

TO: Chairman and Members

DATE: March 14, 2012

SUBJECT: Residential Substance Abuse Treatment for State Prisoners Program - Authorization of the Executive Steering Committee Chair to Approve and Release the Request for Proposals to the Field

AGENDA ITEM: F

**ACTION: X
INFORMATION:**

RESOURCE PERSON: Colleen Stoner

Summary:

This agenda item requests the Board to authorize the Residential Substance Abuse Treatment (RSAT) for State Prisoners Program Executive Steering Committee (ESC) Chair, Dean Growdon, to approve the Request for Proposals developed by the ESC and approve its release to the field.

Background:

At the November 8, 2012 meeting, the Board authorized staff to assemble an ESC to oversee the development of a RFP using \$724,000 in RSAT Program funds. Additionally, the Board appointed Board member, Dean Growdon, as Chair of the ESC and approved a tentative timeline associated with the RFP process, which included Board approval to release the completed RFP to the field.

Subsequent to the Board's authorization to establish the RSAT ESC, a Deputy Attorney General raised an issue related to potential conflicts of interest for BSCC ESC membership. This required the BSCC staff to work with the RSAT ESC Chair to reconstitute the membership of the ESC, resulting in a delay of the ESC's activities. These activities include develop the RFP, seek approval of the RFP at the March 2013 Board meeting, issue the RFP to the field, read and rate the proposals, and provide the Board with funding recommendations at the July 2013 Board meeting with a July 2013 start date for funded projects. To be able to adhere to the original ESC timeline that projected a July 2013 start date for funding projects, staff is recommending that the Board authorize the RSAT ESC Chair, Dean Growdon, to approve, the RSAT RFP upon its completion, and release it to the field. Following the rating process, the funding recommendations will be brought back before the Board for approval in July, per the original timeline.

Recommended Action Needed:

Staff requests the Board authorize the Chair of the RSAT ESC to approve the RSAT RFP, upon its completion, and release the RFP to the field.

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