Quarterly PMT Reports

Byrne SCIP Cohort 2

Byrne SCIP Cohort 2 PMT Reports: Purpose

- Provide regular detailed updates on project implementation and outcomes for monitoring purposes
- Provide a mechanism to identify issues and need for technical assistance.
- Required by US DOJ Bureau of Justice Assistance (BJA) for all recipients of SCIP funds

Byrne SCIP Cohort 2 PMT Reports: Due Dates

- PMT Reports are due 15 days after the end of each quarter.
- A Schedule of the Due Dates is in your Grant Agreement Exhibit A
- Please Note: Your first reports are due 01/15/26

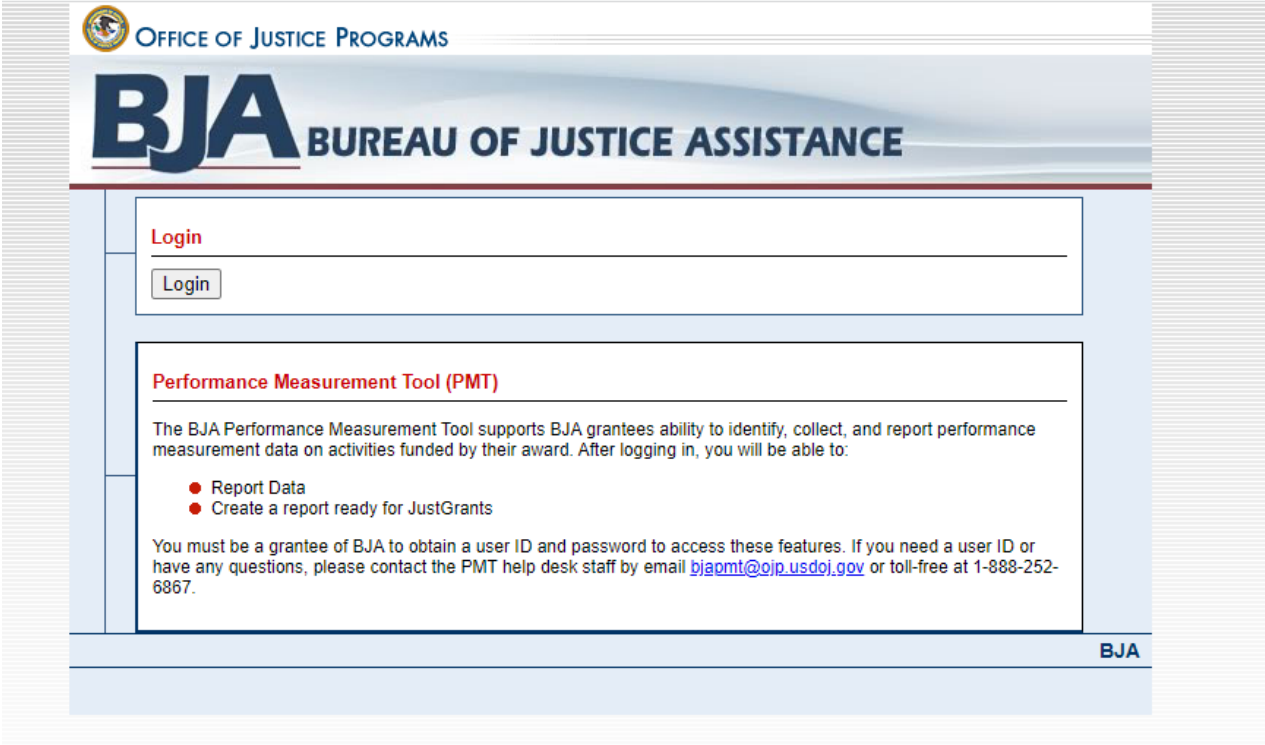
5. REPORTING REQUIREMENTS

A. Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

Quarterly Progress Report Periods	Due no later than:
~~1. August, 2025 to September 30, 2025~~	~~October 15, 2025~~
2. October 1, 2025 to December 31, 2025	January 15, 2026
3. January 1, 2026 to March 31, 2026	April 15, 2026
4. April 1, 2026 to June 30, 2026	July 15, 2026
5. July 1, 2026 to September 30, 2026	October 15, 2026
6. October 1, 2026 to December 31, 2026	January 15, 2027
7. January 1, 2027 to March 31, 2027	April 15, 2027
8. April 1, 2027 to June 30, 2027	July 15, 2027
9. July 1, 2027 to July 31, 2027	August 15, 2027

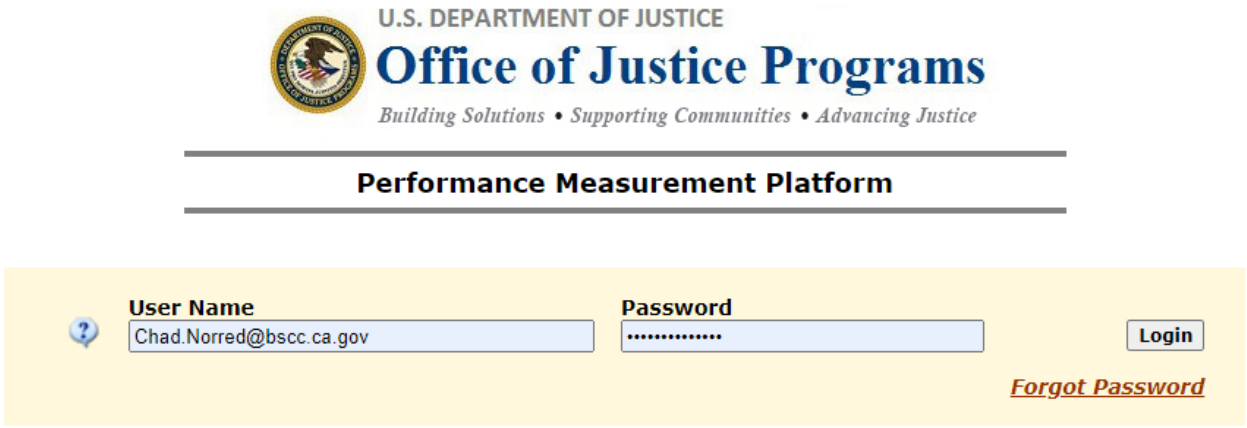
Byrne SCIP Cohort 2 PMT Reports: Completing Performance Measurement Tool (PMT)

- Byrne SCIP Grantees must complete the BJA required quarterly Performance Measurement Tool (PMT).
- The PMT is located at https://bjapmt.ojp.gov/



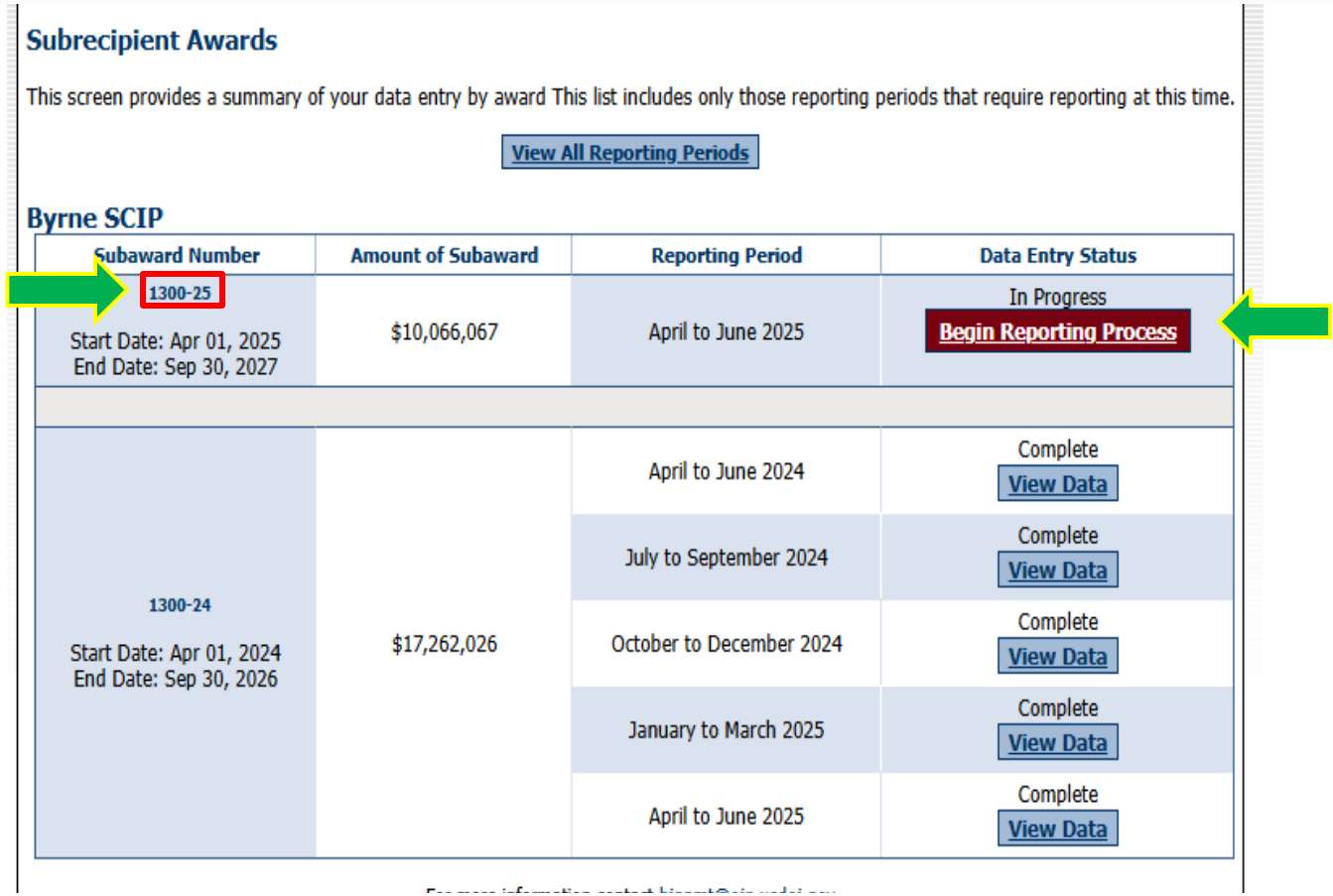
Byrne SCIP Cohort 2 PMT Reports: Completing Performance Measurement Tool (PMT)

- The person designated to complete the PMT will receive an email with access to the site.
- That person will the access the site and login. (User Name = email)



Byrne SCIP Cohort 2 PMT Reports: Completing Performance Measurement Tool (PMT)

- On the next Screen, Verify your Grant Information, Then click “Begin Reporting Process” for the current Quarter.



Subrecipient Awards

This screen provides a summary of your data entry by award This list includes only those reporting periods that require reporting at this time.

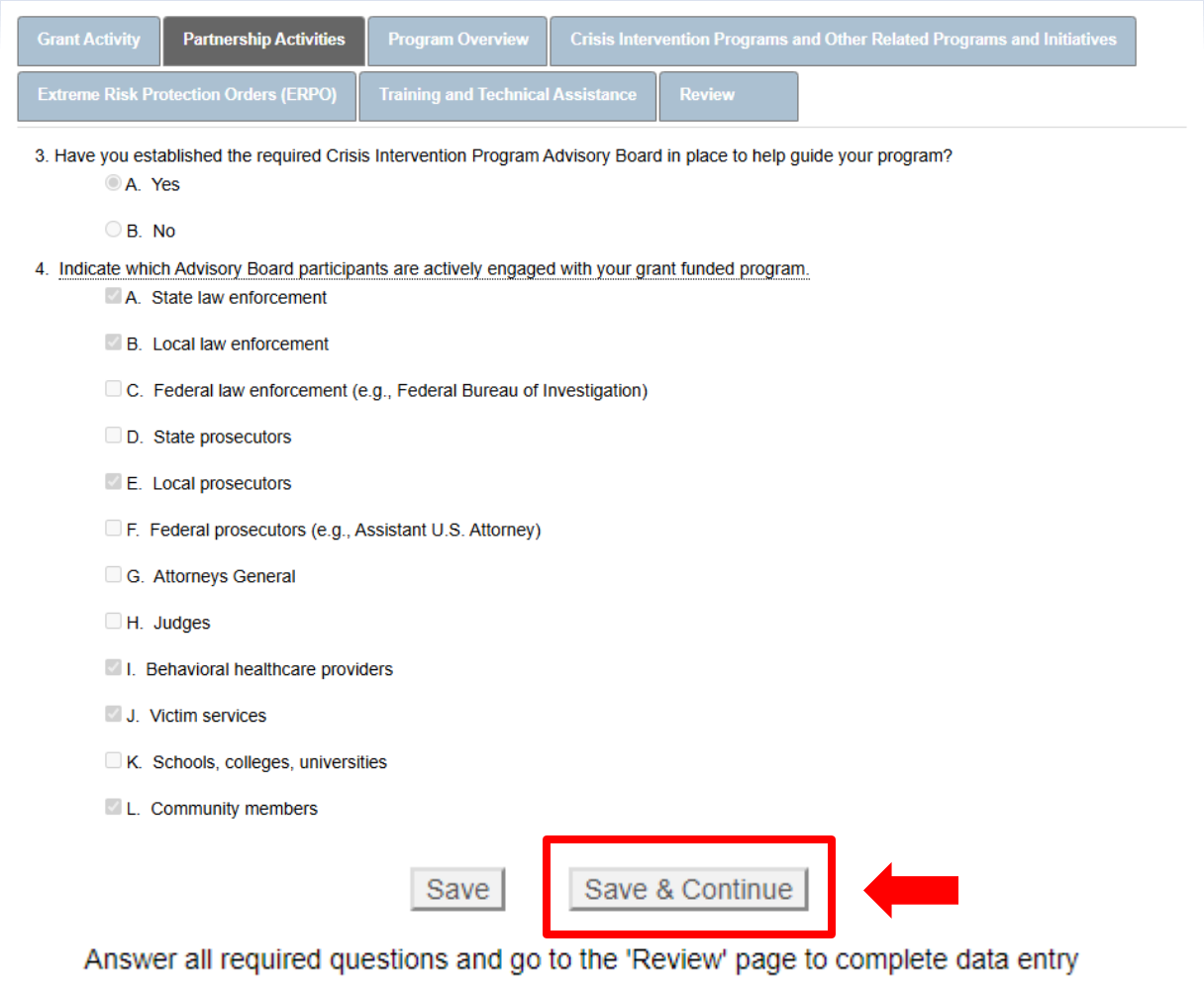
View All Reporting Periods

Byrne SCIP

Subaward Number	Amount of Subaward	Reporting Period	Data Entry Status
1300-25 Start Date: Apr 01, 2025 End Date: Sep 30, 2027	$10,066,067	April to June 2025	In Progress Begin Reporting Process
1300-24 Start Date: Apr 01, 2024 End Date: Sep 30, 2026	$17,262,026	April to June 2024	Complete View Data
		July to September 2024	Complete View Data
		October to December 2024	Complete View Data
		January to March 2025	Complete View Data
		April to June 2025	Complete View Data

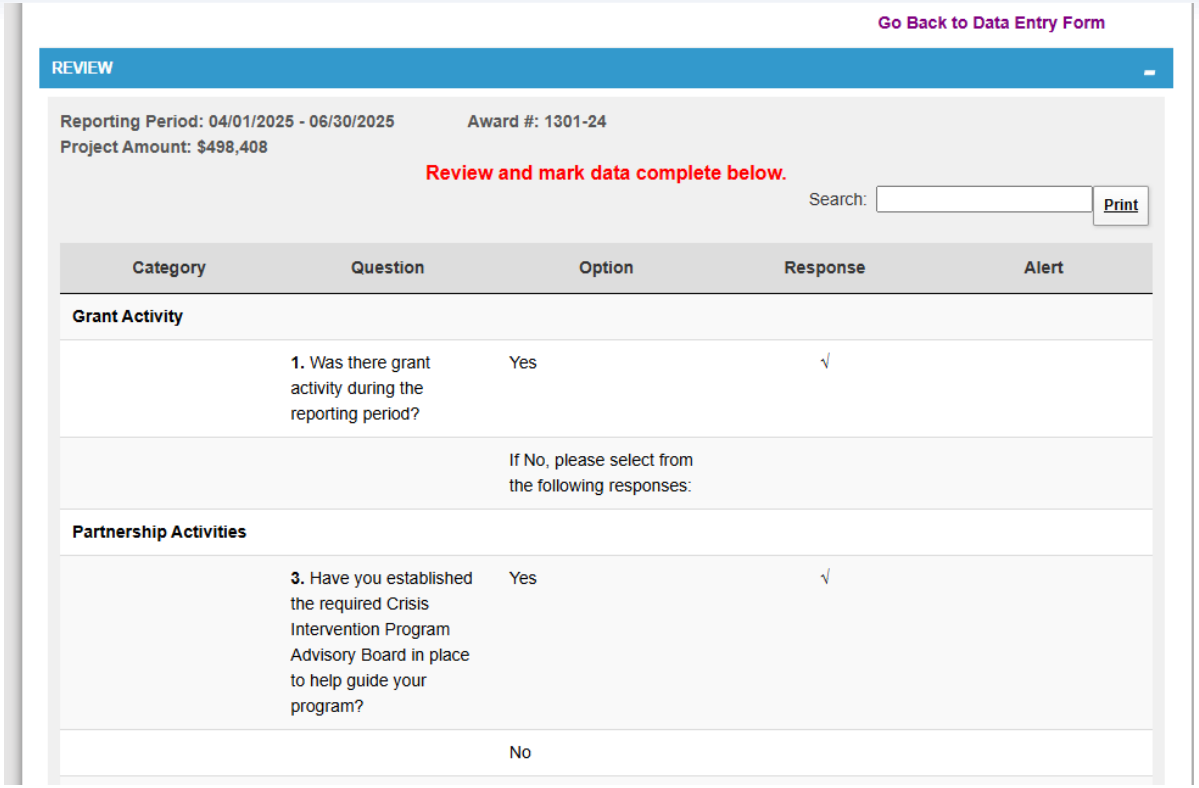
Byrne SCIP Cohort 2 PMT Reports: Completing Performance Measurement Tool (PMT)

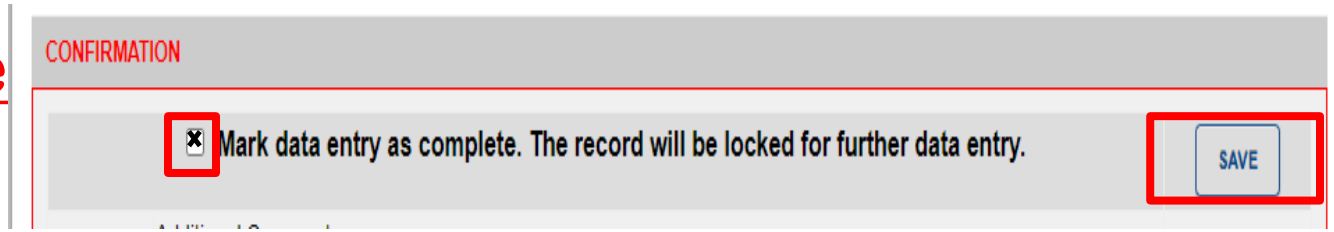
- Complete the Requested Information on the report for each module
- Click “Save & Continue” to move on to the next module.



Byrne SCIP Cohort 2 PMT Reports: Completing Performance Measurement Tool (PMT)

- Upon completion of all modules, you will be asked to review your information and mark it complete.
- Check the box to mark the data as complete and click “Save”
- Note: Once you click save your data will be Locked and cannot be edited





2024 Byrne SCIP PMT Reports: Questions