



June 9, 2026

Guillermo Viera Rosa, Chief Probation Officer  
Los Angeles County Probation Department  
9150 E. Imperial Hwy.  
Downey, CA 90242

**RE: APPROVAL OF CORRECTIVE ACTION PLANS PURSUANT TO WELFARE AND INSTITUTIONS CODE SECTION 209 (d) - LOS ANGELES COUNTY CAMPUS KILPATRICK JUVENILE HALL, BSCC # 7230, CAMPUS KILPATRICK CAMP, BSCC # 7232, and CAMPUS KILPATRICK SECURE YOUTH TREATMENT FACILITY, BSCC # 7233**

Dear Chief Viera Rosa:

I am writing to inform you that I have approved the corrective action plans for the Los Angeles County Campus Kilpatrick Juvenile Hall, BSCC# 7230, Campus Kilpatrick Camp, BSCC# 7232, and Campus Kilpatrick Secure Youth Treatment Facility, BSCC# 7233.

An unannounced inspection of these facilities was conducted on April 1, 2026, and an Initial Inspection Report was provided to the agency on April 10, 2026, providing information for all areas found to be noncompliant with Title 15 of the California Code of Regulations. An approved corrective action plan (CAP) was due no later than June 9, 2026. On June 9, 2026, the Board of State and Community Corrections (BSCC) received your final CAP addressing the areas noncompliance.

Please note that, while I have reviewed and approved your agency's corrective action plans for all facilities, final approval will be determined by the BSCC Board during its June 25, 2026, meeting. In your CAP, you indicate various resolution dates for the outstanding items of noncompliance, noting that all items of noncompliance will be corrected by September 7, 2026.

Please provide notification to the BSCC by September 7, 2026, when the department has completed all corrective actions and is in full compliance with all related sections of Title 15 referenced in the April 10, 2026, notice. BSCC staff will verify all corrective actions on or after that date. If you have any questions or concerns, please contact Field Representative Lisa Southwell by email at [lisa.southwell@bscc.ca.gov](mailto:lisa.southwell@bscc.ca.gov).

Sincerely,

STEVEN WICKLANDER  
Deputy Director  
Facilities Standards and Operations Division

Guillermo Viera Rosa  
Chief of Probation  
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Cc: Presiding Judge, Los Angeles County Juvenile Court  
Chair, Probation Commission, Los Angeles County  
Chair, Board of Supervisors, Los Angeles County  
County Administrator, Los Angeles County  
Jocelyn Roman, Deputy Director, Los Angeles County Probation  
Kim Binion, Senior Director, Los Angeles County Probation  
Mozilla Evans, Director, Los Angeles County Probation.

# Campus Vernon Kilpatrick BSCC Corrective Action Plan JH (APRIL 2026)

Action Item Status:  
■ Pending-Potential Barrier  
■ Pending  
■ Completed-Pending Proof of Practice Review  
■ Closed/Completed

Standard in Violation	BSCC Finding(s)	Action Item #	Corrective Action(s)	Proof of Practice	Completion Date	Resolution Date	Project Lead
	<p>Staffing were insufficient to ensure the safety and security of youth and staff. Staffing levels were noted as critical with low staff supervision levels or with routine shortages. Cottages were routinely staffed with one staff member, and the majority of shifts reviewed did not meet the agency's minimum staffing plan. Many staff were working back to back 20 hour shifts with very little rest in between.</p> <p>During our walk through, youth were spread out throughout the cottage all at once, including on the patio, in the phone room, in their bed, in the sleeping areas, in the day room, etc. Often times there was only one staff attempting to supervise, answer the phone, answer the radio, talk to mental health, etc. in each cottage. The atmosphere appeared chaotic and uncontrolled/unmanaged.</p> <p>Required services were impacted. For example, youth routinely arrived to school late. Programming in some cottages and exercise throughout all facilities are not being offered daily as required. All youth were dining in the cottages and not in the dining hall.</p>	1.01	<p><b>Insufficient Staffing/Atmosphere:</b> To address the staffing concerns identified, approximately 30 Deputy Probation Officer II (DPO II) were reassigned to Campus Kilpatrick (CVK). Twenty-eight of the 30 reassigned officers reported for duty and were assigned to housing units and cottages where they provide direct youth supervision, support required staffing ratios, support program operations, conduct security checks, supervise movement, monitor youth activities, and respond to safety and behavioral concerns. These officers also assist with maintaining structured daily schedules, supporting behavior management practices, and ensuring continuous supervision of youth throughout their shifts.</p> <p>The reassignment was implemented to strengthen staffing levels and enhance the safety and security of the facility. Additional officers may be reassigned throughout the duration of the Corrective Action Plan (CAP) period based on assessment of operational needs, staffing level maintenance, youth population fluxuations, and overall safety and security operations.</p>	List of DPO II assigned to CVK between April 5, 2026 and September 7, 2026.		9/7/2026	Neena Boelter

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§ 1321 Staffing	We also found that staff are significantly impacted and many stated they choose not to eat during their shift and limit their water as they don't know if they will be relieved in order to use the restroom.	1.02	<b>Master Schedule:</b> Probation rebalanced the Master Schedule to meet the needs of CVK and ensure appropriate staffing levels are met based on the resignments. CVK also implemented a shift change.	Shift change documentation and Master Schedule.	5/1/2026	5/1/2026	Kim Binion
		1.03	<b>Impacted Services:</b> Establishing and maintaining a centralized scheduling model at CVK with sufficient redirected staff will provide CVK with the ability to enhance operational efficiency, ensure compliance with regulatory requirements, maintain sufficient staffing levels, and support continuous oversight of staffing practices. Centralized scheduling promotes consistent staff deployment and reduces the likelihood of staffing gaps that negatively impact supervision and programming of youth. As this is a new scheduling model designed specifically to support CVK's staffing needs, implementation will require ongoing refinement and adjustment to assess operational effectiveness, address emerging staffing challenges, and ensure the model supports sustained compliance and adequate facility coverage.	Memo outlining the key procedures, roles and responsibilities of Centralized Scheduling and the facility's staff's role in proper utilization of the scheduling application; Centralized staffing schedules; Documentation of corrective actions taken to maintain staffing compliance and operational coverage.		9/7/2026	Cecilio Pena Luis Huizar

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		1.04	<b>Training:</b> Supervisors and managers will ensure staff receive refresher training in Basic Supervision and Group Control to reinforce expectations regarding youth supervision, movement, and group management. The training is intended to promote consistent application of supervision practices and sustain compliance with safety and regulatory requirements.	Training rosters and attendance records documenting staff participation in Basic Supervision and Group Control training.		8/15/2026	Mozella Evans
		1.05	<b>Timely School Movement:</b> Written school movement processes will be completed and disseminated to staff. Management will monitor for compliance.	School movement process and acknowledgment of receipt.		7/31/2026	Robert Vazquez
		1.05.01	<b>Scheduling:</b> Managers' schedules were revised to ensure management presence during school movement, which is essential for addressing immediate concerns, including tardiness.	Monthly managers schedules	5/1/2026	5/1/2026	Kim Binion
		1.06	<b>Programming Requirements:</b> BMP/Activities Coordinators will develop Program and Recreation schedules for all cottages and will post schedules in the cottages for youth and staff visibility.	Program and Recreation Schedules. Activity and Recreation Logs.		6/30/2026	Tarwa Salim Brittany Wilder

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		1.08	<p><b>Staff Support:</b> Rovers and/or ancillary staff will be utilized to provide breaks to staff providing direct supervision. Additionally, the volunteer overtime process will be utilized to minimize staff working back-to-back 20-hour shifts.</p>	Memos emailed to staff regarding the volunteer overtime process. Centralized report demonstrating officers pre-hired through the volunteer process.		9/7/2026	Anthony Lewis
		2.01	<p><b>Training:</b> CVK will train SDPO/Officers on the submission of documents and requirements of debriefs and contacts.</p>	Training rosters documenting staff completion of Use of Force documentation training.		7/31/2026	Tarwa Salim Brittany Wilder

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§ 1357 Use of Force	Based on documentation provided for review, we were unable to determine if required debriefs and required contacts were made following use of force incidents. The majority of the incidents were lacking the required documentation.	2.02	<b>Second Level Reviews:</b> The Administrative Supervisor will conduct documentation reviews to identify deficiencies, provide timely corrective feedback, and ensure required use of force documentation is completed in accordance with policy. The review process is intended to reinforce accountability and promote sustained compliance.	Use of Force packet and completed documentation review audit.		9/7/2026	Robert Vazquez
		2.03	<b>Training Tools:</b> Create Incident Debrief posters and index size cards for staff, outlining the steps to follow after an incident as a quick reference tool.	Incident Debrief posters and index size cards.		6/30/2026	Neena Boelter
§ 1358.5 Use of Restraint Devices for Movement and Transportation Within the Facility	Based on documentation provided for review, we were unable to determine if the consideration of a youth's known medical or mental health were considered, as required.	3.01	<b>Training:</b> Supervisors and officers will be trained on the use of mechanical restraints for movement and transport within the facility, including the completion of an individual assessment and known medical or mental health conditions to be considered.	Training rosters documenting staff completion of Use of Mechanical Restraints for Movement and Transport within the Facility training.		7/31/2026	Arbi Boghosian
		3.02	<b>Second Level Reviews:</b> The Administrative Supervisor will conduct weekly reviews of documentation to verify that the consideration of known medical, mental health, and trauma indicators has been documented when restraints are used during transport. Deficiencies will be addressed promptly to reinforce proper documentation practices occur and to sustain compliance. The administrative supervisor's review is in addition to the review conducted by the shift supervisor to who initially signs the report.	Mechanical Restraints During Transport Audit Log. PIR/SIR where mechanical restraints were applied.		9/7/2026	Robert Vazquez

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		3.03	<b>Training Tools:</b> Create a "Did You Move in Handcuffs" example signage and post in cottages.	"Did you move in Handcuffs" Signage		6/30/2026	Neena Boelter
§ 1371 Programs, Recreation and Exercise	Programs are consistently not provided for cottages A and B when youth occupy the units. Exercise opportunities were also routinely not provided.	4.01	<b>Programming Requirements:</b> BMP Coordinators will develop and post Program and Recreation Schedules for all cottages. If a youth remains in the intake Cottage A for any reason, they will be provided with the opportunity to join in one hour of daily programming, supportive of the Title 15 Programming. This will include but not limited to, Forward Thinking journals to be compliant with 1371(a) and items for indoor recreation to be compliant with 1371(b), both can be facilitated by officers and CBOs.	Program and Recreation Schedules for units A and B.		7/15/2026	Tarwa Salim Brittany Wilder
		4.02	<b>Weekly Reviews:</b> Weekly reviews will be conducted through CCTV to verify that programming/recreation opportunities are occurring as scheduled and to identify and address any identified barriers to compliance in a timely manner.	Completed Programming Review Audit for Cottage A and B.		9/7/2026	Arbi Boghosian
		4.03	<b>Second Level Reviews:</b> Random weekly CCTV video audits will be completed by an administrative manager to review outdoor exercise activities to ensure compliance.	Completed Recreation Review Audit.		9/7/2026	Arbi Boghosian
		4.04	<b>Additional Observation:</b> Supervisor or Director on Duty will randomly observe unit programming and recreation in real time throughout the facility for compliance. Should they find the unit out of compliance, they are to coach and correct in real time.	Programming and Recreation logs initialed by the Supervisor or Director on Duty.		9/7/2026	Mozella Evans

# Campus Vernon Kilpatrick BSCC Corrective Action Plan Camp (APRIL 2026)

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		1.04	<b>Training:</b> Supervisors and managers will ensure staff receive refresher training in Basic Supervision and Group Control to reinforce expectations regarding youth supervision, movement, and group management. The training is intended to promote consistent application of supervision practices and sustain compliance with safety and regulatory requirements.	Training rosters and attendance records documenting staff participation in Basic Supervision and Group Control training.		8/15/2026	Mozella Evans
		1.05	<b>Timely School Movement:</b> Written school movement processes will be completed and disseminated to staff. Management will monitor for compliance.	School movement process and acknowledgment of receipt.		7/31/2026	Robert Vazquez
		1.05.01	<b>Sheduling:</b> Managers' schedules were revised to ensure management presence during school movement, which is essential for addressing immediate concerns, including tardiness.	Monthly managers schedules	5/1/2026	5/1/2026	Kim Binion
		1.06	<b>Programming Requirements:</b> BMP/Activities Coordinators will develop Program and Recreation schedules for all cottages and will post scheudles in the cottages for youth and staff visibility.	Program and Recreation Schedules. Activity and Recreation Logs.		6/30/2026	Tarwa Salim Brittany Wilder

# Campus Vernon Kilpatrick BSCC Corrective Action Plan SYTF (APRIL 2026)

Action Item Status:	
<span style="color: red;">■</span>	Pending-Potential Barrier
<span style="color: yellow;">■</span>	Pending
<span style="color: green;">■</span>	Completed-Pending Proof of Practice Review
<span style="color: blue;">■</span>	Closed/Completed

Standard in Violation	BSCC Finding(s)	Action Item #	Corrective Action(s)	Proof of Practice	Completion Date	Resolution Date	Project Lead
		1.07	<b>Meal Service:</b> CVK developed and is beginning to implement a structured dining schedule with the aim of prioritizing meal service in the dining hall and gymnasium, including ways to support orderly movement, operational efficiency, and consistent youth access to meals. The schedule is currently in an early implementation phase and requires a defined period of monitoring to assess effectiveness under real-time operational conditions. This includes evaluating staffing alignment, movement flow, and adherence to established routines across all units. Additional time is necessary to stabilize the process, identify necessary adjustments, and ensure consistent execution prior to full validation for inspection readiness. The facility will continue to refine practices to ensure reliability, compliance, and sustainability of the dining model.	Approved dining schedules for pre-disposition and post-disposition youth demonstrating meal service in the dining hall and gymnasium.		7/31/2026	Anthony Lewis
		1.08	<b>Staff Support:</b> Rovers and/or ancillary staff will be utilized to provide breaks to staff providing direct supervision. Additionally, the volunteer overtime process will be utilized to minimize staff working back-to-back 20-hour shifts.	Memos emailed to staff regarding the volunteer overtime process. Centralized report demonstrating officers pre-hired through the volunteer process.		9/7/2026	Anthony Lewis
		2.01	<b>Training:</b> CVK will train SDPO/Officers on the submission of documents and requirements of debriefs and contacts.	Training rosters documenting staff completion of Use of Force documentation training.		7/31/2026	Tarwa Salim Brittany Wilder

# Campus Vernon Kilpatrick BSCC Corrective Action Plan SYTF (APRIL 2026)

Action Item Status:  
■ Pending-Potential Barrier  
■ Pending  
■ Completed-Pending Proof of Practice Review  
■ Closed/Completed

Standard in Violation	BSCC Finding(s)	Action Item #	Corrective Action(s)	Proof of Practice	Completion Date	Resolution Date	Project Lead
§ 1357 Use of Force	Based on documentation provided for review, we were unable to determine if required debriefs and required contacts were made following use of force incidents. The majority of the incidents were lacking the required documentation.	2.02	<b>Second Level Reviews:</b> The Administrative Supervisor will conduct documentation reviews to identify deficiencies, provide timely corrective feedback, and ensure required use of force documentation is completed in accordance with policy. The review process is intended to reinforce accountability and promote sustained compliance.	Use of Force packet and completed documentation review audit.		9/7/2026	Robert Vazquez
		2.03	<b>Training Tools:</b> Create Incident Debrief posters and index size cards for staff, outlining the steps to follow after an incident as a quick reference tool.	Incident Debrief posters and index size cards.		6/30/2026	Neena Boelter
§ 1358.5 Use of Restraint Devices for Movement and Transportation Within the Facility	Based on documentation provided for review, we were unable to determine if the consideration of a youth's known medical or mental health were considered, as required.	3.01	<b>Training:</b> Supervisors and officers will be trained on the use of mechanical restraints for movement and transport within the facility, including the completion of an individual assessment and known medical or mental health conditions to be considered.	Training rosters documenting staff completion of Use of Mechanical Restraints for Movement and Transport within the Facility training.		7/31/2026	Arbi Boghosian
		3.02	<b>Second Level Reviews:</b> The Administrative Supervisor will conduct weekly reviews of documentation to verify that the consideration of known medical, mental health, and trauma indicators has been documented when restraints are used during transport. Deficiencies will be addressed promptly to reinforce proper documentation practices occur and to sustain compliance. The administrative supervisor's review is in addition to the review conducted by the shift supervisor to who initially signs the report.	Mechanical Restraints During Transport Audit Log. PIR/SIR where mechanical restraints were applied.		9/7/2026	Robert Vazquez

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Standard in Violation	BSCC Finding(s)	Action Item #	Corrective Action(s)	Proof of Practice	Completion Date	Resolution Date	Project Lead
		3.03	<b>Training Tools:</b> Create a "Did You Move in Handcuffs" example signage and post in cottages.	"Did you move in Handcuffs" Signage		6/30/2026	Neena Boelter
§ 1371 Programs, Recreation and Exercise	Programs are consistently not provided for cottages A and B when youth occupy the units. Exercise opportunities were also routinely not provided.	4.01	<b>Programming Requirements:</b> BMP Coordinators will develop and post Program and Recreation Schedules for all cottages. If a youth remains in the intake Cottage A for any reason, they will be provided with the opportunity to join in one hour of daily programming, supportive of the Title 15 Programming. This will include but not limited to, Forward Thinking journals to be compliant with 1371(a) and items for indoor recreation to be compliant with 1371(b), both can be facilitated by officers and CBOs.	Program and Recreation Schedules for units.		7/15/2026	Tarwa Salim Brittany Wilder
		4.02	<b>Weekly Reviews:</b> Weekly reviews will be conducted through CCTV to verify that programming/recreation opportunities are occurring as scheduled and to identify and address any identified barriers to compliance in a timely manner.	Completed Programming Review Audit.		9/7/2026	Arbi Boghosian
		4.03	<b>Second Level Reviews:</b> Random weekly CCTV video audits will be completed by an administrative manager to review outdoor exercise activities to ensure compliance.	Completed Recreation Review Audit.		9/7/2026	Arbi Boghosian
		4.04	<b>Additional Observation:</b> Supervisor or Director on Duty will randomly observe unit programming and recreation in real time throughout the facility for compliance. Should they find the unit out of compliance, they are to coach and correct in real time.	Programming and Recreation logs initialed by the Supervisor or Director on Duty.		9/7/2026	Mozella Evans