

Proposition 64 Public Health & Safety Grant

Cohort 4 Grantee Orientation
Data Collection and Evaluation
August 26, 2026

TODAY'S AGENDA



Purpose of Evaluations



Local Evaluation Plan (LEP)



Local Evaluation Report (LER)



Evaluation Tips and Suggestions



Quarterly Progress Reports (QPR)

PRIOR EXPERIENCE WITH PROP 64

- ◆ How familiar are you with BSCC's Prop 64 grant?
 - ◆ 1= Brand new
 - ◆ 2 = Some experience
 - ◆ 3 = Returning grantee
- ◆ Drop your rating in the chat!

WHY ARE EVALUATIONS IMPORTANT?



**DEMONSTRATE THE
IMPACT &
EFFECTIVENESS OF
THE PROJECT**



**PROVIDE
ACCOUNTABILITY FOR
THE USE OF GRANT
FUNDS**



**ADD TO THE BODY OF
KNOWLEDGE ABOUT
THE ISSUE**

ABOUT OUTSIDE EVALUATORS

- ◆ Benefits:
 - ◆ Provide evaluation expertise
 - ◆ Can guide local evaluation throughout project
 - ◆ May improve evaluation objectivity
 - ◆ Additional resource for planning and data analysis
- ◆ If hiring an evaluator is a viable option for you, we encourage you to do so at the earliest stage possible!

WHAT IS A LOCAL EVALUATION PLAN?

- ◆ **Definition:** A written document that describes the data collection, management, and analysis and reporting plan that will be implemented to ensure that achievement of the project's goals and objectives can and will be assessed.
- ◆ **Purpose:** Ensure that the impact of projects funded by the BSCC can be measured and shared with the public.

LOCAL EVALUATION PLAN (LEVEL I)

- ◆ Due by **November 20, 2026**
- ◆ Resources: LEP Template & Guidelines
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Project Overview
 - ◆ Data Collection Plan
 - ◆ Data Management
 - ◆ Data Analysis & Reporting
 - ◆ Appendices (if applicable)

LEP WORKSHOP



September 15, 2026

**Watch for an email with
more details soon!**



Will cover more in-depth information on what we're looking for in your LEPs and provide more resources.



Will include a Q&A period

LOCAL EVALUATION REPORT

- ◆ Purpose: document results and overall impact.
- ◆ Based on the original Local Evaluation Plan.
- ◆ Due by **December 31, 2031**
- ◆ Minimum Requirements:
 - ◆ Cover Page
 - ◆ Project Overview
 - ◆ Goal Achievements
 - ◆ Discussion
 - ◆ Grantee Highlight

A photograph of the California State Capitol dome and part of the building, set against a clear blue sky. The dome is white with a dark, ribbed top. The building has classical architectural features like columns and arches.

Local Evaluation Plan and Report

Questions?

EVALUATION TIPS & SUGGESTIONS

- ◆ [Prop 64 Webpage](#)
- ◆ [Local Evaluation Plan](#)
- ◆ [Template](#)
- ◆ [Local Evaluation](#)
- ◆ [Plan/Report Guidelines](#)
- ◆ [Data Collection Tips](#)
- ◆ [Evaluation Resources](#)
- ◆ [Evaluator Roles](#)
- ◆ [Race and Ethnicity Form](#)



Quarterly Progress Reporting

PURPOSE OF QUARTERLY PROGRESS REPORTS

- ◆ Provide regular detailed updates on project implementation and outcomes for monitoring purposes
- ◆ Provide cumulative outcomes of all projects
 - ◆ Results will generalize across projects
 - ◆ Rely on aggregate data
 - ◆ Inform the LER and Statewide Evaluation Report

QUARTERLY PROGRESS REPORTS DOCUMENTS

- ◆ Data will be submitted on a quarterly basis via Qualtrics
- ◆ QPRs are due 45 days after the end of each reporting period
- ◆ Technical assistance is available as needed
- ◆ Research Staff will hold “Office Hours” to answer questions prior to due date.
- ◆ **First QPR due: November 15, 2026**

QPR WORKSHOP



September 30, 2026

**Watch for an email with
more details soon!**



Will take a deeper look at what we expect in your QPRs and provide extra resources to support you.



Will include a Q&A period

Any Questions?

IMPORTANT TAKEAWAYS

- ◆ **Local Evaluation Plan (LEP): Due November 20, 2026**
 - ◆ Use the Template and LEP/LER guide provided
 - ◆ Reply to all prompts in detail
 - ◆ Evaluators are great resources
 - ◆ Finalized LEPs may be posted on BSCC's website
 - ◆ **LEP Workshop - September 15, 2026**

- ◆ **Quarterly Progress Report (QPR): Due November 15, 2026**
 - ◆ Data collection for: tracking project progress & sharing achievements with stakeholders
 - ◆ Data for LER, Data Dashboard, and Statewide Evaluation Report
 - ◆ **QPR Workshop - September 30, 2026**