Title

# Mono

by Jazmin Barkley in Community Corrections Partnership (CCP) Survey 2023-2024 12/06/2023

id. 44885243

12/06/2023

# **Original Submission**

Score	n/a
PART A	Part A of the Fiscal Year (FY) 2023-24 Community Corrections Partnership (CCP) Survey collects information about CCP Membership and implementation of the county's CCP plan. For detailed guidance on how to complete Part A of the CCP Survey, please refer to the CCP Survey Data Reporting Guide at: https://www.bscc.ca.gov/m_realignment/ Part A is divided into five (5) sections: · Section 1: Respondent Information · Section 2: CCP Membership · Section 3: Goals, Objectives, and Outcome Measures · Section 4: Types of Programming and Services · Section 5: Optional Questions When applicable, use person-first language and terminology that eliminates potential generalizations, assumptions, and stereotypes. Responses to the CCP Survey shall represent the collective views of the CCP and not a single agency or individual.
SECTION 1: RESPONDENT INFORMATION	Section 1 asks questions related to the county for which survey responses are provided, the individual who is completing the survey, and who BSCC may contact for follow-up questions. There are three (3) questions in this section.
1. Identify the county name for which this survey is being submitted.	Mono
2. Provide the contact information for the individual completing this survey.	
Name of Survey Respondent	Karin Humiston
Survey Respondent's Organization	Mono County Probation
Email Address of Survey Respondent	

Roles individual fulfilling a CCP membership role as of October 1, 2023 in the spaces below each membership role. If a public membership role does exist in the county, respond by indicating "not applicable." This should on be used if the county does not have the specific position listed. If a position exists in the county but the membership role is not filled in the	Survey Respondent	
for Survey Follow-upBarkleySurvey Contact's OrganizationMono County ProbationEmail Address for Survey Follow-upMono County ProbationPhone Number for Survey Follow-upSection 2 asks questions related to the CCP composition and meeting frequency. There are four (4) questions in this section.4. CCP Membership RolesProvide the first and last name (and organization if not provided) of each individual fulfilling a CCP membership role as of October 1, 2023 in the spaces below each membership role. If a public membership role does exist in the county does not have the specific position listed. If a position exists in the county but the membership role is not filled in the CCP, respond by indicating "vacant." · For county positions, one persor may fill multiple roles.Name of the Chief Probation Officer: County Probation DepartmentHon. Mark MagitName of the Designee: Superior Count of CaliforniaHon. Mark MagitName of the County Jennifer KreitzJennifer Kreitz	individual who may be contacted for follow-up questions. Check the appropriate box to	Other (If "Other" is selected, provide contact information below)
Organization   Email Address for Survey Follow-up   Phone Number for Survey Follow-up   SECTION 2: CCP MEMBERSHIP Section 2 asks questions related to the CCP composition and meeting frequency. There are four (4) questions in this section.   4. CCP Membership Roles Provide the first and last name (and organization if not provided) of each individual fulfilling a CCP membership role as of October 1, 2023 in the spaces below each membership role. If a public membership role does exist in the county, respond by indicating "not applicable." This should on be used if the county does not have the specific position listed. If a position exists in the county but the membership role is not filled in the CCP, respond by indicating "vacant." For county positions, one persor may fill multiple roles.   Name of the Chief Probation Officer: County Probation Department Hon. Mark Magit   Name of the Presiding Judge of the Superior Court or Designee: Superior Court of California Hon. Mark Magit   Name of the County Jennifer Kreitz		
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Presiding Judge of the Superior Court or Designee: Superior Court of California Name of the County Jennifer Kreitz	Probation Officer: County Probation	Karin Humiston
	Presiding Judge of the Superior Court or Designee: Superior	Hon. Mark Magit
Administrative Officer or Designee of the Board of Supervisors: Include their organization	Supervisor or Chief Administrative Officer or Designee of the Board of Supervisors: Include	

Phone Number of

Name of the District Attorney Role: County District Attorney's Office	Dave Anderson
Name of the Public Defender Role: Include their organization	Sophie Bidet
Name of the Sheriff: County Sheriff's Office	Ingrid Braun
Name of the Chief of Police: Include the city location	Dan Casabian
Name of the Head of the County Department of Social Services: Include their organization	Francie Avitia
Name of the Head of the County Department of Mental Health: Include their organization	
Name of the Head of the County Department of Employment: Include their organization	Francie Avitia
Name of the Head of the County Alcohol and Substance Abuse Programs: Include their organization	Robin Roberts
Name of the Head of the County Office of Education: County Office of Education	Stacey Adler

Name of the Amanda Hoover representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense: Include their organization Name of the Dave Anderson individual who represents the interests of victims: Include their organization 5. How often does Quarterly the CCP meet? Check the appropriate answer to the left of the list. Select the one/single option that best describes the CCP's regular meeting schedule. Other: 6. How often does Quarterly the Executive Committee of the CCP meet? Check the appropriate answer to the left of the list. Select the one/single option that best describes the Executive Committee's regular meeting schedule.

Other:

7. Does the CCP have subcommittees or working groups? Check the appropriate answer to the left of the list.	Yes
If "Yes," list the subcommittees and/or working groups, and their purpose.	Report - Multidisciplinary Team to develop Annual Report. Data - provide systems to indicate fidelity of programs, enhance available data and outcomes and design future outcomes. Reentry Team - multidisciplinary team to provide collaboration reentry plans, transportation, transition housing, documentation for services and enrollment of programs.
SECTION 3: GOALS, OBJECTIVES, AND OUTCOME MEASURES	Section 3 asks questions related to the CCP's goals, objectives, and outcome measures. Please refer to the CCP Survey Data Reporting Guide at: https://www.bscc.ca.gov/m_realignment/ for detailed information about goal and objective statements, and outcome measures.
Updated Information on FY 2022-23 Goals, Objectives, and Outcome Measures	Questions 8, 9, and 10, ask the CCP to provide updated progress information about the goals, objectives, and outcome measures previously reported for FY 2022-23 in the 2022-23 CCP Survey. For each question, provide the goals, objectives, and outcome measures as reported in the FY 2022-23 survey. The progress information should be updated to reflect the progress achieved over the full fiscal year.
8. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23 respond by indicating "Not Applicable."	
Goal A:	Establish data sharing through case management.
Was this Goal part of the FY 22-23 CCP plan?	Yes
Goal A Objective:	Provide case management system (CMS) that meets all justice partner's needs

Goal A Objective:	Design a Qualitative/Quantitative Assessment of the participant's experience
Goal A Objective:	Establish Data Committee
Goal A Outcome Measure:	Members are identified
Goal A Outcome Measure:	Data Committee designs/approves survey
Goal A Outcome Measure:	RFP completed and procurement for CMS
Briefly describe progress toward the goal.	The CMS went live in April 2023 A survey system was identified and pending IT release for use on tablets
Rated progress toward the goal.	Partially achieved
9. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23, respond by indicating "Not Applicable."	
Goal B:	As indicated within Implementation Plan Update 2023-2024
Was this Goal part of the FY 22-23 CCP plan?	
Goal B Objective:	
Goal B Objective:	
Goal B Objective:	
Goal #2 Outcome Measure:	

Goal B Outcome Measure:	
Goal B Outcome Measure:	
Briefly describe progress toward the goal.	
Rated progress toward the goal.	
10. Describe a goal and the associated objectives as reported in the FY 2022-23 CCP survey. Please provide updated progress toward goal information to reflect the progress achieved over the full FY 2022-23. If no goal, objective, or outcome measure was identified in FY 2022-23 respond by indicating "Not Applicable."	
Goal C:	As indicated within Implementation Plan Update 2023-2024
Was this Goal part of the FY 22-23 CCP plan?	
Goal C Objective:	
Goal C Objective:	
Goal C Objective:	
Goal C Outcome Measure:	
Goal C Outcome Measure:	
Goal C Outcome Measure:	

Briefly describe progress toward the Goal.	
Rated progress toward the Goal.	
If the CCP has identified more than 3 goals, upload additional CCP goal sheet(s) here.	
	Additional CCP goal sheets are located at: https://www.bscc.ca.gov/m_realignment/
Information on FY 2023-24 Goals, Objectives, and Outcome Measures	
11. For FY 2023-24, will the CCP use the same goals, objectives, and outcome measures identified above from FY 2022-23? Check the appropriate answer to the left of the list.	Yes (Skip to Section 4)
	Questions 12, 13, and 14, the CCP is asked to describe a goal and its associated objectives and outcomes for FY 2023-24. For the goal, also provide information about the current progress toward the stated goal. As survey responses are due mid-year, progress information for these goals over the full fiscal year will be requested as part of the FY 2024-25 CCP Survey.

12. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

Goal D:

Was this Goal part of the FY 23-24 CCP plan?

Goal D Objective:

Goal D Objective:

Goal D Objective:

Goal D Outcome Measure:

Goal D Outcome Measure:

Goal D Outcome Measure:

Briefly describe current progress toward the Goal.

Rate the current progress toward the Goal.

13. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

Goal E:

Was this Goal part of the FY 23-24 CCP plan?

Goal E Objective:

Goal E Objective:

Goal E Objective:

Goal E Outcome Measure:

Goal E Outcome Measure:

Goal E Outcome Measure:

Briefly describe current progress toward the Goal.

Rate the current progress toward the Goal.

14. Describe a goal for FY 2023-24 and one (1) or more of its associated objectives and outcome measures. Please provide any information about progress toward the goal thus far in the fiscal year. If no goal, objective, or outcome measure was identified in FY 2023-24, respond by indicating "Not Applicable."

Goal F:

Was this Goal part of the FY 23-24 CCP plan?

Goal F Objective:

Goal F Objective:

Goal F Objective:

Goal F Outcome Measure:

Goal F Outcome Measure:

Goal F Outcome Measure:

Briefly describe current progress toward the Goal.

Rate the current progress toward the Goal.

Additional CCP goal sheets are located at: https://www.bscc.ca.gov/m\_realignment/

SECTION 4: TYPES OF PROGRAMMING AND SERVICES	Section 4 asks questions about the types of programs and services provided during FY 2022-23. For each type of program or service provided, identify the agency(ies) that provide the program or service and at what stage(s) the program or service is provided (in-custody, supervision, other). Definitions are provided for each program or service type, however, you may refer to the CCP Survey Data Reporting Guide for more clarity on the definition of each type of program and service listed and the stage(s) of program or service.
> Programs/Services: Mental Health/Behavioral Health - services designed to improve mental health.	
Are Mental Health/Behavioral Health services provided?	Yes
What is the Providing Agency? (check all that apply)	Behavioral Health Other
If "Other," describe below:	Contracted
At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
> Programs/Services: Substance Use - services designed to assist with substance use.	
Are Substance Use services provided?	Yes
What is the Providing Agency? (check all that apply)	Behavioral Health Other
If "Other," describe below:	contracted

At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
> Programs/Services: Housing - services designed to assist with housing after release.	
Are Housing services provided?	Yes
What is the Providing Agency? (check all that apply)	Behavioral Health
If "Other," describe below:	
At what Stage(s) is Service Provided? (check all that apply)	Other
If "Other," describe below:	Offenders with behavioral or mental health needs may stay at transition home.
> Programs/Services: Employment - services designed to provide clients with a job and/or to provide job training to improve chances of finding employment after release.	
Are Employment services provided?	Yes
What is the Providing Agency? (check all that apply)	Probation
If "Other," describe below:	

At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
> Programs/Services: Education - focuses on academic achievement.	
Are Education services provided?	Yes
What is the Providing Agency? (check all that apply)	Sheriff Other
If "Other," describe below:	Mono County Education
At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
> Programs/Services: Family - family- oriented education, service, and training.	
Are Family services provided?	Yes
What is the Providing Agency? (check all that apply)	
lf "Other," describe below:	
At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	

> Programs/Services: Domestic Violence Prevention - support and intervention.	
Are Domestic Violence Prevention services provided?	Yes
What is the Providing Agency? (check all that apply)	Probation Behavioral Health
If "Other," describe below:	
At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
> Programs/Services: Physical Health - services designed to improve clients' physical well-being.	
Are Physical Health services provided?	Yes
What is the Providing Agency? (check all that apply)	Sheriff
If "Other," describe below:	
At what Stage(s) is Service Provided? (check all that apply)	In-Custody
If "Other," describe below:	

> Programs/Services: Quality of Life – services that enhance the standard of happiness, comfort, and well-being of an individual to participate in life events (e.g., assistance in getting a driver's license, opening a bank account, etc.).	
Are Quality of Life services provided?	Yes
What is the Providing Agency? (check all that apply)	Probation
If "Other," describe below:	
At what Stage(s) is Service Provided? (check all that apply)	In-Custody Supervision
If "Other," describe below:	
SECTION 5: OPTIONAL QUESTIONS	Section 5 asks optional questions about evaluation, data collection, programs and services, and local best practices. There are 9 questions in this section. Responses will be used by the BSCC and its justice-system partners to better understand the needs of counties. If the CCP chooses not to answer an optional question, please respond "Decline to Respond."
15. Describe the process the CCP uses to determine potential programs and/or services for local implementation using Realignment funds.	The General Committee conducts gap analysis to identify needed programs, services and responses as described within the Five Year Plan

16. Does the county evaluate the effectiveness (as defined locally) of programs and/or services funded with its Public Safety Realignment allocation? Check the appropriate answer to the left of the list.	Yes
If "Yes," explain how.	Systems are in place to evaluate the reentry program to achieve program objectives. The new CMS went live in April 2023.
17. Does the county consider evaluation results when funding programs and/or services? Check the appropriate answer to the left of the list.	Yes
If "Yes," explain how.	The Executive Committee considers funding for those measurable programs.
18. Does the county use BSCC definitions (average daily population, conviction, length of stay, recidivism, and/or treatment program completion rates) when collecting data? Check yes or no to the left of each BSCC Definition listed, as applicable.	
Average Daily Population	Yes
Conviction	Yes
Length of Stay	Yes
Adult Recidivism	Yes

19. What percentage of the Public Safety Realignment allocation is used for evidence-based programming (as defined locally)? Check the most appropriate answer to the left of the list of percentages.	61% - 80%
20. The BSCC would like to better understand the county's capacity to offer mental health, substance use disorder, behavioral health treatment programs, and/or other services. What type and level of services are now available?	County Behavioral Health and Contracted Behavioral Health offer in-person and online services. This year, two community counselors were contracted for those clients in the Mammoth Lakes community.
21. What challenges does the county face in meeting the above program and service needs?	Our rural, isolated county makes it a challenge to hire qualified staff, especially bilingual and bicultural staff.
22. What programmatic changes and/or course corrections has the CPP made in the implementation of Public Safety Realignment that it believes other counties would find helpful?	
23. Describe a local best practice or promising program that has produced positive results. If data exists to support the results, please share.	Mono's Reentry Program looks to be a promising program.

Optional Highlight or Success Story	
If the CCP would like to provide the BSCC with any supplementary information, you may upload a maximum of five (5) additional files.	
PART B - CCP Survey Excel Workbook	Part B of the CCP Survey collects information about the allocation of Public Safety Realignment dollars. The form to upload is available at: https://www.bscc.ca.gov/m_realignment/ For detailed guidance on how to complete Part B of the CCP Survey package, please refer to the CCP Survey Data Reporting Guide at the link provided above. Part B is divided into two sections: Section 6: FY 2022-23 Public Safety Realignment Funding Allocation Section 7: FY 2023-24 Public Safety Realignment Funding Allocation

Upload the completed CCP Survey, Part B below. (Excel format only)

### FY\_23-24\_CCP\_Survey\_Part\_B\_Final.xlsx

Updated CCP Plan	Counties are eligible to receive funding if they submit an updated
for 2023-2024.	Community Corrections Partnership plan and a report (CCP Survey) to the
	Board of State and Community Corrections by December 15, 2023.

Upload the CCP Plan for 2023-2024 below. (maximum of 3 files)

### Realignment\_Report\_Mono\_22-24.pdf

The complete CCP Survey package, including all required attachments, shall be completed and submitted through the BSCC-Submittable online portal by December 15, 2023. Please be aware that a complete CCP Survey package, including an updated CCP plan for 2023- 24, MUST be submitted to the BSCC to receive compensation.	
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Questions and/or	If you have any questions or need assistance on the CCP Survey,
<b>Technical Assistance</b>	attachments, and/or the BSCC-Submittable online portal, please contact:
	Helene Zentner, Field Representative at helene.zentner@bscc.ca.gov or
	916.838.7777. Thank you.

### FY 2023-24 Community Corrections Partnership Survey PART B

Part B of the CCP Survey collects information about the allocation of Public Safety Realignment dollars. For detailed guidance on how to complete Part B of the CCP Survey package, please refer to the FY 2023-24 CCP Survey Data Reporting Guide at: https://www.bscc.ca.gov/m\_realignment/\_\_\_\_\_

The first question in this file, question 24, requests the name of the county for which the survey is being submitted.

Following the identification of the county, Part B is divided into two sections: Section 6: FY 2022-23 Public Safety Realignment Funding Allocation Section 7: FY 2023-24 Public Safety Realignment Funding Allocation

 Please identify the county for which this portion of the survey is being submitted: County Name: Mono

SECTION 6: FY 2022-23 Public Safety Realignment Funding Allocation

Section 6 contains questions related to the allocation of FY 2022-23 Public Safety Realignment dollars. There are three (3) questions in this section.

### When answering these questions, consider the funds allocated in <u>FY 2022-23</u> and include any monies from 2021-22 growth funds and 2022-23 programmatic funding.

25. Of the total funds received in FY 2022-23, how did the CCP budget the allocation? Input the total allocation in the cell above the table. Within the table, identify where funds were <u>allocated to</u>, and include if the county used any <u>carry-over funds</u> (monies from previous annual CCP allocations) and/or if the county put any funds into a <u>reserve fund</u> (i.e., funds specifically set aside to be used when budget is disrupted or decreased so operations can continue). Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. Please correct any cells displaying red prior to submitting.

	Total Allocation:	\$ 1,096,904
Where funds were allocated	to:	Amount
Probation Department		\$ 296,051
Sheriff's Department In Custody Services		\$ 189,173
Reentry Coordinator		\$ 43,200
GPS Electronic Monitoring		\$ 15,000
Mental Health Services - NAMHS		\$ 125,000
Behavioral Health		\$ 25,000
In Custody Medical/Dental		\$ 40,000
Jail Project - Debt Service		\$ 100,000
Reserve Funds		\$ 263,480
	(Total sums to)	\$ 1,096,904
Please spell out all names and do not	Difference from	
use acronyms.	Stated Allocation:	\$ -

**26.** Of the total funds received in FY 2022-23, how much did the CCP allocate to public agencies for programs and services? How much did the CCP allocate to non-public agencies for programs and services? Input the total allocations in the cells above each table. Within the tables, identify where funds were allocated to. Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. Please correct any cells displaying red prior to submitting.

Total Allocation to public agencies:		650,224 Total Allocation to non-public agencie		\$	183,200		
Where funds were allocated to (public agencies):		Amount	Where funds were allocated to (non-public agencies):		Amount		
Probation Services	\$		Reentry Services	\$	43,200		
In Custody Services	φ \$		Electronic Monitoring	φ \$	15,000		
Alcohol & Drug Counseling	\$		Mental Health Services - NAMHS	\$	125,000		
Jail Project - Debt Service	\$	100,000					
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(Total sums to)	¢	650,224	(Total sums to)	¢	183,200		
Please spell out all names and do not Difference from	Ψ	000,224	Please spell out all names and do not Difference from	Ψ	100,200		
use acronyms. Stated Allocation:	\$	-	use acronyms. Stated Allocation:	\$	-		
			•				
27. How much funding, if any, was allocated to data collection and	27. How much funding, if any, was allocated to data collection and/or evaluation of AB 109 programs and services?						
- ·							
None							

### SECTION 7: FY 2023-24 Public Safety Realignment Funding Allocation

#### Section 7 asks three (3) questions related to the allocation of FY 2023-24 Public Safety Realignment funding.

## When answering these questions, consider the total funds allocated in <u>FY 2023-24</u> and include any monies from 2022-23 growth funds and 2023-24 programmatic funding.

28. Of the total funds received in FY 2023-24, how did the CCP <u>budget</u> the allocation? Input the total allocation in the cell above the table. Within the table, identify where funds were allocated to, and include if the county is using any carry-over funds (monies from previous annual CCP allocations) and/or if the county is putting any funds into a reserve fund (i.e., funds specifically set aside to be used when budget is disrupted or decreased so operations can continue). Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. Please correct any cells displaying red prior to submitting.

	Total Allocation:	\$ 1,013,405
Where funds were allocated to:		Amount
Probation Department		\$ 308,357
Sheriff's Department In Custody Services		\$ 196,414
Reentry Coordinator		\$ 43,200
GPS Electronic Monitoring		\$ 15,000
Mental Health Services - NAMHS		\$ 125,000
Behavioral Health		\$ 25,000
In Custody Medical/Dental		\$ 40,000
New Jail Construction - Debt Service		\$ 100,000
Translation Services		\$ 7,500
Reserve Funds		\$ 152,934
	(Total sums to)	\$ 1,013,405
Please spell out all names and do not	Difference from	
use acronyms.	Stated Allocation:	\$ -
use acronyms.	Stated Allocation:	\$ -

29. If known: of the total funds received in FY 2023-24, how much did the CCP allocate to public agencies for programs and services? How much did the CCP allocate to non-public agencies for programs and services? Input the total allocations in the cells above each table. Within the tables, identify where funds were allocated to. Please correct the information provided if there is a difference showing between the stated total allocation and the calculated amount (directly below the table). Differences will automatically display in red. Please correct any cells displaying red prior to submitting.

Total Allocation to public agencies:		669,771	Total Allocation to non-public agencies:	\$	\$ 190,700	
		•	<b> </b>	1		
Where funds were allocated to (public agencies):		Amount	Where funds were allocated to (non-public agencies):		Amount	
Probation Services	\$		Reentry Services	\$	43,200	
In Custody Services	\$		Electronic Monitoring	\$	15,000	
Alcohol & Drug Counseling	\$	,	Mental Health Services - NAMHS	\$	125,000	
Debt Service - New Jail Construction	\$	100,000	Translation Services	\$	7,500	
				-		
				1		
(Total sums to)	\$	669,771	(Total sums to)		190,700	
Please spell out all names and do not Difference from use acronyms. Stated Allocation:	¢		Please spell out all names and do not Difference from use acronyms. Stated Allocation:			
use acronyms. Stated Allocation:	Þ	-	use acronyms. Stated Allocation:	φ	-	

30. How much funding, if any, is being allocated to data collection and/or evaluation of AB 109 programs and services?

None

NOTE: The information contained in this report will be made public by the BSCC in the annual report to the Governor's Office and the Legislature on the implementation of Community Corrections Partnership plans on the BSCC website.

#### IMPORTANT

A complete FY 2023-24 CCP Survey Package includes Part A (online portal form), Part B, Highlight or Success Story (optional), <u>and</u> an updated CCP Plan. All attachments by must be submitted to the BSCC through the BSCC-Submittable online portal no later than Friday, December 15, 2023.

> If you have any questions or need technical assistance with the BSCC-Submittable online portal, please contact: Helene Zentner, Field Representative Board of State and Community Corrections Helene.Zentner@bscc.ca.gov 916.838.7777