INSTRUCTIONS:

Before filling in the requested information, please save this application to your computer as a WORD document. E-mail the completed application, along with a copy of the Comprehensive Multi-Agency Juvenile Justice Plan (if it includes substantive modifications as defined below) and the JJCPA Program Outcome Template (if applicable), to the JJCPA Lead Field Representative, Kimberly Bushard at Kimberly.Bushard@bscc.ca.gov. If you need assistance, please contact Ms. Bushard by email or by phone at 919.324.0999.

PLEASE NOTE: Counties selecting Continuation Funding are not required to submit a new resolution; however, a new Board of Supervisors’ Resolution is required for substantive plan modifications. Resolutions may be sent electronically or mailed to the attention of Kimberly Bushard, Board of State & Community Corrections, 600 Bercut Drive, Sacramento, CA 95811.

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| Section 1. County Information |
| County Name  |       Total Proposed Expenditures $       |
| Date of Application |       Amount from 2014-15 allocation $       |
| Plan Year (Fiscal Year)  | 2014-15 Amount from prior allocation(s) $       |
| Application for (check those that apply): | [ ]  Continuation Funding |
| [ ]  Substantive Plan Modification\* |
|  |  |
| \*Substantive modifications to your county’s Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP) include, but are not limited to, those listed below. A CMJJP that includes substantive modifications must be submitted with this application.  |
| * Deleting or adding a program;
 |
| * A major change in the target population served by a program;
 |
| * Program changes not supported by the demonstrated effectiveness evidence provided in the current approved CMJJP; and
 |
| * Significant changes in program outcomes that impact reporting requirements.
 |
|  |
|  | Chief Probation Officer |
| Name  |       |
| Address |       |
| City/Zip |       |
| Telephone |       | Fax       |
| E-mail |       |
| Plan Coordinator |
| Name  |       | Title       |
| Address |       |
| City/Zip |       |
| Telephone |       | Fax       |
| Email |       |
| Application Prepared By: |
| Name       | Title       |
| Telephone       |
| FAX       |
| E-mail       |

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| Section 2. Juvenile Justice Coordinating Council (JJCC) |
| List any changes to your JJCC.\*\* Check here if there have been no changes. [ ]   |
| Name/Agency of those Added/Deleted  | Added | Deleted |
|      /      | [ ]  | [ ]  |
|      /      | [ ]  | [ ]  |
|      /      | [ ]  | [ ]  |
|      /      | [ ]  | [ ]  |
|      /      | [ ]  | [ ]  |
|      /      | [ ] [ ]  | [ ] [ ]  |
|      /      | [ ] [ ]  | [ ] [ ]  |
|      /      | [ ]  | [ ]  |
|      /      | [ ] [ ]  | [ ] [ ]  |
| \*\* Note: Section 749.22 of the Welfare and Institutions Code, Chapter 325, Statutes of 1998, mandates the following membership on the Juvenile Justice Coordinating Council. (Additional members may be added.)"The coordinating councils shall, at a minimum, include the chief probation officer, as chair, and one representative each from the district attorney's office, the public defender's office, the sheriff's department, the board of supervisors, the department of social services, the department of mental health, a community-based drug and alcohol program, a city police department, the county office of education or a school district, and an at-large community representative. In order to carry out its duties pursuant to this section, a coordinating council shall also include representatives from nonprofit community-based organizations providing services to minors.” |
| Section 3. Plan Modification |
| Summarize proposed modifications to your plan with respect to each of the following:1. Changes in law enforcement, probation, education, mental health, health, social services, drug and alcohol and other resources that specifically target at-risk juveniles, juvenile offenders and their families:
2. Changes in the prioritization of the neighborhoods, schools, and other areas in the community that face a significant public safety risk from juvenile crime:
3. Changes in the continuum of responses to juvenile crime and delinquency that demonstrate a collaborative and integrated approach for implementing swift, certain and graduated responses to at risk youth and juvenile offenders:
 |
| Section 4. Modifications to Current Programs |
| Provide the name and other requested information for each current program proposed for modification. (Copy this section if more than three programs are to be modified.) |
| Program Name:       |
| Proposed program modifications and reasons for change:       |
| Changes to program outcomes, goals and/or outcome measures:       |
| Program Name:       |
| Proposed program modifications and reasons for change:       |
| Changes to program outcomes, goals and/or outcome measures:       |
| Program Name:       |
| Proposed program modifications and reasons for change:            |
| Changes to program outcomes, goals and/or outcome measures:       |

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| Section 5. Added/Deleted Programs |
| Provide all requested information for each program that will be added or deleted.  |
| 1. Name(s) of Deleted Program(s) (if any):
 |
| 1. Information for Added Program (Copy this section for each additional program to be added.)
 |
| 1. Program Name:
 |
| 1. Target Population:
 |
| 1. Estimated Annual Number of Clients Served:
 |
| 1. Program Category: (check all that Apply)
 |
| [ ]  Prevention | [ ]  Intervention | [ ]  Suppression | [ ]  Incapacitation |
| 1. Describe the program’s goals, youth who will be served, and services they will receive.
 |
| 1. Describe the collaborations that will occur with other agencies.
 |
| 1. Describe the basis upon which the program, or elements thereof, have been demonstrated to be effective in reducing juvenile crime and/or delinquency (a pre-requisite for program approval).
 |
| 1. Describe the nature and time frame(s) for implementation of the major program components.
 |
| State law requires that the following outcomes be assessed for approved programs: arrest rate, rate of successful completion of probation, incarceration rate, probation violation rate, rates of completion of restitution and court-ordered community service, and annual per capita program costs. For added programs only, go to the ["Juvenile Justice Crime Prevention Act Outcome Template"](http://www.cdcr.ca.gov/Divisions_Boards/CSA/CPP/Grants/JJCPA/Docs/jjcpa_program_outcome_template.doc) to provide the required information for these outcomes and any additional outcomes that will be used to assess the achievements of program participants. Email the completed template with this application.  |
| Section 6. Program Budgets |
| Using the following templates, provide the current and proposed budget for each funded program. Copy these templates if more than one program is proposed for funding.  |

Program Name:

|  |  |  |  |
| --- | --- | --- | --- |
| Current Budget | State Funds | Interest | Non-JJCPA Funds |
| Salaries and Benefits | $      | $      |       |
| Services and Supplies | $      | $      |
| Professional Services | $      | $      |
| Community-Based Organizations | $      | $      |
| Fixed Assets/Equipment | $      | $      |
| Administrative Overhead (Maximum = 0.5% of State Funds) | $      | $      |
| Other | $      | $      |
| Fund Totals | $      | $      | $      |

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| --- | --- | --- | --- |
| Proposed Budget | State Funds | Interest | Non-JJCPA Funds |
| Salaries and Benefits | $      | $      |       |
| Services and Supplies | $      | $      |
| Professional Services | $      | $      |
| Community-Based Organizations | $      | $      |
| Fixed Assets/Equipment | $      | $      |
| Administrative Overhead (Maximum = 0.5% of State Funds) | $      | $      |
| Other | $      | $      |
| Fund Totals | $      | $      | $      |

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| Section 7. Board of Supervisors’ Resolution |
| Counties selecting Continuation Funding are not required to submit a new resolution. A new Board of Supervisors’ Resolution (and in the case of a city and county, a letter from the mayor) approving the Comprehensive Multi-agency Juvenile Justice Plan is required for a substantive plan modification. A sample of the resolution follows: |
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| BE IT RESOLVED that the Board of Supervisors of the County of       hereby: |
|  |
| Authorizes said Chief Probation Officer, or the chairperson of the Board of Supervisors to submit and/or to sign       County’s Application for Approval for the County’s Comprehensive Multi-agency Juvenile Justice Plan and related contracts, amendments, or extensions with the State of California; and, |
|  |
| Assures that the County of       Comprehensive Multi-agency Juvenile Justice Plan has been developed, reviewed and provided to the Board of State and Community Corrections (BSCC) in a format determined by the BSCC. |
|  |
| Assures that the County of       Board of Supervisors and the Juvenile Justice Coordinating Council has reviewed and approves the County’s Comprehensive Multi-agency Juvenile Justice Plan. |
|  |
| Assures that the County of       will adhere to the requirements of the Juvenile Justice Crime Prevention Act (Chapters 353 and 475 of the Government Code) regarding the submission of the Comprehensive Multi-agency Juvenile Justice Plan application or revision, investment of allocated monies, including any interest earnings, expenditure of said funds, and the submission of required reports to the BSCC. |
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