**Organized Retail Theft (ORT) Vertical Prosecution Grant Program**

**Baseline Report**

 **PLEASE REVIEW CAREFULLY**

Before completing this report, please review the [*Data Reporting Guide*](https://drive.google.com/file/d/1ZkQkZVVD3APRxLPH5qu0qeQFM48_Lq7v/view?usp=drive_link) which provides due dates, reporting periods, a description of the progress reports, and data definitions with data compilation guidance, when necessary. The Baseline Data Report requests information representative of the time period of October 1, 2022, through September 30, 2023, for all areas except the Grant Funded Project section.

# Grantee Information

1. **Grantee:** Click or tap here to enter text.
2. **Award Number:** Click or tap here to enter text.

# Definitions of Key Terms

For each key term below, identify whether the specific definition provided (see the *Data Reporting Guide*) or a department specific definition was used. If a department specific definition was used, please use the text box provided to report the definition.

**Theft-Related Property Crime**

1. Which theft-related property crime definition was used?

[ ]  Theft-related property crime definition provided.

[ ]  Department specific theft-related property crime definition. Please provide below and indicate how it differs from the definition provided:

Use this text box to provide the definition.

**Organized Retail Theft (ORT)**

1. Which ORT definition was used?

[ ]  ORT definition provided.

[ ]  Department specific ORT Definition. Please provide below and indicate how it differs from the definition provided:

Use this text box to provide the definition.

# Staffing

In this section, information is requested to understand the staff assigned to the prosecution of ORT cases during the baseline period **(October 1, 2022 through September 30, 2023).** Refer to the *Data Reporting Guide* for definitions. See above for the applicable definition of ORT.

1. **Staffing:** For each position category listed below, two metrics are requested. Specifically, the number of full-time equivalent (FTE) positions assigned to the prosecution of ORT cases during the baseline period:
* utilizing *any* funding source *but* using a vertical prosecution model (column two).
* utilizing *any* funding source and *any* prosecution model, excluding vertical prosecution (column three).

|  |  |  |
| --- | --- | --- |
| **Position Category** | **Total FTE Vertical Prosecution Model** | **Total FTE any Prosecution Model** |
| 1. Number of FTE Deputy District Attorney positions assigned to ORT cases
 | Enter here | Enter here |
| 1. Number of FTE District Attorney Investigator positions assigned to ORT cases
 | Enter here | Enter here |
| 1. Number of FTE Other staff positions assigned to ORT cases (please describe)
 | Enter here | Enter here |

**If Other staff were utilized, describe the staffing type(s):** Use this text box to provide the description.

# Metrics

For questions 1 through 18, report the requested metrics for the baseline period **(October 1, 2022 through September 30, 2023).** For each metric, report the number utilizing vertical prosecution (column two) and NOT utilizing vertical prosecution (column three). Refer to the *Data Reporting Guide* for definitions.

|  |  |  |
| --- | --- | --- |
| **Cases Filed and Convictions** | **Total Number utilizing Vertical Prosecution**  | **Total Number *not utilizing* Vertical Prosecution** |
| Theft-related Property Crimes |
| 1. Number of theft-related property crime cases filed
 | Enter here | Enter here |
| 1. Number of charges within the theft-related property crimes cases filed (within E.1 above)
 | Enter here | Enter here |
| 1. Number of people charged within the theft-related property crimes cases filed (count of unique number of people within E.1 above)
 | Enter here | Enter here |
| 1. Number of theft-related property crime charges for which a conviction was obtained
 | Enter here | Enter here |
| 1. Number of people convicted of the theft-related property crime charges (count of unique number of people within E.4)
 | Enter here | Enter here |
| ORT Crimes |
| 1. Number of ORT cases filed (subset of E.1 above that include PC section 490.4 as a charge)
 | Enter here | Enter here |
| 1. Number of charges within the ORT cases filed (within E.6 above)
 | Enter here | Enter here |
| 1. Number of people charged within the ORT cases filed (within E.6 above)
 | Enter here | Enter here |
| 1. Number of ORT charges for which a conviction was obtained
 | Enter here | Enter here |
| 1. Number of people convicted of the ORT charges (count of unique number of people within E.9 above)
 | Enter here | Enter here |

|  |  |  |
| --- | --- | --- |
| **Sentence Type for People Convicted of an ORT Charge***(of those in E.10 above)* | **Total Number utilizing Vertical Prosecution**  | **Total Number *not utilizing* Vertical Prosecution** |
| 1. Prison
 | Enter here | Enter here |
| 1. Jail
 | Enter here | Enter here |
| 1. Probation
 | Enter here | Enter here |
| 1. Probation with Jail
 | Enter here | Enter here |
| 1. Fine
 | Enter here | Enter here |
| 1. Other
 | Enter here | Enter here |
| Total (sum down each column should equal the respective column in E.10) | Enter here | Enter here |

|  |  |  |
| --- | --- | --- |
| **Offense Type for the People Convicted of an ORT Charge** *(of those in E.10 above)* | **Total Number utilizing Vertical Prosecution Model** | **Total Number *not utilizing* Vertical Prosecution Model** |
| 1. Number of people convicted of misdemeanor charges
 | Enter here | Enter here |
| 1. Number of people convicted of felony charges
 | Enter here | Enter here |
| Total (sum down each column should equal the respective column in E.10) | Enter here | Enter here |

# Additional Narrative

1. **Additional Narrative.** Please provide any additional information necessary to understand the lead agency and its associated partners’ activities as it relates to the prosecution of ORT cases and the use of Vertical Prosecution prior to the grant-funded project. If providing additional details in reference to a section within this report, please cite relevant sections.

**Description:** Use this text box to provide the description.

# Grant Funded Project

This section asks about the activities that are being funded by the ORT Vertical Prosecution Grant and whether alternatives to incarceration will be used for the prosecution of ORT cases. The information provided should be representative of plans during the grant period (October 1, 2023 through December 31, 2026). Definitions are provided in the *Data Reporting Guide*.

1. **Project Activities:** Select the activities that reflect components of the project (check all that apply).

[ ]  Case Management Systems

[ ]  Community Engagement

[ ]  Training

[ ]  Collaborative Courts

[ ]  Partnership Development

[ ]  Other (describe below)

**If Other is selected, describe the service(s):** Use this text box to provide the description.

1. **Alternatives to Incarceration:** Does the county plan to utilize alternatives to incarceration (pre and/or post-conviction) with the prosecution of organized retail theft cases at any time during the grant period (October 1, 2023 through December 31, 2026)?

Select yes or no using this dropdown menu.

**If yes, select alternatives to incarceration that may be imposed pre- or post-conviction (check all that apply).**

[ ]  Asset Forfeiture

[ ]  Day Reporting Center

[ ]  Probation

[ ]  Work Furlough

[ ]  Community Service

[ ]  Diversion

[ ]  Restorative Justice

[ ]  Other (describe below)

[ ]  Collaborative Courts

[ ]  Electronic Monitoring

**If Other is selected, describe the alternative(s) used:** Use this text box to provide the description.