



# Proposition 47 Grant Program

## Grant Information Session

May 7, 2025



# Agenda

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- ❖ Welcome and Introductions
- ❖ Introduction to Prop 47 Grant Program
- ❖ Review Key Components of the RFP
- ❖ Review Proposal Instructions
- ❖ Overview of the Scoring Panel Process
- ❖ Final Q & A
- ❖ Adjourn

# Questions

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- ❖ Please mute your microphone during the presentation.
- ❖ **PUT ALL QUESTIONS IN THE CHAT** so that BSCC has a written record.
- ❖ We will pause every few slides to address questions.
- ❖ If a question is not clear, we may ask you to unmute.
- ❖ All Q & A will be posted to the website next week.

# Prop 47 Webpage Review

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- ◆ RFP Instructions
- ◆ Budget Attachment
- ◆ Other Attachments
- ◆ Submittable
- ◆ Past Funded Projects
- ◆ [https://www.bscc.ca.gov/s\\_bsccprop47/](https://www.bscc.ca.gov/s_bsccprop47/)

# Proposition 47

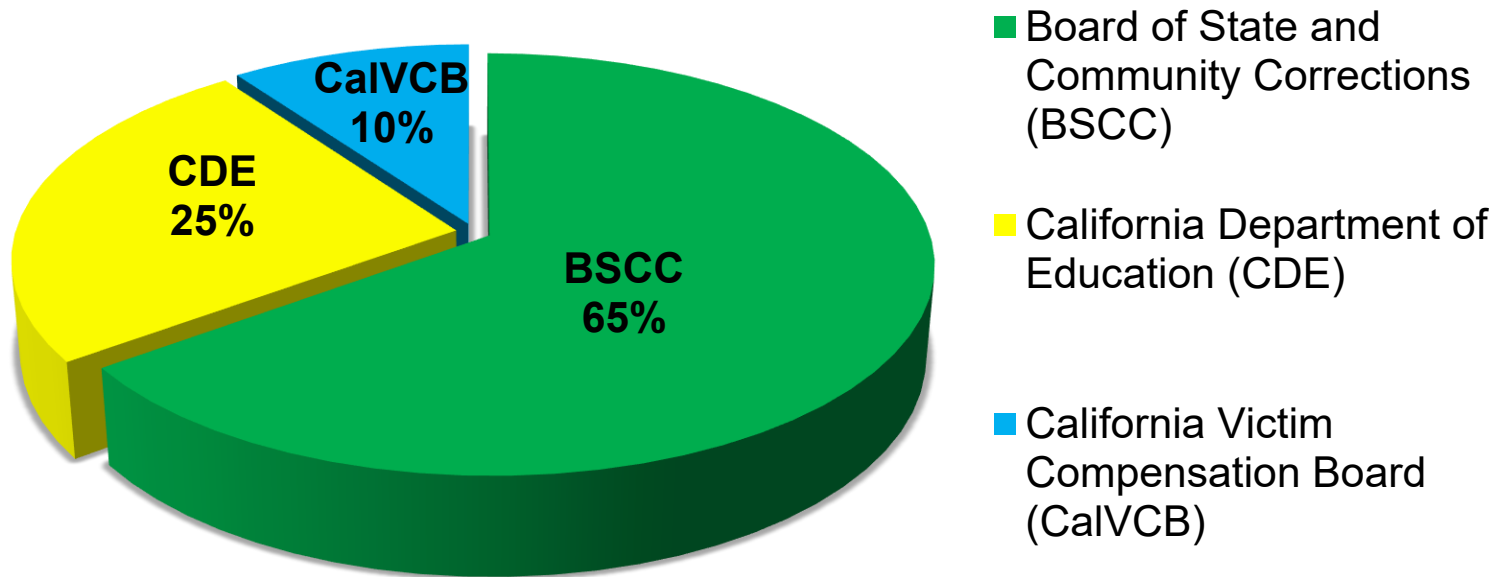
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## ❖ 2014 voter-approved initiative

The people enact the Safe Neighborhoods and Schools Act to:

- Ensure that prison spending is focused on violent and serious offenses,
- Maximize alternatives for nonserious, nonviolent crime, and
- Invest savings generated from this act into prevention and support programs in K–12 schools, victim services, and mental health and drug treatment.

# State Savings



- ❖ **CDE:** Grants aimed at improving outcomes for public school students
- ❖ **CalVCB:** Grants to trauma recovery centers

# **BSCC Prop 47 Grant**

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- **Eligible applicants are public agencies**
- **Funds mental health treatment, substance use disorder treatment, and/or diversion programs**
- **Target population is people involved in the justice system who have mental health issues or substance use disorders**

# Assembly Bill 1056

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- ❖ AB 1056 (2015) added priorities to the grant program:
  - Housing-related assistance
  - Community-based supportive services such as job skills training, case management and civil legal services
- ❖ Specifies:
  - Competitive grant program
  - Adults and juveniles are eligible for services



# Key Information

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- ❖ **Proposal Due Date: June 23, 2025**
  - Submittable registration required
  - Submitted by 3:00 pm PST
- ❖ **Notice of Intent to Apply: May 9, 2025**
  - Non-binding
  - Agency letterhead
  - Signed by the applicant agency
- ❖ **Submit questions to:**  
[Prop47Cohort5@bscc.ca.gov](mailto:Prop47Cohort5@bscc.ca.gov)

# Eligible Applicants

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## Public Agencies ONLY:

- City or county
- Governing body of an Indian reservation or Rancheria
- School district
- Municipal corp., district, political subdivision, or any board, commission, or agency thereof
- Entities that are legislative bodies of a local agency
- Local housing authority

# Eligibility

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- ❖ Existing grantees are not eligible (unless implementing program under Prop 36).
- ❖ Public agencies from a city or county that is an existing grantee are eligible.
- ❖ See Appendix D, page 41 for a list of ineligible public agencies

# 50% Pass-Through Requirement

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In order to be eligible, public agencies must:

- ❖ Pass through a minimum of 50 percent of the total grant award to one or more community-based organizations
- ❖ Additional points will be awarded to applicants that pass-through 60 or 70 percent

***RFP, Page 7***

# Criteria for NGO Partners

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- ❖ Be duly organized, in existence, and in good standing at least 6 months prior to October 1, 2025
- ❖ Be registered with the California Secretary of State's Office, if applicable
- ❖ Have a valid Employer Identification Number (EIN)
- ❖ Have a valid business license, if required by the applicable local jurisdiction
- ❖ Have a physical address in California

# Joint Proposals

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- ❖ Two or more public agencies may partner to submit a joint proposal
- ❖ At least one public agency must be designated as Lead Agency
- ❖ A public agency may apply on both an individual and a joint proposal
- ❖ Non-lead agencies may serve as a partner on more than one proposal
- ❖ *There is no funding or scoring incentive for joint proposals*

# Funding Thresholds

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- ❖ Applicants will compete in one of two categories:
  1. Small Scope project: Up to \$2 million
  2. Large Scope project: Up to \$8 million
- ❖ Applicants self-select the category, depending on the size and cost of the proposed project.

*(Note: LA County may submit one application for up to \$20 million and will compete in the Large Scope category)*

# Funding Overview

| Applicant Category  | Funding Threshold  | Funds Allocated to this Category |
|---|--|----------------------------------|
| 1) Small Scope Project  | Up to <b>\$2 million</b> for the entire grant period.  | \$42,800,000                     |
| 2) Large Scope Project  | More than \$2 million and up to <b>\$8 million</b> for the entire grant period.                                      | \$64,200,000                     |
| • <b>Los Angeles County</b><br>(will compete in the Large Scope Project Category) | The County of Los Angeles may submit a single application for up to <b>\$20 million</b> for the entire grant period. | \$20,000,000                     |
| Total Available Funds:  |  | <b>\$127,000,000</b>             |

*RFP, page 8*



# Financial Leveraging

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- ❖ **BSCC is required to prioritize funding to applicants that leverage other federal, state or local funds.**
- ❖ **Applicants will show leveraged funds in the budget.**
- ❖ **Grantees must track leveraged funds the same as grant funds, i.e., keep supporting documentation.**
- ❖ ***Carefully propose your leveraged fund commitments.***

# Target Population

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Adults and/or juveniles who meet both of the following criteria:

- 1) have been arrested, charged with, or convicted of a criminal offense (including those charged with a “treatment-mandated felony”), and
- 2) have a history of mental health or substance use disorders.

***RFP, Page 10***

# Eligible Grant Activities

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Grant funds must be used for one or more of the following:

- **Mental Health Services, and/or**
- **Substance Use Disorder Treatment, and/or**
- **Diversion Programs.**

# Eligible Grant Activities

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Priority will be given\* to applicants that also provide:

- supplemental housing-related services
- other community-based supportive services, such as job skills training, case management, and civil legal services

*\*As specified in Assembly Bill 1056 (2015)*

# Proposition 36

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**Grant funds may also be used for court-ordered treatment programs pursuant to Prop 36.**

**Eligible projects could include:**

- **Expanding or enhancing existing court-ordered substance use disorder and/or mental health treatment.**
- **Case management and wraparound services that facilitate successful reintegration.**

# Ineligible Grant Expenditures

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Grant funds may not be used for:

- ❖ The acquisition of real property  
or
- ❖ Programs or services provided in a custodial setting (with the exception of limited in-reach and reentry planning)

***RFP, Page 11***

# Grant Period

**October 1, 2025 to June 30, 2029**

| <b>Start-Up &amp; Implementation*</b>  | <b>Service Delivery</b>               | <b>Service Delivery</b>               | <b>Service Delivery</b>               | <b>Evaluation &amp; Close-Out</b>   |
|--|---------------------------------------|---------------------------------------|---------------------------------------|---|
| <i>3 Months</i>  | <i>12 months</i>                      | <i>12 months</i>                      | <i>12 months</i>                      | <i>6 Months</i>   |
| October 1, 2025 - December 31, 2025  | January 1, 2026 - December 31, 2026   | January 1, 2027 - December 31, 2027   | January 1, 2028 - December 31, 2028   | January 1, 2029 – June 30, 2029   |
| Start-up activities to include: subcontracting, procurement, hiring, set-up of financial and case management systems, etc. | Service delivery and data collection. | Service delivery and data collection. | Service delivery and data collection. | Compile and analyze data gathered from three full years of service delivery.<br><br>Complete Local Evaluation Report.<br>Complete program- specific compliance audit. |

# Prop 47 Local Advisory Committee

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- ❖ **Required for all grantees**
- ❖ **To advise applicant on:**
  - **How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);**
  - **How to identify the strategies, programs and/or services to be undertaken to address those needs;**
  - **The development of the grant project; and**
  - **Ongoing implementation of the grant project.**

***RFP, page 13***



# Data Collection, Reporting & Evaluation Requirements

- ❖ A minimum of **5%** (or \$50,000, whichever is greater) **but not more than 10%** of the total grant award must be allocated to data collection and evaluation efforts, to include:
  - Local Evaluation Plan
  - Quarterly Progress Reports (QPRs)
  - Local Evaluation Report

***RFP, pages 15-18***

# Data Collection and Evaluation

## ◆ Evaluation Reports

- Local Evaluation Plan

**DUE: March 31, 2026**

- Local Evaluation Report

**DUE: June 30, 2029**

## ◆ Quarterly Progress Reports (QPR)

- Narrative responses
- De-identified individual level data

# Recidivism Data

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- ◆ **Statutory definition:** Conviction of a new felony or misdemeanor committed within 3 years of release from custody or committed within 3 years of placement on supervision for a previous criminal conviction.
- ◆ **Reported to BSCC:**
  - Annual reporting
  - Number of days between program enrollment/services received and offense
  - Whether a felony or misdemeanor

# Other Requirements

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- ❖ **Board Resolution:** Not required at time of application, but before contract can be executed.
- ❖ **Audit Requirement:** Program-specific compliance audit that covers 3-year service delivery period.
- ❖ **Grantee Orientation**
- ❖ **Quarterly Virtual Grant Team Meetings**

***RFP, pages 18-22***

# Overview of RFP Process

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- ❖ Technical Compliance Review
- ❖ Disqualification Criteria
- ❖ Notification
- ❖ Proposal Rating Process

***RFP, pages 22-25***

# Prop 47 Scoring Panel

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- Subject matter experts from around the state
- Diversity of backgrounds and experience
- Receives training from BSCC on how to apply rating criteria
- Read and score all proposals

# Proposal Rating Process

|   | Rating Factors                 | Point Range | Percent of Total Value | Weighted Rating Factor Score |
|---|--------------------------------|-------------|------------------------|------------------------------|
| 1   | Project Need                   | 0 - 5       | 25%                    | 50                           |
| 2   | Community Engagement           | 0 - 5       | 15%                    | 30                           |
| 3   | Project Description            | 0 - 5       | 30%                    | 60                           |
| 4   | Data Collection and Evaluation | 0 - 5       | 15%                    | 30                           |
| 5   | Proposal Budget                | 0 - 5       | 15%                    | 30                           |
| <b>Total Score (before Preference Points):</b>  |                                |             | <b>100%</b>            | <b>200</b>                   |
| <p><b>Preference Points:</b> Applicants are required to dedicate a minimum of 50 percent of the grant funds requested to subcontracts with non-governmental, community-based organizations. Additional points will be added to the final score if an applicant dedicates 60 percent or more, as follows:</p> <p style="text-align: right;">60-69 percent of grant funds = <b>2 additional points</b><br/> 70+ percent of grant funds = <b>4 additional points</b></p> |                                |             |                        |                              |
| <b>Maximum Possible Score with Preference Points:</b>   |                                |             |                        | <b>204</b>                   |

A proposal must meet a threshold of **65%** or a minimum score of **130** total points

# Proposal Rating Process

## ❖ 6-Point Scoring Rubric

| Not Responsive<br>0                                | Poor<br>1  | Fair<br>2   | Satisfactory<br>3  | Good<br>4  | Excellent<br>5  |
|--|--|---|--|--|---|
| The response <b>fails to address</b> the criteria. | The response addresses the criteria in a <b>very inadequate</b> way. | The response addresses the criteria in a <b>non-specific or unsatisfactory</b> way. | The response addresses the criteria in an <b>adequate</b> way. | The response addresses the criteria in a <b>substantial</b> way. | The response addresses the criteria in an <b>outstanding</b> way. |



# Writing a Proposal Narrative

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**Consists of four sections:**

- 1. Project Need (worth 25%)**
- 2. Community Engagement (worth 15%)**
- 3. Project Description (worth 30%)**
- 4. Data Collection and Evaluation (worth 15%)**

# Rating Factor 1: Project Need

Percent of Total Value: 25%

**Project Need:** The applicant described a community need that is pertinent to the intent of the grant program. The elements that comprise the Rating Factor are listed below. Addressing each element does not in itself merit a high rating; rather it is the quality of the response to each that will be evaluated. The response will be evaluated with a single rating based on a scale of 0-5.

|     |  |
|-----|--|
| 1.1 | Identify and describe the need(s) to be addressed by the Prop 47 program. Include: <ul style="list-style-type: none"><li>• Quantitative and qualitative data to support the need,</li><li>• Gaps in services that contribute to the need, and</li><li>• Citations of data sources.</li></ul>   |
| 1.2 | Identify and describe the target population. The description should: <ul style="list-style-type: none"><li>• Demonstrate that the target population is measurable,</li><li>• How it correlates to the need,</li><li>• Include quantitative and qualitative data to support the description, and</li><li>• Include citations of data sources.</li></ul> |
| 1.3 | Describe the steps that will be taken to address the needs of underserved populations in the community, including disparities based on race, ethnicity, gender, sexual orientation, immigration status, etc.   |
| 1.4 | Describe how the need(s) and target population align with the intent of Prop 47.   |

# Rating Factor 2: Community Engagement

Percent of Total Value: 15%

**Community Engagement:** The applicant provided a description of the community engagement process that is related to the need(s) and intent of the grant. The elements that comprise the Rating Factor are listed below. Addressing each element does not in itself merit a high rating; rather it is the quality of the response to each that will be evaluated. The response will be evaluated with a single rating based on a scale of 0-5.

|     |   |
|-----|---|
| 2.1 | <p>Describe the engagement process used to solicit membership to the Prop 47 Local Advisory Committee. The description should address:</p> <ul style="list-style-type: none"><li>• How input was obtained from a cross-section of stakeholders and other interested parties,</li><li>• How and why certain community partners were selected, and</li><li>• Steps taken to ensure the process was fair, inclusive, comprehensive, and transparent.</li></ul> |
| 2.2 | <p>Describe the process of ensuring the Prop 47 Local Advisory Committee meetings are sufficiently noticed, accessible to the public and include opportunities for participation.</p>   |
| 2.3 | <p>The Prop 47 Local Advisory Committee Membership Roster (Attachment C) is included, along with Letter(s) of Agreement (Attachment D) signed by all members. The make-up of the committee should:</p> <ul style="list-style-type: none"><li>• Include a diverse group of stakeholders and other interested parties, and</li><li>• Reflect the make-up and culture of the community and identified need.</li></ul>  |

# Rating Factor 3: Project Description

Percent of Total Value: 30%

**Project Description:** The applicant provided a description of the project that is related to the need(s) and intent of the grant. The elements that comprise the Rating factor are listed below. Addressing each element does not in itself merit a high rating; rather, although each element is to be addressed, it is the quality of the response to each that will be evaluated. The response will be evaluated with a single rating based on a scale of 0-5.

|     |  |
|-----|--|
| 3.1 | <p>Describe how the target population will be identified according to the following criteria:</p> <ul style="list-style-type: none"><li>• Referral process,</li><li>• Risk/needs assessments, and</li><li>• Having a mental health or substance use disorder need.</li></ul>   |
| 3.2 | <p>Describe the types of service, sources of service, and method of delivery that will be made available to the target population, including:</p> <ul style="list-style-type: none"><li>• The plan for selecting the types and kinds of services to be provided to each participant (e.g., risk and needs assessments).</li><li>• The projected number of the target population to be served and a plan for ensuring that individuals who have been most impacted by Prop 47 or Prop 36 (if applicable), with an emphasis on racial and ethnic disparities, receive the proposed services.</li><li>• How the services will be delivered, including length and duration.</li><li>• How the design and implementation plan of the project demonstrates value in community partnerships and collaboration.</li><li>• The roles, responsibilities and activities of the case managers, system navigators or other staff delivering services.</li></ul> |
| 3.3 | <p>Describe how the service delivery approach:</p> <ul style="list-style-type: none"><li>• Is culturally competent and responsive, trauma-informed, gender responsive, and provides for accessibility,</li><li>• Advances principles of Restorative Justice, and</li><li>• Acknowledges and addresses known barriers to serving target populations.</li></ul>  |



## Rating Factor 3: Project Description (continued)

|     |   |
|-----|---|
| 3.4 | <p>Describe the process used to determine who will provide services, including:</p> <ul style="list-style-type: none"><li>• How providers address the needs and interests of the target population</li><li>• How the providers' administrative (staff, leadership, etc.) involves people with lived experience, have been system impacted, or have varying educational levels and life experiences.</li></ul> |
| 3.5 | <p>Describe the plan to minimize start-up time so that services can be delivered as soon as possible.</p>   |
| 3.6 | <p>Describe how the project meets the spirit and intent behind the statute and the Prop 47 Guiding Principles.</p>  |
| 3.7 | <p>If your agency plans to leverage outside funds, include a brief description of which "other federal, state, and local funds or other social investments" will be leveraged and how they will contribute toward the success of the proposed project. If you do not plan to leverage outside funds, explain why.</p>   |
| 3.8 | <p>Complete the Project Work Plan (Attachment B), identifying the top three goals and objectives of the project and how these will be achieved in terms of the activities, responsible staff/partner agencies, outcome measures, data sources and start and end dates.</p>  |

***RFP, pages 30-31***

# Rating Factor 4: Data Collection and Project Evaluation

Percent of Total Value: 15%

**Data Collection and Project Evaluation:** The applicant described how it will monitor and evaluate the effectiveness of the proposed project. The elements that comprise the Rating Factor are listed below. Addressing each element does not in itself merit a high rating; rather it is the quality of the response to each that will be evaluated. The response will be evaluated with a single rating based on a scale of 0-5.

|     |   |
|-----|---|
| 4.1 | Describe the plan to determine the staff and/or entity that will conduct the project evaluation and how monitoring activities to ensure that interventions are implemented as intended will be incorporated in the various phases of the project; for example, start-up, implementation, service delivery period, etc.  |
| 4.2 | Identify the process and outcome measures that are quantifiable and in line with the intent of Proposition 47, the proposed project, and the goals and objectives listed in the Work Plan (refer to Attachment B). <ul style="list-style-type: none"><li>• Recidivism, as defined by the BSCC, must be included as an outcome measure.</li></ul>  |
| 4.3 | Describe the preliminary research plan for how the applicant will collect and evaluate baseline and outcome data related to the process and outcome indicators identified in 4.2. <ul style="list-style-type: none"><li>• If the outcomes you propose to track require you to collect data from an outside entity, include a plan for entering into data sharing agreements, including agreements to obtain recidivism and other de-identified individual level data.</li></ul> |

# Rating Factor 5: Project Budget

Percent of Total Value: 15%

**Proposal Budget:** The applicant provided a complete Proposal Budget Attachment (Budget Table with Budget Narrative) for the proposed project. The elements against which the Budget Attachment will be rated are listed below. Addressing each element does not in itself merit a high rating; rather it is the quality of the response to each that will be evaluated. The response will be evaluated with a single rating based on a scale of 0-5.

|     |  |
|-----|--|
| 5.1 | <p>Provide complete detailed budget information in each section of the Proposition 47 Proposal Budget Attachment that includes:</p> <ul style="list-style-type: none"><li>• Expenses that are appropriate for the project's goals and planned activities; and</li><li>• A brief explanation supporting each expense.</li></ul> |
|-----|--|

# Budget Attachment

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- ❖ This attachment is required and must be completed and uploaded to the BSCC Submittable Application Portal.
- ❖ You must use the provided Excel budget template; using a different template will result in **disqualification**.



# Locating the Budget Attachment

Access the Proposition 47 Budget Attachment from BSCC website: [https://www.bscc.ca.gov/s\\_bsccprop47/](https://www.bscc.ca.gov/s_bsccprop47/)

## Proposal Budget Instructions

As part of the application process, applicants are required to complete and upload a Proposal Budget with Budget Narrative ("Proposition 47 Budget Attachment") in the identified field on the BSCC Submittable Application portal. The Prop 47 Budget Attachment **with instructions** is provided for reference as Attachment A to this RFP. The downloadable version of the Prop 47 Budget Attachment (an Excel workbook) is available on the [Prop 47 home page](#).

- Detailed instructions for completing the Budget Attachment are listed in the **Instructions tab** of the Excel workbook.

Applicants are solely responsible for the accuracy and completeness of the information entered in the Budget Attachment. All project costs must be directly related to the objectives and activities of the project. **Do not submit an annual budget; the grant funds requested in the Budget Attachment must cover the entire grant period.**

Generally, once an award is approved by the Board, the proposed budget becomes the approved grant budget and will be incorporated in the Standard Grant Agreement. However, applicants should be aware that budgets *will be subject to review and approval by the BSCC staff to ensure all proposed costs listed within the Proposal Budget are allowable and eligible for reimbursement*. In these situations, the revised grant budget will be used for the Grant Agreement. For additional guidance related to grant budgets, refer to the [BSCC Grant Administration Guide](#).

## Proposal Budget Rating Factor

The following items are rated as part of this section and must be addressed by the applicant in the Budget Attachment.

# Downloading the Budget Attachment

## Cohort 5 Request for Proposals

The Proposition 47 Cohort 5 application period is now open. Proposals are due June 23, 2025.

### Request for Proposals

#### Request for Proposals

This Request for Proposals (RFP) provides the information necessary to prepare a proposal to the BSCC for funds available through the Proposition 47 Grant Program. Proposals selected for funding will be under agreement with the BSCC from October 1, 2025, to June 30, 2029. The term of the grant agreement includes three months for start-up and implementation, three years for service delivery, and six months for completion of the required Local Evaluation Report and program-specific audit. Submit technical questions about the RFP to [Prop47Cohort5@bscc.ca.gov](mailto:Prop47Cohort5@bscc.ca.gov).

**Proposition Cohort 5 Proposals must be received by 3:00 P.M. (PST) on June 23, 2025.**

#### Proposition 47 Cohort 5 RFP

[Prop 47 Cohort 5 Notice of Funding Availability](#)

#### Mandatory Attachments to the RFP

- A. [Prop 47 Cohort 5 Proposal Budget](#)
- B. [Prop 47 Cohort 5 Project Work Plan](#)
- C. [Prop 47 Local Advisory Committee Membership Roster](#)
- D. [Prop 47 Local Advisory Committee Letter of Agreement](#)

Click the proposal budget link to download the Excel document.

# Instructions Tab

**BSCC** CALIFORNIA

**CPGP** CORRECTIONS PLANNING AND GRANT PROGRAMS

**Proposal Budget (Table and Narrative)**

**2025 Proposition 47 Grant Program**  
RFP Budget Attachment Instructions

*This Budget Attachment is **Section 5. Proposal Budget** of the official proposal and must be uploaded into the BSCC Submittable portal when prompted. Upon submission, this will be rated as such per the requirements set forth in the Request for Proposals (RFP). Applicants are solely responsible for the accuracy and completeness of the information entered into this Budget.*

**General Instructions**

- ▶ Enter the **name of the Applicant** at the top of the Proposal Budget Table and Narrative worksheet.
- ▶ Applicants will self-select a funding category, depending on the size and cost of the proposed project.
  1. **Applicants** in the **Small Scope Category** may apply for up to **\$2,000,000**.
  2. **Applicants** in the **Large Scope Category** may apply for more than \$2,000,000 and up to **\$8,000,000**.
  3. **The County of Los Angeles** may submit one application for up to **\$20,000,000**.

Applicants are encouraged to request only the amount of funds needed to support their proposal and the amount that can be justified with supporting documentation/information. **DO NOT SUBMIT AN ANNUAL BUDGET.** All Applicants must build their proposal, objectives, activities, timelines, and budget information for all three years and nine months of the grant cycle (39-month project period and 6-month audit and evaluation period).

- ▶ Request funds in whole dollars only. Do not use decimals.
- ▶ **Leveraged Funds:** By statute, the BSCC must prioritize funding to applicants that demonstrate how they plan to leverage other federal, state, and local funds or other social investments toward the success of their Prop. 47 grant. Applicants that plan to leverage outside funds must show them in the "Leveraged Funds" column on the Budget Table. Remember that grantees will be responsible for reporting on and maintaining supporting documentation for all leveraged funds included in the Proposal Budget.
- ▶ Applicants are limited to the use of the budget categories listed. Applicants are not required to request funds for

< > **Instructions** Project Budget +

- Before you begin your budget, please read and review the "Instructions" tab.
- Detailed guidelines for completing the attachment, including general information and budget categories, can be found here.

# Completing the Project Budget

| BSCC CALIFORNIA  |   | CPGP CORRECTIONS PLANNING AND GRANT PROGRAMS              |                 |       |
|--|---|---|-----------------|-------|
| 2025 Proposition 47 Grant Program - Proposal Budget and Budget Narrative   |   |   |                 |       |
| Name of Applicant:   |   | <input type="text" value="Enter name of applicant here"/> |                 |       |
| Contract Term: October 1, 2025 through June 30, 2029   |   |   |                 |       |
| <i>Note: Budget Categories 1 - 8 will auto-populate based on the information entered in the sections below.</i>  |   |   |                 |       |
| Budget Category  | Grant Funds   | Leveraged Funds   | Total           |       |
| 1. Salaries and Benefits   | \$0   | \$0   | \$0             |       |
| 2. Services and Supplies   | \$0   | \$0   | \$0             |       |
| 3. Professional Services or Public Agency Subcontracts   | \$0   | \$0   | \$0             |       |
| 4. Non-Governmental Organization (NGO) Subcontracts<br><i>(In order to be eligible, a minimum of 50% of the total grant funds requested must be shown in the "Grant Funds" column)</i> | \$0   | \$0   | \$0             |       |
| 5. Data Collection and Project Evaluation  | \$0   | \$0   | \$0             |       |
| 6. Equipment/Fixed Assets  | \$0   | \$0   | \$0             |       |
| 7. Other (Travel, Training, etc.)  | \$0   | \$0   | \$0             |       |
| 8. Indirect Cost   | \$0   | \$0   | \$0             |       |
| <b>TOTAL</b>   | <b>\$0</b>  | <b>\$0</b>  | <b>\$0</b>      |       |
| <b>1a. Salaries and Benefits</b>   |   |   |                 |       |
| Name and Title   | (Show as either % FTE <u>or</u> Hourly Rate) & Benefits | Grant Funds   | Leveraged Funds | Total |
|  |   | \$0   | \$0             | \$0   |
| <a href="#">Instructions</a>   |   | <a href="#">Project Budget</a> +                          |                 |       |

- Enter the Name of the Applicant.

# Completing the Project Budget

- The budget table will auto-populate based on the information entered in each budget category.
- Only cells with no shading are fillable. All other cells are locked.
- DO NOT SUBMIT AN ANNUAL BUDGET**

| BSCC<br>CALIFORNIA   |             | CPGP CORRECTIONS<br>PLANNING AND<br>GRANT PROGRAMS |       |
|--|-------------|--|-------|
| 2025 Proposition 47 Grant Program - Proposal Budget and Budget Narrative   |             |  |       |
| Name of Applicant:   |             | Enter name of applicant here                       |       |
| Contract Term: October 1, 2025 through June 30, 2029   |             |  |       |
| Note: Budget Categories 1 - 8 will auto-populate based on the information entered in the sections below.   |             |  |       |
| Budget Category  | Grant Funds | Leveraged Funds                                    | Total |
| 1. Salaries and Benefits   | \$0         | \$0  | \$0   |
| 2. Services and Supplies   | \$0         | \$0  | \$0   |
| 3. Professional Services or Public Agency Subcontracts   | \$0         | \$0  | \$0   |
| 4. Non-Governmental Organization (NGO) Subcontracts<br><i>(In order to be eligible, a minimum of 50% of the total grant funds requested must be shown in the "Grant Funds" column)</i> | \$0         | \$0  | \$0   |
| 5. Data Collection and Project Evaluation  | \$0         | \$0  | \$0   |
| 6. Equipment/Fixed Assets  | \$0         | \$0  | \$0   |
| 7. Other (Travel, Training, etc.)  | \$0         | \$0  | \$0   |
| 8. Indirect Cost   | \$0         | \$0  | \$0   |
| TOTAL  | \$0         | \$0  | \$0   |

- Please request funds in whole dollars, no decimals
- Leverage outside funds must be shown in the “Leveraged Funds” column
- Provide narrative for each line item in which you are requesting funds
- If no money is requested, enter \$0 in the budget table and “N/A” in the corresponding narrative



# Developing a Budget

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- ❖ Must show 50% pass through in “NGO Subcontracts” category.
- ❖ Must show required set-aside for data collection and evaluation:
  - *Include all costs associated with these efforts, including internal staff and/or external subcontractors.*

# Developing a Budget (Cont.)

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- ❖ Budget for at least one 2-day trip to Sacramento for 3-5 key grant team members (in “Other” category).
- ❖ Equipment that is less than \$5,000 per unit belongs in “Services and Supplies.”
- ❖ Indirect costs limited to:
  - *Use federally approved negotiated rate, not to exceed 20%, or*
  - *15% of the total grant award*



# Saving & Uploading Budget Attachment

## Section 5. Budget Attachment- Proposal Budget Table and Budget Narrative (Attachment A) (required)

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .xls, .xlsx

Download, complete, and upload the Budget Attachment here. All attachments can be found on the BSCC website: [https://www.bscc.ca.gov/s\\_bsccprop47/](https://www.bscc.ca.gov/s_bsccprop47/). This is referenced as Budget Attachment in the Prop 47 RFP . This document will be rated under Rating Factor 5.1 Proposal Budget.

## Section 5. Budget Attachment- Proposal Budget Table and Budget Narrative (Attachment A) (required)



Attachment-A-Prop-47-Cohort-5-Budget.xlsx



No more files may be attached here.

Acceptable file types: .xls, .xlsx

Download, complete, and upload the Budget Attachment here. All attachments can be found on the BSCC website: [https://www.bscc.ca.gov/s\\_bsccprop47/](https://www.bscc.ca.gov/s_bsccprop47/). This is referenced as Budget Attachment in the Prop 47 RFP . This document will be rated under Rating Factor 5.1 Proposal Budget.

# Proposal Instructions, 1 of 2

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- ❖ Create a Submittable account.
- ❖ Can save as you go.
- ❖ Start early - Do not wait until the last minute!
  - 3:00 pm submission deadline.
  - System will shut down, even if you are in the middle of an upload.
- ❖ Applicant Information
- ❖ Proposal Narrative
  - Completed directly in Submittable
  - Word counts

# Proposal Instructions, 2 of 2

- ❖ Upload **FOUR** required attachments, to include:
  - A. Proposal Budget Attachment**
  - B. Project Work Plan**
  - C. Prop 47 Local Advisory Committee Roster**
  - D. Prop 47 Local Advisory Committee Letter(s) of Agreement**
- ❖ Do not submit other letters of support or letters from partners. **These are not part of the scoring process and will be discarded.**

# **Not Required at Time of Submission**

**The following documents do not have to be submitted with the proposal, but must be submitted before grant can be executed:**

- ❖ Governing Board Resolution**
- ❖ Debarment, Fraud and Embezzlement Assurance**
- ❖ Criteria for NGOs that Receive Grant Funds as a Subcontractor**

# Key Dates

| Activity  | Tentative Timeline                        |
|---|---|
| Release Request for Proposals   | April 11, 2025                            |
| Grant Information Session for Prospective Applicants                                | May 6, 2025                               |
| Letter of Intent to Apply Due (Optional)  | May 9, 2025                               |
| <b>Proposals Due to the BSCC</b>  | <b>3:00 p.m. PST on<br/>June 23, 2025</b> |
| Proposal Rating Process and Development of Funding Recommendations                  | June to July 2025                         |
| BSCC Board Considers Funding Recommendation   | September 11, 2025                        |
| Grant Contract Begins (Start Up and Implementation)                                 | October 1, 2025                           |
| Mandatory New Grantee Orientation   | TBD, October or<br>November 2025          |
| Grant Service Period Begins   | January 1, 2026                           |
| Grant Service Period Ends   | December 31, 2028                         |
| Grant Contract Ends (Final Evaluation Report and Program-Specific Audit Report Due) | June 30, 2029                             |



ANY  
QUESTIONS  
?

**If you think of a question later,  
please submit it to:**

**[Prop47Cohort5@bscc.ca.gov](mailto:Prop47Cohort5@bscc.ca.gov)**