

TITLE 15, SECTION 1
BOARD OF STATE AND COMMUNITY CORRECTIONS

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Board of State and Community Corrections (Board)**.

Individuals holding designated positions shall file their statements of economic interests with the **Board**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statements for the Executive Director and Board Members, the **Board** shall make and retain copies and forward the original to the **Fair Political Practices Commission**. The **Board** shall forward **copies** of all other statements for appointed members of multi-member boards and commissions to the **Fair Political Practices Commission**. All other statements will be retained by the **Board**.

NOTE: Authority cited: Sections 81008, 87300, 87306, Government Code. Reference: Section 87302, Government Code.

**APPENDIX A
DESIGNATED POSITIONS**

Designated Positions	Disclosure Categories
Members of the Board	1, 2, 3, 4
Members of Executive Steering Committee	1, 2, 3, 4
Executive Director	1, 2, 3, 4
Chief Deputy Director	1, 2, 3, 4
Deputy Director (Except Administration, Research and Program Support Division)	1, 2, 3, 4
Deputy Director, Administration, Research and Program Support Division	1, 5
Associate Information Systems Analyst	6
Program Director (All Levels)	7
Field Representative, Facilities Standards and Operations/County Facilities Construction	7, 8
Field Representative, Corrections Planning and Programs	8
Staff Information Systems Analyst Supervisor	6
Consultants/Legal Counsel/New Positions	

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Note: Members of the Executive Steering Committee vary and a current list of committee members is maintained by the filing officer.

*Consultants, legal counsel and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, legal counsel or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s, legal counsel’s or new position’s duties and, based on that description, a statement of the extent of the disclosure requirements. The Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

APPENDIX B DISCLOSURE CATEGORIES

Category 1

Individuals assigned to this category must report:

Investments and business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, from sources that provide services or supplies of the type utilized by the Board.

Category 2

Individuals assigned to this category must report:

Investments and business positions in business entities, and sources of income, including gifts, loans, and travel payments, from sources, that filed a claim or appeal, or have a claim or appeal pending, against the Board during the previous two years.

Category 3

Individuals assigned to this category must report:

Interests in real property located within two miles of a correctional facility or proposed correctional facility of the type to receive funds from or through the Board.

Category 4

Individuals assigned to this category must report:

Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type to receive financial or technical assistance, including grants, from or through the Board.

Category 5

Individuals assigned to this category must report:

Interests in real property of the type purchased or leased by the Board for its use.

Category 6

Individuals assigned to this category must report:

Investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from information technology and telecommunications sources, including but not limited to, computer hardware or software companies, computer consultant services, training, data processing firms, microfilm, and media services.

**APPENDIX B-Continued
DISCLOSURE CATEGORIES**

Category 7

Individuals assigned to this category must report:

- Investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from sources of the type to receive financial or technical assistance, including grants, from or through the designated position's Division.
- Interests in real property located in the county to which the designated position is assigned that are located within two miles of a correctional facility or proposed correctional facility of the type to receive funds from or through the Board.
- Investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from sources of the type to be inspected by the designated position.

Category 8

Individuals assigned to this category must report:

Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type to be appointed to the Executive Steering Committee.