

A photograph of the California State Capitol dome, featuring a large, ornate, light-colored dome with a dark, ribbed top. The dome is surrounded by a colonnade of white columns. The building is set against a clear blue sky with a few wispy clouds. Green trees are visible on the left and right sides of the frame. The image is divided into three vertical panels by thin white lines.

Proposition 64 Grant - Cohort 4 Data Reporting Guide

**Instructions for Quarterly
Data Reporting**

September 2026



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Introduction

This document is an instructional guide for completing the Proposition 64 (Prop 64) – Cohort 4 Quarterly Progress Report (QPR). This guide covers each of the QPR sections that may be presented in the Qualtrics online QPR form and provides instructions and descriptions about the types of information you will need to report. Additional assistance in completing this form is available:

For assistance regarding this form, please contact the BSCC at:

Prop64_Grant4@bscc.ca.gov

OR email BSCC Research staff directly.

Using the QPR Preparatory Form

The QPR Preparatory Form was developed as a Microsoft Word template. Grantees will need access to Microsoft Word to utilize the QPR Prep form. The QPR itself will be accessed and completed through Qualtrics, an online data platform. You will not need a Qualtrics account, special software, or licenses to submit your quarterly report. Once a grantee has started the QPR form in Qualtrics, the in-progress QPR can be saved and be returned to at a future date, as long as grantees use the **same internet browser and device** when resuming the survey. **In-progress QPRs left unsubmitted for more than three (3) months will be auto-submitted as an incomplete response, requiring the grantee to begin a new submission.**

Please note: Many fields within the online Qualtrics QPR form use skip and/or display logic to determine if the items that will be displayed. With that in mind, not all items in the prep form and guide will be shown to all respondents.

Quarterly Progress Report (QPR) Preparatory Form

Grantee Information

This section is for the collection of general information related to your organization.

1. **Grantee:** Official name of grantee organization/county that directly received funding from the BSCC.
2. **BSCC Grant Award Number:** Number assigned to your grant by BSCC. This number can be found on your grant agreement.
3. **Your Name:** The preparer's name.
4. **Email:** The preparer's email.
5. **Phone:** The preparer's phone number.
6. **Your Role(s):** The preparer's role(s).
7. **Current Reporting Period:** Select the current quarter you are reporting for using the drop-down menu.

Quarterly Progress Report Periods

- **Quarter 1:** July 1, 2026 to September 30, 2026
- **Quarter 2:** October 1, 2026 to December 31, 2026
- **Quarter 3:** January 1, 2027 to March 31, 2027
- **Quarter 4:** April 1, 2027 to June 30, 2027
- **Quarter 5:** July 1, 2027 to September 30, 2027
- **Quarter 6:** October 1, 2027 to December 31, 2027
- **Quarter 7:** January 1, 2028 to March 31, 2028
- **Quarter 8:** April 1, 2028 to June 30, 2028
- **Quarter 9:** July 1, 2028 to September 30, 2028
- **Quarter 10:** October 1, 2028 to December 31, 2028
- **Quarter 11:** January 1, 2029 to March 31, 2029
- **Quarter 12:** April 1, 2029 to June 30, 2029
- **Quarter 13:** July 1, 2029 to September 30, 2029
- **Quarter 14:** October 1, 2029 to December 31, 2029
- **Quarter 15:** January 1, 2030 to March 31, 2030
- **Quarter 16:** April 1, 2030 to June 30, 2030
- **Quarter 17:** July 1, 2030 to September 30, 2030
- **Quarter 18:** October 1, 2030 to December 31, 2030
- **Quarter 19:** January 1, 2031 to March 31, 2031
- **Quarter 20:** April 1, 2031 to June 30, 2031

Due no later than:

November 15, 2026
February 15, 2027
May 15, 2027
August 15, 2027
November 15, 2027
February 15, 2028
May 15, 2028
August 15, 2028
November 15, 2028
February 15, 2029
May 15, 2029
August 15, 2029
November 15, 2029
February 15, 2030
May 15, 2030
August 15, 2030
November 15, 2030
February 15, 2031
May 15, 2031
August 15, 2031

Section 1: Project Status

Provide a general overview of your project's status, progress towards goals and objectives, as well as any highlights that occurred during the current reporting period.

Section 1A: Project Inputs & Implementation

Indicate the status of each project implementation area below by selecting a status from the dropdown menu. Each status category has been defined below. Please only select one status category per implementation area. If any of the implementation areas listed do not apply to the project, select "N/A" (meaning "not applicable"). Please use the definitions below to respond to each category:

Not Yet Started: Have not yet begun planning or implementation in this area.

Planning: Started planning and preparations in service of implementing this area.

Implementation Started: Started implementation in this area but may not be fully developed or needs refinement.

Complete/Established: Project area is fully implemented, in place, or completed and is supporting project goals.

Not Applicable (N/A): Does not apply / is not relevant to the project.

- 1. Partnerships:** Formal relationships with law enforcement agencies/departments, contractors, courts, schools, service providers, and other community organizations that help your project operate effectively in support of achieving goals and objectives. Your partnerships may be sources to enroll youth from, service providers you refer youth to, or agencies you collaborate with at any point in your project.
- 2. Staffing and/or Volunteers:** Hiring, securing, and/or personnel (e.g., staff, contractors, and/or volunteers) for the essential positions of your project.
- 3. Training:** Training provided to staff, mentors, volunteers, etc. to support project goals. Training reported here is specific to the staff necessary for implementing the project, not training as a service of the project.
- 4. Identification, Outreach, & Enrollment Process:** Process for identifying cannabis retailers and/or participants, conducting outreach, and enrolling youth participants into project services. Includes public and community outreach to identify participants and/or retailers.
- 5. Programming:** Interventions based on strategies that are known to achieve positive participant outcomes and project goals. When possible and applicable, programming should be trauma-informed, culturally relevant, and/or evidence-based. For more

information regarding evidence-based practices see: http://www.bscc.ca.gov/s_web-basedresourcesonevidence-basedpractices/

- 6. Data Collection/Evaluation:** Systematic, ongoing data collection for the local and statewide evaluation. This includes the Local Evaluation Plan (LEP), the securing of evaluator(s) if applicable, and the data collection method(s) for the QPR and Local Evaluation Report (LER).
- 7. Quality Assurance:** Validation/verification methods and self-check procedures in place to ensure that the project is being delivered as intended.

Section 1B: Project Goals & Objectives

For this section, please refer back to the Goals and Objectives you listed in your workplan submitted with your grant application.

- When prompted, indicate the number of goals listed in your project workplan.
*Note: If the Prop 64 Field Representative has **formally approved** any modifications to the goals listed in your original workplan, **enter the value that corresponds to current number of formally approved goals.***
- Based on the value provided, Qualtrics will display the same number of questions for you to indicate the status of each project goal.

Goal/Objective Status: Once you have provided the number of project goals, indicate the status of each goal (and its objectives) in the same order as they appear in your project workplan. Use the dropdown menus to select the status for each goal/objective. After selecting a status, provide any updates for each goal/objective related to the current reporting period.

Description of Progress: For each goal listed on your workplan, describe the following:

1. Describe any progress made towards achieving this goal and its objectives during this reporting period.
2. Describe any challenges encountered while working towards this goal and its objectives during the reporting period. Describe how they were addressed.

Section 1C: Project Highlights

In this section you will describe any project highlights, success stories and/or accomplishments that occurred during the current reporting period as part of the Proposition 64 Cohort 4 project (that were not otherwise addressed above).

The project highlights must be organized by project purpose area.

We recognize that there will not always be highlights to report (especially in the earlier quarters of the grant period). If there are no PPA-specific project highlights to report for the current reporting period, please proceed to the next section of the QPR form.

Section 2 – Description of Project Activities

In this section we ask you to classify your project's purpose area(s), identify project activities relevant to your project, and report quantitative and qualitative information about the activities completed during the current reporting period.

Project Purpose Area (PPA): Which Project Purpose Area(s) will your project implement with the Prop 64 Cohort 4 funds? Select all that apply (even if no project activities for the PPA occurred during the current reporting period).

- **PPA 1:** Public Safety/Enforcement
- **PPA 2:** Public Health
- **PPA 3:** Youth Development/Youth Prevention & Intervention
- **PPA 4:** Environmental Impacts

Section 2A: Public Safety, Compliance, and Enforcement

Public Safety, Compliance/Code Enforcement, & Law Enforcement Activities

1. Select Compliance & Enforcement Activities: Please select the activities that are elements of your project (check all that apply). There will also be room for you to describe any project activities not listed here.

- Aerial/satellite surveillance of land:** Utilizing drone and/or satellite surveillance photos or video to determine the extent of illegal cannabis cultivation and environmental impacts.
- Video/audio monitoring of areas at risk for illicit cannabis activity:** Utilizing non-aerial monitoring equipment (photo/video cameras, audio recording devices, etc.) to monitor locations considered to be at risk for illicit cannabis activity in service of code enforcement and/or cannabis enforcement operations.
- Cannabis retailer education/outreach/training:** Any training, educational events or outreach provided to cannabis retailers to increase knowledge about codes, regulations, youth substance use, illegal cannabis product sales, etc.
- Compliance monitoring of permitted operations:** Code enforcement officers or deputies inspect and/or monitor local permitted operations to determine

compliance with codes and regulations. This can include brick and mortar outlets and delivery, manufacturing, testing, distribution, and cultivation locations.

- e. **Cultivation eradication:** Eradicating illegal cannabis plants found during investigations, surveillance and/or inspections.
- f. **Law Enforcement Investigations:** Investigations conducted within the targeted service area, that may focus on illegal cannabis cultivation, sales, distribution, associated gang activity, etc. Joint investigations conducted by two or more partnered enforcement agencies should be reported and classified under item h: Interagency/interdepartmental cooperation and/or coordination.
- g. **Training enforcement staff on compliance/monitoring/enforcement topics:** Formal trainings or workshops geared toward enforcement staff resulting in increased competency, efficiency, and/or knowledge of best practices for cannabis compliance/monitoring/enforcement operations.
- h. **Interagency/interdepartmental cooperation and/or coordination:** Cooperation and coordination efforts and activities between/among two or more enforcement agencies that aim to mitigate and eliminate illicit cannabis operations and improve public safety. This may include establishment of new interagency partnerships, joint cannabis-related task forces/investigations, and data sharing agreements between/among enforcement entities.

2. Public Safety/Code Enforcement: Completed Activities & Outcomes: Report the number of project activities completed and/or outcomes achieved during the current reporting period focused on public safety and cannabis compliance/code enforcement.

- Each row in the “Count” column should represent an unduplicated count of an activity. This allows for tracking the total number of activities with positive outcomes.
 - If the project either **1)** did not complete an activity this quarter, or **2)** will not ever be implementing an activity due to the activity being out of the scope of the project, ***please report zero (0) in the “Count” column for that activity.***

Cannabis Operations-related Educational, Informational or Outreach Events

Completed: For the current reporting period, provide the total number of educational, informational, training, or outreach events your project has provided to retailers with the intent of providing information and awareness of youth cannabis use and its negative effects.

- a. **Total # of retailers who were contacted:** For the current reporting period, provide the total number of retailers who were contacted and/or trained during the educational, informational or outreach events.

- b. Total # of retailers with increased knowledge of cannabis code and regulation:** For the current reporting period, provide the total number of retailers who improved their knowledge of cannabis codes and regulations during the educational, informal, or outreach events. This could mean a verified improvement in knowledge of industry legal requirements.
- c. Total # of retailers with increased awareness of youth cannabis use and illicit cannabis:** For the current reporting period, provide the total number of retailers who improved their awareness of youth cannabis use and illicit cannabis during the educational, informal, or outreach events. This could mean a verified improvement in knowledge of underage use and sales and illicit cannabis products.
- d. Total # of code enforcement staff trained in code enforcement operations:** For the current reporting period, provide the total number of code enforcement staff who completed training in the domain of cannabis-related compliance, monitoring and/or code enforcement operations.
- e. Total # of law enforcement staff trained in cannabis-related law enforcement operations:** For the current reporting period, provide the total number of law enforcement staff who completed training in the domain of cannabis-related law enforcement operations.

Compliance/Code Enforcement Activities Completed: For the current reporting period, provide the number of compliance/code enforcement activities your project initiated and completed.

- f. Total # inspections completed:** For the current reporting period, provide the total number of inspections completed at brick-and-mortar outlets and delivery, manufacturing, testing, distribution and cultivation (legal or illegal) locations.
- g. Total # of code enforcement actions/violations identified:** For the current reporting period, provide the total number of code enforcement actions/violations found at brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations.
- h. Total # of code enforcement actions/violations resolved:** For the current reporting period, provide the total number of actions/violations that were resolved. If possible, only report resolutions for actions/violations that are being reported in this quarter (in response to item **2.g** above) or have already been reported in a previous quarter (also in response to item **2.g** of **Section 2A**).
- i. Total # of complaints resolved:** For the current reporting period, provide the total number of public complaints regarding cannabis enforcement your project responded to and resolved.

- j. **Total # of warnings/Notices of Violation (NOVs) issued:** For the current reporting period, provide the total number of distinct code violation alerts/warnings issued to operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations.
- k. **Total # of administrative citations issued:** For the current reporting period, provide the total number of distinct administrative citations issued to operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations.
- l. **Total # of civil penalties issued:** For the current reporting period, provide the total number of unique civil penalties (a count of individual penalties rather than a cumulative dollar amount) issued to operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations. When responding to this item, please pro
- m. **Total # of public nuisance abatement actions:** For the current reporting period, provide the total number of public nuisance abatement actions issued to operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations.
- n. **Total # of Cease & Desist Orders issued:** For the current reporting period, provide the total number of Cease and Desist orders issued to operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations.
- o. **Total # of lawsuits filed:** For the current reporting period, provide the total number of civil lawsuits filed against operators of brick-and-mortar outlets and delivery, manufacturing, testing, distribution, and cultivation (legal or illegal) locations
- p. **Other compliance/code enforcement activities completed:** For the current reporting period, provide the total number of other compliance/code enforcement activities completed. *If applicable, provide a description for these activities below.*

Other Compliance/Code Enforcement Activities (describe below): Provide a brief description of any other compliance/code enforcement activities completed during the reporting period.

3. Law Enforcement Activities & Outcomes: Report the number of project activities completed and/or outcomes achieved during the current reporting period pertaining to law enforcement and interagency/interdepartmental cooperation and coordination efforts (as related to cannabis products). Each row in the “Count” column should represent an unduplicated count of an activity. This allows for tracking the total number of activities with positive outcomes. If the project did not complete an activity this quarter, or the activity is out of scope for your project report zero (0).

Enforcement Activities & Outcomes: For the current reporting period, provide the number of enforcement activities your project initiated and completed.

- a. **Total # of aerial/satellite surveillance inspections completed:** For the current reporting period, provide the total number of aerial surveillance inspections completed using satellite and/or drones.
- b. **Total # of illegal cultivation areas identified:** For the current reporting period, provide the total number of illegal cultivation areas identified.
- c. **Total # of unlicensed cannabis growth investigations completed:** For the current reporting period, provide the total number of unlicensed cannabis growth investigations completed.
- d. **Total # of unpermitted plants identified and eradicated:** For the current reporting period, provide the total number of unpermitted plants identified and eradicated.
- e. **Total # of minor decoy operations completed:** For the current reporting period, provide the total number of minor decoy operations completed.
- f. **Total # of stings completed:** For the current reporting period, provide the total number of stings completed (not including operations that would be classified as minor decoy operations).
- g. **Total # of search warrants served:** For the current reporting period, provide the total number of search warrants served in relation to cannabis enforcement operations.
- h. **Total # of criminal cases referred:** For the current reporting period, provide the total number of criminal cases referred for prosecution (as related to illicit cannabis activity).
- i. **Total # of arrests pertaining to illicit cannabis activity:** For the current reporting period, provide the total number of arrests made by law enforcement as a result of cannabis-related enforcement operations.
- j. **Total # of pounds (lbs.) of illicit cannabis product(s) seized (round to nearest whole number):** For the current reporting period, provide the total number of pounds (lbs.) of illicit cannabis product(s) seized by law enforcement. Round the value provided to the nearest pound (lb.).
- k. **Total # of pounds (lbs.) of other illicit substances seized (not cannabis/THC/etc. - round to the nearest whole number):** For the current reporting period, provide the total number of pounds (lbs.) of other illicit substance(s) seized as part of cannabis enforcement operations. Round the value provided to the nearest pound (lb.).

l. Total dollar (\$) amount seized in cash and precious metals from illicit cannabis operations: For the current reporting period, provide the estimated U.S. dollar amount seized in cash and precious metals as part of cannabis enforcement operations.

m. Other law enforcement activities completed: For the current reporting period, provide the total number of other law enforcement activities completed that are not listed above. Provide a description below.

Other Compliance/Code Enforcement Activities: Provide a brief description of any other compliance/code enforcement activities completed during the reporting period.

Enforcement Cooperation & Collaboration Efforts: For the current reporting period, provide the total number of activities completed that promoted cooperation and coordination among/between enforcement agencies on cannabis compliance/enforcement operations.

- *If there are any activities to report in this section, you will be required to list the name(s) of the partner agency(ies) and/or department(s) for each unique activity reported.*
- *Any investigations reported in response to item 3.p (below) must be distinct from any law enforcement investigations reported above in response to items 3.a-3.m.*

n. Total # of NEW interagency and/or interdepartmental partnerships established to target cannabis enforcement: For the current reporting period, provide the total number of interagency and/or interdepartmental partnerships established with other enforcement entities (in service of cannabis enforcement). Do not include partnerships that predated the Prop 64 Cohort 4 Grant Program.

o. Total # of NEW interagency and/or interdepartmental data sharing agreements established: For the current reporting period, provide the total number of interagency and/or interdepartmental data sharing agreements established with other entities (in service of cannabis enforcement). Do not include data sharing agreements that predated the Prop 64 Cohort 4 Grant Program.

p. Total # of interagency and/or interdepartmental cannabis enforcement investigations completed: For the current reporting period, provide the total number of interagency and/or interdepartmental cannabis enforcement investigations completed. Do not include cannabis enforcement investigations initiated or completed before the start of the Prop 64 Cohort 4 Grant Program.

- **NOTE:** These investigations should be *distinct* from any reported above in response to #3. Law Enforcement Activities (3.a-3.m).

Section 2B: Public Health Awareness and Education in Schools and Communities

Public Health Awareness & Education Activities

1. Select Public Health Awareness & Education Activities: Please select the activities that are elements of your project (check all that apply). There will also be room for you to describe any project activities not listed here.

- **Elementary School educational presentations:** Educational presentations given to elementary school students and staff that focus on cannabis awareness and its ties to public health. This can include classroom-based or assembly-level presentations for elementary school students and staff who are in a general audience and not for participants who are enrolled in active case management and/or have progress tracked over time.
- **Middle School / Junior High educational presentations:** Educational presentations given to middle school / junior high school students and staff that focus on cannabis awareness and its ties to public health. This can include classroom-based or assembly-level presentations for elementary school students and staff who are in a general audience and not for participants who are enrolled in active case management and/or have progress tracked over time.
- **High School educational presentations:** Educational presentations given to high school students and staff that focus on cannabis awareness and its ties to public health. This can include classroom-based or assembly-level presentations for elementary school students and staff who are in a general audience and not for participants who are enrolled in active case management and/or have progress tracked over time.
- **Community Educational Events / Presentations:** Educational presentations and events provided to your community that focus on cannabis awareness and public health. This can include festivals, conferences, awareness nights, or general audience meetings.
- **Social Media Campaigns:** Campaigns run by your project through social media that focus on cannabis awareness and its ties to public health. This can include campaigns run via websites, Facebook, Instagram, TikTok, mass transit advertisements, billboards, etc.

2. Public Health Awareness and Education in Schools and Community Quarterly Activities: Report the total number of project activities completed during the current reporting period to increase public health awareness and education about cannabis among school children, young adults, school district staff, teachers, parents, and

members of the community, if applicable. If the project either **1)** did not complete a given activity during the current quarter, or **2)** will not ever be implementing one or more activities, ***please report zero (0) in the “Count” column for the activity(ies).***

Note: *Only report activities that are for a general audience and not for participants who are enrolled in active case management and/or have progress tracked over time.*

- a. **Total # of educational event(s):** For the current reporting period, provide the total number of educational events your project has implemented with the intent of providing information and awareness of cannabis use and its negative effects.
 1. **Total # of students who attended the above event(s):** Provide the total number of students present for any educational classroom events recorded during the current reporting period.
 2. **Total # of teachers who attended the above event(s):** Provide the total number of teachers present for any educational classroom events recorded during the current reporting period.
- b. **Total # of formal prevention/intervention staff training events:** For the current reporting period, provide the total number of formal staff training events (e.g., trainings, workshops, certification courses, etc.) provided to teachers, school administrators, and/or community-based professional staff that facilitated increased/improved cannabis prevention, interventions, or the application of cannabis-related protocols in schools and/or the community.
 1. **Total # of teachers and/or administrators who attended the above event(s):** Provide the total number of teachers and/or school administrative staff who attended the training event during the current reporting period.
 2. **Total # of community-based professionals who attended the above event(s):** Provide the total number of community-based professionals (e.g., Boys & Girls Club staff, youth recreational facility staff, etc.) who attended the training event during the current reporting period.
- c. **Total # of community educational event(s):** For the current reporting period, provide the total number of community educational events your project has implemented with the intent of providing information and awareness of cannabis use and its negative effects.
 1. **Total # of youth potentially reached during the above event(s):** Provide the total number of youth who attended any community events focused on information and awareness of cannabis use and its negative effects during the current reporting period.
 2. **Total # of adults potentially reached during the above event(s):** Provide the cumulative number of adults who attended community any events focused

on information and awareness of cannabis use and its negative effects during the current reporting period.

d. Total # of social media campaign educational activities: For the current reporting period, provide the total number of unique social media campaigns your project has implemented with the intent of providing information and awareness of cannabis use and its negative effects.

- 1. Total # of youth potentially reached during the above events:** Provide the total number of youth who were potentially reached via the campaign(s) during the current reporting period.
- 2. Total # of adults potentially reached during the above events:** Provide the total number of adults who were potentially reached via the campaign(s) during the current reporting period.
- 3. Total # of social media posts published:** Provide the total number of distinct/unique social media posts created (and subsequently posted) as part of the campaign during the current reporting period. **Please Note the following:**
 - *If the same post is posted on three (3) different social media platforms, only count it as one (1) post.*
 - *If four (4) distinct/unique posts with different messaging are posted at different times during the reporting period, each time on two (2) different platforms, this would count as four (4) posts.*
 - *If the same post is posted or re-posted 10 different times over the course of the reporting period on the same or multiple social media platforms, this would only count as one (1) post.*
- 4. Total # of paid social media advertisements published:** Provide the total number of distinct paid social media advertisements published on social media (for cannabis education, awareness, prevention, and/or intervention purposes). **Please Note the Following:**
 - *Only report paid ads published through social media platforms (e.g., Facebook, Instagram, TikTok, etc.) that are designed to reach a wider, more targeted audience than typical social media posts (which are not paid ads).*
 - *If the same social media ad is run/published multiple times, only count it as one (1) social media ad.*
 - *If the same social media ad is run/published multiple times with different target audiences, only count it as one (1) social media ad.*

- 5. Total # of social media “hits” captured:** Provide the total number of “hits” or “visits” to the social media campaign(s) or website(s) during the current reporting period.

Section 2C: Youth Development Activities & Case Management

2. Select Youth Development Activities & Case Management Activities: Please select the activities that are elements of your project (check all that apply). There will also be room for you to describe any project activities not listed here.

- a. Academic support/tutoring:** Any services aimed to help youth progress in school, including tutoring, academic advising, study hall, supplemental classes, etc.
- b. Behavior change plans:** Plans established in working directly with youth, where behaviors such as substance use, bullying, or school performance are discussed. Steps are identified and followed to increase or decrease identified behaviors.
- c. Career counselling/job shadowing:** Counseling focused on helping youth develop and plan for a future career. These services can focus on general job skills like constructing a resume and interviewing, soft skills like communication, computer literacy, and professionalism, or any other kind of employment support for youth. This counseling must be provided by a professional as part of your project, not by referral to any outside agency. Job shadowing can include youth working alongside staff to understand duties, participating in ride-alongs, demonstrations, explorer programs, etc.
- d. Individual/family support services:** Any service activities provided by the project that assists or supports either the youth or their family. This could include medical, dental, etc. Do not include mental health, substance use, academic, or community-based services as these types of services are captured in other categories listed here.
- e. Individual/group counseling:** Counseling provided by a professional as part of your project, not by referral to any outside agency. Many types of counseling are acceptable, but please reserve this category for counseling that is relatively structured and intensive and would not be more appropriately grouped as “Mentoring” or “Skill building activities.”
- f. Individual/group mentoring:** Formation of an ongoing relationship between a mentor from your project and youth (either in a group setting or one-on-one), in which the mentor becomes a confidant, role model, teacher, friend, etc. and supports a path of positive development for the youth.

- g. Leadership/mentorship training:** Providing youth with training in leadership or mentoring to develop fundamental skills so that in turn they can serve as leaders, mentors or educators to fellow youth.
- h. Pro-Social activities/recreational activities:** Any project activities provided to youth that serve as positive outlets and alternatives to certain behaviors. They can include sports leagues, Friday Night Live events, visiting colleges or entertainment venues.
- i. Referral/linkages to community-based support services:** Connecting youth specifically to community-based support services outside of your project that uses members of the local community to support youth. Community-based support services may include but are not limited to transportation services, laundry services, food-access services, and after-school programs.
- j. Referral/linkages to mental health services:** Connecting youth specifically to mental health services outside of your project, either directly through a partnership or indirectly by providing youth with resources. Mental health services can include individual counseling, group therapy, and much more. While you may be providing these services to your youth directly in some cases, this category is for when you make outside referrals to mental health services.
- k. Referral/linkages to substance use services:** Connecting youth to services outside your project which help them with any existing drug and/or alcohol use. Drug or alcohol services can include inpatient or outpatient rehab, sessions with a substance abuse counselor, Alcoholics Anonymous, Narcotics Anonymous, or other group or individual services. While you may be providing these services to your youth directly in some cases, this category is for when you make outside referrals for alcohol or drug services.
- l. Referral/linkages to any other services:** Connecting youth to any other services outside of your project. This can involve “warm-hand offs” or other active modes of connecting youth that go beyond simply providing a list of available resources.
- m. Skill building activities:** Any project activities to strengthen youth’s independent life, problem solving, resiliency, and/or refusal skills.
- n. Substance use awareness education:** Any educational demonstrations, school/classroom presentations, focus groups or events provided to youth to help spread awareness of substance use and its effects.
- o. Other youth activities (describe below):** Any other youth prevention and/or intervention activities your project completed during the reporting period.

Other Youth Development and/or Case Management Activities: Provide a brief description of any other youth prevention and/or intervention activities completed during the reporting period.

Section 2D: Environmental Impact

Indicate which of the following activities are elements of your project (select all that apply). There will also be room for you to describe any project activities not listed here.

1. Environmental Impact Activities

- a. Total # environmental site assessments completed:** Staff and/or partners will assess sites to determine environmental impacts due to illegal cannabis cultivation. Environmental reclamation plans may be developed to identify land and water within or near cultivation sites in need of remediation.
- b. Total # of land/water remediation and/or reclamation activities completed:** Upon an environmental assessment, land and/or water remediation of illegal cannabis cultivation sites will be conducted. These activities may include, but are not limited to, restoring damaged habitats, eliminating soil erosion, removing contaminants/pollutants, waste/ground/surface water treatment, building/restoring drainage infrastructure, contaminated waste disposal, etc.
- c. Other Environmental Impact Activities (describe below):** Any other environmental impact activities your project completed during the reporting period.

Other Environmental Impact Activities: Provide a brief description of any other environmental impact activities that will be completed as part of your project.

2. Environmental Impact Activities

- a. Total # environmental site assessments completed:** For the current reporting period, provide the total number of environmental site assessments completed due to illegal cannabis cultivation. Environmental reclamation plans may be developed to identify land and water within or near cultivation sites in need of remediation.
- 1. Total # of Phase I site inspections completed (no sampling/testing):** For the current reporting period, provide the total number of Phase I site inspections completed. Phase I inspections may include, but are not limited to, review of historical records, aerial site photos/footage, regulatory databases, observational site visits/walk-throughs, and interviewing

operational staff. Phase I inspections do not involve sampling or testing of soil, water, air, etc.

- 2. Total # of Phase II site inspections completed (sampling and/or testing):** For the current reporting period, provide the total number of Phase II site inspections completed. Phase II inspections involve extraction of physical soil, water, or other physical samples from the site, as well as laboratory testing of the extracted site samples for hazards and contaminants that would constitute a violation.
- 3. Total # of distinct environmental violations identified:** For the current reporting period, provide the total number of distinct environmental violations found.
- 4. Total # of distinct sites found to be contaminated, unsafe, or out of compliance:** For the current reporting period, provide the total number of distinct sites found to be contaminated, unsafe, or out of compliance.
- 5. Total # of “stop work” orders issued:** For the current reporting period, provide the total number of unique official notices issued to a business or site requiring that they immediately pause operations due to an environmental violation, hazard, or failure to comply with environmental regulations.
- 6. Total # of fines/penalties issued:** For the current reporting period, provide the total number of distinct fines or penalties issued for environmental violations.

- b. Total # of land/water remediation and/or reclamation activities completed:** For the current reporting period, provide the total number of distinct land and/or water remediation/reclamation activities completed. These activities may include, but are not limited to, restoring damaged habitats, eliminating soil erosion, removing contaminants/pollutants, waste/ground/surface water treatment, building/restoring drainage infrastructure, contaminated waste disposal, etc.

- 1. Total # of cubic meters of soil treated:** For the current reporting period, provide the total number of cubic meters of soil that were successfully treated/decontaminated.
- 2. Total # of square acres of land treated:** For the current reporting period, provide the total number of square acres of land that were successfully treated/decontaminated.
- 3. Total # of gallons of groundwater treated:** For the current reporting period, provide the total number of gallons of groundwater that were successfully treated/decontaminated.

4. **Total # of invasive species removed from site:** For the current reporting period, provide the total number of distinct invasive species removed from all assessed sites.
 5. **Total # of native plants species installed in or re-introduced to site:** For the current reporting period, provide the total number of native plant species installed or re-introduced across all assessed sites.
- c. **Total # of distinct sites brought into compliance following a violation:** For the current reporting period, provide the total number of distinct sites that were brought into compliance following an environmental violation.
1. **Total # of "No Further Action" (NFA) letters or regulatory sign-offs issued:** For the current reporting period, provide the total number of "No Further Action" notices or regulatory sign-offs issued to sites that were initially in violation of environmental regulations.
 2. **Total # of sites for which land contaminants were measurably reduced:** For the current reporting period, provide the total number of distinct sites for which land contaminants were measurably reduced.
 3. **Total # of sites for which water contaminants were measurably reduced:** For the current reporting period, provide the total number of distinct sites for which water contaminants were measurably reduced.
 4. **Total # of square acres of land restored:** For the current reporting period, provide the total number of square acres of land restored across all assessed sites.
 5. **Other (describe below):** For the current reporting period, provide the total number of other environmental impact outcomes and describe them below.

Other Environmental Outcomes: Provide a brief description of any environmental outcomes achieved during the reporting period.

Section 3: Youth Enrollment - Quarterly Totals

In this section, report the total number of youth that were referred to and enrolled in your project, their demographic data, as well as their participation in development activities and case management *during the current reporting period*.

Does your project enroll participants? Indicate whether your project enrolls participants.

- If you select "Yes" on this item, section 3.A, "Youth Referrals & Enrollments" will be shown below.

- If you select “No” you will skip Sections 3 and 4 (Youth Enrollments/Referrals and Youth Exits/Outcomes) and proceed to Section 5 of the QPR form, “Additional Narrative.”

Section 3A: Youth Referrals & Enrollments

1. Quarterly Referral & Enrollment Totals

Record the number of youth participants referred to and enrolled in your project *during the current reporting period*. **Do not include non-enrolled youth participants, such as students within a classroom, those reached via social-media campaigns, etc.**

Each line should represent an unduplicated count of individuals. Line **a.** should include all individual youth referred to the project. This should only count each individual one time, even if they were referred multiple times this quarter or during a previous quarter.

The TOTAL number of youth enrolled this quarter (entered for line **b.**) should be the respective “Sum Total” values entered for Point of Entry into Services, Point of Youth Diversion, Youth Participation Status, Age Range, Gender Identity, Race/Ethnicity, and Education Status.

- a. Total Youth Referred to Project:** Report the number of youth that were referred to your project during the current reporting period. These youth may or may not have also been enrolled in your project during the current reporting period.
- b. Total Youth Enrolling for the FIRST TIME:** Report the total number of youth that enrolled in your project for the FIRST TIME during the current reporting period.

Please Note: In the following sections, report data for youth entering your project during the current reporting period (quarter). The TOTAL number of youth reported on respective total lines of all boxes in **Section 3A.2.** (Point of Entry: Source of Referral, Point of Youth Diversion, and Youth Participation Status) and **Section 3B.1-4.** Demographics of Youth at Enrollment (Age Groups, Gender Identity, Race/Ethnicity, and Education Status) **should be equal to the value in cell 3A.1.b above** (Total Youth Enrolling for the First Time).

For example: if 25 participants were referred (a.) and 15 enrolled for the first time (b.), then the totals for Source of Referrals, Point of Youth Diversion, Youth Participation Status, Age Groups, Gender Identity, Race/Ethnicity, and Education Status should each equal 15 participants.

If there are no participants to report in any of the Point of Entry or Demographic categories, please report zero (0) for that/those category field(s).

2. Point of Entry - Referral Source: For the current reporting period, specify the primary source from which each youth was referred to your project. Report only one

referral source per youth entry.

- a. **Probation:** Youth was referred to your project by a probation department as part of, or in lieu of, probation.
- b. **Court:** Youth was mandated to participate in your project by a judge in lieu of incarceration or other penalization by the justice system.
- c. **Community Organization:** Youth was referred to your project by a community organization, such as a youth/teen center, recreation club, church, activism group, etc.
- d. **School/Truancy:** Youth was referred to your project by their school for reasons such as a cannabis-related incident, truancy or disruptive behavior.
- e. **Police/Law Enforcement:** Youth was referred to your project by a law enforcement officer, usually following contact and potentially arrest or citation.
- f. **Service Referral:** Youth was referred by an organization or agency that has an ongoing referral-based relationship with your project, which may be mutual or one-way.
- g. **Self or Family Referral:** Youth came to project on their own accord or as some kind of informal agreement within their family/caregivers (without law enforcement, school, or government involvement).
- h. **Outreach:** Rather than being referred to project, youth was identified during outreach efforts. School and community events, contacting at-risk youth or families, and advertisements or other public postings are all common and acceptable types of outreach.
- i. **Other Referral Source:** Report count any other type of youth referral sources you may have here. Please describe the other referral source reported.
- j. **Unknown/did not collect:** Any youth with no data recorded regarding their point of diversion.

3. Point of Entry - Youth Diversion: For the current reporting period, indicate the point at which youth were diverted from the justice system into your project. Choose the most accurate option from the following:

- a. **No contact with law enforcement:** Any youth diverted before coming in contact with law enforcement. This can be a result of youth outreach, self/family referral, etc.
- b. **Informal contact with law enforcement:** Any youth diverted to your project as an alternative to adjudication hearings. These interactions can be youth-or law enforcement-initiated and may occur in programmatic settings (e.g., police-led

programs), day-to-day interactions in community/school settings, or if a youth was a victim of a crime.

- c. **Pre-adjudication:** Any youth diverted to your project after an arrest has been made, but before a judge has made a formal ruling on the matter.
- d. **Post-adjudication:** Any youth diverted to your project after a judge has made a ruling on the case.
- e. **Unknown/did not collect:** Any youth with no data recorded regarding their point of diversion.

4. Point of Entry - Youth Participation Status: For the current reporting period, indicate the youth's participation status. Choose the most accurate option from the following:

- a. **Mandated:** Youth participation in your project is a condition of probation, a court order, a school requirement, or other mandate.
- b. **Voluntary:** Youth participation in your project is voluntary.
- f. **Unknown/did not collect:** Any youth with no data recorded regarding their point of diversion.

Section 3B: Demographics of Participants at Enrollment:

Please use this section to report the demographic information for youth enrolling in your project *during the current reporting period* for each enrollment cohort. This section should be a non-duplicated count of the youth your project served, so the totals for each enrollment cohort should be equal to the value in cell 3A.1.b above (Total Youth Enrolling for the First Time).

- 1. **Age Range:** Please use the youth participants' age at the time they enrolled in your project.
- 2. **Gender Identity:** Please ask youth to self-report whenever possible. Only one category should be selected by a participant, to avoid duplicating participant data.

Agender: A person that "lacks" a gender. Agender people see themselves as neither a man nor a woman, or both. They're gender-neutral and often describe themselves as genderfree or genderless. This term is under the non-binary, transgender umbrella. Agender is often considered a type of non-binary identity, but not all non-binary individuals identify as agender.

Gender Fluid: Is an identity under the multigender, nonbinary, and transgender umbrellas. Genderfluid individuals have different gender identities at different times. A genderfluid individual's gender identity could be multiple genders at once and then switch to none at all, or move between single gender identities, or some other

combination therein

Genderqueer: Genderqueer people typically reject notions of the binary and static categories of gender and embrace a fluidity of gender identity. People who identify as “genderqueer” may see themselves as being both man and woman, neither man or woman or as falling completely outside these categories. Genderqueer can also be used as an umbrella term encompassing identities such as agender, bigender, pangender, non-binary or gender-fluid.

Man / Male: An individual who identifies as and has an internal sense of being a man.

Non-binary: An adjective describing a person who does not identify exclusively with the gender binary. Non-binary people may identify as being both a man and a woman, somewhere in between, or as falling completely outside these categories. Some, but not all, non-binary people also identify as transgender.

Questioning/Unsure: Rather than be locked into a certainty, some people are still exploring or questioning their gender or sexual orientation. People may not wish to have one of the other labels applied to them yet, for a variety of reasons, but may still wish to be clear, for example, that they are non-binary or non-heterosexual.

Transgender Man/Male: A man who was assigned female at birth. Transgender men have a male gender identity, and many trans men undergo medical and social transition to alter their appearance in a way that aligns with their gender identity or alleviates gender dysphoria. As with transgender women, not all transgender men experience gender dysphoria. This term can include Trans-masculine identifying persons.

Transgender Woman/Female: A woman who was assigned male at birth. Transgender women have a female gender identity, and many transgender women undergo medical and social transition to alter their appearance in a way that aligns with their gender identity or alleviates gender dysphoria. As with transgender men, not all transgender women experience gender dysphoria. This term can include Trans-feminine identifying persons.

Two-Spirit: A term referring to an individual’s gender identity used by some Native American and Alaska Native individuals. Some use as both a gender identity and a sexual orientation and/or identity.

Unknown: This option should only be used if the grantee is unable to collect gender identity data from a participant. This category should not be used as a selection option for a participant to self-identify as.

Use another term (specify): This option should be used for sexual and gender identities not listed.

Woman / Female: An individual who identifies as and has an internal sense of being a woman.

3. **Race/Ethnicity:** Please ask youth to self-report whenever possible. The State of California mandates that collection of race and ethnicity data must include and report each major Asian group, including, but not limited to, Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, and Cambodian, and each major Pacific Islander group, including, but not limited to, Hawaiian, Guamanian, and Samoan. If a youth indicates they belong to multiple races/ethnicities, report them under one of the following in the Race/Ethnicity section when applicable:

Multi-ethnic origin, ethnicity, or race. The State also provides guidelines for multiracial Californians: data on ethnic origin, ethnicity, or race must provide the option of selecting one or more ethnicity or racial designations (see the [Recommendations for the Collection and Reporting of Juvenile Race and Ethnicity Data](#)). If you require a race/ethnicity form that will allow you to collect this data in a way that conforms to state requirements outlined above, please notify the BSCC by email at Prop64_Grant4@bscc.ca.gov.

- 4. Education Status:** Please indicate the total number of youth participants who are enrolled or not enrolled in school.

Enrolled in school: For those who are enrolled in school, please indicate at what level/type of school they currently attend.

- Elementary school
- Middle school/Junior High
- High school
- College/Other school/training

Not enrolled in school: For those youth not enrolled in school, please indicate their current graduation status.

- Not Enrolled/Highest Completed - High School Diploma or GED
- Not Enrolled/Highest Completed - Did Not Graduate
- Not Enrolled/Highest Completed – Other

Enter the remaining number of youth enrolled for which you do not know their educational status in the “Unknown/Did not collect” row.

Section 3C: Development Activities & Case Management Services Provided to *Actively Engaged* Youth

This section captures a snapshot of actively engaged youth this quarter, regardless of enrollment quarter.

1. Total Number of Actively Engaged Youth during the Reporting Period: Record the total number of youth currently enrolled in your project who are actively engaged and participating in each activity during the current reporting period. This includes youth enrolled in this and prior quarters who continue to engage in services offered. “Actively Engaged” is defined as: receiving services during the reporting period. This figure provides a snapshot in time of participants served during the reporting period. Include those youth who are identified as “Successfully Completed – Still Active” in these counts (see Section 4.1b).

2. Total Number of Development/Case Management Services during the Reporting Period: For Actively Engaged Participants (see **3C.1**), report the number of youth who received/participated in each of the services or activities below at any time during the current reporting period. The same participant may be reported across multiple services or activities and quarters. The purpose of this table is to provide a ‘snapshot’ of the project participation during the reporting period, so the total number of **participants receiving each service** should be provided rather than a count of how many times a service was provided.

For example: if a youth received three group mentoring sessions during the current reporting period, they would only be counted **one time** in a column: under “Mentoring”. However, if a youth received one group mentoring session and one academic tutoring session during the current reporting period, they would be counted **twice** in a column: once under “Mentoring” and once under “Academic support/tutoring”.

If the project either **1)** did not complete a given activity during the current quarter, or **2)** will not ever be implementing one or more activities, ***please report zero (0) in the “Count” column for that activity(ies).***

Section 4: Youth Program Exits & Outcomes – Quarterly Totals

Did any enrolled participants exit your project during the current reporting period?

Indicate whether you had any participants exit your project for any reason this quarter by selecting “Yes” or “No.” If your project does not formally enroll participants (and therefore never have exits), select “No”.

- If you select “Yes” you will be required to complete Section 4 of the QPR form for this quarter.

Section 4A: Total Program Exits for this Quarter

1. Record the total number of unique individuals (first-time youth enrollments) who exited your project during the reporting period. ***Do not count any participant more than once in response to items 4A.1 - 4A.5 over the course of the entire grant service period.***
 - If any youth were already reported as having exited their program in a previous reporting period, do not report those youth as exiting again.
2. **Reasons for Youth Exits:** Record the reason for program exit for each unique individual (first-time youth enrollments) who exited your project during the current

reporting period. The values in the “Number of Exiting Youth” column should be a non-duplicated count, so the **SUM TOTAL** value should match the value entered in response to item **4A.1** above. If you don't have any participants exiting in one or more categories, enter zero (0) for the respective category(ies).

- a. **Successful Completion – Still Active:** Youth successfully completed your project (using the definition your project has established internally) who remain active within the project by receiving services. Youth reported in this category should have also been reported in section **3C.** as ***Actively Engaged*** youth participating in Development Activities/Case Management Services.”
- b. **Successful Completion – Inactive:** Youth successfully completed your project who have exited and no longer receive services. **Note:** *If a youth previously identified as “Successful Completion - Still Active” stops receiving services, **do not** reclassify that youth as “Successful Completion - Inactive”.*

TOTAL Successful Completions this Quarter (2.a + 2.b): Add together the values reported for **4A.2.a** and **4A.2.b** above (these values should be mutually exclusive) to report the total number of youth participants who successfully completed your program (regardless of whether or not they are still receiving services).

- c. **Dropped Out/Lost Contact:** Youth participant stopped coming to project activities and did not respond to outreach from project staff about continuing.
- d. **Non-Compliant (asked to leave):** Youth participant was told by project staff they can no longer participate in the project, perhaps due to repeated misconduct.
- e. **Arrest/Incarceration:** Youth participant was arrested and/or incarcerated, or otherwise engaged in the justice system in a way that eliminated their ability to participate in your project.
- f. **Services not appropriate for youth:** Youth participant was enrolled in your project, but it was later determined that this project does not fit the youth's needs.
- g. **Other/did not collect:** Any other reason youth participant exited the project or this information was not collected/available.

Section 4B: Participant Demographics (Successful Exits)

Record demographic information **at entry/enrollment** for all youth participants whose **reason for exit was successful completion** during the current reporting period. Be sure to account for **both**: 1) youth exits who are “active” (still receiving services) **AND**

2) youth exits who are “inactive” – no longer receiving services in your demographic totals.

- Each demographic category should report **unduplicated counts**.
- The *total number of youth participants reported across all demographic categories must match the total number of youth participants who successfully exited for the first time* during the current reporting period.
- The total number of youth participants reported across all demographic categories should **NEVER** exceed the total number of youth participants who successfully exited for the first time during the current reporting period.

Report the demographic information for youth successfully exiting your project *during the current reporting period*. This section should be a non-duplicated count of the youth your project served, so the totals for each demographic category should be equal to the value reported in table 4A.2 (above) for the **“TOTAL Successful Completions this Quarter (2.a + 2.b)”**.

Demographics of Exiting Youth Participants (at time of entry)

1. **Age Range (at time of ENTRY)**
2. **Gender Identity (at time of ENTRY)**
3. **Race/Ethnicity (at time of ENTRY)**
4. **Education Status (at time of ENTRY)**

Section 4C: Participant Outcomes (Successfully Exiting Youth)

Are there any outcomes to report for participants who successfully exited their program during the current reporting period?

Indicate whether there are any positive outcomes for youth who successfully exited your program this quarter. If there are no positive outcomes for successfully exited youth this quarter, select “No”.

- This question will only be shown if you report that there were youth exits during the current reporting period.
- If you select “Yes” you will be asked to **complete Section 4C** of the QPR form, **“Participant Outcomes (Successfully Exiting Youth)”**.
- If you select “No” you will **skip Section 4C and proceed to Section 5** of the QPR form, **“Additional Narrative.”**

1. Positive Youth Outcomes: Of the participants who successfully completed the project during the current reporting period, enter the number who demonstrated each applicable positive outcome listed below, based on your project's workplan and goals. Report only the outcomes that apply to your project. These outcomes should be defined and measured using established methods that assess participant status at entry and exit.

- *Each participant should be counted only once per outcome across the entire grant period to ensure unduplicated outcome totals.*
- *Participants may be counted for multiple outcomes (e.g., a participant may reduce substance use, increase protective factors, and avoid recidivism while enrolled).*
- *The value in each cell of the "Successful Youth Exits" column should **never** exceed the value entered for "TOTAL Successful Completions this Quarter," located near the beginning of Section 4.*
- *If no successfully exiting youth achieved a given outcome this quarter, report zero (0) for that outcome.*

a. Total # of youth with reduced quantity or frequency of substance use:

Youth participant is exiting your project with an improved substance use status compared to when they entered. This could mean a verified decrease or complete cessation of use, improvement on a standardized substance abuse assessment, the opinion of a qualified professional, active enrollment and participation in support or treatment programs, etc.

b. Total # of youth with increased perception of harm of cannabis use:

Youth participant is exiting your project with an improved perception of the harmfulness of cannabis use compared to when they were first enrolled in your project. This could mean a verified decrease in the understanding of the negative effects of cannabis use on the physical and/or emotional wellbeing, legal status, or relationships.

c. Total # of youth with increased protective factors/resiliency skills: Youth participant is exiting your project with improved protective factors/resiliency skills compared to when they were first enrolled in your project. This could mean a verified increase in a youth's self-control, decision making, self-image, ability to adapt in the face of adversity, or social competence.

d. Total # of youth with increased pro-social behaviors: Youth participant is exiting your project with improved pro-social behaviors compared to when they were first enrolled in your project. This could mean a verified increase in a youth's positive attitudes and actions towards themselves, family, and friends.

- e. **Total # of parents/caregivers with increased knowledge of negative impact of youth cannabis use:** Parents/caregivers (of youth participants exiting your project) show improved knowledge of the negative impacts of youth cannabis use compared to when the youth participant was first enrolled. This could mean a verified increase in understanding the developmental, emotional, or legal impacts of use.
- f. **Total # of youth who improved school attendance:** Youth participant missed fewer days of school by the end of your project than prior to being enrolled in the project.
- g. **Total # of participants who improved academic performance:** Youth participant raised their grades and/or GPA, improved grade level performance, or met any other short-/long-term academic goals before successfully exiting your project.
- h. **Total # of youth with improved mental health status:** Youth participant is exiting your project with an improved mental health compared to when they were first enrolled in your project. This determination should be made by a qualified mental health professional and/or a standardized measurement device or based upon receiving formal treatment/support.
- i. **Total # of youth without contact with the justice system:** Youth participant avoided contact (e.g., arrest, booking, supervision violation, etc.) with the justice system during the entirety of their time working with your project. This means without further processing (if their diversion was formal), or without any processing (if they had been diverted before initial contact).
- j. **Total # of youth diverted from drug-related disciplinary incidents:** Youth participant would have faced drug-related suspensions or citations, but did not as a result of participation in this project as an alternative diversion opportunity.

Section 5 – Additional Narrative

1. Please provide any additional narrative necessary to detail your project during current reporting period. If providing additional details in reference to a section within this report, please cite relevant section numbers. Any additional data that is project specific, which may help inform project progress, may be included here.

2. Upload File (Optional)

Grantees are encouraged to share any materials related to their investigations, press releases, outreach and awareness efforts (e.g., flyers, posters, event photos,

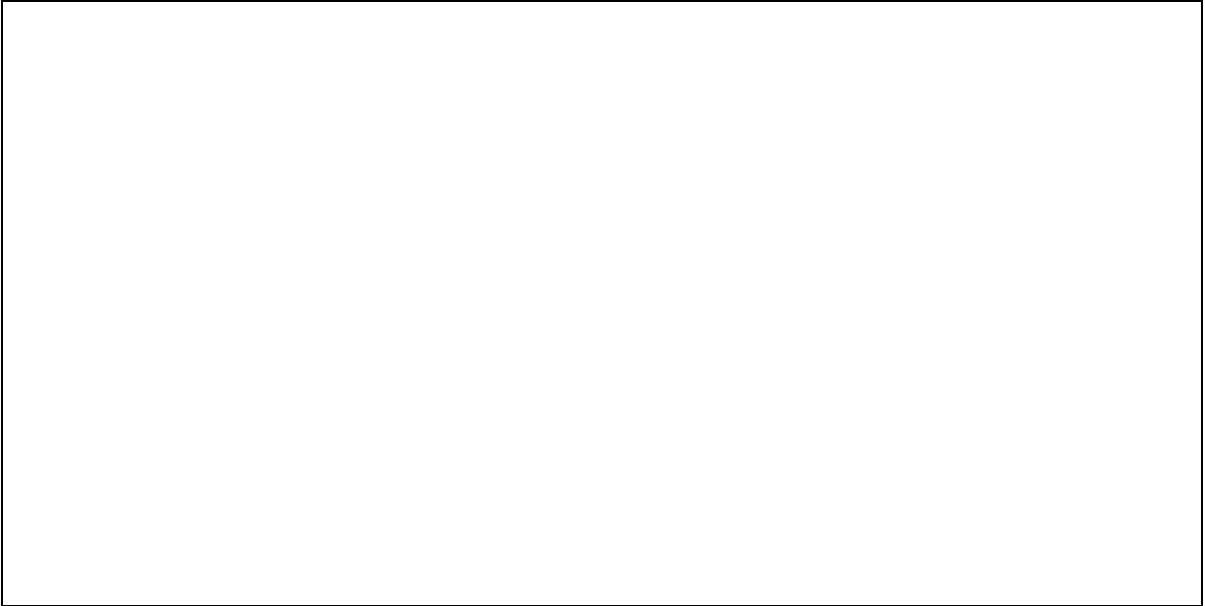
screenshots of social media posts), trainings, conferences, cannabis prevention/intervention tools and resources, etc. Any materials uploaded may be utilized for statewide reporting purposes. To share these materials, please include them as an attachment using the "Choose File" button below **AFTER** reading the following information:

PLEASE NOTE: Once a file has been uploaded, you will not be able to remove or replace the uploaded file with a different one. Make sure to read and **TRIPLE CHECK** the following before uploading any files below:

1. Open the file on your device first to ensure it is the file you plan to upload.
2. Remove any identifying, personal, sensitive, or private information that your program staff, agency, department, community members, program participant(s), etc. would not want to become publicly available.
3. If uploading photographs, videos, or social media posts, ensure that the individuals depicted are over 18 years of age and have consented both to being photographed and to the use and release of their image(es)/likeness(es) for public use and statewide reporting purposes.
 - *By submitting photographs to the BSCC, the submitter acknowledges that all approvals have been obtained from the subjects in the photograph(s) and that all persons are over 18 years of age. Further, by submitting the photographs, the submitter irrevocably authorizes the BSCC to edit, alter, copy, exhibit, publish or distribute the photographs for purposes of publicizing BSCC grant programs or for any other lawful purpose. All photographs submitted will be considered public records and subject to disclosure pursuant to the California Public Records Act.*
4. Ensure that there is nothing contained in the file that would compromise any type of law enforcement investigation (Prop 64-related or otherwise).
5. If uploading a formally published tool, resource, or other form of intellectual property, ensure that consent and necessary permissions have been obtained from the authors and/or owners of those materials.

Uploading anything through this survey form serves as formal confirmation that your team has read the information above thoroughly and obtained the necessary consent and/or permissions from the relevant parties. In the event that you mistakenly upload the wrong file or someone revokes permissions/consent after you have uploaded the file, please reach out to the BSCC Research Unit staff and request that the file be deleted.

If you have a file to upload, please do so by selecting "Choose File" in the Qualtrics form.



3. Upload File (Optional)

Grantees are encouraged to share any materials related to their investigations, press releases, outreach and awareness efforts (e.g., flyers, posters, event photos, screenshots of social media posts), trainings, conferences, cannabis prevention/intervention tools and resources, etc. Any materials uploaded may be utilized for statewide reporting purposes. To share these materials, please include them as an attachment using the "Choose File" button below **AFTER** reading the following information:

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programs or for any other lawful purpose. All photographs submitted will be considered public records and subject to disclosure pursuant to the California Public Records Act.

9. Ensure that there is nothing contained in the file that would compromise any type of law enforcement investigation (Prop 64-related or otherwise).
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