Yolo County Probation Department
Proposition 47 Cohort 4 Transitions to Care (T2C) Local Evaluation Plan (LEP)

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Submitted by:

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I. Program Information

On June 5, 2024, the Yolo County Probation Department (YCPD) submitted an application to the Board of State & Community Corrections (BSCC) for $2,000,000, over three years, from the Proposition 47 Grant Program: Safe Neighborhoods & Schools Act – Cohort 4. This funding will support a Transitions to Care (T2C) program which will provide much needed services and a restorative justice approach for eligible probationers experiencing substance use and/or mental health needs, as well as homelessness. T2C will be a collaborative effort with the Yolo County Health & Human Services Agency, Yolo County Public Defender's Office, and the Yolo County District Attorney's (DA's) Office, bringing probationers and community-based organizations together and leveraging County resources such as clinicians, mitigation specialists, social workers and a restorative justice program (RJP) coordinator.

Our proposal goes well above the 50 percent grant requirement by awarding 70 percent of the total funds to non-government organizations. Additionally, a full-time Deputy Probation Officer will be funded over the life of the grant to identify eligible probationers who have a Prop 47 arrest/conviction in their criminal history and are assessed with a substance use and/or mental health need and may struggle with homelessness. YCPD's Administrative Services Analyst will also be funded approximately 0.05 percent to set up data gathering systems, assist in data collection/reporting and assist the program evaluator, Social Policy Research Associates (SPR), as needed.

A. Project Goals and Objectives

YCPD is seeking to engage one hundred (100) participants who are on active felony probation over a three (3) year period, beginning on May 1, 2025, and ending on June 30, 2028. Participants must have an arrest and/or conviction for an offense that is under the original Prop 47 guidelines (i.e., possession of controlled substances for personal use), and who may be experiencing mental health and housing needs. The grant will focus on three (3) primary goals listed below, that seek to address underlying substance use disorders to improve overall behavioral and physical health, as well as achieve independent and sober living.

Goal 1: Improving Behavioral Health. The primary goal of the T2C program is to improve behavioral health of participants with identified behavioral health needs through engagement in appropriate services and reduced risk/harm related to ongoing substance use and to address any identifiable mental health needs of participants.

Objectives:

A. 100% of all participants enrolled in T2C Program will be assessed by a certified behavioral health specialist, using the American Society of Addiction Medicine (ASAM) criteria to determine the level of appropriate placement, continued service, and transfer of patients with addiction and co-occurring conditions.

B. 100% of all participants who score a 1 or a 2 on the ASAM, will be referred to Intensive out-Patient treatment to include Medically Assisted Treatment (MAT) if applicable, while 100% of all participants who score a 3 or higher, will be referred to Clinically Managed Residential Treatment.

C. 100% of participants who are assessed by a mental health professional as having either co-occurring conditions, experiencing crisis, and/or a mental health diagnosis, will be referred to the county's Human Health & Services Agency (HHSA) to address their mental health needs.

D. 70% of participants engaged in Substance Use Disorder (SUD) and or Mental Health Treatment, will experience improved behavioral health stability.

Goal 2: Increasing Participant Self-Sufficiency. A secondary goal of the T2C program is to increase the self-sufficiency of participants through secured stable housing, assistance with rental navigation, and enrollment in health insurance.

Objectives:

A. 50% of participants enrolled in T2C with identified housing needs will be placed into emergency, short-term housing.

B. 25% of participants who are placed in emergency short-term housing will transition to long-term housing prior to program exit.

C. 95% of participants who are eligible for, but not enrolled in health insurance will be enrolled in health insurance during program participation.

D. 75% of participants identified with housing needs and enrolled in short-term or long-term housing will experience improved housing stability as measured by an improvement in their housing rating on the Self-Sufficiency Matrix from intake to program exit.

Goal 3: Reducing Criminal Justice System Involvement. The third goal of the T2C program is to reduce the criminal justice system involvement for participants through prevention, diversion, and restorative justice.

Objectives:

A. 95% of participants from the Restorative Justice Program (RJP) diversion cohort enrolled in T2C will complete a restorative justice conference and all agreement items from that conference.

B. 75% of all technical probation violations (excluding violating victim stay-away orders), will be presented before a Community Review Board (CRB) using a restorative justice model in determining non-custodial interventions for enrolled participants.

C. 70% of participants from the prevention and diversion cohorts will not recidivate within 3 years of graduating from the program (BSCC definition of recidivism).

B. Service Delivery and Process for Meeting Program Goals

The grant funding for this program will be used to contract with Cache Creek Lodge (Cache Creek), a local community-based organization (CBO), who will provide outpatient and residential substance use disorder treatment, sober living environment housing, and job training and placement. The Lead Probation Officer will be embedded with their own physical office at Cache Creek where they will have direct connection with all CBO staff and its director. The program management spreadsheet will be used to record all quantitative data that will be collected collaboratively by Cache Creek. This spreadsheet will include comprehensive data related to all three of the program goals. Data will be collected at the time of referral into the program, at the time of program exit, and updated continuously during program participation, and updated measures will be reported to BSCC on a quarterly basis.

To meet the first T2C goal of improving behavioral health through appropriate engagement in services, participants will complete timely assessments upon enrollment. Once referred to the program, the Lead Probation Officer will transport the participant when needed to the CBO facility site. Services will be immediately available at the time of referral. The counselors employed by Cache Creek will administer and/or confirm completion of assessments as required to identify needs, including the ASAM, as well as make any necessary referrals as identified to our partner agency, Health and Human Services Agency (HHSA) for any mental health needs. Cache Creek staff will note date of referral and date of initial assessment, respectively, to track whether initial assessment was completed within two weeks of referral.

After receiving an initial assessment, participants will begin receiving services at the level determined by the assessment. Those participants determined by the assessment in need of outpatient SUD treatment, will meet weekly or as determined by the Cache Creek at their designated space. Those participants who are assessed as needing residential treatment will enter into the inpatient SUD treatment housing unit as soon as a bed is available. Residential SUD treatment includes all meals that are cooked on site by Cache Creek kitchen staff, as well as medical attention by the contracted physician who visits the Cache Creek facility site two times per week. Participants may enter into Cache Creek's sober living environment (SLE) apartments at either completion of the in-patient program or simultaneously during the out-patient treatment program.

Successful program completion (graduation) will occur when a participant either successfully completes ninety (90) days of in-patient residential SUD treatment or completion of all requirements for the out-patient SUD treatment. SLE housing is not a requirement of the program and therefore there is no measure for success depending on how long the participant remains in SLE housing. The purpose of SLE housing is to allow the participant to remain housed during their transition period from SUD treatment, and to assist them with job training and the goal of independent and sober living.

Participants may exit the program prior to graduating, either by choosing to opt out of services or being terminated from the program due to lack of engagement or other circumstances (e.g., moving out of state, death, felony arrest, etc.). Graduation rates will be logged in the program management spreadsheet.

Regardless of graduation status, Cache Creek will make all necessary efforts to conduct an exit survey, including administering the Self-Sufficiency Matrix (SSM), and include dates each participant remained housed in SLE, and/or engaged in outpatient or inpatient SUD treatment.

In keeping with our goal that 70 percent of participants from the restorative justice prevention and diversion cohorts will not recidivate within three years of graduating the program (BSCC definition of recidivism), the Lead Probation Officer will work with the third party evaluator to conduct a recidivism study, using data from the Yolo County District Attorney's Office and the Yolo County Superior Court data, both of which the Yolo County Probation Department has shared access to each case management system, to determine recidivism levels of participants.

During the program, participants are expected to take part in a restorative justice conference facilitated by the Yolo County District Attorney's office. The participant must engage in a pre-conference meeting with a facilitator who manages the conference. This is done to orientate the participant to the conference process and to ensure they are prepared to fully engage community volunteers (called panelists) and the victim (if joining). These conferences include: 1) the participant telling their story; 2) working with the panelists and victim to identify the harm to the victim, the community and themselves resulting from their criminal conduct; 3) determining how the participant will, to the best of their ability, make things right by addressing the harm that they have caused; and 4) how they intend to avoid criminal conduct in the future.

These conferences generate an agreement between the participant, the panelists and victim (if participating) that often include specific things that the participant will do to either make things right or avoid future criminal conduct. Examples include an apology letter, a specific number of community service hours, or a relapse prevention plan. Participants who complete all their agreement items as determined by DA staff will meet this goal.

All conference participants complete a satisfaction survey that provides feedback on how the restorative justice conference went from their perspective. DA staff will collect these surveys and make them available to the program evaluators.

Some participants may not engage in a restorative justice conference if, due to the severity of their mental illness, they are not capable of participation or participation in the conference is likely to cause more harm than good. Non-engagement will be determined by the treatment team in collaboration with the participant's attorney and DA staff.

C. Project Activities

The Lead Probation Officer will identify eligible probationers who have a Prop 47 arrest/conviction in their criminal history, and who are assessed with a SUD or Mental Health need.

A weekly Mitigation Debriefing Team (MDT) meeting will be held with staff to assess the needs of participants. Included in the weekly meeting will be a collaboration of all involved stakeholders, probation officer, SUD counselors, mental health professionals, housing navigator, social worker, and mitigation specialist from the Public Defender's Office, as well as the Restorative Justice Program (RJP) Coordinator from the District Attorney's Office.

The Lead Probation Officer will connect participants with appropriate referrals to SUD and Mental Health Services, at the level and dosage recommended by their assessments. The Lead Probation Officer will also conduct risk/needs assessments with each participant enrolled and placed in housing, to co-develop individualized case plans with participants. The Lead Probation Officer will hold participants accountable during SUD and Mental Health Treatment; by ensuring they remain in compliance with terms and conditions issued by the Court, as well as remaining engaged in services to which they have been referred.

Failure to engage in referred services such as SUD treatment or leaving residential drug treatment facility prior to completion of program requirements, may result in a violation of probation. However, the Lead Probation Officer will exhaust all efforts to re-engage each participant back into SUD treatment prior to returning the participant back to Court for a violation of probation.

II. Logic Model

Exhibit 1 graphically depicts the key components of the Transition 2 Care program and outlines the connection between the program's inputs/resources, activities, outputs, outcomes, and impacts. By specifying the human and financial resources needed for the project to operate (the program inputs), the program activities and results of those activities (outputs), the Logic Model links the anticipated participant- and system-level outcomes to the key activities of the program.

Exhibit 1: Transition 2 Care Project Logic Model

Inputs/Resources	Activities/Services	Outputs	Outcomes	Impacts
Referral Partners • Yolo County DA's Office • Yolo County Public Defender • Yolo County Jails **Planning/Service Partners** • Yolo County Probation Department • Cache Creek Lodge • Community Review Board • Yolo County DA's Office **Funding** • Proposition 47: $2 million **Staffing** **Probation:** • 1 FTE Deputy PO with 50% time at Cache Creek • .05% FTE Administrative Services Analyst **Cache Creek Lodge:** • Executive Director • Case Manager • Job Developer • Housing Navigator • Intake Counselors • AOD Counselors • Medical Doctors • Licensed Vocational Nurses	**Yolo County Probation Department** • Identify and recruit eligible participants • Referrals to Cache Creek Lodge • Transportation assistance to program • Conducts risk/needs assessments • Creates individualized case plans • Conducts compliance reviews • Referrals to restorative justice program • Referrals to community review board review **T2C Collaborative** **Assessment and Monitoring** • Conduct American Society Of Addiction Medicine (ASAM) Assessment • Create participant treatment and exit plans • Review and reassess participant treatment plans at 30, 60, and 90 days • Weekly mitigation debriefing team meetings • Administers drug tests **Program Services** • Clinically managed residential treatment • Outpatient services • Medically assisted treatment • Sober-living environment • Transportation assistance • Job training and placement • Health insurance/benefits application and enrollment • Driver's license/identification card attainment • Short and long-term housing services assessment • Referrals to Human Health & Services Agency • Rental navigation assistance	**Enrollment** • 100 participants enrolled and referred to Cache Creek Lodge **Service Receipt** • 100% of participants assessed using ASAM • Treatment plans created • 50% with housing needs placed in interim housing • 95% of those eligible enrolled in health insurance • 95% of RJP cohort complete a restorative justice conference • 75% of all technical violations presented to CRB • 100% with co-occurring conditions either co-occurring conditions, experiencing crisis, and/or a mental health diagnosis referred to HHSA • Exit plans established for participants • Referrals to housing services **Exit/Completion** • Completion of 30-, 60-, or 90-days of treatment • Completion of all requirements for the Outpatient SUD program	**Participant-Level Outcomes** **Health and Well-Being** • Increase in participants passing drug tests • Increase in number of participants who have health insurance • 70% of participants engaged in Substance Use Disorder and/or Mental Health Treatment, will experience improved behavioral health stability. • Increase in number of participants who complete treatment programming **Housing** • 75% of participants enrolled in housing services experience improved housing stability • 25% in short-term housing transition to long-term housing • Decrease in number of days unhoused **Recidivism** • 70% of the prevention and diversion cohort will not recidivate **Employment** • Increase in the number of participants who obtain employment **System-Level Outcomes** • Increased capacity for accurate data reporting across multiple agencies and sources • Improved partnership and referral mechanisms between the County and Cache Creek	• Improved Behavioral Health • Decreased Substance Abuse • Improved Housing Stability • Reduced Criminal Justice System Involvement **Priority Population:** 1) Active probation supervision, 2) history of mental health and/or substance use disorders, 3) special consideration prioritized to those experiencing homelessness

III. Evaluation Method and Design

Starting in May 2025, the Yolo County Probation Department (YCPD) contracted with Social Policy Research Associates (SPR) to provide support and help prepare ongoing program data as part of its reporting process to the BSCC and to conduct an overall evaluation of the program as its third-party evaluator. The evaluation will employ a mixed-methods approach, collecting both qualitative (e.g., focus groups and interviews) and quantitative data (administrative data) to maximize validity and enable a comprehensive analysis of process and outcome measures, implementation, and overall effectiveness.

A. Evaluation Approach, Goals, and Research Questions

The evaluation involves a mixed methods evaluation, which includes an implementation and outcomes study. The study team will also work closely with YCPD and program staff to support and build their data collection and evaluation capacity. The broad goals of the evaluation effort are to: 1) support the collection and submission of accurate, consistent, and high-quality data on participants over the course of the grant; 2) learn about how the program was implemented over time, including what happened around enrollment and service delivery; and 3) report on the overall performance of the program, including participant and system level outcomes.

In helping to meet these goals, the evaluation will seek to answer the following research questions:

1. To what extent was the T2C program implemented as planned and was it able to meet its implementation goals and objectives?
   a. Was an enrollment pipeline developed as planned and was the program able to enroll the number and types of participants intended?
   b. Was the program able to assess participants and enroll them in different service tracks as planned?
   c. What services was the program able to provide and at what levels?
   d. What factors contributed to the program's ability to meet its goals and objectives regarding program implementation or prevented it from doing so? In what ways was the program able to adapt programming or its objectives accordingly?

2. To what extent did T2C participants achieve the intended outcomes?
   a. Did participants achieve the intended health and well-being, housing, and recidivism outcomes planned?
   b. What factors contributed to participants achieving these outcomes or prevented them from doing so? In what ways was the program able to adapt programming or its objectives accordingly?

3. In what ways was the County able to strengthen its data collection, reporting, and evaluation capacity to improve ongoing services for the County and its partners?
   a. What supports were needed and/or proved to be the most valuable?
   b. Were there data sources or data sharing that needed to occur to improve capacity and transparency?

4. To what extent was the county able to create a foundation for future T2C programming?
   a. In what ways did the County build or support new or existing partnerships to support T2C programming? What efforts were most beneficial in building/supporting these partnerships?
   b. What steps were taken, if any, to sustain or scale the program?

B. Data Collection

To answer the evaluation questions, SPR, in coordination with the YCPD and Cache Creek Lodge, plans to collect and analyze the following types of qualitative and quantitative data. The following sections describe each of these data collection and analysis activities and plans for reporting and dissemination.

1. Qualitative Data Collection

The study team will collect and analyze qualitative data to understand how the T2C program was implemented over time including understanding its processes for implementing program elements, its need to modify them, plans around sustainability, and to better interpret the quantitative data that we review. The qualitative data will include information from existing program documents, interviews with stakeholders, and focus groups and/or interview with participants.

Document Review

To help to answer research questions pertaining to the overall structure of the program, the study team will review T2C project documents that contain information on the program overall. As of the writing of this report, SPR has already obtained project documents including solicitations for proposals, the T2C project work plan, and other program documents which all provide an in-depth overview of the overall program goals, objectives, and service provision requirements. SPR will also continue to work with the YCPD, the contracted CBO, and other partners to identify and collect additional documents, as they become available, throughout the rest of the evaluation, such as program updates submitted to the BSCC and the project narrative reports (see the section below on reporting).

Stakeholder and Participant Focus Groups & Interviews

The study team plans to conduct interviews and/or group interviews with key stakeholders and focus groups with participants in Spring 2027). Conversations at this time will ensure that program staff have had ample time to implement planned features of the program and to adapt service delivery as needed to issues they may have arisen

early on in program implementation, as well as to have begun planning what will happen to the program after Proposition 47 funding has come to an end. We intend for these interviews to: 1) elaborate on enrollment procedures, 2) detail service delivery practices, 3) understand how data collection capabilities and practices have changed, 4) understand the outcomes of the program on participants, and 4) understand future program plans, 5) provide participant perspectives on the program and its services as well as their own outcomes, and 6) uncover factors that have facilitated or hindered program implementation and reporting, and the program's ability to help participants achieve intended outcomes, as well as how the program has adapted to any obstacles.

In the period leading up to the interviews, the study team will work with YCPD to identify the list of respondents for the stakeholder interviews, some of which may be individual interviews and others, small group interviews. Likely and possible respondents include:

- Yolo County Probation Department staff, including staff that directly oversee and manage the program and potentially other YCPD leadership to better understand the larger County priorities;
- Cache Creek staff who manage program services and who work with participants in delivering the full range of program services;
- Staff from the Yolo County District Attorney's Office who provide the restorative justice program services that participants engage in;
- Staff from other county departments who may have a stake in the program or have otherwise contributed to program, including staff at the DA's office or other public agencies that emerge as key stakeholders;
- A group of participants who have engaged in a range of services, ideally including some who have completed services;
- Staff from any additional community-based organizations that end up providing substantial levels of services to participants in coordination with those provided by Cache Creek; and
- Potential other entities that work with a substantial number of participants, such as a large employer, workforce services provider, etc.

To guide the stakeholder interviews, the study team will develop semi-structured interview and focus group protocols centered around answering the evaluation's research questions and tailored for each different type of interview respondent. The study team will use information gathered through the document review, as well as through regularly scheduled check-ins with YCPD staff, and the currently available administrative data (see below), to shape the final topics, questions, and overall direction of the protocol.

To prepare interviewers for data collection, the study team will conduct an internal training session so that all team members understand the goals for the interviews and how to use the protocols. This training will cover topics such as preparing for interviews, tracking interview completion, and post-interview processes.

In total, current plans are for the study team to conduct up to eight stakeholder interviews and two focus groups with approximately 10 participants, although there may be room to expand this, which the study team will review with YCPD leadership in the planning stages of the interviews. Interviews and focus groups will be approximately one hour in length. The study team will prioritize holding in-person conversations, spending time on site to be able to meet with and engage with staff and participants. However, the study team recognizes that for a variety of reasons, in-person conversations may not be possible. It is therefore prepared to hold, and experienced in holding, virtual interviews and focus groups via Teams, including with participants. The study team will develop outreach language that explains the purpose and structure of the interviews and focus groups with potential respondents, and which highlights the voluntary nature of their participation. The study team will then work with YCPD staff around the best approaches for outreach and scheduling meetings with each type of respondent, based on their current relationships with potential respondents.

Particularly for selecting and scheduling participant focus groups, the study team will coordinate with Cache Creek staff who have close affiliation with participants. Selection of participants will be purposeful, designed to identify participants who have engaged in services and can speak to them, including, ideally at least a few participants who have completed the program. Selection will also consider the range of participants who may be engaging in services including those mandated or required as compared to those who have volunteered and those participating in inpatient, SLE, and outpatient services. In addition to drafting outreach language that can be shared with participants, the study team will create a consent form which outlines the risks and benefits of their participation and assures them of their anonymity and protection of personally identifiable information (PII). The study team will work closely with YCPD and Cache Creek staff to ensure that interviews are scheduled at a time that is convenient for participant respondents.

Interviews and focus groups will also be audio-recorded and transcribed to allow for qualitative analysis. All respondents will be informed that conversations will be recorded and ask for their consent to do so. The study team will schedule internal meetings as needed during the data collection process to debrief and share initial findings from the interviews with YCPD staff.

2. Quantitative Data Collection

YCPD and the SPR study team will coordinate with one another and other partners as needed to collect participant-level administrative data needed for the evaluation. These data include information collected from within YCPD systems, directly from participants, Cache Creek Lodge participant records, and from records housed with other partner data systems, such as the Yolo County District Attorney's Office and California Department of Justice and Yolo County Superior Court data. The data will be used to:

- complete the quarterly progress reports (QPRs) for submission to the BSCC;

- answer research questions around T2C enrollment, service delivery (e.g., type, duration, and intensity), and outcomes; and
- identify the extent to which YCPD was able to meet its established program goals that require measurement through administrative data.

Exhibit 3 outlines the main sources of administrative data and the variables for which data are available in those sources.

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Exhibit 3: Administrative Data Sources and Variables

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Source	Variables
Probation Department and CA DOJ Data	- Age - Race - Sex - Offense code section - Employed status - Risk level - Number of days housed - Custodial sentence of 30 days or more - Prior Prop 47 offense arrest/conviction - Prior non-Prop 47 offense conviction - Substance use treatment referral - Substance use treatment completion - Arrest during treatment - Arrest post treatment - Conviction during treatment - Conviction post treatment
Program Orientation Form (which may also pull data from Probation Department, CA DOJ, and the DA's office)	- Additional participant demographic data for the QPR - Status in restorative justice programming - ASAM completion - Entry and completion dates for residential, outpatient, and sober living environment programs - Employment and housing status at enrollment and completion
Cache Creek Participant Records (paper and electronic)	- Health, substance abuse treatment, and other supportive service receipt (as captured in QPR service fields) - Employment status - Mental health status - Housing status - Health insurance uptake - Substance use/drug testing

The study team will work with YCPD, Cache Creek Lodge, and other partners to identify and collect these administrative data. The primary process for collecting these data will be through the Lead Probation Officer (LPO) collecting these data from participants or the various existing agency data systems and either entering these data into the QPR form or a similar tool, which is shared with the study team, who will enter them into the

QPR form. While data will be deidentified when possible, all data will be shared through a secure means of transfer (i.e., DropSecure, as set up by SPR). After receiving any data, the study team will store files and work with them on its secure server, which SPR uses to handle sensitive data.

Importantly, SPR will also work with YCPD and Cache Creek staff to develop training and tools needed to facilitate the accurate and timely capturing of data needed for completion of the QPRs. More specifically, SPR plans to:

- Conduct an initial training for YCPD staff on data collection practices, and to conduct subsequent trainings, as needed.
- Develop new or refining existing data collection tools to facilitate accurate data collection for both QPR and overall evaluation needs.
- Develop guidance around Yolo County-specific definitions for fields needed to complete the QPRs (translating location-specific services to statewide metrics).
- To provide ongoing support to help clarify new and emerging needs and adjust tools, as needed, when issues are identified in the data collection process.
- Support data collection by trying to minimize the work involved by all staff.
- To develop additional quality control and review tools and ongoing data assessment tools usable by YCPD based on the regularly recurring data provided.

C. Data Analysis

After collecting qualitative and quantitative data, the study team will analyze these data to answer the evaluation's research questions. Exhibit 3 describes the study team's broad approach and data sources used for answering each research question. The rest of this section then provides additional details on the analysis of each data type.

Exhibit 3: Analytic Approach and Data Sources Used to Answer Evaluation Research Questions

Research Questions	Analytic Approach	Data Type Quantitative Data	Qualitative Data
1. To what extent was the T2C program implemented as planned and was it able to meet	• Use quantitative data to analyze the number of participants that enrolled and behavioral health, supportive, and justice system related services they received, and to disaggregate these outputs by	X	X

its implementation goals and objectives?	demographic characteristics and other features (like residential programming), as may be applicable or relevant • Use qualitative data to identify factors that supported or hindered enrollment and service delivery • Use qualitative data to elaborate on program structure and analyze ways in which the program's implementation evolved from the original grant plans		
2. To what extent did T2C participants achieve the intended outcomes?	• Use quantitative data to describe the behavioral health, employment, and justice system outcomes observed for participants and to disaggregate outcomes by demographic characteristics and other features (like residential programming), as may be applicable or relevant • Analyze the rate at which participants achieved intended outcomes, as defined by program objectives and goals • Use qualitative data to identify factors that supported or hindered participant's ability to achieve intended outcomes	X	X
3. In what ways was the County able to strengthen its data collection, reporting, and evaluation capacity to improve ongoing services for the County and its partners?	• Describe changes made in processes, procedures, and new or expanded connections that aided the County in producing accurate and timeline data • Describe supports that most aided the program's collection and submission of accurate and timeline data		X
4. To what extent was the county able to create a foundation for future T2C programming?	• Describe new partnerships developed or strengthening of existing partnerships, including the methods used and factors that best supported these changes • Describe plans for program growth and factors that contribute to sustaining programming and service delivery		X

Qualitative Data Analysis

The study team plans to use all three qualitative data sources (program documents, interview transcripts, and focus group transcripts) to elaborate on program implementation, uncover factors that facilitated or hindered progress, and outline successes, challenges, and lessons learned. To analyze these data, the study team will upload documents and transcripts into qualitative analysis software (e.g., NVivo) that

allow SPR staff to systematically identify key themes by coding data into categories that are aligned with evaluation research questions. The study team will identify a set of themes in advance in coordinate with YCPD and also identify themes through the careful perusal of these data, letting key ideas emerge through careful consideration and internal study team discussions.

This analysis will occur at three key stages. First, the study team will analyze program documents to help the team shape its understanding of the overall program structure and to help inform the development of interview and focus group protocols. Second, the study team will analyze all qualitative data together after completion of the interviews and focus groups, which will help the team begin to answer research questions that are solely focused on qualitative data sources and to begin helping drive any further analysis of quantitative data. Finally, the study team will review these data after completion of the quantitative analysis to help answer and address any lingering questions about issues identified in the quantitative analysis.

Throughout the evaluation, the study team plans to schedule regular internal team meetings to discuss emerging findings and identify timely insights and likewise will set up similar meetings with YCPD staff to share and help further inform these findings.

Administrative Data Analysis

SPR will clean all available administrative data to support both the final development of each QPR and the completion of the Local Evaluation Report (LER). Cleaning for QPRs involves first, making sure adequate systems are in place to collect quality data, but then reviewing data as submitted and engaging in regular quality assurance of these data, and consulting with YCPD around identified issues prior to submission to the BSCC. The final QPR data will then be available at the end of the project period. The study team will additionally collect more detailed participant-level data that it will compile into a unified dataset.

Analysis will involve generating descriptive statistics for all participant-focused implementation and outcome measures, related to the evaluation questions such as the number of individuals served, the types of individuals served, the receipt of services, and participant outcomes (e.g., successful or unsuccessful completion of the program). Examples of measures the study team will examine include the following:

- Enrollment, including numbers enrolled and the demographic profile of participants.
- Service delivery, including placements into outpatient, in-patient and residential treatment programs, and others, as well as delivery of supportive services and justice related services including diversion programs, and reentry services.
- The completion of outpatient, residential treatment programs, and restorative justice programs

- Changes in behavioral and mental health measured through mandatory urinalysis drug testing and/or mental health rating on the Self-Sufficiency Matrix from intake to program exit.
- Changes in housing stability measured through housing rating on the Self-Sufficiency Matrix from intake to program exit.
- Justice system-related outcomes such as number of days in custody on average during program participation, compared to the 3 years prior.
- Changes in access to health insurance will be measured through changes in the Self-Sufficiency Matrix from intake to program exit.
- The completion of restorative justice programs, improved behavioral health stability, improved housing stability, increased enrollment in health insurance, as well as rates of recidivism.

D. Reporting Plan

Reporting for the program and the evaluation includes three main components: the quarterly narrative reports (QNRs), quarterly progress reports (QPRs), and the final, local evaluation report (LER).

1. Quarterly Narrative Reports

YCPD will submit Quarterly Narrative Reports (QNRs) to the BSCC according to the schedule, outlined below. In addition to the Quarterly Narrative Response, the department Fiscal Administrative Officer will complete the fiscal report that is also due on a quarterly basis. The reporting periods are:

- **Q1**: October 1, 2024 – December 31, 2024 (due February 15, 2025)
- **Q2**: January 1, 2025 – March 31, 2025 (due May 15, 2025)
- **Q3**: April 1, 2025 – June 30, 2025 (due August 15, 2025)
- **Q4**: July 1, 2025 – September 30, 2025 (due November 15, 2025)
- **Q5**: October 1, 2025 – December 31, 2025 (due February 15, 2026)
- **Q6**: January 1, 2026 – March 31, 2026 (due May 15, 2026)
- **Q7**: April 1, 2026 – June 30, 2026 (due August 15, 2026)
- **Q8**: July 1, 2026 – September 30, 2026 (due November 15, 2026)
- **Q9**: October 1, 2026 – December 31, 2026 (due February 15, 2027)
- **Q10**: January 1, 2027 – March 31, 2027 (due May 15, 2027)
- **Q11**: April 1, 2027 – June 30, 2027 (due August 15, 2027)
- **Q12**: July 1, 2027 – September 30, 2027 (due November 15, 2027)
- **Q13**: October 1, 2027 – December 31, 2027 (due February 15, 2028)
- **Q14**: January 1, 2028 – March 31, 2028 (due May 15, 2028)

2. Quarterly Progress Reports

YCPD and SPR will be working together closely to prepare the Quarterly Progress Reports (QPRs), carefully reviewing all information gathered on participants over the quarter, with SPR engaging in quality review of these data in accordance with the

guidance and data capacity building material provided to YCPD and Cache Creek around collecting this participant-level data. YCPD will finalize and submit QPRs to the BSCC on the same schedule as for the QNRs noted above.

3. Local Evaluation Report (LER)

At the end of the project, the study team at SPR will complete the LER for the County delivering to the BSCC by June 30, 2028. This final report will contain a full analysis of all data collected during the evaluation that answers each of the four evaluation research questions and their component parts providing illustrative examples for each. This final report will be intended for public dissemination.

To answer the first research question about how the program was implemented, SPR will draw from both quantitative and qualitative data to describe the number of participants served and their demographics, the services delivered and their dosage, and how, if at all, the program implementation deviated from its original plan. In addition, the report will outline successes and challenges program staff faced in implementing the program, including establishing enrollment and service delivery practices and partnerships needed to deliver them.

SPR will similarly rely on both quantitative and qualitative data to answer the second question around participant outcomes, describing participant's successful or unsuccessful completion of programming (e.g., outpatient, in-patient, and residential treatment), outcomes related to changes in housing status and behavioral health, and recidivism. This part of the report will draw on QPR, probation department data, and the participant self-sufficiency index to describe these outcomes. Moreover, data collected through interviews and participant focus groups will provide additional information on what factors supported or hindered participants in achieving specific outcomes.

The study team will primarily use qualitative data to answer the third and fourth research questions regarding what was needed to build the project's data collection and reporting capacity and steps taken in sustaining the program. Details from the data will outline new partnerships, processes, and plans that were developed that supported the growth and success of the program.

The report will then conclude with a summary of findings and a discussion of overall lessons learned for future iterations of this program or for programs like it.