

ARTICLE 5. Certification of Training Courses

§ 230. Purpose

The purpose of this article is to set forth the requirements and criteria for certification and delivery of courses.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 231. Certification of Courses.

- (a) The Board may certify courses based upon criteria and procedures established by the Board.
- (b) Criteria for certification include, but are not limited to:
 - (1) A demonstrated need for the course.
 - (2) Demonstrated capability to provide quality instruction based on qualifications of instructors, instructional performance objectives, curriculum standards, and facilities.
 - (3) The cost of providing the instruction as related to the benefits.
 - (4) The extent to which eligible staff from any participating county or city may attend the course.
 - (5) The frequency of which the instruction can be provided in relation to the need.
 - (6) The ability to provide the instruction within the State of California.
 - (7) Adherence to fiscal policies and procedures as established by the Board.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 232. Application for Certification of Course.

- (a) A training provider shall apply for certification of each course according to procedures established by the Board.
- (b) Such application for certification shall be for all or part of the training requirements as determined by the Board.
- (c) The application shall include but not be limited to a synopsis statement of the course, a course outline giving hours of instruction in each topic, performance objectives and standards of achievement, length of course, instruction methodology, instructor experience and education, and costs associated with delivery.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 233. Regular Certification and Revocation.

- (a) A regular certification of a course is valid for one year after issuance by the Board unless revoked by the Board.
- (b) Certification of a course may be revoked by the Board, under the guidelines set forth by the Board when:

- (1) There is no longer a demonstrated need for the course; or
 - (2) Evaluation indicates that an acceptable quality of instruction is not being provided; or
 - (3) There is failure to comply with the criteria set forth in these regulations.
- (c) In lieu of revocation, the Board may instead certify the course on a provisional basis under Section 233.5.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 233.5. Provisional Certification.

- (a) The Board may certify a course on a provisional basis under the guidelines set forth by the Board.
- (b) In lieu of revocation of a regular certification, the Board may grant a provisional certification.
- (c) Such provisional certification is valid for a maximum of one year and shall not be renewed.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 234. Attendance Determined by Counties and Cities.

Participation in any certified course is determined by each county's or city's training needs. Certification of a course by the Board does not carry the assurance or implication of minimum attendance.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.

§ 235. Auditing of Courses.

The Board may at any time audit a training course to assist in the determination of whether the objectives and qualitative aspects of the course are being met and that it is being presented as certified.

NOTE: Authority cited: Section 6035, Penal Code. Reference: Section 6036, Penal Code.