

The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern and dynamic look.

Overview of Programmatic Requirements for Prop 47 Grants

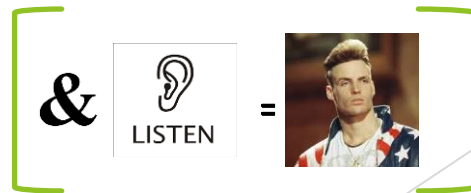
Communication With All Partners

Ensure the full Project Team and all Project Partners (internal & external) understand:

- ✓ Project Goals and Objectives
- ✓ Project Workplan
- ✓ Project Timelines
- ✓ Project Roles and Responsibilities
- ✓ Key Activities and Due Dates
- ✓ Terms of the Contract



COLLABORATE



Model / Intervention Fidelity

Do you have a mechanism(s) in place to monitor your project for fidelity to the project model(s)?



Do you have method for:

- ✓ tracking participants?
- ✓ tracking measures for objectives?
- ✓ quality control?
- ✓ quality assurance?

Occurs throughout the life of the grant project.

Programmatic Requirements

Project Lead Calls - Mandatory

- Quarterly
- BSCC & Grant Updates
- Report Outs for:
 - ✓ Program and Fiscal Updates
 - ✓ Accomplishments
 - ✓ Barriers
 - ✓ Data Questions
 - ✓ Networking
 - ✓ Technical Assistance
 - From BSCC
 - From Peers



Key Program Requirements

- ❑ Financial Invoices
 - ❑ One Drive Repository
 - ❑ Submit for Each Reporting Period
- ❑ Documentation Retention (3 Years Post-Grant)
- ❑ Grantees must make measurable progress toward stated goals and be in full compliance with all contractual obligations
- ❑ Progress Reports (coming up...)
- ❑ Site Visits (...more in a future webinar)
 - ❑ Initial, Technical Assistance, CMV, Events
 - ❑ Expectations
 - ❑ Sample Tool

Monitorings

- ❑ Comprehensive Monitoring Visit (CMV)
 - Once During Grant Cycle
- ❑ Time to Showcase Your Project!
- ❑ Understanding First-Hand How the Project Functions
- ❑ Key Project Staff With Partners and Subcontractors
- ❑ Fiscal and Project Documentation Organized and Available

Monitorings

Time-Tracking Activity Sample

DAILY TALLY												
WORKSHEET FOR: <NAME>												
2022												
WEEK 1, Oct 3 - 9	Mon	Activities	Tue	Activities	Wed	Activities	Thu	Activities	Fri	Activities	Sat	Sun
PROGRAM	3		4		5		6		7		8	9
Pay For Success			1.00	QPR work Leg Rpt edit								
Prop 64	8.00	CMV S.Cruz	3.50	Submittable/RFP development	2.50	Submittable/RFP development						
Proud Parenting			2.00	Reapp dev	4.00	Reapp dev & emails						
Medication Assist Tx												
Other (ARG, CalVIP)					1.50	Mtg w/CalVIP FR						
GF (CCP)			1.50	CCP data Website work								
ANNUAL LEAVE / VACATION / SICK												
HOLIDAY / HOLIDAY CREDIT / ITO												
ALL OTHER (PLP, PDD, JURY DUTY, etc.)												
	8.0		8.0		8.0		0.0		0.0			
												24.0
WEEK 2, OCT 10 - 16	Mon	Activities	Tue	Activities	Wed	Activities	Thu	Activities	Fri	Activities	Sat	Sun
PROGRAM	10		11		12		13		14		15	16
Pay For Success												
Prop 64												
Proud Parenting												
Medication Assist Tx												
Other (ARG, CalVIP)												
GF (CCP)												
ANNUAL LEAVE / VACATION / SICK												
HOLIDAY / HOLIDAY CREDIT / ITO												
ALL OTHER (PLP, PDD, JURY DUTY, etc.)												
	0.0		0.0		0.0		0.0		0.0			