

Quarterly PMT Reports

Byrne SCIP Cohort 2

BYRNE SCIP COHORT 2 PMT REPORTS:

PURPOSE

- ◆ Provide regular detailed updates on project implementation and outcomes for monitoring purposes
- ◆ Provide a mechanism to identify issues and need for technical assistance.
- ◆ Required by US DOJ Bureau of Justice Assistance (BJA) for all recipients of SCIP funds

BYRNE SCIP COHORT 2 PMT REPORTS: DUE DATES

- ◆ PMT Reports are due 15 days after the end of each quarter.
- ◆ A Schedule of the Due Dates is in your Grant Agreement Exhibit A
- ◆ Please Note: Your first reports are due 01/15/26

5. REPORTING REQUIREMENTS

A. Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

Quarterly Progress Report Periods

- ~~1. August, 2025 to September 30, 2025~~
2. October 1, 2025 to December 31, 2025
3. January 1, 2026 to March 31, 2026
4. April 1, 2026 to June 30, 2026
5. July 1, 2026 to September 30, 2026
6. October 1, 2026 to December 31, 2026
7. January 1, 2027 to March 31, 2027
8. April 1, 2027 to June 30, 2027
9. July 1, 2027 to July 31, 2027

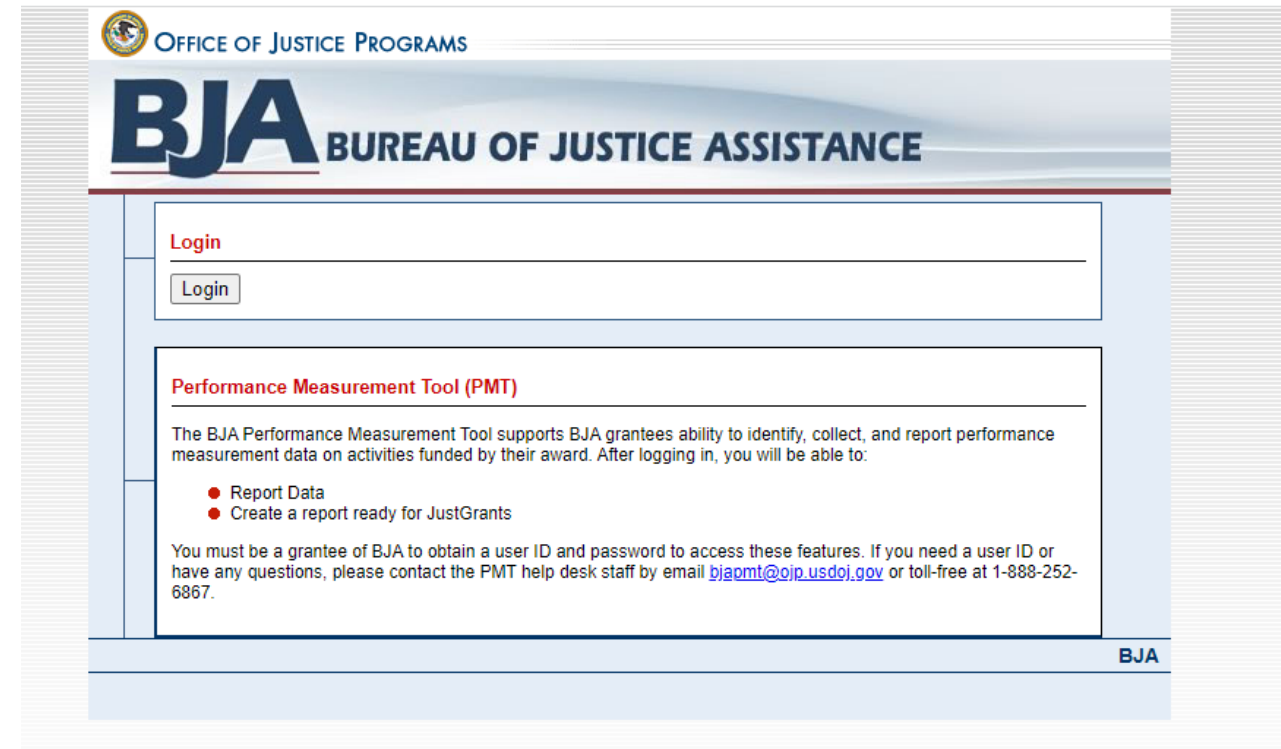
Due no later than:

- ~~October 15, 2025~~
- January 15, 2026
- April 15, 2026
- July 15, 2026
- October 15, 2026
- January 15, 2027
- April 15, 2027
- July 15, 2027
- August 15, 2027



BYRNE SCIP COHORT 2 PMT REPORTS: COMPLETING PERFORMANCE MEASUREMENT TOOL (PMT)

- ◆ **Byrne SCIP Grantees must complete the BJA required quarterly Performance Measurement Tool (PMT).**
- ◆ **The PMT is located at <https://bjapmt.ojp.gov/>**



The screenshot shows the official website for the Bureau of Justice Assistance (BJA), part of the Office of Justice Programs. The header includes the BJA logo and the text "BUREAU OF JUSTICE ASSISTANCE". Below the header, there is a "Login" section with a text input field and a "Login" button. Underneath the login section, there is a section titled "Performance Measurement Tool (PMT)". This section contains a paragraph explaining that the tool supports BJA grantees in identifying, collecting, and reporting performance measurement data. It lists two bullet points: "Report Data" and "Create a report ready for JustGrants". At the bottom of this section, it states that users must be a grantee of BJA to obtain a user ID and password, and provides contact information for the PMT help desk staff via email (bjapmt@ojp.usdoj.gov) or toll-free at 1-888-252-6867. The BJA logo is also visible in the bottom right corner of the page.

BYRNE SCIP COHORT 2 PMT REPORTS: COMPLETING PERFORMANCE MEASUREMENT TOOL (PMT)

- ◆ The person designated to complete the PMT will receive an email with access to the site.
- ◆ That person will then access the site and login. (User Name = email)




U.S. DEPARTMENT OF JUSTICE

Office of Justice Programs

Building Solutions • Supporting Communities • Advancing Justice

Performance Measurement Platform

	User Name <input type="text" value="Chad.Norred@bscc.ca.gov"/>	Password <input type="password" value="*****"/>	<input type="button" value="Login"/>
			<u>Forgot Password</u>

BYRNE SCIP COHORT 2 PMT REPORTS: COMPLETING PERFORMANCE MEASUREMENT TOOL (PMT)

- ◆ On the next Screen, Verify your Grant Information, Then click “Begin Reporting Process” for the current Quarter.

Subrecipient Awards

This screen provides a summary of your data entry by award This list includes only those reporting periods that require reporting at this time.

[View All Reporting Periods](#)

Byrne SCIP

Subaward Number	Amount of Subaward	Reporting Period	Data Entry Status
1300-25 Start Date: Apr 01, 2025 End Date: Sep 30, 2027	\$10,066,067	April to June 2025	In Progress Begin Reporting Process
1300-24 Start Date: Apr 01, 2024 End Date: Sep 30, 2026	\$17,262,026	April to June 2024	Complete View Data
		July to September 2024	Complete View Data
		October to December 2024	Complete View Data
		January to March 2025	Complete View Data
		April to June 2025	Complete View Data

BYRNE SCIP COHORT 2 PMT REPORTS: COMPLETING PERFORMANCE MEASUREMENT TOOL (PMT)

- ◆ Complete the Requested Information on the report for each module
- ◆ Click “Save & Continue” to move on to the next module.

The screenshot shows the 'Partnership Activities' tab selected in the top navigation bar. Below the navigation bar, there are two rows of tabs: 'Grant Activity', 'Partnership Activities', 'Program Overview', and 'Crisis Intervention Programs and Other Related Programs and Initiatives' in the first row; and 'Extreme Risk Protection Orders (ERPO)', 'Training and Technical Assistance', and 'Review' in the second row. The main content area displays two questions:

3. Have you established the required Crisis Intervention Program Advisory Board in place to help guide your program?
☐ A. Yes
☐ B. No

4. Indicate which Advisory Board participants are actively engaged with your grant funded program..

- ☒ A. State law enforcement
- ☒ B. Local law enforcement
- ☐ C. Federal law enforcement (e.g., Federal Bureau of Investigation)
- ☐ D. State prosecutors
- ☒ E. Local prosecutors
- ☐ F. Federal prosecutors (e.g., Assistant U.S. Attorney)
- ☐ G. Attorneys General
- ☐ H. Judges
- ☒ I. Behavioral healthcare providers
- ☒ J. Victim services
- ☐ K. Schools, colleges, universities
- ☒ L. Community members

At the bottom right, there are two buttons: 'Save' and 'Save & Continue'. The 'Save & Continue' button is highlighted with a red rectangle, and a red arrow points to it from the right.

Answer all required questions and go to the 'Review' page to complete data entry

BYRNE SCIP COHORT 2 PMT REPORTS: COMPLETING PERFORMANCE MEASUREMENT TOOL (PMT)

- ◆ Upon completion of all modules, you will be asked to review your information and mark it complete.
- ◆ Check the box to mark the data as complete and click “Save”
- ◆ Note: Once you click save your data will be Locked and cannot be edited

Go Back to Data Entry Form

REVIEW

Reporting Period: 04/01/2025 - 06/30/2025 Award #: 1301-24
Project Amount: \$498,408

Review and mark data complete below. Search:

Category	Question	Option	Response	Alert
Grant Activity				
	1. Was there grant activity during the reporting period?	Yes	✓	
		If No, please select from the following responses:		
Partnership Activities				
	3. Have you established the required Crisis Intervention Program Advisory Board in place to help guide your program?	Yes	✓	
		No		

CONFIRMATION

☒ Mark data entry as complete. The record will be locked for further data entry.

2024 BYRNE SCIP PMT REPORTS: QUESTIONS

