California Violence Intervention & Prevention Grant

Data Collection and Evaluation

November 2, 2022

- Local Evaluation Plan
- Local Evaluation Report
- Collection of Race and Ethnicity Data
- Evaluation Tips and Suggestions
- Quarterly Progress Reports (QPR)

WHY ARE EVALUATIONS IMPORTANT?

- Demonstrate the effectiveness of the project

- Provide accountability for the use of grant funds

- Add to the body of knowledge about the issue

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Why are Quality LEPs and LERs Important?

- ♦ **Help us understand what caused project outcomes**

- ♦ **A good evaluation starts with a good plan**

- ♦ **Having an evaluation plan is a 'best practice'**

◆ **Benefits:**

◆ **Provide evaluation expertise**

◆ **Can guide local evaluation throughout project**

◆ **May improve evaluation objectivity**

◆ **Additional resource for planning and data analysis**

◆ **If hiring an evaluator is a viable option for you, we encourage you to do so at the earliest stage possible!**
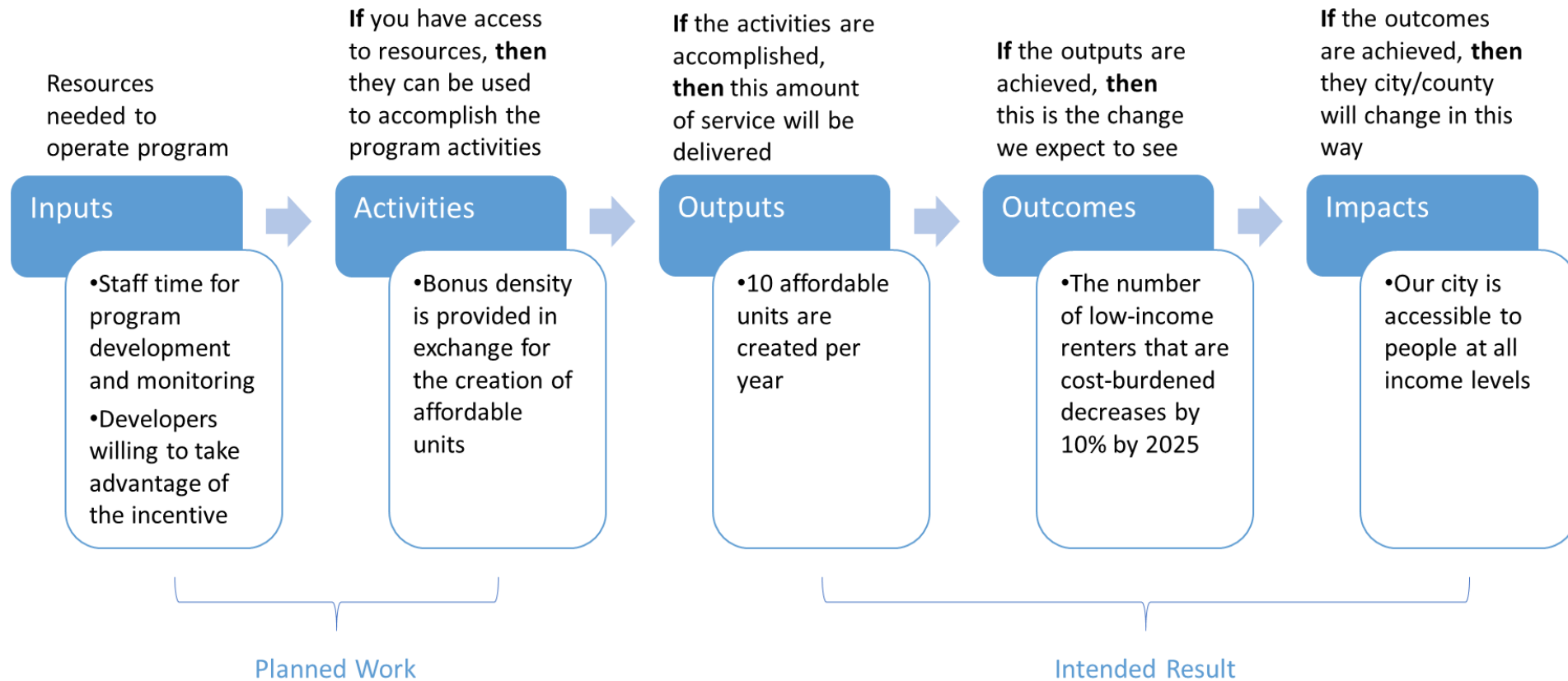
LOCAL EVALUATION PLAN

◆ Purpose: Ensure projects funded by the BSCC can be evaluated.

◆ Due by:

July 1 Start Date:	October 1 Start Date:
Saturday, December 31st, 2022	**Monday, April 3, 2023**

◆ Minimum Requirements:

  ◆ Cover Page

  ◆ Project Background

  ◆ Project Logic Model

  ◆ Evaluation Matrix/Narrative

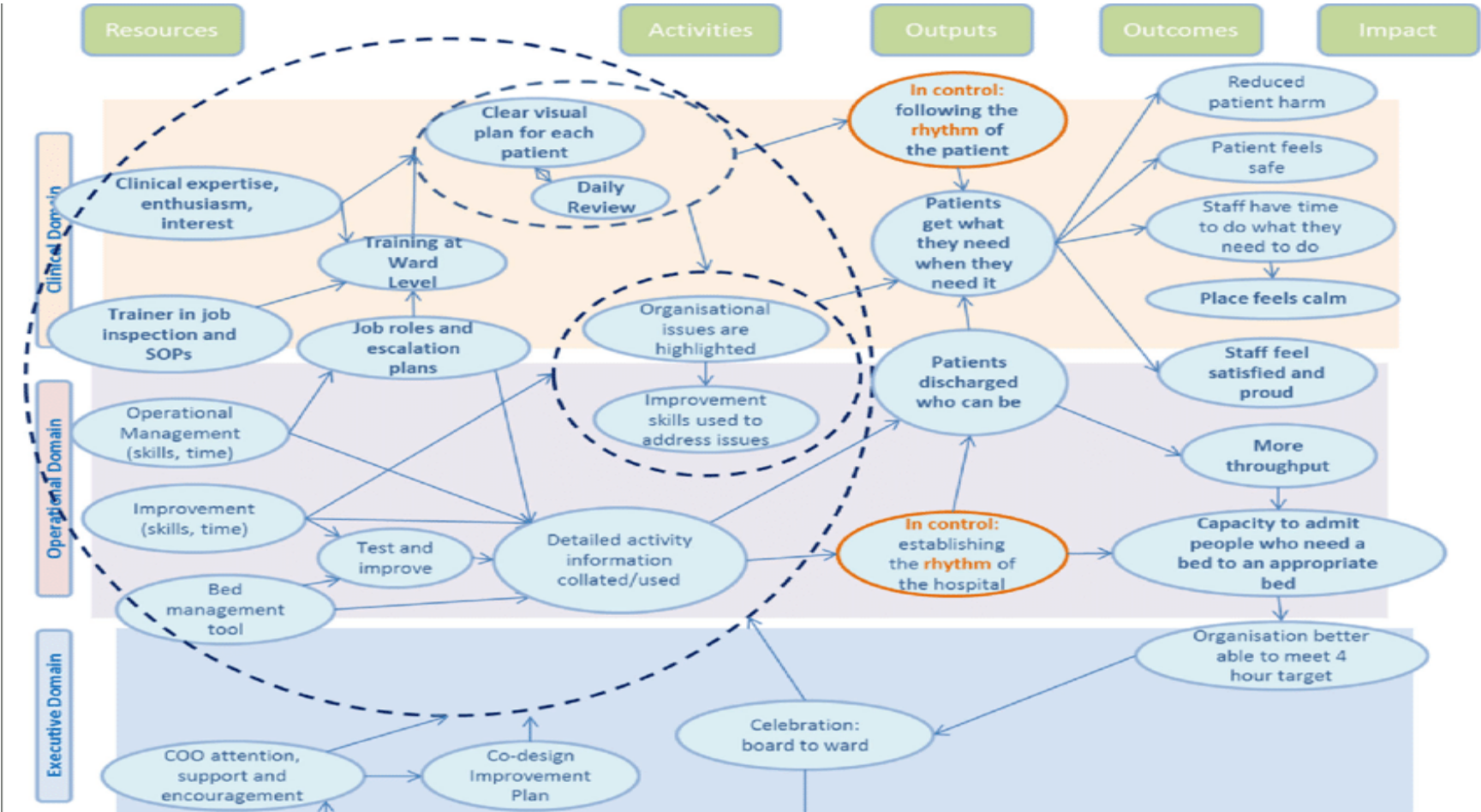 ◆ Appendices (if applicable)

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LOGIC MODEL

A visual representation of the project depicting the logical relationships between the inputs/resources, activities, outputs, and outcomes/impacts of a project.

EXAMPLE LOGIC MODEL

Resources needed to operate program

If you have access to resources, **then** they can be used to accomplish the program activities

If the activities are accomplished, **then** this amount of service will be delivered

If the outputs are achieved, **then** this is the change we expect to see

If the outcomes are achieved, **then** they city/county will change in this way

Inputs	Activities	Outputs	Outcomes	Impacts
•Staff time for program development and monitoring •Developers willing to take advantage of the incentive	•Bonus density is provided in exchange for the creation of affordable units	•10 affordable units are created per year	•The number of low-income renters that are cost-burdened decreases by 10% by 2025	•Our city is accessible to people at all income levels

Planned Work

Intended Result

http://mrsc.org/Home/Stay-Informed/MRSC-Insight/September-2018/Planning-with-Logic-Models.aspx.

DOES NOT NEED TO BE TOO COMPLEX

EVALUATION MATRIX

A tool for planning and organizing the process and outcome evaluations that shows the evaluation questions, indicators, data sources, and data collection methods/frequency.

1-Page Narrative to provide additional details on your plans for evaluation

Process Evaluation			
Key Questions	**Indicators**	**Data Sources**	**Data Collection Methods/Frequency**
Are we on track to deliver 100% of participants risk/needs assessments?	% of participants given risk/needs assessment	Internal records	Internal records review; occurs quarterly.
Outcome Evaluation			
Key Questions	**Indicators**	**Data Sources**	**Data Collection Methods/Frequency**
Did the number of violent activities/ crimes participants engaged in after enrolling in the project decrease?	Number of violent activities/crimes committed in 6 months prior to enrollment and after enrollment.	Participants	Self-report during enrollment process and then during monthly check-in meetings.

Questions your process/ outcome evaluation will be answering.	Data you will collect to answer your key questions.	Where the data you collect comes from.	How you plan to collect the data and how often it will be collected.

LOCAL EVALUATION REPORT

- Purpose: document results and overall impact.

- Based on the original Local Evaluation Plan.

- Due by Sunday, December 31, 2025.

- Minimum Requirements:
  - Cover Page
  - Executive Summary
  - Project Background
  - Process Evaluation Method & Design
  - Outcome Evaluation Method & Design
  - Evaluation Results
  - Discussion of Results
  - Current Logic Model
  - Grantee Highlight
  - Appendices

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- **GC 8310.5 – Required**
  - **Separate collection categories**
  - **Asian – Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, and Other**
  - **Pacific Islander – Native Hawaiian, Guamanian, Samoan, and Other**

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COLLECTION OF ETHNIC ORIGIN, ETHNICITY, OR RACE DATA

- GC 8310.9
  - Number or Percent of individuals who identify with each category:
    - Alone and not in combination with any other designation
    - Alone or in combination with other designations
    - Multiple designations
  - Required starting January 1, 2022 – you will be expected to report in this manner within the LER!

ETHNIC ORIGIN, ETHNICITY, OR RACE

Participant: _____

Instructions: Mark ALL boxes that apply. You may report more than one race/ethnicity group.

☐ **AMERICAN INDIAN OR ALASKAN NATIVE**

☐ **ASIAN** – Provide details below.

☐ Chinese   ☐ Vietnamese

☐ Japanese   ☐ Asian Indian

☐ Filipino   ☐ Laotian

☐ Korean   ☐ Cambodian

☐ Other – Specify below (one letter per box).

☐ **BLACK OR AFRICAN AMERICAN**

☐ **HISPANIC, LATINO, OR SPANISH**

☐ **MIDDLE EASTERN OR NORTH AFRICAN**

☐ **NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER** – Provide details below.

☐ Native Hawaiian   ☐ Samoan

☐ Guamanian

☐ Other – Specify below (one letter per box).

☐ **WHITE**

☐ **OTHER ETHNIC ORIGIN, ETHNICITY, OR RACE** – Print below (one letter per box).

◆ **Date: Week of November 28th**

◆ **(This date may change)**

◆ **Will cover more in-depth information on what we will be looking for in your LEPs**

◆ **Evaluator Roles and Responsibilities**

◆ **Data Collection Tips**

◆ **Evaluation Resources http://www.bscc.ca.gov/s_evaluationresources/**

Local Evaluation Plan and Report

Questions?

Quarterly Progress Report

OVERVIEW

- ◆ **Purpose**

- ◆ **QPR Form**

- ◆ **Technical Assistance**

- **Provide regular detailed updates on project implementation and outcomes for monitoring purposes**
- **Provide cumulative outcomes of all projects**
  - **Results will generalize across projects**
  - **Rely on aggregate participant and outcome data**

- **Collects quarterly updates on grant spending and overall progress**
- **Collects quarterly evaluation data**
  - **Implementation of Inputs**
  - **Description of project activities**
  - **Outputs of project activities**
  - **Participant outcomes**
- **First QPR due: February 15, 2023**

IMPORTANT DATES
FIRST RFP RELEASE GRANTEES

1. Evaluator LEP Webinar	Week of November 28, 2022*
2. Local Evaluation Plan (LEP) Due	January 3, 2023
3. Quarterly Progress Report (QPR) Form Available	December 2022
4. Quarter 1/2 QPR Due	February 15, 2023
5. Quarter 3 QPR Due	May 15, 2023
6. Quarter 4 QPR Due	August 15, 2023
7. Quarter 5 QPR Due	November 15, 2023
8. Quarter 6 QPR Due	February 15, 2024
9. Quarter 7 QPR Due	May 15, 2024
10. Quarter 8 QPR Due	August 15, 2024
11. Quarter 9 QPR Due	November 15, 2024
12. Quarter 10 QPR Due	February 15, 2025
13. Quarter 11 QPR Due	May 15, 2025
14. Quarter 12 QPR Due	August 15, 2025
15. Final Local Evaluation Report (LER) Due	December 31, 2025

*Subject to change

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IMPORTANT DATES
RFP RE-RELEASE GRANTEES

1. **Evaluator LEP Webinar**	Week of November 28, 2022*
2. **Local Evaluation Plan (LEP) Due**	April 3, 2023
3. **Quarterly Progress Report (QPR) Form Available**	December 2022
4. **Quarter 1 QPR Due**	February 15, 2023
5. **Quarter 2 QPR Due**	May 15, 2023
6. **Quarter 3 QPR Due**	August 15, 2023
7. **Quarter 4 QPR Due**	November 15, 2023
8. **Quarter 5 QPR Due**	February 15, 2024
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TECHNICAL ASSISTANCE

◆ **The BSCC will provide technical assistance to you for your QPRs throughout the grant**

◆ **Technical Assistance can be requested as part of the QPR submission or anytime by contacting the BSCC evaluator.**

Quarterly Progress Report Questions