

Submission Steps

- Select the Byrne SCIP Application from the application page
- Create a free Submittable Account or Log into your existing Account
- Complete the Application



Required Fields

- Fields marked **(required)** require a response
- The application can not be submitted until all fields marked **(required)** are completed

Federal Employer ID (required)

Provide the employer identification number of the applicant.

Unique Entity Identifier (UEI) (required)

Provide the applicant UEI. For additional information on the UEI, please visit the [U.S. General Services Administration](#) website.

Funding Category (required)

- ☐ Small Scope (Up to \$500,000)
- ☐ Large Scope (\$500,001 to \$1,000,000)

Indicate if the proposal is requesting funding under the Small OR Large Scope Category. **Select only one category.**

Character Limits

- Some field include character limits
- Once the character limit is met, no additional text will be saved

Proposal Summary (required)



Limit: 670 characters

Provide a summary of the proposed project.

The Proposal Summary may not exceed 670 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately one (1) paragraph in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spacing.

A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit is met. If the limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit."

Applicants will be prohibited from submitting the Byrne SCIP Grant Application until they comply with the character limit requirements.

NOTE: This information will be posted to the BSCC's website for informational purposes.

Required Attachments

- **Attachment A** - Byrne SCIP Project Budget and Budget Narrative ***(REQUIRED)***
- **Appendix B** - Project Work Plan ***(REQUIRED)***
- **Attachment C** - Criteria for Non-Governmental Organizations Receiving BSCC Grant Subawards ***(REQUIRED)***
- **Attachment D** - Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement ***(REQUIRED)***
- **Attachment E** - Governing Board Resolution or Other Proof of Signing Authority ***(optional for proposal)***

QUESTIONS

