

Title	<b>Trinity</b>	12/13/2023
	by <b>Ruby Fierro</b> in <b>Community Corrections Partnership (CCP) Survey 2023-2024</b>	id. 44936021

<b>Original Submission</b>	12/13/2023
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Score	n/a
PART A	Part A of the Fiscal Year (FY) 2023-24 Community Corrections Partnership (CCP) Survey collects information about CCP Membership and implementation of the county’s CCP plan. For detailed guidance on how to complete Part A of the CCP Survey, please refer to the CCP Survey Data Reporting Guide at: <a href="https://www.bscc.ca.gov/m_realignment/">https://www.bscc.ca.gov/m_realignment/</a> Part A is divided into five (5) sections: · Section 1: Respondent Information · Section 2: CCP Membership · Section 3: Goals, Objectives, and Outcome Measures · Section 4: Types of Programming and Services · Section 5: Optional Questions When applicable, use person-first language and terminology that eliminates potential generalizations, assumptions, and stereotypes. Responses to the CCP Survey shall represent the collective views of the CCP and not a single agency or individual.
SECTION 1: RESPONDENT INFORMATION	Section 1 asks questions related to the county for which survey responses are provided, the individual who is completing the survey, and who BSCC may contact for follow-up questions. There are three (3) questions in this section.
1. Identify the county name for which this survey is being submitted.	Trinity
2. Provide the contact information for the individual completing this survey.	
Name of Survey Respondent	Ruby Fierro
Survey Respondent's Organization	Trinity County Probation Department
Email Address of Survey Respondent	

Phone Number of  
Survey Respondent

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3. Identify the individual who may be contacted for follow-up questions. Check the appropriate box to the left of the list.

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Same as above

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Contact Information  
for Survey Follow-up

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Survey Contact's  
Organization

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Email Address for  
Survey Follow-up

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Phone Number for  
Survey Follow-up

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SECTION 2: CCP  
MEMBERSHIP

Section 2 asks questions related to the CCP composition and meeting frequency. There are four (4) questions in this section.

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4. CCP Membership  
Roles

Provide the first and last name (and organization if not provided) of each individual fulfilling a CCP membership role as of October 1, 2023 in the spaces below each membership role. · If a public membership role does not exist in the county, respond by indicating “not applicable.” This should only be used if the county does not have the specific position listed. · If a position exists in the county but the membership role is not filled in the CCP, respond by indicating “vacant.” · For county positions, one person may fill multiple roles.

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Name of the Chief  
Probation Officer:  
County Probation  
Department

Ruby Fierro

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Name of the  
Presiding Judge of  
the Superior Court or  
Designee: Superior  
Court of California

Mike Harper

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Name of the County  
Supervisor or Chief  
Administrative Officer  
or Designee of the  
Board of  
Supervisors: Include  
their organization

Trent Tuthill: Chief Administrative Officer

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Name of the District Attorney: David Brady  
County District Attorney's Office

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Name of the Public Defender: Ken Miller  
Include their organization

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Name of the Sheriff: Tim Saxon  
County Sheriff's Office

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Name of the Chief of Police: Include the city location  
Brandon Lale: California Highway Patrol (Trinity does not have a city police department)

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Name of the Head of the County Department of Social Services: Include their organization  
Elizabeth Hamilton: Health and Human Services

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Name of the Head of the County Department of Mental Health: Include their organization  
Connie Smith: Behavioral Health

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Name of the Head of the County Department of Employment: Include their organization  
N/A

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Name of the Head of the County Alcohol and Substance Abuse Programs: Include their organization  
Connie Smith: Behavioral Health

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Name of the Head of the County Office of Education: County Office of Education  
Fabio Robles

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Name of the representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense: Include their organization	Sherri White: Human Response Network
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Name of the individual who represents the interests of victims: Include their organization	N/A
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5. How often does the CCP meet? Check the appropriate answer to the left of the list. Select the one/single option that best describes the CCP's regular meeting schedule.	Quarterly
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Other:

6. How often does the Executive Committee of the CCP meet? Check the appropriate answer to the left of the list. Select the one/single option that best describes the Executive Committee's regular meeting schedule.	Quarterly
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Other:

7. Does the CCP have subcommittees or working groups? Check the appropriate answer to the left of the list.

No

If "Yes," list the subcommittees and/or working groups, and their purpose.

SECTION 3: GOALS, OBJECTIVES, AND OUTCOME MEASURES

Section 3 asks questions related to the CCP's goals, objectives, and outcome measures. Please refer to the CCP Survey Data Reporting Guide at: [https://www.bscc.ca.gov/m\\_realignment/](https://www.bscc.ca.gov/m_realignment/) for detailed information about goal and objective statements, and outcome measures.

Updated Information on FY 2022-23 Goals, Objectives, and Outcome Measures

Questions 8, 9, and 10, ask the CCP to provide updated progress information about the goals, objectives, and outcome measures previously reported for FY 2022-23 in the 2022-23 CCP Survey. For each question, provide the goals, objectives, and outcome measures as reported in the FY 2022-23 survey. The progress information should be updated to reflect the progress achieved over the full fiscal year.

8. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23 respond by indicating "Not Applicable."

Goal A: Improve success rates of individual supervised pursuant to AB 109.

Was this Goal part of the FY 22-23 CCP plan?

Yes

Goal A Objective:

Provide comprehensive assessments and case planning to clients to ensure best practice supervision standards and services that correlate with identified risk, needs, and responsivity.

Goal A Objective:	Provide Moral Reconciliation Therapy (MRT) to the individuals supervised pursuant to AB 109 in the DRC upon release from custody.
Goal A Objective:	Maintain caseload sizes that support individualized attention and services for the individuals supervised pursuant to AB 109.
Goal A Outcome Measure:	Number of participants who receive comprehensive assessments and case planning.
Goal A Outcome Measure:	Number of participants enrolled in MRT classes.
Goal A Outcome Measure:	Caseload size for officers supervising this population.
Briefly describe progress toward the goal.	Recidivism rates remain low with this population mainly due to the collaborative agency efforts as well as the increased use of evidence-based case management efforts between all stakeholder agencies. Probation has provided assessments and case planning to 100% of the population. There were 12 individuals provided services in MRT classes. The average caseload size of 1:37.3 has allowed probation to provide highly responsive supervision, referrals to services and individualized attention and services that best fit our population in our rural community.
Rated progress toward the goal.	Partially achieved
<p>9. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23, respond by indicating "Not Applicable."</p>	
Goal B:	Increase efficiency and effectiveness in programming and services by utilizing a collaborative multi-disciplinary reentry program with services that are evidence-based.
Was this Goal part of the FY 22-23 CCP plan?	Yes

Goal B Objective:	Prioritize early engagement with the individualize supervised pursuant to AB 109 when possible.
Goal B Objective:	Provide comprehensive case planning (shared goals and objectives) between the reentry team partnering agencies.
Goal B Objective:	Provide opportunities for employment training, placement, and related services to individuals supervised pursuant to AB 109.
Goal #2 Outcome Measure:	Number of coordinated pre-release team meetings and individuals transported from correctional facilities.
Goal B Outcome Measure:	Team monthly Case Presentation Form that identifies commonly shared participant goals and objectives.
Goal B Outcome Measure:	Number of individuals that receive services related to employment training and placement.
Briefly describe progress toward the goal.	Probation has been able to sustain the re-entry practices. There were seven (7) pre-release team meetings. The number of individuals benefitting from employment training and placements has remained relatively stable to the population. There were four (4) participants who received services related to employment training and placement.
Rated progress toward the goal.	Partially achieved
10. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23 respond by indicating "Not Applicable."	
Goal C:	Improve Transitional Housing and Related Services.
Was this Goal part of the FY 22-23 CCP plan?	Yes

Goal C Objective:	Ensure an adequate stock of available transitional housing options in Trinity County for persons transitioning back to the community that lack housing.
Goal C Objective:	Provide housing-related case management services to post-incarcerated individuals supervised pursuant to AB 109 who lack stable housing.
Goal C Objective:	Not applicable.
Goal C Outcome Measure:	Number of physical structures and beds available for individuals supervised pursuant to AB 109.
Goal C Outcome Measure:	Number of motel vouchers provided to individuals supervised pursuant to AB 109.
Goal C Outcome Measure:	Number of referred individuals denied transitional housing due to inadequate supply.
Briefly describe progress toward the Goal.	There are two (2) units available for transitional housing and hotel vouchers are available at a thirty two (32) room motel for individuals supervised pursuant to AB 109. There were thirty five(35) hotel vouchers provided for up to one hundred twenty (120) days each. There were three (3) instances of housing services denied to this population due to sex offense related charges and prior negative history with the organization. The County has also created a Housing Department that can be accessed as a temporary housing resource.
Rated progress toward the Goal.	Partially achieved
If the CCP has identified more than 3 goals, upload additional CCP goal sheet(s) here.	Additional CCP goal sheets are located at: <a href="https://www.bscc.ca.gov/m_realignment/">https://www.bscc.ca.gov/m_realignment/</a>
Information on FY 2023-24 Goals, Objectives, and Outcome Measures	
11. For FY 2023-24, will the CCP use the same goals, objectives, and outcome measures identified above from FY 2022-23? Check the appropriate answer to the left of the list.	Yes (Skip to Section 4)



Questions 12, 13, and 14, the CCP is asked to describe a goal and its associated objectives and outcomes for FY 2023-24. For the goal, also provide information about the current progress toward the stated goal. As survey responses are due mid-year, progress information for these goals over the full fiscal year will be requested as part of the FY 2024-25 CCP Survey.

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12. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

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Goal D:

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Was this Goal part of the FY 23-24 CCP plan?

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Goal D Objective:

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Goal D Objective:

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Goal D Objective:

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Goal D Outcome Measure:

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Goal D Outcome Measure:

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Goal D Outcome Measure:

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Briefly describe current progress toward the Goal.

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Rate the current progress toward the Goal.

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13. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

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Goal E:

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Was this Goal part of the FY 23-24 CCP plan?

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Goal E Objective:

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Goal E Objective:

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Goal E Objective:

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Goal E Outcome Measure:

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Goal E Outcome Measure:

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Goal E Outcome Measure:

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Briefly describe current progress toward the Goal.

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Rate the current progress toward the Goal.

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14. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

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Goal F:

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Was this Goal part of the FY 23-24 CCP plan?

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Goal F Objective:

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Goal F Objective:

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Goal F Objective:

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Goal F Outcome Measure:

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Goal F Outcome Measure:

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Goal F Outcome Measure:

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Briefly describe current progress toward the Goal.

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Rate the current progress toward the Goal.

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Additional CCP goal sheets are located at:  
[https://www.bscc.ca.gov/m\\_realignment/](https://www.bscc.ca.gov/m_realignment/)

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SECTION 4: TYPES  
OF PROGRAMMING  
AND SERVICES

Section 4 asks questions about the types of programs and services provided during FY 2022-23. For each type of program or service provided, identify the agency(ies) that provide the program or service and at what stage(s) the program or service is provided (in-custody, supervision, other). Definitions are provided for each program or service type, however, you may refer to the CCP Survey Data Reporting Guide for more clarity on the definition of each type of program and service listed and the stage(s) of program or service.

>

Programs/Services:

Mental  
Health/Behavioral  
Health - services  
designed to improve  
mental health.

Are Mental Health/Behavioral Health services provided? Yes

What is the Providing Agency? (check all that apply) Behavioral Health

If "Other," describe below:

At what Stage(s) is Service Provided? (check all that apply) Supervision In-Custody

If "Other," describe below:

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Programs/Services:  
Substance Use -  
services designed to  
assist with  
substance use.

Are Substance Use services provided? Yes

What is the Providing Agency? (check all that apply) Behavioral Health A Community-Based Organization

If "Other," describe below:

At what Stage(s) is Supervision  
Service Provided?  
(check all that apply)

If "Other," describe  
below:

>  
Programs/Services:  
Housing - services  
designed to assist  
with housing after  
release.

Are Housing services Yes  
provided?

What is the Providing Behavioral Health  
Agency? (check all A Community-Based Organization  
that apply)

If "Other," describe  
below:

At what Stage(s) is In-Custody  
Service Provided? Supervision  
(check all that apply)

If "Other," describe  
below:

>  
Programs/Services:  
Employment -  
services designed to  
provide clients with a  
job and/or to provide  
job training to  
improve chances of  
finding employment  
after release.

Are Employment Yes  
services provided?

What is the Providing A Community-Based Organization  
Agency? (check all  
that apply)

If "Other," describe  
below:

At what Stage(s) is Supervision  
Service Provided?  
(check all that apply)

If "Other," describe  
below:

>  
Programs/Services:  
Education - focuses  
on academic  
achievement.

Are Education Yes  
services provided?

What is the Providing A Community-Based Organization  
Agency? (check all  
that apply)

If "Other," describe  
below:

At what Stage(s) is In-Custody  
Service Provided? Supervision  
(check all that apply)

If "Other," describe  
below:

>  
Programs/Services:  
Family - family-  
oriented education,  
service, and training.

Are Family services Yes  
provided?

What is the Providing A Community-Based Organization  
Agency? (check all  
that apply)

If "Other," describe  
below:

At what Stage(s) is In-Custody  
Service Provided? Supervision  
(check all that apply)

If "Other," describe  
below:

>

Programs/Services:  
Domestic Violence  
Prevention - support  
and intervention.

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Are Domestic Violence Prevention services provided? Yes

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What is the Providing Agency? (check all that apply) A Community-Based Organization

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If "Other," describe below:

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At what Stage(s) is Service Provided? (check all that apply) Supervision

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If "Other," describe below:

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>

Programs/Services:  
Physical Health - services designed to improve clients' physical well-being.

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Are Physical Health services provided? Yes

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What is the Providing Agency? (check all that apply) A Community-Based Organization

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If "Other," describe below:

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At what Stage(s) is Service Provided? (check all that apply) Supervision

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If "Other," describe below:

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>

Programs/Services:

Quality of Life – services that enhance the standard of happiness, comfort, and well-being of an individual to participate in life events (e.g., assistance in getting a driver’s license, opening a bank account, etc.).

Are Quality of Life services provided? Yes

What is the Providing Agency? (check all that apply) Probation A Community-Based Organization

If "Other," describe below:

At what Stage(s) is Service Provided? (check all that apply) In-Custody Supervision

If "Other," describe below:

SECTION 5: OPTIONAL QUESTIONS Section 5 asks optional questions about evaluation, data collection, programs and services, and local best practices. There are 9 questions in this section. Responses will be used by the BSCC and its justice-system partners to better understand the needs of counties. If the CCP chooses not to answer an optional question, please respond “Decline to Respond.”

15. Describe the process the CCP uses to determine potential programs and/or services for local implementation using Realignment funds.



16. Does the county evaluate the effectiveness (as defined locally) of programs and/or services funded with its Public Safety Realignment allocation? Check the appropriate answer to the left of the list.

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If "Yes," explain how.

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17. Does the county consider evaluation results when funding programs and/or services? Check the appropriate answer to the left of the list.

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If "Yes," explain how.

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18. Does the county use BSCC definitions (average daily population, conviction, length of stay, recidivism, and/or treatment program completion rates) when collecting data? Check yes or no to the left of each BSCC Definition listed, as applicable.

<https://www.bscc.ca.gov/wp-content/uploads/AB-1050-Key-Term-Definitions.pdf>

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Average Daily Population

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Conviction

---

Length of Stay

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Adult Recidivism

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Treatment Program Completion Rates

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19. What percentage of the Public Safety Realignment allocation is used for evidence-based programming (as defined locally)? Check the most appropriate answer to the left of the list of percentages.

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20. The BSCC would like to better understand the county's capacity to offer mental health, substance use disorder, behavioral health treatment programs, and/or other services. What type and level of services are now available?

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21. What challenges does the county face in meeting the above program and service needs?

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22. What programmatic changes and/or course corrections has the CPP made in the implementation of Public Safety Realignment that it believes other counties would find helpful?

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23. Describe a local best practice or promising program that has produced positive results. If data exists to support the results, please share.

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## Optional Highlight or Success Story

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If the CCP would like to provide the BSCC with any supplementary information, you may upload a maximum of five (5) additional files.

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### PART B - CCP Survey Excel Workbook

Part B of the CCP Survey collects information about the allocation of Public Safety Realignment dollars. The form to upload is available at: [https://www.bscc.ca.gov/m\\_realignment/](https://www.bscc.ca.gov/m_realignment/) For detailed guidance on how to complete Part B of the CCP Survey package, please refer to the CCP Survey Data Reporting Guide at the link provided above. Part B is divided into two sections: Section 6: FY 2022-23 Public Safety Realignment Funding Allocation Section 7: FY 2023-24 Public Safety Realignment Funding Allocation

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Upload the completed CCP Survey, Part B below. (Excel format only)

[FY\\_23-24\\_CCP\\_Survey\\_Part\\_B\\_Final.xlsx](#)

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### Updated CCP Plan for 2023-2024.

Counties are eligible to receive funding if they submit an updated Community Corrections Partnership plan and a report (CCP Survey) to the Board of State and Community Corrections by December 15, 2023.

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Upload the CCP Plan for 2023-2024 below. (maximum of 3 files)

[FY\\_23.24\\_Final\\_Annual\\_CCP\\_Plan\\_Revision\\_and\\_Updates.pdf](#)

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The complete CCP Survey package, including all required attachments, shall be completed and submitted through the BSCC-Submittable online portal by December 15, 2023. Please be aware that a complete CCP Survey package, including an updated CCP plan for 2023-24, MUST be submitted to the BSCC to receive compensation.

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NOTE: The information provided in the CCP Survey package will be made public by the BSCC in the annual report to the Governor's Office and the Legislature on the implementation of Community Corrections Partnership plans on the BSCC website.

Questions and/or Technical Assistance      If you have any questions or need assistance on the CCP Survey, attachments, and/or the BSCC-Submittable online portal, please contact: Helene Zentner, Field Representative at [helene.zentner@bscc.ca.gov](mailto:helene.zentner@bscc.ca.gov) or 916.838.7777. Thank you.

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## FY 2023-24 Community Corrections Partnership Survey PART B

Part B of the CCP Survey collects information about the allocation of Public Safety Realignment dollars.

For detailed guidance on how to complete Part B of the CCP Survey package, please refer to the FY 2023-24 CCP Survey Data Reporting Guide at:  
[https://www.bscc.ca.gov/m\\_realignment/](https://www.bscc.ca.gov/m_realignment/)

The first question in this file, question 24, requests the name of the county for which the survey is being submitted.

Following the identification of the county, Part B is divided into two sections:

Section 6: FY 2022-23 Public Safety Realignment Funding Allocation

Section 7: FY 2023-24 Public Safety Realignment Funding Allocation

24. Please identify the county for which this portion of the survey is being submitted:

County Name: **Trinity**

### SECTION 6: FY 2022-23 Public Safety Realignment Funding Allocation

Section 6 contains questions related to the allocation of FY 2022-23 Public Safety Realignment dollars. There are three (3) questions in this section.

When answering these questions, consider the funds allocated in FY 2022-23 and include any monies from 2021-22 growth funds and 2022-23 programmatic funding.

25. Of the total funds received in FY 2022-23, how did the CCP budget the allocation? Input the total allocation in the cell above the table. Within the table, identify where funds were allocated to, and include if the county used any carry-over funds (monies from previous annual CCP allocations) and/or if the county put any funds into a reserve fund (i.e., funds specifically set aside to be used when budget is disrupted or decreased so operations can continue). Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in **red**. Please correct any cells displaying **red** prior to submitting.

Total Allocation: \$ 1,125,803

Where funds were allocated to:	Amount
Probation Dept. Operating Expenses	\$ 404,776
District Attorney	\$ 5,000
Sheriff	\$ 351,165
Human Response Network	\$ 25,000
Reserved	\$ 339,862

(Total sums to) \$ 1,125,803

Please spell out all names and do not  
use acronyms.

Difference from  
Stated Allocation: \$ -

**26.** Of the total funds received in FY 2022-23, how much did the CCP allocate to public agencies for programs and services? How much did the CCP allocate to non-public agencies for programs and services? Input the total allocations in the cells above each table. Within the tables, identify where funds were allocated to. Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. **Please correct any cells displaying red prior to submitting.**

**Total Allocation to non-public agencies: \$ 25,000**

[illegible]

(Total sums to)	\$	1,100,803
Difference from Stated Allocation:	\$	-

(Total sums to)	\$	25,000
Difference from		
Stated Allocation:	\$	-

**27. How much funding, if any, was allocated to data collection and/or evaluation of AB 109 programs and services?**

\$16,560 was allocated towards data collection and evaluation of AB 109 programs.

## SECTION 7: FY 2023-24 Public Safety Realignment Funding Allocation

Section 7 asks three (3) questions related to the allocation of FY 2023-24 Public Safety Realignment funding.

When answering these questions, consider the total funds allocated in FY 2023-24 and include any monies from 2022-23 growth funds and 2023-24 programmatic funding.

28. Of the total funds received in FY 2023-24, how did the CCP budget the allocation? Input the total allocation in the cell above the table. Within the table, identify where funds were allocated to, and include if the county is using any carry-over funds (monies from previous annual CCP allocations) and/or if the county is putting any funds into a reserve fund (i.e., funds specifically set aside to be used when budget is disrupted or decreased so operations can continue). Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in **red**. Please correct any cells displaying **red** prior to submitting.

Total Allocation: \$ 1,026,241

Where funds were allocated to:	Amount
Probation Dept Operating Expenses	\$ 388,352
District Attorney	\$ 5,000
Sheriff	\$ 316,913
Human Response Network	\$ 25,000
Reserved	\$ 290,976

(Total sums to) \$ 1,026,241

Please spell out all names and do not  
use acronyms.

Difference from  
Stated Allocation: \$ -

**29. If known: of the total funds received in FY 2023-24, how much did the CCP allocate to public agencies for programs and services? How much did the CCP allocate to non-public agencies for programs and services? Input the total allocations in the cells above each table. Within the tables, identify where funds were allocated to. Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. Please correct any cells displaying red prior to submitting.**

<b>Total Allocation to public agencies:</b>	<b>\$ 1,001,241</b>
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**Total Allocation to non-public agencies: \$ 25,000**

<b>Where funds were allocated to (public agencies):</b>		<b>Amount</b>	<b>Where funds were allocated to (non-public agencies):</b>		<b>Amount</b>
Probation Dept Operating Expenses		\$ 388,352	Human Response Network		\$ 25,000
District Attorney		\$ 5,000			
Sheriff		\$ 316,913			
Reserved		\$ 290,976			
(Total sums to)		<b>\$ 1,001,241</b>	(Total sums to)		<b>\$ 25,000</b>
Please spell out all names and do not use acronyms.		Difference from Stated Allocation: \$ -	Please spell out all names and do not use acronyms.		Difference from Stated Allocation: \$ -

**30. How much funding, if any, is being allocated to data collection and/or evaluation of AB 109 programs and services?**

\$16,560 was allocated towards data collection and evaluation of AB 109 programs.

**NOTE: The information contained in this report will be made public by the BSCC in the annual report to the Governor's Office and the Legislature on the implementation of Community Corrections Partnership plans on the BSCC website.**

## IMPORTANT

A complete FY 2023-24 CCP Survey Package includes Part A (online portal form), Part B, Highlight or Success Story (optional), **and** an updated CCP Plan. All attachments by must be submitted to the BSCC through the BSCC-Submittable online portal no later than Friday, December 15, 2023.

If you have any questions or need technical assistance with the BSCC-Submittable online portal, please contact:

Helene Zentner, Field Representative  
Board of State and Community Corrections  
Helene.Zentner@bscc.ca.gov  
916.838.7777