

Title	<b>Azusa Police Department</b>	07/07/2023
	by <b>Jennifer Wu</b> in <b>Organized Retail Theft Prevention Grant Program</b>	id. 41333917
	jwu@azusaca.gov	

## Original Submission 07/07/2023

The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION

This section requests information about the applicant's name, location, mailing address, and tax identification number.

**Name of Applicant** Azusa Police Department  
(i.e., Police Department, Sheriff's Department, or Probation Department)

Multi-Agency Partnerships Information (if applicable)

Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.

Multi-Agency Partnerships

**No: This is not a Multi-Agency Partnership Application**

Lead Public Agency Information **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

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Lead Public Agency **Police Department**

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Applicant's Physical Address **725 N. Alameda Ave  
Azusa  
CA  
91702  
US**

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Applicant's Mailing Address (if different than the physical address) **725 N. Alameda Ave.  
Azusa  
CA  
91702  
US**

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Mailing Address for Payment **213 E. Foothill Blvd.  
Azusa  
CA  
91702  
US**

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Tax Identification Number **95-6000670**

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SECTION II - CONTACT INFORMATION **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

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Project Director **Rocky  
Wenrick**

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Project Director's Title with Agency/Department/Organization **City of Azusa Chief of Police**

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Project Director's Physical Address **725 N. Alameda Ave  
Azusa  
CA  
91702  
US**

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Project Director's  
Email Address **rwenrick@azusaca.gov**

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Project Director's  
Phone Number **+16268123250**

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Financial Officer **Talika  
Johnson**

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Financial Officer's  
Title with  
Agency/Department/Organization **Administrative Services Director**

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Financial Officer's  
Physical Address **213 E. Foothill Blvd.  
Azusa  
CA  
91702  
US**

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Financial Officer's  
Email Address **tjohnson@azusaca.gov**

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Financial Officer's  
Phone Number **+16268125202**

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Day-To-Day Program  
Contact **Jennifer  
Wu**

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Day-To-Day Program  
Contact's Title **Emergency Services Coordinator**

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Day-To-Day Program  
Contact's Physical  
Address **725 N. Alameda Ave.  
Azusa  
CA  
91702  
US**

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Day-To-Day Program  
Contact's Email  
Address **jwu@azusaca.gov**

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Day-To-Day Program  
Contact's Phone  
Number **+16268123262**

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Day-To-Day Fiscal  
Contact **Ericka  
Garcia**

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Day-To-Day Fiscal  
Contact's Title **Administrative Analyst**

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Day-To-Day Fiscal Contact's Physical Address	<b>725 N. Alameda Ave. Azusa CA 91702 US</b>
Day-To-Day Fiscal Contact's Email Address	<b>egarcia@azusaca.gov</b>
Day-To-Day Fiscal Contact's Phone Number	<b>+16268123251</b>
Name of Authorized Officer	<b>Sergio Gonzalez</b>
Authorized Officer's Title	<b>City Manager</b>
Authorized Officer's Physical Address	<b>213 E. Foothill Blvd. Azusa CA 91702 US</b>
Authorized Officer's Email Address	<b>sergio.gonzalez@azusaca.gov</b>
Authorized Officer's Phone Number	<b>+16268125239</b>
Authorized Officer Assurances	<b>checked</b>
SECTION III - PROGRAM INFORMATION	<b>This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.</b>
<b>Project Title</b>	<b>Organized Retail &amp; Motor Theft Prevention Program</b>
Proposal Summary	<b>Retail theft and motor theft has become a significant issue in the city of Azusa. Organized criminal groups are employing more sophisticated tactics to orchestrate theft operations. These criminal activities result in significant financial losses for retailers but also contribute to a heightened sense of insecurity among our residents. By leveraging our technology and establishing strategic plans, we can combat the problem effectively. The Organized Retail and Motor Theft Prevention program would be dependent on the implementation of an unmanned aircraft system for surveillance operations in patrol.</b>

**PROGRAM  
PURPOSE AREAS**

**Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.**

**Program Purpose  
Areas (PPAs):**

**PPA 1: Organized Retail Theft  
PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft**

**Funding Category  
Information**

**Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.**

**Funding Category**

**Medium Scope (Up to \$6,125,000)**

**SECTION IV -  
PROPOSAL  
NARRATIVE AND  
BUDGET**

**This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.**

**The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).**

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## Project Need

The city of Azusa, nestled along the foothills of the San Gabriel Mountains, is home to approximately 49,457 residents. With a land area of 9.67 square miles, Azusa faces significant challenges in addressing theft incidents within its community. The Azusa Police Department responds to over 60,000 calls for service annually, with theft-related incidents constituting a majority of these calls. The high concentration of theft incidents, particularly at locations such as Target, The Outlet by ELS, CVS Pharmacy, and Costco, has led to increased concerns among retailers and residents. The vulnerability of these areas, exacerbated by their proximity to the Metro Gold line, has made them attractive targets for grab-and-go thefts. Additionally, the city has witnessed a significant number of stolen vehicle reports, totaling 686 in the past year. To address the pressing need for combating organized retail theft and motor vehicle theft, the Azusa Police Department is seeking the Organized Retail Theft and Motor Theft Prevention Grant. This grant will enable the implementation of a comprehensive solution centered on the Drone as First Responder (DFR) program. By securing state-of-the-art drones equipped with advanced sensors and communication systems, and establishing a robust infrastructure for their deployment, this project aims to revolutionize response capabilities and enhance community safety.

## Project Description

1. The drone system proposed for this grant program serves as a critical tool in addressing Organized Retail Crime (ORC). ORC involves multiple offenders working together in an orchestrated effort to steal from retail stores and then convert those stolen goods into financial gain. Given the highly coordinated nature of ORC, traditional law enforcement methods often face challenges in prevention, detection, and rapid response.

Our Drone as a First Responder (DFR) program provides a unique solution to combat these issues. With the capability to launch within 30 seconds of a service call, it significantly shortens response time. This immediacy is particularly crucial for ORC events that usually take place swiftly, enabling us to catch perpetrators in action, limit loss, and enhance evidence collection. Moreover, drones offer real-time situational awareness, supplying law enforcement with live video feeds. This bird's-eye view of the crime scene can identify vehicles, getaway routes, and accomplices on the lookout, which are often part of ORC strategies. This real-time intelligence improves operational effectiveness, aiding in the timely deployment of ground forces and shaping their tactical decisions. Furthermore, drones ensure non-lethal and non-escalation response, thereby enhancing the safety of law enforcement officers, victims of theft, and the general public. It minimizes direct confrontation, hence reducing the risk of violence escalation often associated with ORC incidents.

Azusa Police Department's recent four-week trial of the DFR program demonstrated its effectiveness. Conducted with the support of Flying Lion, Inc., a pioneer in DFR operations, this trial saw significant operational results.

**Key crime-related statistics are as follows:**

**Response Time:** The average response time was cut down significantly, with drones reaching the scene within an average of 1 minute post-dispatch. This is a substantial improvement from the traditional response time which was approximately 6 minutes.

**Drone First on Scene:** In 100%, the drone was the first to arrive at the scene, a critical factor in responding to ORC events.

**Cleared Calls:** The drone responded to 156 calls for service and effectively cleared approximately 26 calls, reducing the need for officers' physical presence.

These data clearly illustrate the compelling advantages of DFR programs in providing faster response times, enhancing situational awareness, improving officer safety, and mitigating Organized Retail Crime. These benefits underscore the potential of integrating drones into our law enforcement toolkit.

To measure, we will compare the response times prior to the implementation of the DFR program with those recorded after the drones have been put into operation. Reductions in response time will signify successful implementation of the DFR program and will illustrate the value of this technology in achieving faster and more efficient responses to retail theft incidents.

**Goal: Increase Arrests of Retail Theft Suspects**

**Objective:** Utilize the increased response time to enhance contact with retail theft suspects and increase the probability of arrests

The increased response time, facilitated by drone technology, allows for a more immediate arrival at the scene of a crime. The drone, which can be deployed within 30 seconds of receiving a service call, can reach the location faster than conventional law enforcement units due to its aerial advantage and lack of obstruction from traffic or geographical hurdles. This immediacy can often catch perpetrators off guard and prevents them from fleeing the scene before law enforcement arrives, thereby improving the chances of making contact with the suspects. Additionally, real-time aerial visuals provided by the drone can help guide law enforcement units on the ground to the exact location of the suspects. The drone can monitor the suspects' movements, reducing the possibility of losing sight of them, especially in complex environments like shopping centers or densely populated urban areas. Moreover, the drone's video feed can be used to identify potential risks or threats at the scene before officers arrive, increasing their safety and preparedness. This prior knowledge allows the officers to approach the situation strategically, enhancing their ability to make successful arrests while ensuring their safety.

In cases where suspects attempt to escape, drones can track their movements, making it harder for them to evade arrest. The drone can relay real-time location updates of fleeing suspects to officers,



ensuring a coordinated and effective response.

In summary, by utilizing the increased response time provided by the DFR program, we aim to enhance our contact with retail theft suspects, increase arrest rates, and disrupt organized retail crime activities more effectively.

- **Process Measures and Outcome Measures: Comparison of previous Gone on Arrival (GOA) contacts to DFR-assisted Contacts/Arrests**
- **Project Activities: Full-time implementation of DFR program**
- **Responsible Staff/Partners: Sgt. Seth Chapman, Flying Lion, Inc.**
- **Timeline: October 1, 2023 - June 1, 2027**
- **Data and Sources for Outcome Measures: Number of DFR-assisted contacts, Number of arrests (the APD can provide this data)**

### **(3) Goal: Identify Repeat Offenders of Organized Retail Theft**

**Objective: Enhance field identification and interview capacities to ascertain individuals potentially involved in organized retail theft rings**

**Organized Retail Crime (ORC) is a sophisticated type of theft where groups or rings of individuals steal from retail outlets in an organized and coordinated manner. One of the main objectives of our DFR program is to boost our field identification and interview capacities, to effectively identify and capture these individuals involved in ORC. Field identification, in the context of our DFR program, refers to the process of identifying potential suspects at the scene of the crime using drone technology. The drones, equipped with high-resolution cameras, can capture detailed images and videos, which can be crucial for identifying ORC suspects. The real-time video feeds can also help identify vehicles, getaway routes, or other key elements that could assist in identifying the culprits.**

**As for enhancing interview capacities, the DFR program's faster response time will enable officers to reach the scene quickly, while the suspects may still be present. This will afford officers more opportunities to interact with and interview potential suspects or witnesses, providing valuable information and leads in real-time. Furthermore, the drones can monitor the situation and continue tracking suspects while officers conduct these interviews, preventing the suspects from escaping. Additionally, the ability to accurately identify repeat offenders is critical in dismantling ORC rings. The DFR program can assist in this through maintaining a visual record of incidents, which can be reviewed and cross-referenced with previous incidents to identify any recurring individuals. This comprehensive, drone-enabled approach can potentially lead to the detection of ORC rings and result in more substantial, ring-level prosecutions rather than individual arrests.**

**In summary, the use of drones can significantly enhance field identification and interview capacities, providing a powerful tool in**

## **the fight against Organized Retail Crime.**

- **Process Measures and Outcome Measures:** Comparison of the frequency of individual arrests vs. thefts that are part of organized operations.
- **Project Activities:** Full-time implementation of DFR program
- **Responsible Staff/Partners:** Sgt. Seth Chapman, Flying Lion, Inc.
- **Timeline:** October 1, 2023 - June 1, 2027
- **Data and Sources for Outcome Measures:** Records of individual arrests and records of organized retail thefts using Spillman Technologies.

Utilizing the benefits of the DFR program, we aim to significantly enhance our crime-fighting capabilities, particularly in the area of organized retail theft. The efficiency of our operations will greatly benefit from this proactive and high-tech approach.

A Benefit-Cost Analysis (BCA) provides a systematic approach for comparing the advantages and disadvantages of a project, in this case, the Drone as a First Responder (DFR) program for the Azusa Police Department. The purpose of this BCA is to evaluate the efficiency of the DFR program, providing a detailed overview of the associated costs and the anticipated benefits. This analysis will help stakeholders understand the value that the DFR program provides, enabling more informed decision-making for the continuation and expansion of the program. Given the nature of law enforcement, many of these benefits—such as reduced response times, increased arrest rates, and improved officer safety—have significant but intangible value that contribute to a safer, more secure community. This BCA aims to provide a balanced assessment of these factors.

**Costs:** From the aforementioned budget, the total costs for the 4-year period are \$2,243,295.

### **Benefits**

#### **1. Reduced Response Time:**

With an average of 8 calls per day, we would have approximately 2,920 incidents per year. If quicker response times save an average of 2 officer-hours per incident, and the officer's hourly wage is about \$49.88 (based on an annual salary of \$258,206, including benefits, assuming 40 hours per week and 52 weeks per year), the estimated benefit from reduced response times would be:

$2,920 \text{ incidents/year} * 2 \text{ hours/incident} * \$49.88/\text{hour} = \$291,299.20$   
per year

Over four years, this would be a total estimated benefit of \$1,165,196.80 from reduced response times.

#### **2. Increased Arrest Rates:**

Assuming the same increased arrest rate of 15%, we'd now have 438 additional arrests per year (based on an average of 8 incidents per day). Assuming that each prevented theft saves the community and the police department around \$500, we would have an estimated benefit of \$219,000 per year, or \$876,000 over four years.

### 3. Improved Officer Safety:

With a higher number of incidents, if we maintain the assumption of preventing 10% of officer injuries, but apply it to the new rate of 2,920 incidents per year, with an injury rate of let's say 5% (which is a rough estimate - this could vary widely), we'd prevent about 15 injuries per year. If each injury costs the department an average of \$10,000, we would have an estimated saving of \$150,000 per year or \$600,000 over four years.

Total benefits over four years based on these estimates would be \$2,374,867.20.

### BCA Ratio

#### Total Benefits / Total Costs

BCA ratio = \$2,374,867.20 / \$1,165,196.80 = 2.04 (approximately)

This BCA ratio suggests that for every dollar spent on the DFR program, the community receives about \$2.04 in benefits, suggesting a positive return on investment. As always, please note that these are rough estimates and actual benefits may vary.

### Project Organizational Capacity and Coordination

The Azusa Police Department has the capacity and expertise to effectively administer the proposed project, in collaboration with Flying Lion. The following outlines our ability to administer the project:

#### Staffing Required and Available:

The project will require dedicated staff members from both the Azusa Police Department and Flying Lion.

#### Azusa Police Department Staff:

- a. **Drone Air Support Officer:** The Azusa Police Department will assign a qualified officer to oversee the integration and operation of the Drones as First Responders Program. This officer will ensure adherence to standard operating procedures, coordinate with Flying Lion, and provide guidance to other personnel involved.
- b. **Data Analyst:** An analyst within the Azusa Police Department will be responsible for collecting, analyzing, and reporting the statistics and data gathered through the Drones as First Responders Program. They will compile relevant information on response times, theft incidents, successful apprehensions, and other key performance indicators.

#### Flying Lion Staff:

**a. Drone Pilot:** Flying Lion will provide certified drone pilots with extensive experience in law enforcement operations. These pilots will be responsible for operating the drones, launching them in response to theft incidents, and conducting aerial surveillance as required.

**Utilization of Existing Staff Resources:**

The Azusa Police Department will leverage its existing staff resources to support the project, primarily in the areas of project management, coordination, and reporting. The department's personnel will work closely with Flying Lion staff to ensure smooth operations, effective integration, and the achievement of project goals.

**Project Management and Oversight:**

The Azusa Police Department will provide project management and oversight throughout the implementation of the Drones as First Responders Program. This will include:

**Regular Communication and Collaboration:** The department will maintain open lines of communication with Flying Lion, ensuring effective coordination, exchange of information, and joint decision-making. Regular meetings and progress updates will be conducted to address any issues, track project milestones, and ensure adherence to the proposed project's objectives.

**Monitoring and Quality Control:** The Azusa Police Department will monitor the operations of the Drones as First Responders Program to ensure compliance with established protocols, safety standards, and legal requirements. Regular checks and assessments will be conducted to maintain the program's effectiveness and address any potential concerns promptly.

**Reporting and Evaluation:** The department's data analyst will compile and analyze the collected data, generating reports on response times, theft incidents, and other relevant metrics. These reports will provide valuable insights for project evaluation, future improvements, and reporting to stakeholders and grant-making organizations.

The Azusa Police Department, in collaboration with Flying Lion, possesses the necessary staffing, resources, and project management capabilities to successfully administer the proposed project. Through the utilization of Flying Lion's qualified drone pilots and the department's existing staff, the project will benefit from the expertise and coordination necessary for effective implementation. The Azusa Police Department's oversight and reporting mechanisms will ensure that the project is carried out as intended and that the desired outcomes are achieved.

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**Project Evaluation  
and Monitoring**

**Project Evaluation and Monitoring Strategy:**

The successful implementation of the grant-funded Drone as First Responder (DFR) project requires a robust evaluation and monitoring strategy to assess its effectiveness and measure progress towards

the mitigation and preventative objectives. The strategy outlined below will ensure comprehensive data collection, analysis, and reporting throughout the project cycle.

#### **Data Collection:**

- a. Baseline Data:** At the onset of the project, baseline data will be collected to establish a benchmark for comparison. This will include key metrics such as current response times, calls for service related to theft incidents, and trends in organized retail theft and motor vehicle theft within the target areas and retailers listed in the proposal.
- b. Process Measures:** Spillman Technologies will be utilized to collect data on various process measures, including response times, dispatch accuracy, drone launch times, and incident management. This data will be regularly recorded and analyzed to monitor operational efficiency and identify areas for improvement.
- c. Outcome Measures:** Data related to outcome measures, such as the number of theft incidents, successful apprehensions, and reduction in organized retail theft and motor vehicle theft rates, will be collected and analyzed. This information will provide insights into the project's impact on community safety and crime reduction.

#### **Data Analysis:**

- a. Regular Reporting:** Regular reports will be generated to track and analyze the collected data. These reports will highlight key performance indicators, trends, and notable findings, enabling project stakeholders to monitor progress and make informed decisions.
- b. Comparative Analysis:** The baseline data will be compared with ongoing data to assess the project's impact. Comparative analysis will help identify changes in response times, calls for service, and trends in thefts, enabling an evaluation of the effectiveness of the DFR programs in combating organized retail theft and motor vehicle theft.
- c. Data Visualization:** Data collected will be presented through visually engaging dashboards and charts, providing a clear and concise overview of project performance. This will facilitate easy interpretation of trends, patterns, and performance gaps.

#### **Stakeholder Engagement:**

- a. Project Review Meetings:** Regular project review meetings involving key stakeholders, including law enforcement agencies and stakeholders will be held to discuss progress, address challenges, and evaluate the effectiveness of the project. These meetings will provide a platform for feedback and collaborative decision-making. Which will also allow for stakeholders to share their concerns regarding the impact previously discussed during the Impact Letter collaborations.

#### **Continuous Improvement:**

Based on the evaluation findings, continuous improvement strategies will be developed and implemented. These strategies may include refining operational procedures, adjusting the deployment of

the program, or enhancing the technology infrastructure to optimize the project's outcomes.

**Reporting and Documentation:**

Regular progress reports, including quantitative and qualitative data analysis, will be prepared and shared with grant administrators and stakeholders. These reports will provide a comprehensive overview of project performance, highlight achievements, challenges, and recommendations for future enhancements.

By implementing this evaluation and monitoring strategy, we aim to ensure accountability, transparency, and the efficient utilization of grant funding. The data-driven approach will allow for evidence-based decision-making and facilitate ongoing improvements to the project's effectiveness in combating organized retail theft and motor vehicle theft in the city of Azusa.

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Budget Instructions

**Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.**

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Budget Attachment

[Budget\\_-\\_ORT.xlsx](#)

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SECTION V -  
ATTACHMENTS

**This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional**

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Project Work Plan (Appendix B)

[Project-Work-Plan-ORT.pdf](#)

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Grantee Assurance for Non-Governmental Organizations (Appendix D)

[GranteeAssuranceforNonGovernmental\\_ORT.pdf](#)

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Local Impact Letter(s) (Appendix E)

[CVS\\_Impact\\_Letter.pdf](#)

[ELS\\_Impact\\_Letter.pdf](#)

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Letter(s) of Commitment, (Appendix F)

[Flying\\_Lion\\_-\\_Commitment\\_Letter.pdf](#)

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Policies Limiting Racial Bias

[Bias-Based\\_Policing\\_Policy.pdf](#)

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Policies on Surveillance Technology

[Public\\_Safety\\_Video\\_Surveillance\\_System\\_Policy.pdf](#)

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Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[Certification-of-Compliance-with-BSCC-Policies-on-Debarment\\_-Fraud\\_-Theft\\_-and-Embezzlement-ORT\\_-\\_signed.pdf](#)

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OPTIONAL: n/a  
Governing Board  
Resolution (Appendix  
H)

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OPTIONAL: n/a  
Bibliography

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CONFIDENTIALITY NOTICE: **All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)**

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## Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

**Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.**

<b>(1) Goal:</b>	<b>&gt; Increased Response Time to Retail Theft</b>		
Objectives (A., B., etc.)	> Reduce response time by 50-75%		
Process Measures and Outcome Measures:	> Prior calls for service response time compared-to DFR response time		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Implementation of full-time DFR program	Sgt. Seth Chapman Contractor: Flying Lion, Inc.	October 1, 2023	June 1, 2027
List data and sources to be used to measure outcomes: >			
<ul style="list-style-type: none"> <li>- DFR Flight Data</li> <li>- Drone flight incident logs which includes Number of Calls, Response time, First-on-scene statistics, DFR assisted calls, Arrests made</li> </ul>			



<b>(2) Goal:</b>	<b>&gt; Increased Arrests of Retail Theft Suspects</b>		
Objectives (A., B., etc.)	Because of increased response time, there will be a higher probability of making contact with Retail Theft suspects.		
Process Measures and Outcome Measures:	> Comparing past contacts who are GOA compared-to DFR-assisted Contacts/Assest		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Implementation of full-time DFR program	Sgt. Seth Chapman Contractor: Flying Lion, Inc.	October 1, 2023	June 1, 2027
List data and sources to be used to measure outcomes: > Using data to compare, tracked by Spillman Technologies			

<b>(3) Goal:</b>	<b>&gt; Determine repeat offenders of Organized Retail Theft</b>		
Objectives (A., B., etc.)	> By having more field-identified and interviewed contacts, be able to determine individuals who could be part of an organized retail theft ring and motor thefts – individual arrests.		
Process Measures and Outcome Measures:	> Measurement of thefts that are part of organized operations vs. individual arrests.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Implementation of full-time DFR program	Sgt. Seth Chapman Contractor: Flying Lion, Inc.	October 1, 2023	June 1, 2027

List data and sources to be used to measure outcomes: > Data analysis tracked by Spillman Technologies.			

**Grant Period - Budget Summary**

Implementation	Service Delivery	Service Delivery	Service Delivery	Data Evaluation/ Closeout	
	Year 1	Year 2	Year 3		
	October 1, 2023 - April 1, 2024	October 1, 2023 - December 31, 2024	January 1, 2025 - December 31, 2025	January 1, 2026 - December 31, 2026	Up to 6-Months January 1, 2027 - June 1, 2027
	No Implementation Time Needed, Fully setup to get started on October 1, 2023	Service delivery and data collection	Service delivery and data collection	Service delivery and data collection	Data analysis and evaluation period to analyze data gathered during the service delivery period.
Flying Lion (Remote Pilot in Command)	\$ 258,206	\$ 271,117	\$ 284,673		
Flying Lion (Air Support Officer)	\$ 324,000	\$ 340,200	\$ 357,210		
Equipment Lease	\$ 118,800	\$ 124,740	\$ 130,977		
Rooftop Communication	\$ 9,000	\$ 9,450	\$ 9,923		
Data Analysis				\$ 5,000	
TOTAL (Full Turnkey DFR Program - Contractor: Flying Lion)	\$ 710,006	\$ 745,507	\$ 782,782	\$ 5,000	

**Asumptions:**

Full Turn-key DFR Solution

Operations are 7 days per Week, 12 hours per day

Operating hours: 50% daytime, 50% nighttime

Overall, 5% increase per year for Year 2 & 3 for Cost of Living