The 2019 Youth Reinvestment Grant Program Request for Proposals (RFP) includes requirements that apply to non-governmental organizations that receive funds under this grant. All grantees are responsible for ensuring that any contracted third parties continually meet these requirements as a condition of receiving 2019 YRG funds. The RFP describes these requirements as follows:

All NGOs that receive 2019 YRG funds as direct grantees or as sub-grantees of a local governmental entity must have tax exempt status per Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code. In addition, any NGO that receives 2019 YRG Grant funds (as a grantee, a subgrantee or subcontractor) must:

* Have been duly organized, in existence, and in good standing for at least six months prior to the effective date of its fiscal agreement with the BSCC or with the YRG grantee. Non-governmental entities that have recently reorganized or have merged with other qualified non-governmental entities that were in existence prior to the six-month date are also eligible, provided all necessary agreements have been executed and filed with the California Secretary of State prior to the start date of the grant agreement with the BSCC or the start date of the grantee-subcontractor fiscal agreement.
* Be registered with the California Secretary of State’s Office, if applicable;
* Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship);
* Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable; and
* Have a physical address (an exception may be made for Indian Tribes).

In the table below, provide the name of the Grantee and list all contracted parties.

**Grantee:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Contracted Party** | **Address** | **Email / Phone** | **Meets All Requirements** |
|  |  |  | **Yes ☐ No ☐** |
|  |  |  | **Yes ☐ No ☐** |
|  |  |  | **Yes ☐ No ☐** |
|  |  |  | **Yes ☐ No ☐** |

Grantees are required to update this list and submit it to the BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the 2019 Youth Reinvestment Grant RFP. These records will be subject to the records and retention language found in Appendices A and C of the Standard Agreement.

Unless prior approval is obtained, the BSCC prohibits disbursement or reimbursement to any NGO that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

**A signature below is an assurance that all requirements**

**listed above have been met.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **AUTHORIZED SIGNATURE**  **(This document must be signed by the person who is authorized to sign the Grant Agreement.)** | | | | | |
| NAME OF AUTHORIZED OFFICER | TITLE | TELEPHONE NUMBER | | | EMAIL ADDRESS |
|  |  |  | | |  |
| STREET ADDRESS | CITY | | STATE | ZIP CODE | |
|  |  | |  |  | |
| APPLICANT’S SIGNATURE (**Blue Ink Only**) | | | | DATE | |
| x | | | |  | |