for medium counties; and

\$33,000,000 for small counties.

SMALL COUNTIES REQUESTING REDUCTION IN COUNTY CONTRIBUTION:

A small county may petition the CSA Board for a reduction in its county contribution. This application document will serve as the petition and the CSA Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this Phase II RFA process. Small counties requesting the reduction must still provide a minimum of five percent contribution that may be any combination of allowable cash and/or in-kind. If requesting a reduction in match contribution, complete the following (check the box and fill in the percentage).

- ☒ This application includes a petition for a county contribution reduction request as reflected in the application budget. The county is requesting to provide five percent county contribution (cash and/or in-kind).

B. BUDGET SUMMARY TABLE (Report to nearest \$1000)

LINE ITEM	STATE REIMBURSED	CASH MATCH	IN-KIND MATCH	TOTAL
1. Construction	\$ 20,687,980	\$ 0		\$ 20,687,980
2. Additional Eligible Costs*	\$ 410,380	\$ 0		\$ 410,380
3. Architectural	\$ 2,076,040	\$ 0		\$ 2,076,040
4. Construction Management	\$ 965,600	\$ 0		\$ 965,600
5. CEQA		\$ 100,000		\$ 100,000
6. Audit			\$ 20,000	\$ 20,000
7. Site Acquisition			\$ 90,000	\$ 90,000
8. Needs Assessment			\$ 25,000	\$ 25,000
9. County Administration			\$ 224,200	\$ 224,200
10. Transition Planning			\$ 856,800	\$ 856,800
11. Real Estate Due Diligence			\$ 16,000	\$ 16,000
TOTAL ELIGIBLE PROJECT COST	\$ 24,140,000	\$ 100,000	\$ 1,232,000	\$ 25,472,000
PERCENT OF TOTAL	94%	1%	5%	100 %

* This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash match), and public art (eligible for cash match only).

Provide an explanation below of how the dollar figures were determined for each of the budget line items above that contain dollar amounts. Include how state financing and the match contribution dollar amounts have been determined and calculated (be specific), and how budget items are linked to scope of work.

1. Construction (includes fixed equipment and furnishings): Contruction costs are based on a detailed square footage estimate taken from our architectural program for a Type II adult detention facility. The estimate was prepared by a professional estimating firm that specializes in county detention facilities and previously provided estimating services for our juvenile detention facility.
2. Additional Eligible Costs (be specific regarding the description of, and the costs for, each of the specified fees, moveable equipment and moveable furnishings, and public art): Additional eligible costs also were based on a similar estimate provided by a professional estimating firm that specializes in county detention facilities and previously provided estimating services for our juvenile detention facility. These costs are for moveable equipment and moveable furnishings. No funds are allocated for public art.
3. Architectural (describe specifically: a) the county's current stage in the architectural process; and b) how this translates into the county's intentions for state reimbursement and/or cash contribution for architectural services, given the approval requirements of the SPWB and associated state reimbursement parameters): The county began the planning for our new adult detention facility in late 2007, when it became obvious that additional

beds were needed in the near future. We retained the architectural design firm that provided the consulting and design services for our juvenile detention facility to prepare a jail needs assessment, write an architectural program and assist the county in the grant application process. The jail needs assessment and the architectural program have been completed and form the basis for this grant application. Our needs assessment identified the need for an additional 180 beds by 2018. This grant application will allow us to begin to meet those needs including the impact of AB 109 (as modified by AB 117).

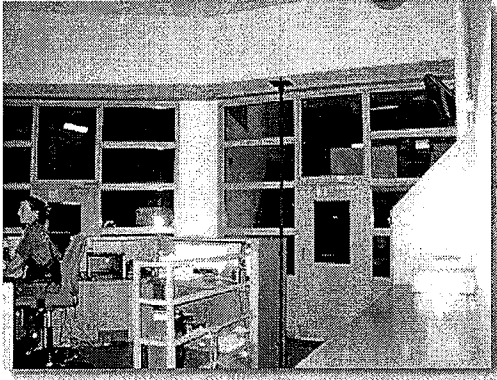
4. **Construction Management:** Construction management fees are based on fees historically paid by the county for limited construction management services and similar fees recently paid by other California counties for similar projects.
5. **CEQA:** CEQA fees are based on similar fees paid for environmental consulting services by California counties constructing detention facilities on similar sites.
6. **Audit:** Audit fees are based on an estimate of the accounting/auditing effort that will be required by the County Auditor in order to meet the auditing requirements of this project.
7. **Site Acquisition:** Site acquisition costs are based on the fair market value of the county owned site as provided by the County Appraiser using 2011 appraisals adjusted to the site location and current market conditions.
8. **Needs Assessment:** Needs Assessment fees are based on the contract with the firm that provided the needs assessment.
9. **County Administration:** County administration fees are based on an historical estimate of administrative costs incurred on projects of a similar scope. Our recent experience on our grant funded juvenile detention facility was used as a basis for this estimate.
10. **Transition Planning:** Transition planning costs are based on a detailed estimate of the time that will be required for the designated transition team to prepare for the occupancy of our new adult detention facility. Costs are for all transition activities including preparing all policy and procedures manuals, operations and maintenance manuals, staff training including remote training in similar facilities, phased occupancy, etc.
11. **Real Estate Due Diligence (may not exceed \$16,000):** The real estate due diligence costs are based only on the costs allowed to reimburse CSA for their time. No county costs are included.

SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the State Capital Outlay/Corrections Standards Authority Processes and Requirements section of the Request for Applications for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required timeframes for specific milestone activities in this Phase II process. (The CSA Board intends to make conditional awards at its March 8, 2012 meeting.)

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	11/9/2012	2/5/2013	County owned site.
Real estate due diligence package submitted <u>within 120 days of award</u>	11/9/2012	3/7/2013	
Begin CEQA process <u>within 90 days of award</u>	11/9/2012	2/5/2013	
State Public Works Board meeting – Project Established <u>within 12 months of award</u>	3/7/2013	11/7/2013	
Schematic Design with Operational Program Statement <u>within 18 months of award</u> (design-bid-build projects)	11/7/2013	5/7/2014	
Performance criteria or performance criteria and concept drawings with Operational Program Statement <u>within 18 months of award</u> (design-build projects)			
Design Development (Preliminary drawings) with Staffing Plan	5/26/2014	8/29/2014	Begins during CSA review of SD/Program Statement.
Staffing/Operating Cost Analysis approved by the Board of Supervisors	11/7/2013	8/26/2014	Analysis begins at SD with periodic briefings to BOS.
Construction Documents (Working drawings)	9/15/2014	1/16/2015	Begins during CSA review of DD/Staffing.
Construction Bids	2/2/2015	6/1/2015	BSCC & Finance activities
Notice to Proceed	6/8/2015	6/26/2015	
Construction (maximum 3 years to complete)	7/6/2015	4/28/2017	
Staffing/Occupancy <u>within 90 days of completion</u>	5/1/2017	7/21/2017	Phased occupancy.

SECTION 4: NARRATIVE (SCOPE OF WORK & PROJECT IMPACT)



Scope of Work and Project Impact. Siskiyou County is requesting \$24,140,000 in state funds and providing \$1,422,000 in cash and in-kind matching funds to construct a Title 24 compliant, 150-bed Type II adult detention facility. Officer, staff, public and inmate safety will improve significantly. Overcrowding will be relieved and separation by classification finally will become possible and programs will be added to further reduce recidivism. Officer recruiting and retention will improve as a result of the professional working environment in our new adult detention facility. The new jail will assist the Sheriff in being able to accommodate the inmates that will be held at the county level as a result of AB 109 and public safety will be enhanced.

Design Goals. The proposed Siskiyou County Jail #2 will:

- be a new generation, direct visual supervision, podular, adult detention facility that meets all of the requirements of Title 24 of the *California Code of Regulations*;
- provide a safe and secure environment for staff, visitors, volunteers and inmates with a well defined secure perimeter that includes pedestrian and vehicular sally ports;
- be staff efficient with central and housing control stations that provide visual supervision of the housing units and recreation areas as well as other inmate occupied areas;
- consist of housing units with the flexibility to meet a variety of varying classification needs (e.g. female housing units, units of varying security levels including administrative segregation, etc.);

- provide spaces for a wide variety of programs to reduce recidivism and thus reduce county, state and federal criminal justice system costs;
- provide a professional work environment and adequate space for custody staff, teachers, medical and mental health professionals, other professionals providing services and volunteers;
- include intake/release/processing areas that are large enough to meet all booking needs and, simultaneously, provide an area for release and transportation staging (intake/release/processing spaces often are undersized in detention facilities);
- be cost efficient to build and operate;
- be energy efficient and environmentally friendly to reduce operating costs;
- provide adequate medical, dental and mental health spaces to reduce the need for transportation outside the facility and to ensure that each inmate is evaluated, treated, monitored and assigned to appropriate programs;
- meet the requirements of the Americans with Disabilities Act (ADA);
- provide adequate, easily supervised adult exercise and recreation spaces (including those required for large muscle group activities) to reduce tension and contribute to the success of programs;
- include adequate storage as required by Title 24 (storage also often is undersized in detention facilities); and
- provide secure spaces for contact, non-contact and video visiting.

Identified Need (Facility Type). The new Siskiyou County Jail #2 will be a Type II Facility (i.e. a local detention facility used for the detention of persons pending arraignment, during trial and upon sentence of commitment as defined in Title 24 of the *California Code of Regulations*).

Housing. 150 new beds will be constructed. Housing pods will be sized to provide adequate control (i.e. separation and flexibility) and to maximize staffing efficiency. The proposed allocation of beds in the new ADF is described below.

Single Occupancy Cells. A total of 30 beds will be provided in single occupancy cells for maximum-security, disciplinary segregation, administrative segregation and protective custody inmates. An adequate number of ADA cells will be provided. All cells will be "wet." Stainless steel combination fixtures will be used. The bed and a desk will be wall mounted. All cells will have food/cuff ports.

Double Occupancy Cells. A total of 120 beds in 60 double occupancy cells will be provided for medium-security inmates. Adequate ADA cells will be provided. All cells will be "wet." Stainless steel combination fixtures will be used. Two beds and a desk will be wall mounted. All cells will have food/cuff ports.

Dayrooms. Dayrooms will be provided at the rate of thirty-five square feet per inmate and will contain anchored tables and seating to accommodate the maximum number of inmates allowed access to the dayroom at any given time in each housing unit. Access will be provided to toilets, washbasins, drinking fountains and showers from the dayroom. Dining will occur in the dayroom of each housing unit. ADA accommodations will be provided as necessary.

Intake/Release/Processing. Intake, release and processing will occur in the intake/release/processing areas. Holding cells, safety cells, sobering cells, showers for inmates, toilet facilities for staff and inmates, medical triage rooms, processing area, administrative office area and interview will be provided. Space for inmate property storage and inmate clothing storage will be provided along with spaces for staff use. A weapons locker will be provided at the vehicular sally port. Staff will have unobstructed access to hot and cold running water and an eyewash station. Telephones will be provided for inmate use.

Public Visiting. Video, non-contact and contact visiting will be provided. Video visiting will be the primary method used for visitation.

Program Space. Program rooms will be provided at each housing unit. Activities that will occur in these spaces include adult education, religious services and counseling, AA and NA classes, behavioral health evaluations and classes along with other programs to reduce recidivism

Medical and Behavioral Health Services. Medical services areas and secure pharmaceutical storage will be provided for medical screening and routine medical care. More advanced care, which cannot be provided at the jail will be provided outside of the facility. Behavioral health professionals will evaluate inmates and provide behavioral health programs as necessary. Interview rooms and program space will be provided for this purpose.

Outdoor Exercise. An enclosed, secure outdoor exercise area will be attached to each housing unit. This area will be observable from within the housing unit and from the control area. The area will be a secure area that is partially covered for use in inclement weather and have a clear height of at least fifteen feet. The "open" area of the wall structure will be covered with high security mesh to prevent escape. Access will be provided to a toilet, washbasin and drinking fountain. ADA accessibility will be provided as necessary. There will be at least one completely enclosed outdoor exercise area of not less than 600 square feet. This 600 square foot Title 24 requirement can be met by constructing one or all of the secure, attached outdoor recreation areas at the housing units to meet this square footage requirement. Special care will be taken to eliminate opportunities for escape and the introduction of contraband. All exercise areas will be under direct visual observation by housing control. Recreation areas will accommodate inmates with disabilities.

Attorney Interview Rooms. Private video visitation booths will be provided for attorney/client visits. Contact visiting rooms will be located adjacent to the housing units to allow attorneys to consult confidentially with inmate clients. One interview room in the intake/release/processing area will be configured with a secure paper pass and also may be used for confidential meetings between attorneys and inmates.

Confidential Interview Rooms. Additional confidential interview rooms will be provided near or within the housing areas. The interview rooms will be used by custody, behavioral health and health care staff as well as by attorneys, religious advisors and others as authorized by the Sheriff's Department. The interview rooms will be accessible to male and female inmates and they will not be monitored.

Central Control. Central control will monitor and operate all security perimeter penetrations. Additionally, central control will monitor each housing unit and be capable of overriding the pod control stations in each housing pod. Central control will have direct visual supervision of the housing units, the attached outdoor exercise areas and the program spaces. CCTV will be used to assist in the control of the perimeter penetrations and unoccupied spaces that are covered with intrusion alarms. The CCTV will be activated by the activation of an intrusion alarm in unoccupied spaces.

Housing Pod Control. Housing pod control stations on each pod will control the communications, cell doors, lighting and showers in each pod. Intercom stations will be monitored and controlled at the pod control station. Pod control will have the capability of switching all controls to central control.

Administration. The administrative areas will reflect the professionalism of the staff. Space will be provided for administrative and custody staff as necessary. Staff toilet rooms, locker rooms, a break room and briefing/meeting/training suite will be provided.

Staff Facilities. The staffing plan will be prepared before the facility is designed. Thus, care will be taken during the design to be certain that the facility does not generate additional staff stations not required by "best practice." All staff stations will be ergonomically designed. Male and female locker rooms will be provided with lockers for all staff as well as shower and toilet facilities. An adjacent tactical training area and a classroom style training room also will be provided.

Public Areas. Public areas will be provided to accommodate visitors while still maintaining the security of the facility. A complete entry control package will be included at the public entrance along with a locked storage for visitors to secure their belongings before meeting with inmates. All public areas will be ADA compliant.

Food Service. A kitchen will be provided. The kitchen will provide vocational educational opportunities for inmates. Inmates will be fed in the dayrooms of their respective housing units. Sack lunches will be provided for inmates who are away from the facility for the day (e.g. on work crews, inmates likely to be in court for the day, etc.). Adequate food service storage will be provided to allow for bulk purchasing.

Laundry. A vocational laundry will be provided to accommodate the additional beds. Industrial grade washers and dryers will be used in the main laundry. Commercial grade washers and dryers will be provided in any area housing females.

Maintenance Space. A maintenance work and storage area will be provided to serve the ADF.

Storage. Institutional storage will be provided as necessary. Additionally, storage areas will be provided in the housing units and the intake/release/processing area. Inmate property storage will be provided. The inmate property storage area will include secure storage for inmate valuables.

Weapons Lockers. Weapons lockers for the use of law enforcement will be provided outside the intake/release/processing area (in the vehicle sally port) and near reception.

Perimeter Security. The walls of the facility will define the primary maximum-security perimeter. A "keep away" single fence will form a secondary perimeter defining "no man's land."

Scope of Work Payable from State Funds. Siskiyou County is requesting \$24,140,000 in state funds and providing \$1,422,000 in cash and in-kind matching funds to construct a Title 24 compliant, 150-bed Type II adult detention facility. Siskiyou County owns the site on which the construction will occur.

Contrast of Pre-Construction Conditions with Post-Construction Conditions. The significant positive impact that this project will have for our county is discussed throughout the narrative above and summarized in the table below.

Table 1
Existing Conditions Contrasted to Post-Construction Conditions

Conditions Prior to Construction	Post-Construction Conditions
Our existing jail has outlived its useful life and only is suitable for holding minimum-security inmates.	Our new, 150-bed Type II adult detention facility will be capable of holding all security levels from minimum to administrative segregation.
Insufficient rated beds for ADP, <i>particularly with the advent of AB 109.</i>	New beds will relieve overcrowding.
Influx of AB 109 inmates.	New beds accompanied by appropriate alternatives to detention <i>will help accommodate the new influx of AB 109 inmates.</i>
Too few of the existing beds are in single and double cells	120 double beds (60 cells) and 30 single cells will be provided.
Classification cannot be effective because of a lack of single and double cells.	Single and double cells will allow for appropriate classification (separation and segregation).
The existing design is inefficient from a staffing perspective.	An initial staffing plan will assure that the new jail is staff efficient.
The age of the existing construction makes it expensive to operate and maintain.	New construction will be durable, secure and easily maintained. Close attention will be paid to life cycle costs.
Lack of program space.	Adequate program space will be provided.
Difficulties in recruiting deputies and staff to work in the jail.	The new construction will provide a professional environment in which to work.
Parts of the jail are compliant because these areas are "grandfathered" under earlier Title 24 regulations.	The new design will meet or exceed all Title 24 regulations.

Source: TRGConsulting October 2012.