



February 18, 2022

Attention: **Sheriffs, Marshals, Chiefs, and Court Holding Facility Administrators**

2022 ANNUAL SURVEY OF COURT HOLDING FACILITIES

The Board of State and Community Corrections (BSCC) must annually survey each court holding facility that detains or confines adults or minors, or both populations per the federal Juvenile Justice and Delinquency Prevention Act (JJDP). The enclosed survey requests information relative to how your court holding facility detains or confines minors and assists the BSCC in identifying its inspection responsibilities.¹ For more information about the JJDP, please see the enclosed handout.

Please complete a survey for each court holding facility under your control or supervision no later than **March 30, 2022**. Your assistance in the completion of this annual survey is greatly appreciated. The survey may be completed online by clicking this link: [2022 Annual Survey of Court Holding Facilities](#). Alternatively, a fillable survey form is available for download on the BSCC website; and may be submitted via email, fax, and mail. For your convenience, a WORD and PDF version is enclosed.

If a court holding facilities holds adults **AND** minors in **SECURE DETENTION**, the BSCC is required to monitor the court holding facility for compliance with two of the three core requirements of the JJDP: Separation and the Jail Removal Requirements. Each time a minor is detained or confined for OVER six (6) hours, the **2022 Minors in Court Holding Detention Report** must be completed and submitted to the BSCC. Facilities may need to coordinate with the supervising juvenile agency. More information and instructions will be provided to the agency that directly supervises the minor. This will assist the BSCC with data collection and submission requirements.

This letter and related documents are available on the BSCC website at: https://www.bscc.ca.gov/s_fsoservices/, under the *Youth in Adult Detention Facilities* button. Thank you for your continued support of this process. Should you or your staff have any questions regarding the detention of minors in court holding facilities, please contact your assigned Field Representative at (916) 445-5073 or the Compliance Monitor, Eloisa Tuitama, at eloisa.tuitama@bscc.ca.gov or (916) 445-5073.

¹ The BSCC inspects local detention facilities biennially. Cal. Pen. Code § 6031(a) (2021). A "local detention facility" includes a court holding facility within a superior court that is operated by or supervised by personnel trained pursuant to Title 15 of the California Code of Regulations. Accordingly, court holding facilities are subject to Title 15 minimum standards. *Id.* at § 6031.4(d) (2021).

Sincerely,

A handwritten signature in blue ink that reads "Allison Ganter". The signature is written in a cursive style with a large, looped 'A' and a long, sweeping 'G'.

ALLISON GANTER
Deputy Director
Facilities Standards and Operations Division

Enclosures