



January 5, 2026

Guillermo Viera Rosa, Chief Probation Officer  
Los Angeles County Probation  
9150 E. Imperial Hwy.  
Downey, CA 90242

**RE: APPROVAL OF CORRECTIVE ACTION PLAN PURSUANT TO WELFARE AND INSTITUTIONS  
CODE SECTION 209 (d)**

Dear Chief Viera Rosa:

An Unannounced Inspection was conducted for the Los Angeles County Campus Vernon Kilpatrick Juvenile Hall on November 4, 2025. A report was completed on the same day, and notice was provided to the agency on November 5, 2025, of all Title 24 areas found to be noncompliant and that an approved Corrective Action Plan (CAP) was due no later than January 5, 2026. Today, the final CAP addressing those areas of Title 24 has been received.

Please note that while I have reviewed and approved your agency's CAP, final approval will be determined by the Board of State and Community Corrections' (BSCC) Board during its February 2026 meeting. In your CAP, you indicate various resolution dates for the outstanding items of noncompliance, noting that all items of noncompliance will be corrected by April 4, 2026.

Please provide notification to the BSCC by April 4, 2026, when the department has completed all corrective actions and is in full compliance with all related sections of the Title 24 areas referenced in the November 4, 2025, notice. BSCC staff will verify all corrective actions on or after that date. If you have any questions or concerns, please contact Field Representative Lisa Southwell by email at [lisa.southwell@bscc.ca.gov](mailto:lisa.southwell@bscc.ca.gov).

Please let us know if you have any questions.

Sincerely,

STEVEN WICKLANDER  
Deputy Director  
Facilities Standards and Operations Division

Cc: Presiding Judge, Los Angeles County Juvenile Court\*  
Chair, Juvenile Justice Commission, Los Angeles County\*  
Chair, Board of Supervisors, Los Angeles County\*  
County Administrator, Los Angeles County\*  
Aaron Broom, Executive Manager, Los Angeles County  
Jocelyn Roman, Deputy Director, Los Angeles County  
Kim Binion, Senior Director, Los Angeles County

# Campus Vernon Kilpatrick BSCC Corrective Action Plan (Nov 2025)

**Action Item Status:**

- Pending-Potential Barrier
- Pending
- Completed-Pending Proof of Practice Review
- Closed/Completed

Standard in Violation	BSCC Finding(s)	Action Item #	Corrective Action(s)	Proof of Practice	Completion Date	Resolution Date	Project Lead
1. 13-102(c)3	Operational Program Statement: 13-102(c)3 - No updated Operational Program Statement was provided prior to opening.	1.01	Operational Statement submitted for Administrative approval	Operational Program Statement & Desk Reference Guide submitted.	11/12/2025	2/15/2026	Kim Binion
		1.02	Operational Statement submitted to Policies & Procedures for format change and dissemination instructions	An Operations Program Statement that articulates CVK Process/Protocols for daily operations was issued via email to all officers in November 2025. Policy Revisions.		2/15/2026	Kim Binion/Mozella Evans
		1.03	Distribution of Desk Reference Guide on each unit, and to each CVK Officer	Signed Acknowledgement Form from officers.		4/4/2026	Arbi Boghosian/Arely Mendoza
		1.04	Review of Operations Program Desk Reference Guide with supervisors and staff.	Signed Acknowledgement Form from officers.		4/4/2026	Mozella Evans
	Facilities in Existing	2.01	Complete the Department of Public Works Inspection and obtain the approved inspection report	Department of Public Works Annual Inspection and Evaluation of Los Angeles County Juvenile Facilities (CVK) report.	10/23/2025	Completed	Rene Martinez

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2. 13-201(c)4	<b>Buildings: 13- 201(c)4</b> - Public Health and Building Officials have not provided clearances	2.02	Complete the Department of Public Health Inspection and obtain an approved inspection report. Preliminary inspection completed on October 30, 2025. Final Inspection will occur once Fire Marshal clearance is obtain.	The Department of Public Health official CVK Inspection Report.		4/4/2026	ISD/MSB
3. 13-201(c)4 & n13-201(c)6.B(1)	<b>Facilities in Existing Buildings: 13-201(c)4 and Design Requirements: Fire Safety: 13-201(c)6. B (1)</b> - State Fire Marshal clearance not received and Unknown Title 19 and Title 24 Design Requirements specific to Fire Safety	3.01	Submit stamped drawings and required specification sheets for all modifications, installed security glazings, replaced fire life safety system sprinklers, and CCTV conduit in the facility.	Approval of all modifications made at the facility from State Fire Marshall	1/16/2026	4/4/2026	ISD
4. 13-201(c) 6.B (2)	Suicide hazards exist in Medical Observation Room.	4.01	Door closer at the top of door was not removed.	ISD scheduled to remove the door closer.	11/10/2025	11/10/2025	Jason Ishibashi
		4.02	Existing speaker was below 8 feet	Speaker has been removed since BSCC site walk. ISD will be on site to install the speaker recessed in the ceiling	11/19/2025	11/19/2025	Jason Ishibashi
		4.03	Remove Black tint from IC observation window	Photo of observation point of view from IC into the observation room	12/18/2025	12/18/2025	Gregg Wendling

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		4.04	Secure bed to the floor	Photo of beds secured	12/18/2025	12/18/2025	Gregg Wendling
		4.05	Remove paper towel dispenser & soap dispenser	Photo of the dispensers removed	12/18/2025	12/18/2025	Gregg Wendling
<b>5. 13-201(c)6.B(2)(h)</b>	In areas where staff are not in constant supervision of the youth, telephone cords shall be a length that reduces potential for ligature	5.01	MSB inspected the cottage on 11/7/2025.	Phones were removed from Aspen & Alder, there were no phones in Sycamore group rooms	11/17/2025	11/17/2025	Gregg Wendling
		5.02	Signs posted for Staff to follow "Do Not Allow a Youth To Be In This Room Unsupervised/Without Direct Supervision"	Pictures uploaded to CAP Teams Folder of signs. Email sent to staff. Sign Off Acknowledgement sheet	1/2/2026	1/2/2026	Arbi Boghosian/ Arely Mendoza
		5.03	Correct Cords on order and awaiting delivery for re-install	photo of cords installed	12/19/2025	12/19/2025	Gregg Wendling
<b>6. 13-201(c) 6.B (9)</b>	Administration stated that a set number of guards for indoor and outdoor perimeter would be present 24/7. During our evening visit, these levels were not maintained.	6.01	On the date of inspection a guard called out ill and a replacement was enroute. A rotation schedule for the security guards ensuring coverage will be created.	Security Guard Shedule.	11/15/2025	11/15/2025	Nick Esparza

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<b>7. 13-201 (c) 6.B (10)</b>	Agency must provide current policy and procedure addressing the healthcare, housing and treatment of ill and/or infirm youth. This should also be addressed in the Operational Program	7.01	The operational program guide to be updated to address healthcare, housing and treatment of youth.	Updated Operational Program Desk Reference Guide;		2/15/2025	Kim Binion
		7.02	Dept policy to be updated to address healthcare, housing and treatment of youth.	Updated policy		4/4/2026	Megan Harabid
<b>8. 1230.2.10</b>	Security Glazing: 1230.2.10	8.01	Lexgard 750, previously approved by BSCC for LP and all other facility in 2023, was ordered on 10/23/25 by ISD for holding cell window	Door vision glazing will arrive on 12/23 and will be installed on 12/31/25. Holding cell windows will arrive on 1/5/26 and will be installed on 1/9/26	1/9/2026	1/9/2026	Jason Ishibashi