



**Board of State and Community Corrections**  
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**GOVERNOR Edmund G. Brown Jr.**  
**EXECUTIVE OFFICER (A) Curtis J. Hill**

August 27, 2013

**To:** Chief Probation Officers

#### JUVENILE PROBATION AND CAMPS FUNDING – **CAMP FUNDING PORTION**

Beginning July 1, 2013, the State Controller's Office (SCO) shall, on a monthly basis, allocate funds deposited in the Enhanced Local Law Enforcement Services Account in the Local Revenue Fund. Disbursement of these funds will be among counties that operate juvenile camps and ranches based on the number of occupied beds in each camp as of 12:01 a.m. each day, up to the Board of State and Community Corrections (BSCC) rated maximum capacity.

The BSCC will continue to administer the **camp** funding portion of the Juvenile Probation and Camp Funding Program (JPCF) by collecting information associated with the number of occupied beds and rated capacity. Each month, the BSCC will calculate the county's Average Daily Population (ADP), which will determine the county's allocation. To facilitate this process, please complete the attached Camp Eligibility Form, which will be available on the BSCC web page at:

<http://www.bscc.ca.gov/programs-and-services/fso/services>

**Please complete the Camp Eligibility Form whether or not your county plans to participate in the JPCF camp disbursement portion of the program.** Since we require an original signature, mail the completed form as soon as possible but in no case later than September 15, 2013. This Camp Eligibility Form will not expire each fiscal year, but should be updated as changes are made regarding the opening, closing or change in rated capacity of a camp.

The monthly Camp Population Report is enclosed for your use. Please understand that in order to facilitate disbursement monthly, all counts from all counties must be received by the 10th of the following month. Once the BSCC receives the counts, each county's percentage of allocation will be determined. The BSCC will then forward the breakdown of ADP percentage to the Department of Finance for approval and forwarding to SCO for electronic funds disbursement.

For any questions regarding camp disbursement, please contact the BSCC Facilities Standards Operations and Construction Division Analyst, Peg Symonik (916.323.9704; [peg.symonik@bscc.ca.gov](mailto:peg.symonik@bscc.ca.gov)) or Lead Field Representative Allison Ganter (916.323.8617; [allison.ganter@bscc.ca.gov](mailto:allison.ganter@bscc.ca.gov)).

Sincerely,

GARY WION  
Deputy Director  
Facilities Standards Operations & Construction Division

Enclosures