**Organized Retail Theft (ORT) Prevention Grant Program | Baseline Report**

 **PLEASE REVIEW CAREFULLY**

Before completing this report, please review the [*Data Reporting Guide*](https://drive.google.com/file/d/1Bbi1yMrCWcL3NmW06jsQZLr5nbMfDkyc/view?usp=drive_link) which provides due dates, reporting periods, a description of the progress reports, and a data dictionary with data compilation guidance, when necessary.

**Grantee and Report Information**

1. **Grantee:** Click or tap here to enter text.
2. **Award Number:** Click or tap here to enter text.

# Definitions of Key Terms

For each key term below, identify whether the specific definition provided (see the *Data Reporting Guide*) or a department specific definition was used. If a department specific definition was used, please use the text box provided to report the definition. If the key term is not applicable to the project, select the N/A option.

**Organized Retail Theft (ORT)**

1. Which ORT definition was used?

[ ]  N/A (skip items 1 through 4 in Metrics section)

[ ]  ORT definition provided

[ ]  Department Specific ORT Definition. Please provide below:

Use this text box to provide the definition.

**Motor Vehicle Theft (MVT) or Motor Vehicle Accessory Theft (MVAT)**

1. Which MVT/MVAT definition was used?

[ ]  N/A (skip items5 through 8 in Metrics section)

[ ]  MVT/MVAT definition provided

[ ]  Department specific MVT/MVAT definition. Please provide below:

Use this text box to provide the definition.

**Cargo Theft**

1. Which cargo theft definition was used?

[ ]  N/A (skip items9 through 12 in Metrics section)

[ ]  Cargo theft definition provided

[ ]  Department specific cargo theft definition. Please provide below:

Use this text box to provide the definition.

**Activities**

**Formal Agreements or Partnerships**

In the table below, each row lists pre-identified agencies with which a NEW formal operational agreement(s) or memorandum of understandings {MOU(s)} may have been established during the baseline period. For each row, use the respective columns to report the number of new agreement(s) or MOU(s) established and a description of the agreement(s) or MOU(s) (column three). If no agreements or MOUs were established for the corresponding item, please input a quantity of zero (0).

|  |  |  |
| --- | --- | --- |
| **Agreements or Partnerships** | **Quantity** | **Description** |
| 1. Academic institution
 | Enter here | Describe here. |
| 1. Community-based organization
 | Enter here | Describe here. |
| 1. County-level agency
 | Enter here | Describe here. |
| 1. District Attorney’s Office
 | Enter here | Describe here. |
| 1. Other law enforcement agency
 | Enter here | Describe here. |
| 1. Retailer/business
 | Enter here | Describe here. |
| 1. Other
 | Enter here | Describe here. |

**Activities to Address ORT, MVT, MVAT, or Cargo Theft**

In the table below, each row lists pre-defined general categories of operations or activities which may have been engaged in or conducted to address ORT, MVT/MVAT, or cargo theft. For each general category, use the respective columns to report the frequency (use the options within the dropdown menu) during the baseline period and a description of the activities.

|  |  |  |
| --- | --- | --- |
| **Activity** | **Frequency** | **Description** |
| 1. Task force operations
 | Select the frequency. | Describe here. |
| 1. MVT/MVAT operations
 | Select the frequency. | Describe here. |
| 1. RTIC/RTCC activities
 | Select the frequency. | Describe here. |
| 1. Retail/Business/Community Relations
 | Select the frequency. | Describe here. |
| 1. Other
 | Select the frequency. | Describe here. |

*MVT – motor vehicle theft. MVAT – motor vehicle accessory theft. RTIC – real-time information center. RTCC – real-time crime center.*

**Equipment and Technology in Operation**

In the table below, each row lists pre-identified equipment or technology that may have been put into operation during the baseline period. For each item, use the respective columns to report the quantity that was put into operation during the baseline period and a description of the item(s).

|  |  |  |
| --- | --- | --- |
| **Equipment/Technology** | **Quantity** | **Description** |
| 1. Automated license plate readers
 | Enter here | Describe here |
| 1. Bait/decoy cars
 | Enter here | Describe here |
| 1. Drones
 | Enter here | Describe here |
| 1. Etching devices
 | Enter here | Describe here |
| 1. Security cameras
 | Enter here | Describe here |
| 1. Software/database
 | Enter here | Describe here |
| 1. Tracking devices
 | Enter here | Describe here |
| 1. Other
 | Enter here | Describe here |

**Metrics**

**Metrics for ORT**

For questions 1 through 4, report the requested metrics for the baseline period. Refer to the *Data Reporting Guide* for definitions of each metric. See Section A for the applicable definition of ORT.

|  |  |
| --- | --- |
| **Metric**  | **Quantity** |
| 1. Number of incidents reported related to ORT
 | Enter here |
| 1. Number of arrests made related to ORT
 | Enter here |
| 1. Number of FTE staff positions assigned to ORT prevention activities
 | Enter here |
| 1. Number of referrals to the DA related to ORT
 | Enter here |

**Metrics for MVT/MVAT**

For questions 5 through 8, report the requested metrics for the baseline period. Refer to the *Data Reporting Guide* for definitions of each metric. See Section A for the applicable definition of MVT/MVAT.

|  |  |
| --- | --- |
| **Metric** | **Quantity** |
| 1. Number of incidents reported related to MVT/MVAT
 | Enter here |
| 1. Number of arrests made related MVT/MVAT
 | Enter here |
| 1. Number of FTE staff positions assigned to MVT/MVAT prevention activities
 | Enter here |
| 1. Number of referrals to the DA related to MVT/MVAT
 | Enter here |

**Metrics for Cargo Theft**

For questions 9 through 12, report the requested metrics for the baseline period. Refer to the *Data Reporting Guide* for definitions of each metric. See Section A for the applicable definition of cargo theft.

|  |  |
| --- | --- |
| **Metric** | **Quantity** |
| 1. Number of incidents reported related to cargo theft
 | Enter here |
| 1. Number of arrests made related to cargo theft
 | Enter here |
| 1. Number of FTE staff positions assigned to cargo theft prevention activities
 | Enter here |
| 1. Number of referrals to the DA related to cargo theft
 | Enter here |

**Additional Narrative**

1. **Additional Narrative.** Please provide any additional information necessary to understand the lead agency and its associated partners activities as it relates to ORT, MVT, MVAT, or cargo theft prior to the grant project. If providing additional details in reference to a section within this report, please cite relevant sections.

**Description:** Use this text box to provide the description.